City of Seattle
Notice of Appointment

Name: **Shaiza Damji**		☐ **Executive Appointment** ☒ **Reappointment** ☐ **Legislative Appointment** ☐ **Agency Appointment** ☐ **PDA Council** ☐ **PDA Constituency**
Residential Neighborhood: *N/A*	**Zip Code:**	**Contact Phone No.:**
Appointed to: *Seattle Investment Fund LLC Advisory Board*		**Date of Appointment:** *January 15, 2015*
Authority (Ord., Res.): *Council Bill 116843*		**Term of Office:** **From:** *January 15, 2015* **To:** *December 31, 2017*
Background: Resume Attached		
Authorizing Signature:		**Name and Title of Officer Making Appointments:** *Mayor Edward B. Murray*

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Revised 5/11

SHAIZA DAMJI

EDUCATION

HARVARD LAW SCHOOL, J.D., 1995
Honors: *cum laude*
Experience: Harvard Legal Aid Bureau, student counsel
Harvard Human Rights Journal, editor

YALE UNIVERSITY, B.A. History, 1991
Honors: *summa cum laude*, Phi Beta Kappa, Berkeley College Seymour Prize for Excellence in the Humanities, Distinction in History
Study Abroad: University of London, London, England, Winter and Spring, 1990
Institute of European Studies, Paris, France, Summer 1989

EXPERIENCE

360 Degree Hotel Group, Ltd., Lynnwood, Washington
Managing Director 2007 - present
Vice President and General Counsel August 1999 – January 2007
Oversee the assets and finances of company four hotels that are owned, operated and managed by the company. Responsible for strategic growth of company. Oversee new hotel development; explore hotel development opportunities and interact with franchise companies. Responsible for obtaining and maintaining financing; coordinating with financial institutions.

CLEARY, GOTTLIEB, STEEN & HAMILTON, New York, New York
Associate November 1995 – August 1999
Summer Associate Summer 1994
Handled various aspects of international and U.S. business and legal transactions, including structuring and negotiating joint ventures, investment funds and acquisitions and drafting stock purchase agreements and secured loan agreements. Represented sellers and bidders in auctions of strategic interests in companies. Represent pro bono clients in asylum and family law matters.

LAWYERS COMMITTEE FOR HUMAN RIGHTS, New York, New York
Summer Associate, Refugee Project Summer 1993
Held responsibilities in international refugee policy and individual asylum representation departments. Performed research, investigated evidence and developed strategy for petition for writ of habeas corpus for client in exclusion (deportation) proceedings. Conducted intake interviews with prospective clients in order to evaluate political asylum claims.

AGA KHAN FOUNDATION and CANADIAN INTERNATIONAL DEVELOPMENT AGENCY, Gujarat, India
Fellowship in International Development Management 1991-1992
Assisted in planning and implementing projects for *Mahiti*, an Indian rural development organization that targets women as agents of socio-economic change. Interviewed individuals and focus groups in two villages for comparative study of the rural household economy. Drafted project proposals for government funding.

VOLUNTEER BOARDS

- UW Medicine – Northwest Hospital and Medical Center – Member of Board of Trustees 2007- present (also serve on Quality Standards Committee)
- Aga Khan Council for the USA – 2009 - present
- Future of Flight Foundation – 2011 to present
- Washington State Tourism Commission – appointed by Governor Gregoire October, 2010 until disbanding of commission in June 2011

- Washington Lodging Association – Board Member 2000-2007 (Chairperson 2005-2006)
- Seattle Hotel Association – Board Member 2004-2010
- Represented Northgate Chamber of Commerce on Northgate Stakeholders Group 2003-2009

INTERESTS Languages include French, Spanish (working knowledge), Gujarati and Kutchi
Traveled extensively through South and Southeast Asia, Europe, Morocco, Kenya and South Africa.

Seattle Investment Fund LLC Advisory Board

Seven members: Per Mayor, all subject to City Council confirmation, 3-year terms

D*	G	Position No.	Name	B&C Title	Appointed	Term Ends	Term #	Appointed By
6	M	1	Barry Blanton	Member	2/5/13	12/31/15	1	Mayor
6	M	2	Johnny Bianchi	Member	1/15/15	12/31/17	3	Mayor
2	M	3	Derryl Durden	Member	2/5/13	12/31/15	1	Mayor
		4	Vacant	Member			1	Mayor
		5	Vacant	Member			1	Mayor
1	F	6	Shaiza Damji	Member	1/15/15	12/31/17	3	Mayor
1	M	7	Tony To	Member	2/5/13	12/31/15	2	Mayor

***Diversity**

	Men	Women	Vacant	Minority	(1) Asian-American	(2) African-American	(3) Hispanic Latin@	(4) Native-American	(5) Other**	(6) Caucasian
Total	*4*	*1*	*2*	*3*	*2*	*1*	*0*	*0*	*0*	*2*

***Other includes diversity in any of the following: race, gender and/or ability*