

#14

Julie Johnson  
FAS FileLocal Agency Fund ORD  
August 29, 2014  
Version #1

**CITY OF SEATTLE**  
**ORDINANCE \_\_\_\_\_**  
COUNCIL BILL 118227

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AN ORDINANCE relating to the Department of Finance and Administrative Services; creating a fund for depositing revenues related to the management of the FileLocal Agency.

WHEREAS, Ordinance 124408 authorized the creation of an Interlocal Agreement to establish the Washington Multi-City Business License and Tax Portal Agency (FileLocal Agency); and

WHEREAS, Ordinance 124492 created positions within the Department of Finance and Administrative Services that are loaned staff tasked with managing the FileLocal Agency; and

WHEREAS, the FileLocal Agency will reimburse the Department of Finance and Administrative Services for the loaned staff; NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. A new FileLocal Agency Fund is created in the City Treasury effective January 1, 2015, to which revenues may be deposited, and from which associated expenditures may be paid including, but not limited to, City administration costs for the purposes described in Section 2 below.

Section 2. The purpose of the FileLocal Agency Fund is to pay all related expenditures required to provide loaned staff to manage the Agency and to honor the agreement made in Ordinance 122408.

Section 3. The new FileLocal Agency Fund shall receive revenues from the FileLocal Agency. The Fund shall receive earnings on its positive balances and pay interest on its negative balances.

Section 4. The Director of the Department of Finance and Administrative Services shall have responsibility for administering the Fund. The Director of Finance is authorized to create



1 other Subfunds, Accounts, or Subaccounts as may be needed to implement the Fund's purpose  
2 and intent as established by this ordinance.

3 Section 5. This ordinance shall take effect and be in force 30 days after its approval by  
4 the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it  
5 shall take effect as provided by Seattle Municipal Code Section 1.04.020.

6 Passed by the City Council the \_\_\_\_ day of \_\_\_\_\_, 2014, and  
7 signed by me in open session in authentication of its passage this  
8 \_\_\_\_ day of \_\_\_\_\_, 2014.

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10 \_\_\_\_\_  
11 President \_\_\_\_\_ of the City Council

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13 Approved by me this \_\_\_\_ day of \_\_\_\_\_, 2014.

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15 \_\_\_\_\_  
16 Edward B. Murray, Mayor

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18 Filed by me this \_\_\_\_ day of \_\_\_\_\_, 2014.

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20 \_\_\_\_\_  
21 Monica Martinez Simmons, City Clerk

22 (Seal)



**2015 BUDGET LEGISLATION FISCAL NOTE**

<b>Department:</b>	<b>Contact Person/Phone:</b>	<b>CBO Analyst/Phone:</b>
FAS	Julie Johnson/684-0770	Jennifer Devore/615-1328

**Legislation Title:**

AN ORDINANCE relating to the Department of Finance and Administrative Services; creating a fund for depositing revenues related to the management of the FileLocal Agency.

**Summary of the Legislation:**

This legislation creates a new FileLocal Agency Fund in the City Treasury effective January 1, 2015 for the purpose of separately accounting for the revenues and expenditures relating to the management of the FileLocal Agency by City of Seattle loaned staff. The Department of Finance and Administrative Services will be responsible for administering the fund.

**Background:**

In January of this year, the City Council passed Ordinance 124408, which authorized the execution of an Interlocal Agreement to establish the Washington Multi-City Business License and Tax Portal Agency. The Agency is a joint effort of the Cities of Seattle, Tacoma, Bellevue, and Everett to create a mechanism which will allow local businesses easier and more efficient methods for applying for local business licenses and filing local taxes. This Agency will oversee the development and operation of the FileLocal Tax Portal, promote economies of scale in the provision of an exclusively governmental function, and ensure continued control by each participating City of its tax and licensing policy and local tax collections activities.

The City of Seattle has also initiated an agreement with the Agency to provide loaned staff to manage the Agency. This Fund will receive revenues from the Agency as reimbursement for providing this loaned staffing. Because this is a permanent revenue source, a new fund must be created to receive these revenues and new funds must be created by ordinance.

Please check one of the following:

**X** **This legislation does not have financial implications.**

This legislation does not directly have fiscal impacts. It establishes a mechanism for accounting for the expenditures and offsetting revenues for the management of the FileLocal Agency.



**Summary of Changes to Revenue Generated Specifically from this Legislation:**

	Revenue Source	2015 Proposed	2016 Proposed
<b>Total Fees and Charges Resulting From Passage of This Ordinance</b>	FileLocal Agency	\$0	\$0

Revenue Change Notes:

**Anticipated Total Revenue from Entire Program, Including Changes Resulting from this Legislation:**

Fund Name and Number	Revenue Source	Total 2015 Revenue	Total 2016 Revenue
FileLocal Agency Fund - 67600	Misc. Other – FileLocal Agency	\$315,000	\$324,000
<b>TOTAL</b>		\$315,000	\$324,000

Total Revenue Notes:

**Other Implications:**

- a) **Does the legislation have indirect financial implications, or long-term implications?**  
No.
- b) **What is the financial cost of not implementing the legislation?**  
None.
- c) **Does this legislation affect any departments besides the originating department?**  
No.
- d) **What are the possible alternatives to the legislation that could achieve the same or similar objectives?**  
None.
- e) **Is a public hearing required for this legislation?**  
None.
- f) **Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**  
No.



**g) Does this legislation affect a piece of property?**

No.

**h) Other Issues:**

None.

**List attachments to the fiscal note below:**



**City of Seattle**  
**Edward B. Murray**  
Mayor

September 22, 2014

Honorable Tim Burgess, President  
Seattle City Council  
City Hall, 2<sup>nd</sup> Floor

Dear Council President Burgess:

I am pleased to transmit the attached proposed Council Bill for consideration with the 2015 Proposed Budget. This legislation will create a new FileLocal Agency Fund for the use of revenues received from the FileLocal Agency to reimburse the City for providing loaned staff to manage the Agency.

In January of this year, the City Council passed Ordinance 124408, which authorized the execution of an Interlocal Agreement to establish the Washington Multi-City Business License and Tax Portal Agency. The Agency is a joint effort of the Cities of Seattle, Tacoma, Bellevue, and Everett to create a mechanism which will allow local businesses easier and more efficient methods for applying for local business licenses and filing local taxes. This Agency will oversee the development and operation of the FileLocal Tax Portal, promote economies of scale in the provision of an exclusively governmental function, and ensure continued control by each participating City of its tax and licensing policy and local tax collections activities.

The City of Seattle has also initiated an agreement with the Agency to provide loaned staff to manage the Agency. This Fund will receive revenues from the Agency as reimbursement for providing this loaned staffing. Because this is a permanent revenue source, a new fund must be created to receive these revenues and new funds must be created by ordinance.

Thank you for your consideration of this legislation. Should you have questions, please contact Glen Lee at 684-0879.

Sincerely,

Edward B. Murray  
Mayor of Seattle

cc: Honorable Members of the Seattle City Council

