



SEATTLE CITY COUNCIL

Legislative Summary

CB 118503

Record No.: CB 118503

Type: Ordinance (Ord)

Status: Passed

Version: 1

124863

In Control: City Clerk

File Created: 08/13/2015

Final Action: 09/29/2015

Title: AN ORDINANCE relating to City employment commonly referred to as the Second Quarter 2015 Employment Ordinance; establishing new titles and/or salaries; designating positions as exempt from Civil Service status; amending Seattle Municipal Code Section 4.13.010; amending Seattle Municipal Code Section 4.72.080; and ratifying and confirming certain prior acts; all by a 2/3 vote of the City Council.

Date

Notes:

Filed with City Clerk:

Mayor's Signature:

Sponsors: Burgess

Vetoed by Mayor:

Veto Overridden:

Veto Sustained:

Attachments:

Drafter: sarah.butler@seattle.gov

Filing Requirements/Dept Action:

History of Legislative File

Legal Notice Published:

☐ Yes

☐ No

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Mayor	08/25/2015	Mayor's leg transmitted to Council	City Clerk			
	Action Text: The Council Bill (CB) was Mayor's leg transmitted to Council. to the City Clerk Notes:						
1	City Clerk	08/25/2015	sent for review	Council President's Office			
	Action Text: The Council Bill (CB) was sent for review. to the Council President's Office Notes:						
1	Council President's Office	09/01/2015	sent for review	Education and Governance Committee			
	Action Text: The Council Bill (CB) was sent for review. to the Education and Governance Committee Notes:						

- 1 Education and Governance Committee 09/16/2015 pass Pass
Action Text: The Committee recommends that Full Council pass the Council Bill (CB).
In Favor: 2 Chair Burgess, Member Okamoto
Opposed: 0
- 1 Full Council 09/21/2015 passed Pass
Action Text: The Council Bill (CB) was passed by the following vote and the President signed the Bill:
Notes:
In Favor: 9 Councilmember Bagshaw, Council President Burgess, Councilmember Godden, Councilmember Harrell, Councilmember Licata, Councilmember O'Brien, Councilmember Okamoto, Councilmember Rasmussen, Councilmember Sawant
Opposed: 0
- 1 City Clerk 09/22/2015 submitted for Mayor Mayor's signature
Action Text: The Council Bill (CB) was submitted for Mayor's signature. to the Mayor
Notes:
- 1 Mayor 09/29/2015 Signed
Action Text: The Council Bill (CB) was Signed.
Notes:
- 1 Mayor 09/29/2015 returned City Clerk
Action Text: The Council Bill (CB) was returned. to the City Clerk
Notes:
- 1 City Clerk 09/29/2015 attested by City Clerk
Action Text: The Ordinance (Ord) was attested by City Clerk.
Notes:
-

CITY OF SEATTLE
ORDINANCE 124863
COUNCIL BILL 118503

AN ORDINANCE relating to City employment commonly referred to as the Second Quarter 2015 Employment Ordinance; establishing new titles and/or salaries; designating positions as exempt from Civil Service status; amending Seattle Municipal Code Section 4.13.010; amending Seattle Municipal Code Section 4.72.080; and ratifying and confirming certain prior acts; all by a 2/3 vote of the City Council.

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. Establishing new titles and/or salaries. As recommended by the Seattle Human Resources Director, the following titles and/or salary rates are established as shown, effective as of the dates shown and with pay authorized back to the effective dates:

Department:	Department of Planning & Development
New Title:	Electrical Inspector, Senior/Electrical Plans Examiner (Expert)
New Salary Range:	\$37.58 - \$39.06 - \$40.57 - \$42.19 - \$43.84
Report:	#15-14662
Effective Date:	Effective date of this ordinance

Section 2. Designating Ten Positions as Exempt from Civil Service Status. As recommended by the Seattle Human Resources Director in the Classification Determination Report specified, the following positions are designated as exempt from Civil Service as noted below, pursuant to Seattle Municipal Code subsection 4.13.010.1:

- 1 filled position (00018723) in the Seattle Public Utilities Department; Equal Employment Coordinator designated to Strategic Advisor 1, Exempt (Report #15-14413).

- 1 vacant position (00023150) in the Seattle Public Utilities Department; Personnel Specialist, Senior designated to Strategic Advisor 1, Exempt (Report #15-14473).
- 1 vacant position (00022608) in the Seattle Public Utilities Department; Personnel Specialist, Senior designated to Strategic Advisor 1, Exempt (Report #15-14656).
- 1 filled position (00010236) in the Department of Parks & Recreation; Administrative Staff Assistant designated to Executive Assistant, Exempt (Report #15-14463).
- 1 vacant position (10004958) in the Department of Finance & Administrative Services; Strategic Advisor 2, General Government designated to Manager 3, Exempt (Report #15-14502).
- 1 vacant position (10005485) in the Department of Finance & Administrative Services; Administrative Staff Analyst designated to Strategic Advisor 2, Exempt (Report #15-14512).
- 1 filled position (00025610) in the Department of Finance & Administrative Services; IT Professional B designated to IT Professional A, Exempt (Report #15-14538).
- 1 vacant position (10005512) in the Seattle Office for Civil Rights; Strategic Advisor 2, General Government, designated to Executive 1 (Report #15-14524).
- 1 vacant position (00017044) in the Seattle Department of Transportation; Accountant, Senior designated to Executive 2 (Report #15-14581).
- 1 filled position (00026011) in the Seattle Office of Arts and Cultural Affairs; Strategic Advisor 1, CS&PI, designated to Strategic Advisor 3, Exempt (Report #15-14601).

Section 3. Amending Seattle Municipal Code Section 4.13.010. Section 4.13.010 of the Seattle Municipal Code, last amended by Ordinance 124663, is amended as follows:

4.13.010 Exemptions from the Civil Service and Public Safety Civil Service Systems

* * *

Employment Unit		Titles of Exempt Positions
* * *		
16.	Neighborhoods	((Administrative Staff Assistant (PosNo. 10004293))) Executive Assistant, Senior (PosNo. 00022313)
17.	Parks and Recreation	((Administrative Staff Assistant (PosNo. 0010227))) <u>Executive Assistant (PosNo. 00010227)</u> <u>Executive Assistant (PosNo. 00010236)</u>
* * *		

Section 4. Amending Seattle Municipal Code Section 4.72.080. Section 4.72.080 of the Seattle Municipal Code, last amended by Ordinance 123361, is amended as follows:

4.72.080 Rules and regulations for reimbursement.

The Director of Finance and Administrative Services is authorized to promulgate rules, policies, and procedures, consistent with this ~~((chapter))~~ Chapter 4.72. The rules, policies, and procedures promulgated by the Director of Finance and Administrative Services shall be made available from ~~((his/her))~~ the Director's office or from other identified locations.

A. Rates of reimbursement for meals and lodging shall be determined by the Director of Finance and Administrative Services and shall be identified in the rules, policies, and procedures promulgated by the Director of Finance and Administrative Services. Rates of reimbursement for meals and lodging shall be based upon and not exceed the average cost for meals and lodging (single occupancy) reflected in a national comparative cost index, such as the Runzheimer Meal-Lodging Cost Index or the Federal Per Diem Index, for the city visited by the officer or employee requesting reimbursement.

B. When the State Legislature is in session, in lieu of reimbursement for meals and lodging in accordance with the rules, policies, and procedures established by the Director of

1 Finance and Administrative Services, ~~((claims approved for))~~ employees in the Office of
2 Intergovernmental Relations occupying the positions of State Lobbyist or State Affairs
3 Director, or successor positions comparable thereto, shall receive 1) reimbursement for
4 reasonable rent expenses and mileage reimbursement for one roundtrip between Seattle and
5 Olympia per week, 2) mileage reimbursement for daily roundtrips between Seattle and
6 Olympia, or 3) reimbursement for expenses as approved by the Director of the Office of
7 Intergovernmental Relations. No one employee's reimbursement expenses may exceed the
8 total per diem established for the Washington State Legislature. ~~((an amount equal to the per~~
9 ~~diem established for the Washington State Legislature pursuant to RCW 44.04.080, as now or~~
10 ~~hereafter amended or succeeded.))~~ No portion of such funds may be used for promotional
11 hosting.

12 Section 5. Any act consistent with the authority of this ordinance taken after its
13 passage and prior to its effective date is hereby ratified and confirmed.
14

Section 6. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by a two-thirds vote of all the members of the City Council the 21st day of September, 2015, and signed by me in open session in authentication of its passage this 21st day of September, 2015.



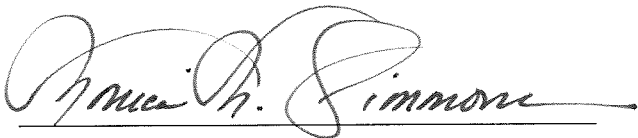
President _____ of the City Council

Approved by me this 24th day of September, 2015.



Edward B. Murray, Mayor

Filed by me this 29th day of September, 2015.



Monica Martinez Simmons, City Clerk

(Seal)

SUMMARY and FISCAL NOTE

Department:	Contact Person/Phone:	Executive Contact/Phone:
Seattle Department of Human Resources	Elaine Gentilo/684-8454	Jessica Wang/615-1759

1. BILL SUMMARY**Legislation Title:**

AN ORDINANCE relating to City employment commonly referred to as the Second Quarter 2015 Employment Ordinance; establishing new titles and/or salaries; designating positions as exempt from Civil Service status; amending Seattle Municipal Code Section 4.13.010; amending Seattle Municipal Code Section 4.72.080; and ratifying and confirming certain prior acts; all by a 2/3 vote of the City Council.

Summary and background of the Legislation:

This legislation seeks to 1) establish a new title and corresponding rate of pay, 2) designate ten positions as exempt from Civil Service status, 3) amend Seattle Municipal Code Section 4.13.010 and 4) amend Seattle Municipal Code Section 4.72.080. If passed, this legislation:

1. Establishes a new title of Electrical Inspector, Senior/Electrical Plans Examiner (Expert) and corresponding rate of pay.
2. Establishes ten positions as exempt from Civil Service status. The nature of the work to be performed by the positions is consistent with the exemption criteria set forth in Seattle Municipal Code Section 4.13.010 and Personnel Rule 2.2. These position changes create a minor cost increase for the affected departments, which will be funded within the existing budget authority.
3. Amends Seattle Municipal Code Section 4.13.010 to update exempt Civil Service positions listed by department.
4. Amend Seattle Municipal Code Section 4.72.080 on the subject of reimbursement of travel and lodging costs for certain positions at the Office of Intergovernmental Relations.

2. CAPITAL IMPROVEMENT PROGRAM

N/A

3. SUMMARY OF FINANCIAL IMPLICATIONS

 X This legislation does not have direct financial implications.

4. OTHER IMPLICATIONS

- a) **Does the legislation have indirect or long-term financial impacts to the City of Seattle that are not reflected in the above?**

The estimated costs associated with this legislation are summarized in fiscal Note Attachment 1 and will be funded through departments' existing budgets.

- b) **Is there financial cost or other impacts of not implementing the legislation?**

N/A

- c) **Does this legislation affect any departments besides the originating department?**

This legislation will affect the Department of Planning & Development, the Seattle Public Utilities Department, the Department of Parks & Recreation, the Department of Finance & Administrative Services, the Seattle Office for Civil Rights, the Seattle Department of Transportation, the Department of Arts & Cultural Affairs, and the Office of Intergovernmental Relations.

- d) **Is a public hearing required for this legislation?**

No

- e) **Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**

No

- f) **Does this legislation affect a piece of property?**

No

- g) **Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities?**

N/A

- h) **If this legislation includes a new initiative or a major programmatic expansion: What are the long-term and measurable goals of the program? Please describe how this legislation would help achieve the program's desired goals.**

N/A

- i) **Other Issues:**

N/A

List attachments below:

Attachment: Att 1 - Implementation and Cost

Implementation of the 2Q15 Employment Ordinance

Dept	Report	Position Title	Potential Positions Impacted	2015
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New Title and/or Salary Reviews

DPD	#15-14662	Electrical Inspector, Senior/Electrical Plans Examiner (Expert) ¹	3	\$12,675
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Exempt Actions

SPU	#15-14413	Strategic Advisor 1, Exempt ²	1	\$9,042
SPU	#15-14473	Strategic Advisor 1, Exempt ²	1	\$13,890
SPU	#15-14656	Strategic Advisor 1, Exempt ²	1	\$13,890
DPR	#15-14463	Executive Assistant, Exempt ²	1	\$27,275
FAS	#15-14502	Manager 3, Exempt ³	1	\$8,598
FAS	#15-14512	Strategic Advisor 2, Exempt ²	1	\$20,094
FAS	#15-14538	Info Technol Professional A, Exempt ³	1	\$11,921
OCR	#15-14524	Executive 1 ³	1	\$7,368
SDOT	#15-14581	Executive 2 ²	1	\$34,744
ARTS	#15-14601	Strategic Advisor 3, Exempt ³	1	\$12,593

Subtotal				\$172,090
Total ⁴				\$172,090

Costing Assumptions:¹Positions in the step program are costed from top step to top step of the old and new title and/or rate.²Positions are costed from top step of the old rate (step progression) to the midpoint of the new rate (DPP).³Positions in discretionary pay programs are costed from midpoint to midpoint of the old and new title and/or rate.⁴ The 2015 costs will be absorbed in departments' current budgets.

STATE OF WASHINGTON -- KING COUNTY

--SS.

329280

No. 124859,860,861,862,863

CITY OF SEATTLE, CLERKS OFFICE

Affidavit of Publication

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12th day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

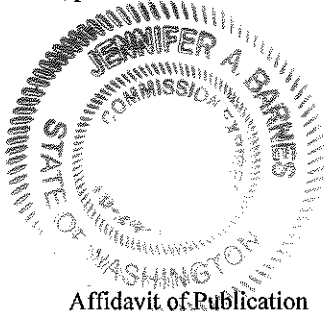
The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

CT: TITLE ONLY ORDINANCES

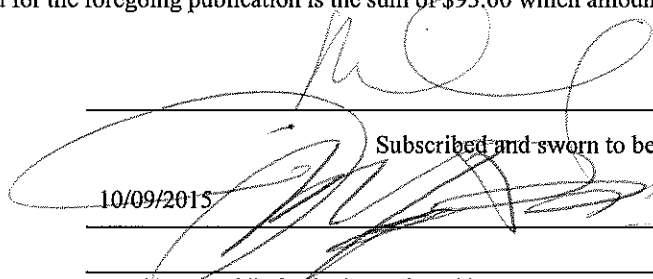
was published on

10/09/15

The amount of the fee charged for the foregoing publication is the sum of \$93.00 which amount has been paid in full.



Affidavit of Publication


Subscribed and sworn to before me on
10/09/2015
Notary public for the State of Washington,
residing in Seattle

State of Washington, King County

City of Seattle

Title Only Ordinances

The full text of the following legislation, passed by the City Council on September 21, 2015, and published below by title only, will be mailed upon request, or can be accessed at <http://clerk.seattle.gov>. For information on upcoming meetings of the Seattle City Council, please visit <http://www.seattle.gov/council/calendar>.

Contact: Office of the City Clerk at (206) 684-8344.

Ordinance 124859

AN ORDINANCE appropriating money to pay certain audited claims and ordering the payment thereof.

Ordinance 124860

AN ORDINANCE relating to the Special Events Committee, special events permitting, and special events fees; amending Sections 15.52.005, 15.52.010, 15.52.020, 15.52.030, 15.52.040, 15.52.050, 15.52.060, 15.52.080, and 15.52.090 of the Seattle Municipal Code; and repealing and replacing Section 15.52.070 of the Seattle Municipal Code.

Ordinance 124861

AN ORDINANCE requiring owners of certain low-income housing to notify the Office of Housing and the Seattle Housing Authority of the owner's proposed sale of that housing; establishing penalties; and adding a new Chapter 22.907 to the Seattle Municipal Code.

Ordinance 124862

AN ORDINANCE related to rental housing; and amending Seattle Municipal Code subsection 22.206.160.C to require the owners of rental housing units to provide additional advance written notice to tenants prior to eviction.

Ordinance 124863

AN ORDINANCE relating to City employment commonly referred to as the Second Quarter 2015 Employment Ordinance; establishing new titles and/or salaries; designating positions as exempt from Civil Service status; amending Seattle Municipal Code Section 4.13.010; amending Seattle Municipal Code Section 4 "2.080; and

ratifying and confirming certain prior acts; all by a 2/3 vote of the City Council.

Date of publication in the Seattle Daily Journal of Commerce: October 9, 2015.

10/9(329280)