

**City of Seattle
Notice of Appointment**

Name: <i>Tom Early</i>		<input type="checkbox"/> Executive Appointment <input checked="" type="checkbox"/> Reappointment <input type="checkbox"/> Legislative Appointment <input type="checkbox"/> Agency Appointment <input type="checkbox"/> PDA Council <input type="checkbox"/> PDA Constituency
Residential Neighborhood: <i>Wedgewood</i>	Zip Code: <i>98115</i>	Contact Phone No.: <i>(206) 250-8821</i>
Appointed to: <i>Urban Forestry Commission, Position #6, Landscape architect with certification from the International Society of Arboriculture</i>		Date of Appointment: <i>November 13, 2014</i>
Authority (Ord., Res.): <i>S.M.C. 3.14.920</i>		Term of Office: From: <i>Confirmation</i> To: <i>December 1, 2017</i>
Background: <p><i>Mr. Early is a LEED certified registered landscape architect with certification from the International Society of Arboriculture. His extensive experience includes community master planning, streetscapes, park systems, pocket parks, ecological restoration for streams, wetlands and uplands, and irrigation design.</i></p> <p><i>Mr. Early currently works for Otak, an architecture firm specializing in transportation, growth management, and urban design, and provides tree removal and landscape permit review for the city of Medina. Mr. Early's broad project experience as well as his familiarity with a tree removal permit system will be an asset to the Urban Forestry Commission.</i></p> <p><i>He is being re-appointed to Urban Forestry Commission Position #6, Landscape Architect, with a term ending December 1, 2017.</i></p>		
Authorizing Signature: 		Name and Title of Officer Making Appointments: <i>Mayor Edward B. Murray</i>

FILED
 CITY OF SEATTLE
 2014 DEC - 3 AM 10:00
 CITY CLERK

Tom Early, PLA, LEED AP

Landscape Architect



Tom is a professional landscape architect and ISA certified arborist with seven years of experience. His project experience includes community master planning; streetscape and park design; ecological restoration for streams, wetlands, and uplands; site and irrigation design. He also has written arborist reports for roadway and site development projects.

HammGlobal Partner

Education

- Bachelor of Landscape Architecture (University of Washington)
- Bachelor of Arts, Biology with a focus in Botany (George Mason University)

Registrations

- Professional Landscape Architect (Washington, # 1199)
- Certified Arborist PN-5622A with TRAQ CTRA# 1460
- LEED Accredited Professional

Affiliations

- Seattle Urban Forestry Commissioner No. 6

Selected Project Experience

City of Kirkland On-call Arborist Services; Kirkland, Washington

Project Manager—Tom is the project manager for on-call development review arborist services to support the development review function of the Department of Planning and Community Development. The contract will extend through 2012 and may be extended as needed. The work is coordinating with staff planners to review building permits, land use permits, subdivisions, and tree removal requests. Tasks include:

- Conducting peer review of arborist reports on behalf of the City
- Reviewing site plans for accurate information regarding existing and proposed trees
- Conducting site visits to review existing conditions
- Typing trees based on Kirkland's tree retention specifications
- Reviewing recommended protection methods for on- and off-site trees
- Making recommendations to the project planner for retention and protection
- Speaking with other arborists about their reports as needed
- Meeting with staff, developers, and arborists to discuss tree retention requirements
- Assisting code enforcement personnel on unauthorized tree removal cases as needed

City of Medina Tree Code Consulting; Medina, Washington

City Tree Consultant—Tom investigates, reviews, and collaborates with owners, agents, and City staff to help administer the Medina Tree Code. He guides applicants through the tree code for simple tree removal and development and redevelopment of parcels and violations. Coordination efforts include working with other designers to convey intent and the specifics of the tree code, reviewing arborist reports regarding tree protection, reviewing the City arborist reports for hazard ratings, construction coordination with contractors, and inspections to confirm adherence to both plans and the code. Otak has been providing consulting services to the City of Medina for planning and tree/landscape code for nearly a decade.

Ash Way Park and Ride; Lynwood, Washington

Landscape Architect—Tom provided landscape architecture services for wayfinding and safety enhancements of the central axis for pedestrian connectivity, aesthetic improvements to the frontage landscape plantings and parking lot expansion landscaping in the park-and-ride lot.

Swamp Creek Park and Ride; Lynwood, Washington

Landscape Architect—Tom provided landscape architecture services for the aesthetic improvements to the frontage improvements and parking lot expansion landscaping in the park-and-ride lot.

Overlake Village Stormwater and Park Facilities South Vault Design; Redmond, Washington

Landscape Architect —The south vault is the first of three regional facilities proposed to mitigate stormwater flows for Overlake Village. The project will be conducted in two phases. The first phase will include the preparation of a conceptual design for the realignment of 151st Avenue NE; determining the final location and footprint for the south vault; updating the environmental phase 1 assessment for south vault property transaction; property acquisition/ development agreement/ site plan entitlement support; developing a stakeholder and public outreach plan that includes project sequencing and construction schedule to minimize impacts to business activities; and providing project cost estimates and design scheduling updates. Phase 2 includes preparation of PS&E for south detention vault system; environmental permitting and stakeholder public outreach; and low impact development (LID) site design for the private parking area above the vault lid.

Brenchley Estates; Wilsonville, Oregon

Landscape Architect—Tom is a landscape designer on phase 1 of this 60-acre multifamily development project. He coordinated the landscape architecture from concept through construction drawings and provided construction oversight of the landscape architecture for the developer. The planned development provides for the preservation of significant resource areas including groups of large trees, wetlands, and a private park with LID options for the site's stormwater management. Permitting included planned development, zone change, subdivision, and development review approvals along with tree removal, significant natural resource permit, and a variety of construction permit approvals for private and public improvements.

Hood Canal Estuary Restoration Project; Kitsap Peninsula, Washington

Landscape Designer—Project involved designing an estuary restoration on the Kitsap Peninsula that included restoring tidal conditions to a former estuary and design of a new bridge to replace two existing under-sized culverts. Otak prepared the permit applications and the compensatory mitigation design for the project. We were also key participants in the discussions and negotiations with the Army Corps of Engineers to obtain permits for the project.

Log Boom Park Shoreline Restoration; Kenmore, Washington

Landscape Architect— This restoration planting and erosion control project along the northern shore of Lake Washington included a quick turnaround in order for construction to occur during an approaching fish window allowing construction along a shoreline utilized by migrating Chinook salmon, a federally listed species. The existing outlet of tributary 0056 to Lake Washington altered its course during a large storm event in the winter of 2011. This project stabilized the new outlet channel and adjacent shorelines using large woody debris,

streambed boulders and riparian plantings. Additional plantings helped transition the restoration area into the other areas of the park. Construction was performed by a King County crew in the summer of 2011. Close collaboration between Tom and the Engineer allowed this project to move at an expedited pace through design and into construction.

Wallace Swamp Creek Park; Kenmore, Washington

Landscape Designer—Tom assisted with the landscape and irrigation design of Wallace Swamp Creek Park. He worked to place both youth soccer and a youth baseball fields efficiently within the site while also renovating areas overcome by non-native invasive plants.

Woodinville-Duvall Road Improvements; Woodinville, Washington

Landscape Designer—Otak served as the prime consultant for widening and reconstruction of an approximate one-mile rural arterial from two-lanes to three-lanes, including bicycle lanes and sidewalks. Project elements included a new storm drainage system (conveyance, detention, and water quality), stream crossings, wetland mitigation, signal modifications, street lighting, retaining walls, landscaping, utility relocation, and other improvements. Otak's services included project management, civil and drainage design, environmental permitting, landscape architecture and urban design, survey and mapping, and construction management support.

SE Southworth Drive Curley Creek Bridge Replacement; Kitsap County, Washington

Landscape Designer —This project included replacement of a 100-foot-long three-span bridge built in 1929. The new structure is 125-foot-long and approximately 46-foot-wide, which allowed the new piers to be placed outside the ordinary high water mark, thus giving ample room to widen the estuary mouth and shape the embankments to provide enhanced habitat. Other improvements included widening the roadway to accommodate bike lanes; maintained service to utilities suspended on the bridge; and LID features to improve water quality. For this federally-funded project, Otak prepared NEPA, Section 106, and ESA compliance documents, as well as contract documents that were quickly approved by WSDOT H&LP, including Division 1 special provisions that needed individual approval.

Sylvester Road Bridge Technical Report and New Bridge Design; King County, Washington

Landscape Designer—Otak conducted an inspection of the existing concrete bridge, performed a preliminary investigation, evaluation, and analysis to determine the feasible options to eliminate the existing deficiencies and recommend the best course of actions including bridge rehabilitation alternatives. The findings and recommendations from this phase of work were summarized in a design report. The report recommended replacement of the existing bridge with a new single span bridge with prestressed, post-tensioned girders. Final design was performed using a single span with 220-foot girders. Our team supported King County during construction of the bridge. The project was BRAC funded.

2011 Sidewalk Development Program; Seattle, Washington

Landscape Designer—This project included seven segments of sidewalk (approximately 4,600 feet in length) to complete missing gaps all over the City, utilizing a fast track design process to meet the mandated deadlines. Otak provided survey, design of sidewalks, retaining walls, drainage, landscape, and driveways, PS&E, and preparation of temporary construction easements.

North Downtown Bus Layover Project; Seattle, Washington

Urban Designer/Planner—Otak worked with SDOT and King County Metro to forecast future demand for bus layover, develop a site evaluation matrix, evaluate transit corridors and potential layover locations, and select specific sites for potential layover facilities (on and off the street), assess joint development potential, create design criteria, and provide site specific conceptual design solutions with cost estimates. Tom assisted with the evaluation, analysis, and selection of layover locations. His experience as a part-time bus driver gave him special insight to this process.

**Mountlake Terrace Transit Center and Upper Lot Improvements;
Mountlake Terrace, Washington**

Landscape/Irrigation Designer/Construction Management—Tom provided landscape design services for this expansion of the park-and-ride and transit center located immediately east of I-5 on 236th Street SW. The new facility provides a parking structure increasing the total capacity to 880 stalls and improving overall on-site circulation for both vehicles and pedestrians. The project included pervious paving with Silva Cells and drip irrigation surrounding a variety of trees. Six different tree species were used in two conditions, a typical parking lot landscape islands and tree pits utilizing Silva Cells and pervious paving to expand the new tree's root zone.

Redmond Sidewalks 2009 Improvements Project; Redmond, Washington

Landscape Designer—Project included new installation and replacement of existing sidewalk, curb and gutter while protecting trees to remain and planting new trees. Structural soil was placed beneath new sidewalk to allow for tree roots to utilize more root zone area. Project also included the placement of metal stairway to provide right-of-way access with a minimized impact to the greenbelt between Rose Hill neighborhood and Rose Hill Trail.

**SR202/NE 124th Street Intersection Improvements; Redmond,
Washington**

Landscape Designer—Tom provided landscape services including wetland creation, stream mitigation, and streetscape improvements for this roadway widening and intersection improvement project. Additional work included relocating a fish-bearing Class II stream at the existing toe of the road fill. The improvements provide one additional lane in each direction in addition to a bike lane and landscape buffer strip. This work also included the placement of a separated bike/pedestrian path.

Aurora/SR 99 Corridor Improvements, Phase 2; Shoreline, Washington

Landscape and Irrigation Designer—The goal of this project was to improve pedestrian and vehicle safety, pedestrian and disabled access, vehicular capacity,

traffic flow, and transit speed and reliability. Additional goals included improvements to nighttime visibility, stormwater quality, economic investment potential, and streetscape amenities. This project focused on the entire width of the corridor right-of-way and adjacent properties extending from North 165th Street to North 205th Street at the City limits. Gateway enhancement and design was provided at the major access points into the corridor. Otak, as subconsultant, provided landscape architecture and urban design services with environmental LID design sensitivity through the introduction of innovative products to enhance the growth of plant material and the treatment of stormwater, while encapsulating visitors and residents using the corridor with large trees and advanced urban design technologies. Tom assisted with irrigation and planting design and producing construction documents.

Columbia Park West Master Plan; Kennewick and Richland, Washington
Program/Site Designer—Otak developed a master plan for Columbia Park West, the 180-acre western portion of a 363-acre park on the Columbia River. Otak worked with a community resource team representing the cities of Richland and Kennewick to create an existing conditions map, three master plan options, and the preferred master plan option that balances community and cultural interests. The preferred master plan involved re-aligning vehicle circulation for safety and efficiency, easing water access, positioning a great lawn for large gatherings, placing a museum and a variety of water-related retail, and enhancing the vegetation communities throughout the park. The program for the preferred master plan integrates uses to complement the already developed Columbia Park East and other parks nearby.

Boeing Creek Basin Infrastructure and Park Improvements; Shoreline, Washington

Landscape and Irrigation Designer—Boeing Creek Park is 36 acres of revered old growth forest and streams in the suburban community of Shoreline. Otak assisted the City with improvements to an existing stormwater facility located within the park. The facility serves a vital function to the surrounding residents, lessening the impact of stormwater runoff to homes and streets in the area. The pond was enhanced with water quality measures, native plantings, and a gravel path loop. Additional improvements to the park include trail improvements, trail amenities such as benches and interpretive signs, and native plant restoration. Tom assisted with irrigation and planting design and producing construction documents.

NE 40th Street Corridor Study; Redmond, Washington

Landscape Designer—Otak prepared a corridor study for NE 40th Street from 148th Avenue NE to Bel-Red Road. The corridor is home to the Microsoft Redmond Campuses and the Overlake Transit Center, and is bisected by SR 520. Project partners included Microsoft, King County Metro Transit, Sound Transit, and WSDOT. The focus of the project was the enhancement of pedestrian and bicycle traffic along and across NE 40th Street, particularly between the transit center and Microsoft. The project included a traffic analysis, environmental review, stakeholder involvement, development of streetscape and gateway treatments, and evaluation of alternatives for pedestrian and bicycle facilities. Tom's responsibilities included envisioning streetscape improvements that were

Tom Early, PLA, LEED AP
Landscape Architect

coordinated with the project's goals, the variety of land uses adjacent to the corridor, and the projected stormwater requirements.

Anderson/Laventure Road Traffic Congestion Improvements and Environmental Enhancement; Skagit County, Washington

Landscape Designer—Otak was the prime consultant working to design a 1.25-mile long new arterial roadway within the City of Mount Vernon's southeastern UGA. The project involved extending Laventure Road to connect it with the I-5 interchange at Anderson Road. The project includes three- and five-lane roadway improvements with curb, gutter, drainage, and sidewalks; three creek crossing structures (culvert and bridge); a retaining wall; three stormwater detention and water quality facilities; stream modifications; wetland mitigation; landscaping; and utility relocation. Otak's services include stormwater hydraulic analysis; preparation of preliminary and final plans, specifications, and estimate; environmental documentation and permitting; public involvement; and coordination and approval with state and federal agencies. Tom coordinated the roadway and stormwater pond landscaping to accommodate engineering goals, applicable regulations and codes to result in a landscape designed to mature appropriately in its context.

Seattle Bicycle Master Plan Implementation; Seattle, Washington

Landscape Designer—Tom provided landscape design services as part of Otak's role in assisting SDOT with the implementation of their Bicycle Master Plan. Typical project assignments involved verifying existing conditions; developing recommendations; and preparing construction plan documents. Recommendations ranged from evaluating installation of bicycle lanes versus Sharrows (shared roadway) facilities; assessing existing traffic lane widths and on-street parking restrictions relative to incorporating bicycle facilities; and identifying wayfinding signage and destination signage for bicyclists along City streets and trails. From this four-year task order-based contract, Otak completed recommendations and prepared pavement marking and sign plans for over 100 miles of facilities throughout Seattle's streets and trails.

98th Street Eco-Charrette Facilitation; Seattle, Washington

Charrette Facilitation/Public Involvement—98th Street, located in the vicinity of unincorporated White Center, is emerging as an important opportunity for neighborhood redevelopment and revitalization in King County. The County envisions a potential public/private partnership in redevelopment, with catalyst projects that serve as models for environmental sustainability and green building. Possible public investment projects include streetscape improvements and a transit-oriented mixed-use/parking structure. Through Otak's on-call contract with King County, Tom assisted with facilitation of a multidisciplinary design charrette involving technical experts, agency staff, County departmental representatives, and project stakeholders to develop initial concepts for the streetscape and adjacent corridor redevelopment.

Legacy Park and Lake Front Improvements; McCall, Idaho

Landscape Designer—Tom was landscape designer for this project and provided assistance with the development of the promenade, streetscape, boardwalk,

Tom Early, PLA, LEED AP

Landscape Architect

Payette Lake bank restoration, and Legacy Park designs. The project involved master planning the town of McCall's lake front and park system.

South Tacoma Commuter Rail Station; Tacoma, Washington

Landscape Designer—Tom responded to requests for information involving planting design and coordination with project engineers during the completion of this project. Otak provided services for a re-design of this commuter rail station and park-and-ride site, taking the design to the 30 percent level (preliminary engineering). The new design addressed constrained geometrics relating to bus/train transfer, kiss-and-ride drop-off, and parking; station architecture; landscape architecture and urban design; retention and detention of on-site drainage; and surveying, mapping, and legal descriptions. Otak then proceeded with final design and provided construction management services for this project.

Central Link Light Rail, Beacon Hill Station; Seattle, Washington

Landscape Designer—Tom responded to requests for information involving planting design. Beacon Hill is one of two Central Link Light Rail stations designed by Otak and it is the only tunnel station included in the first phase of the overall project. The station is located in the long established commercial center of the Beacon Hill Neighborhood near downtown Seattle. The station sits upon a public plaza also designed by the Otak team. Two separate platform tunnels serve northbound and southbound trains. Each is 30 feet in diameter and nearly 400-feet-long.

Central Link Light Rail, Mount Baker; Seattle, Washington

Landscape Designer—Tom responded to requests for information involving planting design. Mount Baker Station is one of two Central Link Light Rail stations design by Otak. The station is the gateway to Seattle's Rainier Valley Neighborhood. The elevated station is located in the area between the Beacon Hill Tunnel and the elevated guideway touchdown structure beyond which the rails run on the surface streets. North and southbound trains run through the middle of the station with their respective passenger platforms occupying the outside edges. Each platform is served by separate stairway, escalator, and elevator enclosures clad in brick and glass. Escalators and elevators arrive at a single ground-level lobby that contains ticketing and other customer service amenities. In addition to the lobby, bicycle parking, utility spaces, and storage occupy some of the ground level space below the platforms.

Pioneer Place Park and Occidental Corridor Improvements; Seattle, Washington

Landscape Designer—Tom provided support in final design phase for planting and hardscape elements. Project included the development of an improvement implementation plan for Pioneer Park, Occidental Park, and the Occidental Corridor, a historic system of parks and open space in Seattle's Pioneer Square. The project team built upon the work that was accomplished in the 1998 Pioneer Square Neighborhood Plan by advancing the development of the desired improvements to Pioneer Square's public spaces outlined by the neighborhood. The project's scope included the inventory, evaluation, and the development of an improvement implementation plan for Pioneer Place Park, Occidental Park,

and Occidental Corridor that is sanctioned by the neighborhood and all stakeholders. A series of public forums invited the public to express their opinions on the validity of each proposed improvement as well as new ideas for enhancing the aesthetics, accessibility, safety, and programming of the parks. The end result was an action plan that prioritized the implementation of short, medium, and long term improvements; identified the cost of improvements and recommended funding strategies for implementation.

NPS Redwood Creek Phase 4 Improvements, Golden Gate National Recreation Area; San Francisco, California

Landscape Architecture—Otak is providing landscape architecture, civil engineering, and cost estimating for modification of the parking and picnic area to pull it back from a highly active floodplain—constructing a new trail for access to the beach to allow dune restoration and building a new trail along a portion of the roadway leading to the parking lot. The goal of this phase is to provide visitor access in a manner that accommodates natural processes. Schematic design was previously completed by another consultant and as such our scope is to complete design development and construction document packages. Also included is coordinating work by other consultants and including that work in our construction document bid package. That work includes building an additional 225 linear feet of the new pedestrian bridge and grading the floodplain where the existing parking lot is removed to create new coastal wetlands.

NPS Vista Point Multi-use Trail, Golden Gate National Recreation Area; San Francisco, California

Landscape Architecture Support—Otak is providing topographic survey, pre-design, design development, and construction documents for the Vista Point Trail and Lower Conzelman Road multi-use connections to Fort Baker. The project will improve the safety of visitors (primarily bicyclists and pedestrians) by improving access through Golden Gate National Recreation Area parklands and reduce the need to travel on Alexander Avenue from the north end of the Golden Gate Bridge to Sausalito, which is a relatively steep, highly traveled arterial with narrow shoulders. Project elements include construction of a single-surface multi-use trail, rest area/pull-offs, drainage improvements, wayfinding, and other improvements as needed along the old roadway corridor. Additionally, work will include master plan level design for Lower Conzelman Road between the Vista Point Trail and the Bay.

Additional Experience

Seattle Urban Forestry Commission; Seattle, Washington

Commissioner—Tom is in his first three-year term as a commissioner. He works with the commission to advise the Mayor and City Council of policy and regulations effects on plants in the City. Tom has assisted with the recent update and City Council adoption of the Urban Forestry Stewardship Plan. As a part of the commission Tom has also authored a position paper on public trees and views. He participated in the recently updated and adopted tree codes for SDOT

Tom Early, PLA, LEED AP
Landscape Architect

and looks forward to the next round of proposed DPD tree codes which will affect private property trees.

Experience Prior to Otak

Galisteo Basin Preserve; Santa Fe, New Mexico

Landscape Designer—Member of the design team that produced the approved master plan for the 900-acre development on 16,032 acre property near Santa Fe.

Community Run Design-Build Projects (Louisa Streetend Park); Seattle, Washington

Landscape Designer—Tom collaborated with the community to reach a planting design, coordinated the plant material delivery, and organized the community planting party.

The Varey Garden Renovation; Seattle, Washington

Landscape Designer—The concluding course is design-build at the University of Washington. This involved the constricted time frame of an academic quarter for designing and constructing a renovation to the Varey Garden, which is adjacent to Gould Hall on the University of Washington Campus. The construction included 32 cubic yards of arcing concrete seat walls, arcing metal screens, landscape lighting, irrigation system and an extensive planting plan. Tom was intricately involved with the overall layout, the forming of the concrete seat walls and particularly focused on the construction of a flagstone seat wall.

Urban Forestry Commission

NOVEMBER 2014

Nine (9) Commission members: Per S.M.C. 3.14.920, all subject to City Council confirmation, 3-year terms

- 4 Appointed by City Council
- 4 Appointed by Mayor
- 1 Appointed by the Commission

D*	G	Position No.	Name	Appointed	Term Ends	Term #	Position	Appointed By
6	M	1	Steve Zemke	2-18-14	12-1-16	1 st	1: Wildlife Biologist	Council
6	F	2	Donna Kostka	4-28-14	12-1-16	1 st	2: Urban Ecologist	Mayor
6	M	3	Dr. Gordon Bradley	12-1-09	12-1-15	2 nd	3: Natural Resource Agency or University Representative	Council
6	F	4	Peg Staeheli	11-2-09	12-1-14	2 nd	4: Hydrologist or Similar Professional	Mayor
6	M	5	Leif Fixen	5-23-12	12-1-14	1 st	5: Arborist	Council
6	M	6	Tom Early	12-1-14	12-1-17	2 nd	6: Landscape Architect	Mayor
6	F	7	Joanna Nelson de Flores	6-16-14	12-1-15	1 st	7: NGO Representative	Council
6	M	8	Jeff Reibman	11-2-09	12-1-15	2 nd	8: Development Community or Utility Representative	Mayor
6	M	9	Erik Rundell	2-11-14	12-1-16	1 st	9: Economist, Financial Analyst, Realtor or Similar Professional	Commission

*Diversity

					(1)	(2)	(3)	(4)	(5)	(6)
	Men	Women	Vacant	Minority	Asian-American	African-American	Hispanic Latin@	Native-American	Other**	Caucasian
Mayor	2	2	0	0	0	0	0	0	0	4
Council	3	1	0	0	0	0	0	0	0	4
Other Bodies	1	0	0	0	0	0	0	0	0	1
Total	6	3	0	0	0	0	0	0	0	9

**Other includes diversity in any of the following: race, gender and/or ability*