

City of Seattle



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Chief Technology Officer Department of Information Technology

Confirmation Packet
June 13, 2014

Michael Mattmiller



City of Seattle
Edward B. Murray
Mayor

June 13, 2014

The Honorable Tim Burgess
President, Seattle City Council
Seattle City Hall, 2nd Floor
Seattle, WA 98104

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Dear Council President Burgess:

I am pleased to transmit to the City Council the following confirmation packet for my appointment of Michael Mattmiller as the City's Chief Technology Officer.

The materials in this packet are divided into two sections:

- A. **Michael Mattmiller**
This section contains Michael's appointment and oath of office forms, his resume, and the press release announcing his appointment.
- B. **Background Checks**
This section contains the Mayor's Office report on Michael Mattmiller's background check.

Michael Mattmiller is an experienced Information Technology professional. As consultant at PricewaterhouseCoopers and Microsoft, Mattmiller has worked with government agencies and businesses to solve complex systems and technology challenges. His work has spanned technology domains, including software and service development, operations, security, and privacy.

Under Michael's leadership, the City will embrace the latest technology trends and deliver effective software and infrastructure solutions to support the 'city worker of tomorrow,' expand the city's digital equity efforts, identify and implement ways to access government and services and unlock innovation within the city. I believe Michael will be an excellent head of the Department of Information Technology and urge you to confirm him as Chief Technology Officer.

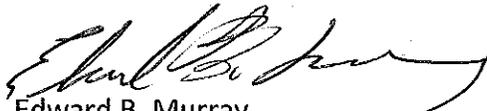
The Honorable Tim Burgess

June 13, 2014

Page 2

If you have any questions about the attached materials or need additional information, please contact Chris Gregorich of my office, at 206-386-1251, or via e-mail, at chris.gregorich@seattle.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward B. Murray". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Edward B. Murray
Mayor, City of Seattle

SECTION

A



City of Seattle
Edward B. Murray
Mayor

June 13, 2014

Michael Mattmiller
Seattle, Washington 98103
Transmitted via e-mail

Dear Michael,

It gives me great pleasure to appoint you to the position of Director of the Department of Information Technology (Chief Technology Officer)(Executive 3) effective June 23, 2014 at an annual salary of \$140,000.

Your term of office is concurrent with that of the Mayor, ending on December 31, 2017. Your appointment as Director is subject to City Council confirmation; therefore, you will need to attend the Council's confirmation hearings.

Your contingent offer letter provided employment information related to the terms of your employment, benefits, vacation, holiday and sick leave. If you have questions about your employment with the City of Seattle please contact Galen Mauden, FAS Human Resources Director, at (206) 684-0516.

I look forward to working with you in your role as Chief Technology Officer and wish you success. We have much work ahead of us, and I am confident that the Department of Information Technology will thrive beyond expectation under your leadership.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward B. Murray".

Edward B. Murray
Mayor of Seattle

cc: Human Resources

City of Seattle

Notice of Appointment

Name: Michael Mattmiller	<input checked="" type="checkbox"/> Executive Appointment <input type="checkbox"/> Legislative Appointment
Appointed to: Chief Technology Officer	Date of Appointment: 6/13/2014
Authority (Ord., Res.): SMC 3.22.020	Term of Office From: City Council Confirmation To: December 31, 2017
<p>Comments: Michael Mattmiller is an experienced Information Technology professional. As consultant at PricewaterhouseCoopers and Microsoft, Mattmiller has worked with government agencies and businesses to solve complex systems and technology challenges. His work has spanned technology domains, including software and service development, operations, security, and privacy.</p> <p>Under Michael's leadership, the City will embrace the latest technology trends and deliver effective software and infrastructure solutions to support the 'city worker of tomorrow,' expand the city's digital equity efforts, identify and implement ways to access government and services and unlock innovation within the city. I believe Michael will be an excellent head of the Department of Information Technology and urge you to confirm him as Chief Technology Officer.</p>	
Authorizing Signature: 	Name and Title of Officer Making Appointment: Edward B. Murray, Mayor



**CITY OF SEATTLE - STATE OF WASHINGTON
OATH OF OFFICE**

STATE OF WASHINGTON

COUNTY OF KING

I, Michael Mattmiller, swear or affirm that I possess all the qualifications prescribed in the Seattle City Charter and the Seattle Municipal Code for the position of Chief Technology Officer; that I will support the Constitution of the United States, the Constitution of the State of Washington, and the Charter and Ordinances of the City of Seattle; and that I will faithfully conduct myself as *Chief Technology Officer*

Michael Mattmiller

**Subscribed and sworn to before me
this _____ day of _____, 2014**

(affix seal)

Monica Martinez Simmons, City Clerk

MICHAEL MATTMILLER

Seattle, Washington 98103

SUMMARY

IT manager with a passion for problem solving and new challenges. Demonstrated ability to bring together diverse perspectives to solve common challenges. Ability to quickly learn new concepts and manage multiple workstreams in a fast-paced environment.

EXPERIENCE

Senior Strategist-Enterprise Cloud Privacy, February 2013 to Present **Microsoft Corporation, Redmond, WA**

- Established and now facilitate a cross-division stakeholder group through which Microsoft's cloud services collaborate on privacy challenges and reach consensus on common standards and approaches. In its first six months, the group has developed approaches to training and key privacy feature requirements.
- Developed presentations, guidance documents, and other collateral to drive the consistent implementation of privacy and data protection practices across Microsoft's cloud services, facilitating service compliance with Microsoft's privacy standards and external standards including HIPAA, NIST 800-53v4 (FISMA/FedRAMP), and EU Model Clauses.
- Evangelized Microsoft's data protection practices through presentations to customers and cloud industry organizations

Manager, July 2011 to February 2013

Senior Associate, September 2007 to June 2011

Associate, June 2005 to August 2007

PricewaterhouseCoopers LLP, Washington, DC

Risk Assurance

- As a member of the Seattle Risk Assurance management team, helped drive market business and staffing strategy. Worked with thought leaders across the Firm to develop, propose, and deliver innovative solutions to client business challenges.
- Led the team responsible for developing a governance approach to help a large SaaS cloud service provider comply with regulations and external standards applicable to the service. The project reduced the number of compliance requirements communicated to engineers by 65%. Worked with client governance stakeholders and engineers to drive adoption and understanding of the new approach, and facilitated stakeholder working groups to incorporate feedback.
- Led Federal Information Security Management Act (FISMA) compliance reviews of government contracted data processors and data centers. Performed audits and reviews in accordance with HIPAA, FISCAM, and OMB A-123 Appendix A. Presented findings to client senior management, and worked with technical staff to remediate and close findings.
- Planned and delivered consulting and attest engagements that evaluated aspects of client IT systems and their impact on business performance for clients in the U.S. Federal Government, healthcare, and technology industries. As part of these engagements, performed various aspects of testing, documentation, analysis and reporting.
- Presented at client business partner conferences on IT security and control topics, providing clear guidance on how to implement required security measures to both technical and management audiences.

Data Management

- Built the team responsible for supporting data analysis needs of a 40 person project management group at a U.S. Federal Government healthcare agency. Managed the team workload and budget, and provided both formal and on the job feedback. Represented the client project management group in meetings with third parties and in cross-division meetings.
- Worked with client project teams and PwC subject matter experts to turn analysis findings into actionable process improvements, leading to the preservation of revenue exceeding \$30 million over a two year period.
- Supported client project managers in the rollout of new analytics tools to champions in national stakeholder networks, which were responsible for implementing the tools within their network of federal facilities.
- Led the creation of a vendor data conventions analysis that identified data quality considerations in more than 120 decentralized third party insurance systems by using a combination of sampling techniques and client interviews. The completed analysis helped the client to understand potential challenges of implementing a centralized third party insurance management system.
- Developed database solutions used by a health care provider for storing and analyzing HIPAA electronic health care transactions. Implemented processes to automate recurring manual transaction analyses, providing more timely and accurate information to project teams while reducing labor costs.

Senior Web Developer, June 2002 to May 2005

The George Washington University, Washington, DC

- Developed and managed web-based applications to manage critical workflow in the areas of admissions, judicial, housing, student activities, and residential networking.
- Managed the content management system used to power 140 university websites, which combined receive more than 1.3 million hits per month.
- Designed information architectures for department websites and managed the graphic design process.
- Established and managed a community stakeholder group that encouraged the use of the University's content management system. Through regular meetings and administering an online support forum, ensured the system had a knowledgeable user base who advocated for the platform and helped train new users.
- Authored technical and end-user documentation for in-house developed solutions.
- Supervised and managed student staff members.
- Awarded Employee of the Month, January 2004, for leading implementation of a customer relationship management solution implemented by key University service departments.

COMMUNITY INVOLVEMENT

Victory Campaign Board Member, May 2009 to Present

Board of Directors, January 2014 to Present

Gay & Lesbian Victory Fund, Washington, DC

- Oversee a 120 member volunteer board responsible for engaging their community in Victory Fund's work to help elect LGBT candidates to offices at all levels of government
- Work with Victory Fund staff to plan meetings and events across the region and roll out board-wide initiatives.
- Liaise with candidates and campaigns to coordinate Victory Fund resources

EDUCATION

MS in Information Systems Technology, August 2004

BBA in Information Systems, Cum Laude, August 2004

The George Washington University, Washington, DC

Concentration in Information Systems Development, minor in Visual Communications

Diploma in Accounting, December 2007

Strayer University, Washington, DC

CERTIFICATIONS

Certified Information Systems Auditor (CISA)

Certificate of Cloud Security Knowledge (CCSK)

Zend Certified PHP Engineer (ZCE)

Clearance information available upon request

SKILLS

Project management, GRC program development and management, Microsoft Office 2013, Microsoft Project, SQL, MySQL 5.1, PHP 5, FISMA/NIST 800-53v4, FISCAM, HIPAA Security rule, ISO 27001, OMB A-123 Appendix A, HIPAA/ASC X12 EDI standards, Audit Control Language (ACL) 9, Oracle Financials 11i.



City of Seattle
Edward B. Murray, Mayor

NEWS RELEASE

FROM THE OFFICE OF THE MAYOR

FOR IMMEDIATE RELEASE:

Contact: Megan Coppersmith, Mayor's Office Press Secretary, 206.684.8379
Jeff Reading, Mayor's Office Communications Director, 206.684.3952

Mayor Murray announces appointment of Chief Technology Officer

SEATTLE (June 10, 2014) – Seattle Mayor Ed Murray today announced Michael Mattmiller as his appointment for the position of the Director of the Department of Information Technology (DoIT), the City of Seattle's Chief Technology Officer (CTO).

“The City of Seattle should be a national leader in the use of technology to empower residents and businesses and enhance the delivery of city services,” said Murray. “Michael has demonstrated the knowledge and focus on collaboration and engagement that I believe is necessary to drive technology adoption and make technology work for our city. I look forward to working with him toward our shared vision of an innovative, interconnected city.”

An experienced consultant at PricewaterhouseCoopers and Microsoft, Mattmiller has worked with government agencies and businesses to solve complex systems and technology challenges. His work has spanned technology domains, including software and service development, operations, security, and privacy.

“I'm honored to be joining the City of Seattle and the Department of Information Technology,” said Mattmiller. “The hardworking professionals of DoIT are passionate about using technology to enable the City to serve the people and businesses of Seattle. I look forward to working with DoIT staff to help the Mayor achieve his vision for both city staff and Seattle residents and businesses.”

With the leadership of the new CTO, the City of Seattle will embrace the latest technology trends and deliver effective software and infrastructure solutions to support the ‘city worker of tomorrow,’ expand the city’s digital equity efforts, identify and implement ways to access government and services and unlock innovation within the city. [Read DoIT vision here.](#)

Mattmiller will start on Monday, June 23 and will make \$140,000 annually. The CTO appointment must be confirmed by the Seattle City Council.

The Department of Information Technology has 193 employees and an annual budget of \$41.8 million. The department is responsible for the City's main data center, Seattle.gov website, The Seattle Channel, the City's fiber network, the City's data and telephone network, the Public Safety Radio network, cable franchises, and technology oversight and planning.

-MoS-

SECTION

B



City of Seattle

Edward B. Murray, Mayor

Personnel/ Human Resources Department

Susan L. Coskey, Director

Date: June 6, 2014

To: Adam Schaefer, City Budget Office

From: Susan Coskey, Director, Personnel/Human Resources Department *SC*

Subject: BACKGROUND CHECK – MICHAEL MATTMILLER

The Personnel Department has received a copy of Michael Mattmiller's background check, run by A-Check America. There were no findings that would impact the employment eligibility of Mr. Mattmiller.

cc: Personnel File, Department of Information Technology

Personnel/Human Resources Department, Seattle Municipal Tower, 700 5th Avenue Suite 5500, PO Box 34028, Seattle, WA 98124-4028

General Tel: (206) 684-7664, TTY: (206) 684-7888, Fax: (206) 684-4157, Website: www.seattle.gov

Recorded Job Line: (206) 684-7999, Employment Website: www.seattle.gov/jobs

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