



SEATTLE CITY COUNCIL

Legislative Summary

CB 118664

Record No.: CB 118664

Type: Ordinance (Ord)

Status: Passed

Version: 1

125032

In Control: City Clerk

File Created: 04/07/2016

Final Action: 05/02/2016

Title: AN ORDINANCE relating to Legislative Department staff; increasing the number of Legislative Assistant positions; amending Ordinance 118851; and amending the Legislative Assistant Compensation Plan Administrative Guidelines.

Notes:

Filed with City Clerk: 5/4/2016

Mayor's Signature: 5/4/2016

Vetoed by Mayor:

Veto Overridden:

Veto Sustained:

Sponsors: Harrell

Attachments:

Drafter: patrick.wigren@seattle.gov

Filing Requirements/Dept Action:

History of Legislative File

Legal Notice Published:

☐ Yes

☐ No

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Clerk	04/12/2016	sent for review	Council President's Office			
	Action Text: The Council Bill (CB) was sent for review. to the Council President's Office Notes:						
1	Council President's Office	04/14/2016	sent for review	Full Council			
	Action Text: The Council Bill (CB) was sent for review. to the Full Council Notes:						
1	Full Council	04/18/2016	referred	Full Council			
	Action Text: The Council Bill (CB) was referred. to the Full Council Notes:						
1	Full Council	04/25/2016	passed				Pass
	Action Text: The Motion carried, the Council Bill (CB) was passed by the following vote, and the President signed the Bill: Notes: Motion was made and duly seconded to pass Council Bill 118664. In Favor: 8 Councilmember Bagshaw, Councilmember González, Council President Harrell, Councilmember Herbold, Councilmember Johnson, Councilmember Juarez, Councilmember O'Brien, Councilmember Sawant						

Opposed: 1 Councilmember Burgess

1 City Clerk 04/26/2016 submitted for Mayor
Mayor's signature
Action Text: The Council Bill (CB) was submitted for Mayor's signature. to the Mayor
Notes:

1 Mayor 05/02/2016 Signed.
Action Text: The Council Bill (CB) was Signed.
Notes:

1 City Clerk 05/02/2016 attested by City
Clerk
Action Text: The Ordinance (Ord) was attested by City Clerk.
Notes:

1 Mayor 05/04/2016 returned City Clerk
Action Text: The Council Bill (CB) was returned. to the City Clerk
Notes:

CITY OF SEATTLE
ORDINANCE 125032
COUNCIL BILL 118664

AN ORDINANCE relating to Legislative Department staff; increasing the number of Legislative Assistant positions; amending Ordinance 118851; and amending the Legislative Assistant Compensation Plan Administrative Guidelines.

WHEREAS, Ordinance 118851 provided for a new compensation plan for exempt Legislative Assistants in the Legislative Department and incorporated the Legislative Assistant Compensation Plan Administrative Guidelines; and

WHEREAS, Ordinance 118851 provided for each City Councilmember to receive an annual salary budget and to hire up to three full-time equivalent positions as Legislative Assistants; and

WHEREAS, additional staff support is desired in City Councilmember offices to address the increased workload resulting from the voter-approved charter amendment to elect a majority of the City Council positions by district; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. The following new positions, which are exempt from Civil Service and Public Safety Civil Service rules and laws, are created:

Department	Position Title	Position Status	Number
Legislative	Legislative Assistant	Full-time	9

The City Councilmembers or the City Councilmembers' designees are authorized to fill these positions subject to applicable personnel rules and laws.

Section 2. Subsection 2.A. of Ordinance 118851 is amended as follows:

A. In lieu of individual position authority for Legislative Assistants, each City Councilmember shall receive an annual salary budget. Within that budgeted lid, each City Councilmember may hire up to ~~((three (3)))~~ four ~~((full time))~~ full-time equivalent positions, but no combination of staff may exceed the budgeted lid. All staff will be assigned the ordinance title of Legislative Assistant, and may be given any working title deemed appropriate by the City Councilmember to whom they report.

Section 3. The Legislative Assistant Compensation Plan Administrative Guidelines, incorporated by Ordinance 118851, are amended as follows:

LEGISLATIVE ASSISTANT COMPENSATION PLAN ADMINISTRATIVE GUIDELINES

The following guidelines are intended to facilitate the implementation and administration of a new compensation plan for Legislative Assistants. These guidelines may be revised by the City Council by resolution at any time based on Councilmembers' agreement to administer the legislated compensation plan in a manner other than provided herein.

Program Specifications

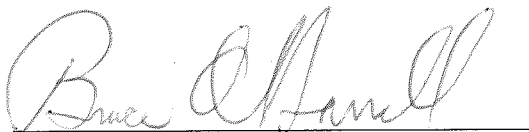
* * *

Individual Councilmembers may hire up to ~~((three))~~ four appointed, nonintermittent FTE under the Plan. Actual numbers and compensation levels of staff shall be limited by the imposition of a compensation budget lid, which shall be identified in the Legislative Department's biennial budget. The lid includes actual salary costs and benefits.

* * *

Section 4. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the 25th day of April, 2016, and signed by me in open session in authentication of its passage this 25th day of April, 2016.



President _____ of the City Council

Approved by me this 2nd day of May, 2016.



Edward B. Murray, Mayor

Filed by me this 2nd day of MAY, 2016.



Monica Martinez Simmons, City Clerk

(Seal)

SUMMARY and FISCAL NOTE*

Department:	Contact Person/Phone:	Executive Contact/Phone:
Legislative	Brian Goodnight / 4-5597	

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title: AN ORDINANCE relating to Legislative Department staff; increasing the number of Legislative Assistant positions; amending Ordinance 118851; and amending the Legislative Assistant Compensation Plan Administrative Guidelines.

Summary and background of the Legislation: This legislation creates nine new Legislative Assistant positions, one for each of the City Councilmember offices.

In 2013, Seattle voters approved an amendment to the City Charter that changed the way that Councilmembers were elected. Beginning in 2015, seven of the nine Councilmembers were elected by district, with the remaining two positions being elected “at large.” The additional staff support provided by the new positions in this ordinance will be used to address the increased workload resulting from this switch to district elections.

In addition to creating position authority for the nine new positions, the ordinance amends Ordinance 118851 and the Legislative Assistant Compensation Plan Administrative Guidelines that were incorporated by Ordinance 118851. Both the ordinance and the Administrative Guidelines specify that each Councilmember may hire up to three FTE. The amendments increase this limit to four FTE.

2. CAPITAL IMPROVEMENT PROGRAM

_____ This legislation creates, funds, or amends a CIP Project.

(If box is checked, please attach a new (if creating a project) or marked-up (if amending) CIP Page to the Council Bill. Please include the spending plan as part of the attached CIP Page.)

Project Name:	Project I.D.:	Project Location:	Start Date:	End Date:	Total Cost:

3. SUMMARY OF FINANCIAL IMPLICATIONS

Please check one:

X This legislation has direct financial implications. (If the legislation has direct fiscal impacts (appropriations, revenue, positions), fill out the relevant sections below. If the financial implications are indirect or longer-term, describe them in narrative in the “Other Implications” section.)

☐ **This legislation does not have direct financial implications.**
(Please skip to "Other Implications" section at the end of the document and answer questions a-i.)

Budget program(s) affected:				
Estimated \$ Appropriation change:	General Fund \$		Other \$	
	2016	2017	2016	2017
Estimated \$ Revenue change:	Revenue to General Fund		Revenue to Other Funds	
	2016	2017	2016	2017
Positions affected:	No. of Positions		Total FTE Change	
	2016	2017	2016	2017
	9.0		9.0	
Other departments affected:				

3.a. Appropriations

☐ **This legislation adds, changes, or deletes appropriations.**
(If this box is checked, please complete this section. If this box is not checked, please proceed to Revenues/Reimbursements.)

Fund Name and number	Dept	Budget Control Level Name/##	2016 Appropriation Change	2017 Estimated Appropriation Change
TOTAL				

**See budget book to obtain the appropriate Budget Control Level for your department.*
(This table should reflect appropriations that are a direct result of this legislation. In the event that the project/programs associated with this ordinance had, or will have, appropriations in other legislation please provide details in the Appropriation Notes section below. If the appropriation is not completely supported by revenue/reimbursements listed below, please identify the funding source (e.g. available fund balance) to cover this appropriation in the notes section. Also indicate if the legislation changes appropriations one-time, ongoing, or both.)

Appropriations Notes:

3.b. Revenues/Reimbursements

☐ **This legislation adds, changes, or deletes revenues or reimbursements.**
(If this box is checked, please complete this section. If this box is not checked, please proceed to Positions.)

Anticipated Revenue/Reimbursement Resulting from this Legislation:

Fund Name and Number	Dept	Revenue Source	2016 Revenue	2017 Estimated Revenue
TOTAL				

(This table should reflect revenues/reimbursements that are a direct result of this legislation. In the event that the issues/projects associated with this ordinance/resolution have revenues or reimbursements that were, or will be, received because of previous or future legislation or budget

actions, please provide details in the Notes section below. Do the revenue sources have match requirements? If so, what are they?)

Revenue/Reimbursement Notes:

3.c. Positions

X **This legislation adds, changes, or deletes positions.**

(If this box is checked, please complete this section. If this box is not checked, please proceed to Other Implications.)

**Total Regular Positions Created, Modified, or Abrogated through this Legislation,
Including FTE Impact:**

Position # for Existing Positions	Position Title & Department*	Fund Name & #	Program & BCL	PT/FT	2016 Positio ns	2016 FTE	Does it sunset? (If yes, explain below in Position Notes)
	Legislative Assistant / Legislative	General Subfund 00100	City Council / Legislative Dept BCL	FT	9	9	No
TOTAL							

* List each position separately

(This table should only reflect the actual number of positions created by this legislation. In the event that positions have been, or will be, created as a result of previous or future legislation or budget actions, please provide details in the Notes section below.)

Position Notes:

4. OTHER IMPLICATIONS

a) Does the legislation have indirect or long-term financial impacts to the City of Seattle that are not reflected in the above?

The legislation creates nine new, non-temporary positions that will have continuing financial implications related to the salary and benefits of these positions. This legislation does not provide appropriation authority for the positions.

b) Is there financial cost or other impacts of not implementing the legislation?

No.

c) Does this legislation affect any departments besides the originating department?

No.

d) Is a public hearing required for this legislation?

No.

e) Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?

No.

f) Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?

No.

g) Does this legislation affect a piece of property?

No.

h) Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities?

No.

i) If this legislation includes a new initiative or a major programmatic expansion: What are the long-term and measurable goals of the program? Please describe how this legislation would help achieve the program's desired goals.

N/A.

j) Other Issues:

List attachments/exhibits below:

STATE OF WASHINGTON -- KING COUNTY

--SS.

337161

No. 125029,030,031,032,033

CITY OF SEATTLE, CLERKS OFFICE

Affidavit of Publication

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12th day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

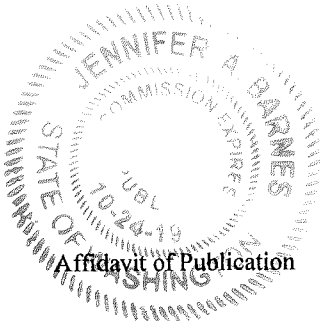
The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

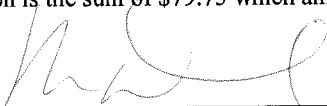
CT:TITLE ONLY ORDINANCES

was published on

05/10/16

The amount of the fee charged for the foregoing publication is the sum of \$79.75 which amount has been paid in full.




Subscribed and sworn to before me on

05/10/2016


Notary public for the State of Washington,
residing in Seattle

State of Washington, King County

City of Seattle

Title Only Ordinances

The full text of the following legislation, passed by the City Council on April 25, 2016, and published below by title only, will be mailed upon request, or can be accessed at <http://clerk.seattle.gov>. For information on upcoming meetings of the Seattle City Council, please visit <http://www.seattle.gov/council/calendar>. Contact: Office of the City Clerk at (206) 684-8344.

Ordinance 125029

AN ORDINANCE relating to the Seattle Youth Commission; amending Sections 3.67.020, 3.67.030, 3.67.050, and 3.67.060 and repealing Section 3.67.070 of the Seattle Municipal Code.

Ordinance 125030

AN ORDINANCE relating to the Department of Parks and Recreation; authorizing the execution of an amendment to the existing one-year pilot Activation and Programming Agreement for Westlake Park and Occidental Square Park with DBIA Services; and ratifying and confirming certain prior acts.

Ordinance 125031

AN ORDINANCE related to the operation of open-air tour vehicles; creating a new Chapter 16.66 in the Seattle Municipal Code; and amending Sections 15.91.002 and 15.91.016 of the Seattle Municipal Code.

Ordinance 125032

AN ORDINANCE relating to Legislative Department staff; increasing the number of Legislative Assistant positions; amending Ordinance 118851; and amending the Legislative Assistant Compensation Plan Administrative Guidelines.

Ordinance 125033

AN ORDINANCE appropriating money to pay certain audited claims and ordering payment thereof.

Date of publication in the Seattle Daily Journal of Commerce, May 10, 2016.

5/10(337161)

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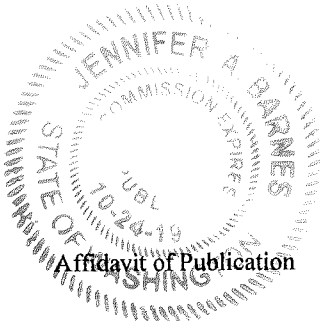
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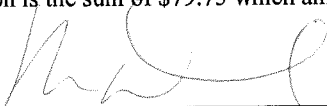
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