



SEATTLE CITY COUNCIL

Legislative Summary

CB 118527

Record No.: CB 118527

Type: Ordinance (Ord)

Status: Passed

Version: 1

124921

In Control: City Clerk

File Created: 09/11/2015

Final Action: 12/01/2015

Title: AN ORDINANCE relating to financial management practices; amending Section 5.08.020 of the Seattle Municipal Code and repealing Section 5.08.025 and Chapter 5.33 of the Seattle Municipal Code.

Date

Notes:

Filed with City Clerk:

Mayor's Signature:

Sponsors: Licata

Vetoed by Mayor:

Veto Overridden:

Veto Sustained:

Attachments:

Drafter: adam.schaefer@seattle.gov

Filing Requirements/Dept Action:

History of Legislative File

Legal Notice Published:

☐ Yes

☐ No

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Mayor	09/28/2015	Mayor's leg transmitted to Council	City Clerk			
	Action Text:	The Council Bill (CB) was Mayor's leg transmitted to Council. to the City Clerk					
	Notes:						
1	City Clerk	10/20/2015	sent for review	Budget Committee			
	Action Text:	The Council Bill (CB) was sent for review. to the Budget Committee					
	Notes:						
1	Full Council	10/26/2015	referred	Budget Committee			
	Action Text:	The Council Bill (CB) was referred. to the Budget Committee					
	Notes:						
1	Budget Committee	11/16/2015					
1	Budget Committee	11/23/2015	pass				Pass
	Action Text:	The Committee recommends that Full Council pass the Council Bill (CB).					
	Notes:						

In Favor: 9 Chair Licata, Member Bagshaw, Member Burgess, Member Godden,
Member Harrell, Member O'Brien, Okamoto, Member Rasmussen,
Member Sawant

Opposed: 0

1 Full Council 11/23/2015 passed Pass

Action Text: The Council Bill (CB) was passed by the following vote and the President signed the Bill:

In Favor: 9 Councilmember Bagshaw, Council President Burgess, Councilmember
Godden, Councilmember Harrell, Councilmember Licata, Councilmember
O'Brien, Okamoto, Councilmember Rasmussen, Councilmember Sawant

Opposed: 0

1 City Clerk 11/30/2015 submitted for Mayor
Mayor's signature

Action Text: The Council Bill (CB) was submitted for Mayor's signature. to the Mayor

Notes:

1 Mayor 12/01/2015 Signed

Action Text: The Council Bill (CB) was Signed.

Notes:

1 Mayor 12/01/2015 returned City Clerk

Action Text: The Council Bill (CB) was returned. to the City Clerk

Notes:

1 City Clerk 12/01/2015 attested by City
Clerk

Action Text: The Ordinance (Ord) was attested by City Clerk.

Notes:

CITY OF SEATTLE
ORDINANCE 124921
COUNCIL BILL 118527

AN ORDINANCE relating to financial management practices; amending Section 5.08.020 of the Seattle Municipal Code and repealing Section 5.08.025 and Chapter 5.33 of the Seattle Municipal Code.

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. Section 5.08.020 of the Seattle Municipal Code, last amended by Ordinance 123361, is amended as follows:

5.08.020 Transfer between ~~((operating))~~ budget control levels ~~((appropriations.))~~

A. ~~((Within the operating budget of the City, t))~~The City Budget Director may approve only transfers of appropriations that meet all of the following criteria:

1. The appropriation was made for the same department to which the City Budget Director allows the appropriation to be transferred. For purposes of this subsection 5.08.020.A.1, a board or commission whose budget is not provided within the budget of a City department shall be deemed a department.

2. The amount of the appropriation transferred, together with all previous transfers during the same budget year to that budget ~~((item))~~ control level, does not exceed ten percent of the original budgeted allowance for the budget ~~((item))~~ control level to which the transfer is made.

3. The transfer will not result in a cumulative annual net transfer of more than \$500,000 of appropriation into the budget for any one budget ~~((item))~~ control level.

4. The amount of the appropriation transferred, together with all previous transfers during the same budget year from that budget ~~((item))~~ control level, does not exceed 25

1 percent of the original budget allowance for the budget ~~((item))~~ control level from which the
2 transfer is made.

3 5. The new purpose of the appropriation must be a legal use of that fund source,
4 must comply with terms, conditions, and restrictions controlling the expenditure of the
5 appropriation so transferred, and must not infringe any covenants or any obligations, agreements,
6 or ordinances by which the City received the moneys.

7 6. The ordinance making the appropriation did not state that transfer of the
8 appropriation is prohibited.

9 B. For purposes of this ~~((section))~~ Section 5.08.020:

10 1. ~~((All appropriations for purposes not included in the Capital Improvement
11 Program are considered part of the City's operating budget;~~

12 2.)) The "original budgeted allowance" is that amount appearing besides that
13 budget ~~((item))~~ control level in the adopted budget; and

14 ~~((3))~~2. A ~~(("budget item"))~~ "budget control level" is the object or purpose shown
15 for a distinct dollar appropriation appearing in the adopted budget or in an amendment thereto. A
16 budget ~~((item))~~ control level is the level at which the budget appropriates money, subject only to
17 transfers consistent with this ~~((chapter of the Seattle Municipal Code))~~ Chapter 5.08.

18 C. This Section 5.08.020 does not apply to the Office of Professional Accountability
19 Budget Control Level. Funds may not be transferred into or out of the Office of Professional
20 Accountability Budget Control Level without approval by ordinance.

21 Section 2. Section 5.08.025 of the Seattle Municipal Code, last amended by Ordinance
22 123361, is repealed:

23 ~~((5.08.025 Transfer between capital budget appropriations.~~

1 ~~A. The City Budget Director may approve the transfer of appropriations for purposes~~
2 ~~included in the Capital Improvement Program to other purposes included in the Capital~~
3 ~~Improvement Program only if those transfers meet all of the following criteria:~~

4 ~~1. The appropriation was made for a budget item that is a project or program in~~
5 ~~the Capital Improvement Program of the same department to which the City Budget Director~~
6 ~~allows the appropriation to be transferred.~~

7 ~~2. The amount of the appropriation transferred, together with all previous~~
8 ~~transfers during the same budget year to that budget item, does not exceed ten percent of the~~
9 ~~pending budgeted allowance for the budget item to which the transfer is made.~~

10 ~~3. The transfer will not result in a cumulative annual net transfer of more than~~
11 ~~\$500,000 of appropriations into the budget for any one budget item.~~

12 ~~4. The amount of the appropriation transferred, together with all previous~~
13 ~~transfers during the same budget year from that budget item, does not exceed 25 percent of the~~
14 ~~pending budgeted allowance for the budget item from which the transfer is made.~~

15 ~~5. The new purpose of the appropriation must be a legal use of that fund source,~~
16 ~~must comply with terms, conditions, and restrictions controlling the expenditure of the~~
17 ~~appropriation so transferred, and must not infringe any covenants or any obligations, agreements,~~
18 ~~or ordinances by which the City received the moneys.~~

19 ~~6. The ordinance making the appropriation did not state that transfer of the~~
20 ~~appropriation is prohibited.~~

21 ~~B. For purposes of this section:~~

1 1. ~~The “pending budgeted allowance” is the sum of the current year’s original~~
2 ~~appropriation appearing beside that budget item in the adopted budget plus unexpended balances~~
3 ~~carried forward from prior years’ appropriations for that budget item; and~~

4 2. ~~A “budget item” is a program or project within the Capital Improvement~~
5 ~~Program for which a distinct dollar appropriation appears in the adopted budget or in an~~
6 ~~amendment thereto. A budget item is the level at which the budget appropriates money, subject~~
7 ~~only to transfers consistent with this chapter of the Seattle Municipal Code.))~~

8 Section 3. Chapter 5.33 of the Seattle Municipal Code, last amended by Ordinance
9 124567, is repealed:

10 ~~((Chapter 5.33 SMALL GRANTS~~

11 ~~**5.33.010 Definitions**~~

12 1. ~~Grant: For purposes of this Chapter, a grant means money that is conditionally~~
13 ~~provided to the City for a specific purpose, memorialized by a contract or other~~
14 ~~agreement between the grantor and the City.~~

15 2. ~~Small Grant: For purposes of this Chapter, a small grant means an individual grant in~~
16 ~~an amount that does not exceed \$15,000.~~

17 ~~**5.33.020 Small grants; acceptance**~~

18 ~~The City Auditor, the Director of Finance and Administrative Services, the Director of Planning~~
19 ~~and Development, the City Attorney, the General Manager and Chief Executive Officer of City~~
20 ~~Light, the Executive Director of the Employees' Retirement System, the Executive Director of~~
21 ~~the Ethics and Elections Commission, the Executive Secretary of the Firefighters' Pension~~
22 ~~System, the Administrative Director of the Legislative Department, the Mayor, the Presiding~~
23 ~~Judge of the Municipal Court, the Seattle Human Resources Director, the Executive Secretary of~~

1 ~~the Police Relief and Pension System, the Director of Transportation, the Fire Chief, the Director~~
2 ~~of the Human Services Department, the Chief Technology Officer, the Superintendent of Parks~~
3 ~~and Recreation, the Chief of Police, the Director of Seattle Center, the Seattle City Librarian, the~~
4 ~~Director of Seattle Public Utilities, the Director of the Department of Neighborhoods, the City~~
5 ~~Budget Director, and the directors of each of the offices other than commissions governed by~~
6 ~~Chapter 3.14, are authorized to accept small grants from non-City sources for purposes that are~~
7 ~~consistent with the function and authority conferred upon the agency of each such respective~~
8 ~~officer, and to execute, deliver, and perform corresponding agreements.~~

9 **~~5.33.030 Certain conditions not allowed~~**

10 ~~The authority granted in Section 5.33.020 shall not apply to a grant the acceptance of which is~~
11 ~~conditioned upon the City's commitment to provide matching funds, or to expend additional City~~
12 ~~resources.~~

13 **~~5.33.040 Report~~**

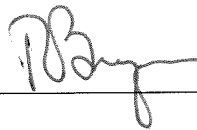
14 ~~The Director of Finance and Administrative Services shall transmit a written report by December~~
15 ~~31st of each year to the Chair of the City Council Finance and Budget Committee, which shall~~
16 ~~list all grants received under the authority granted in Section 5.33.020 and include for each grant~~
17 ~~the name of the grantor, the exact dollar amount of the grant, the receiving department, the fund~~
18 ~~or funds that the grant dollars were deposited into, and a brief description of the purpose of the~~
19 ~~grant.~~

20 **~~5.33.050 Expenditures~~**

21 ~~For each grant accepted pursuant to this Chapter 5.33, each of the officers identified in SMC~~
22 ~~5.33.020 is authorized to direct expenditures of the funds obtained in accordance with the terms~~
23 ~~of the applicable grant.))~~

Section 4. This ordinance shall take effect on January 1, 2016.

Passed by the City Council the 23rd day of NOVEMBER, 2015, and
signed by me in open session in authentication of its passage this
23rd day of NOVEMBER, 2015.



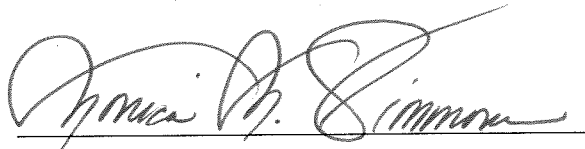
President _____ of the City Council

Approved by me this 1st day of December, 2015.



Edward B. Murray, Mayor

Filed by me this 1st day of December, 2015.



Monica Martinez Simmons, City Clerk

1

2 (Seal)

3

SUMMARY and FISCAL NOTE*

Department:	Contact Person/Phone:	Executive Contact/Phone:
City Budget Office	Adam Schaefer/684-8358	Ben Noble/684-8160

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title: AN ORDINANCE relating to financial management practices; amending Section 5.08.020 of the Seattle Municipal Code and repealing Section 5.08.025 and Chapter 5.33 of the Seattle Municipal Code.

Summary and background of the Legislation: This legislation does three things:

- 1) Removes the distinction between operating and capital Budget Control Level (BCL) transfers in the Seattle Municipal Code (SMC). The rules are the same regardless of type of BCL (and some departments have BCLs that contain both capital and operating appropriations.).
- 2) Changes the verbiage from ‘budget item’ to ‘budget control level’ to reflect current practices.
- 3) Repeals SMC 5.33 relating to the acceptance of small grants. The City’s current practice of tracking small grants (defined as less than \$15,000) separately from larger grants is time-intensive and operates contrary to the intent of the initial legislation, which was to streamline that process.

2. CAPITAL IMPROVEMENT PROGRAM

☐ This legislation creates, funds, or amends a CIP Project.

3. SUMMARY OF FINANCIAL IMPLICATIONS

☒ This legislation does not have direct financial implications.

4. OTHER IMPLICATIONS

- a) **Does the legislation have indirect or long-term financial impacts to the City of Seattle that are not reflected in the above?**
No.
- b) **Is there financial cost or other impacts of not implementing the legislation?**
There is an indirect staff cost spending time complying with the current provisions of SMC 5.33. By repealing that Chapter, ‘small’ grants will be accepted and processed as all other grants, eliminating the duplicative and time-consuming process.

c) Does this legislation affect any departments besides the originating department?

This legislation impacts every City department.

d) Is a public hearing required for this legislation?

No.

e) Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?

No.

f) Does this legislation affect a piece of property?

No.

g) Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities?

None, this concerns only financial/budget policies within The City.

h) If this legislation includes a new initiative or a major programmatic expansion: What are the long-term and measurable goals of the program? Please describe how this legislation would help achieve the program's desired goals.

N/A

i) Other Issues:

None.

List attachments below:

STATE OF WASHINGTON -- KING COUNTY

--SS.

331453

No. 124921,922,923,924,925,26

CITY OF SEATTLE, CLERKS OFFICE

Affidavit of Publication

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12th day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

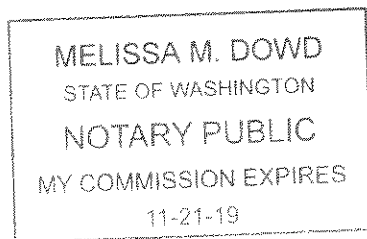
The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

CT:TITLE ONLY ORDINANCES

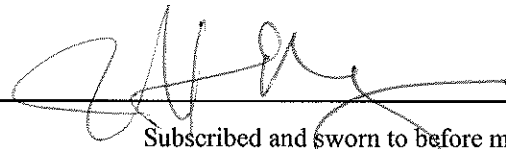
was published on

12/15/15

The amount of the fee charged for the foregoing publication is the sum of \$108.50 which amount has been paid in full.



Affidavit of Publication


Subscribed and sworn to before me on

12/15/2015


Notary public for the State of Washington,
residing in Seattle

State of Washington, King County

City of Seattle

Title Only Ordinances

The full text of the following legislation, passed by the City Council on November 23, 2015, and published below by title only, will be mailed upon request, or can be accessed at <http://clerk.seattle.gov>. For information on upcoming meetings of the Seattle City Council, please visit <http://www.seattle.gov>

council/calendar. Document Type Contact: Office of the City Clerk at (206) 684-8344.

Ordinance 124921

AN ORDINANCE relating to financial management practices; amending Section 5.08.020 of the Seattle Municipal Code and repealing Section 5.08.025 and Chapter 5.33 of the Seattle Municipal Code.

Ordinance 124922

AN ORDINANCE relating to jail services; authorizing the Mayor to execute an Interlocal Agreement with Snohomish County for the provision of Jail Services; and ratifying and confirming certain prior acts.

Ordinance 124923

AN ORDINANCE relating to pet licensing; adjusting cat and dog license fees; and amending Section 9.26.020 of the Seattle Municipal Code.

Ordinance 124924

AN ORDINANCE relating to contracting indebtedness; authorizing and providing for the issuance and sale of limited tax general obligation bonds to pay all or part of the costs of various elements of the City's capital improvement program and other City purposes approved by ordinance; to provide a contribution to the Pike Place Market Preservation and Development Authority for the financing of certain improvements; and to pay the costs of issuance of the bonds; providing for certain terms, conditions and covenants and the manner of sale of the bonds; amending Ordinance 123480 (as previously amended by Ordinance 124341 and Ordinance 124637); and ratifying and confirming certain prior acts.

Ordinance 124925

AN ORDINANCE relating to the Haller Lake Improvements project in the Department of Finance and Administrative Services; establishing the 2017 Multipurpose LTGO Bond Fund; authorizing the loan of funds from the City's Consolidated (Residual) Cash Pool, or its participating funds, in the amount of \$1,500,000, to the 2017 Multipurpose LTGO Bond Fund for bridge financing of the Haller Lake Improvements project; and ratifying and confirming certain prior acts; all by a 3/4 vote of the City Council.

Ordinance 124926

AN ORDINANCE relating to the Joint Training Facility Project; amending Ordinance 121179, as last amended by Ordinance 124638, to change the terms of the outstanding interfund loan.

Date of publication in the Seattle Daily Journal of Commerce, December 15, 2015.

12/16(331463)