

2014 APR 15 AM 10:31

City of Seattle
Notice of Appointment

Name: <i>Steven S. Potokar</i>		<input checked="" type="checkbox"/> Executive Appointment <input type="checkbox"/> Reappointment <input type="checkbox"/> Legislative Appointment <input type="checkbox"/> Agency Appointment <input type="checkbox"/> PDA Council <input type="checkbox"/> PDA Constituency	
Residential Neighborhood: <i>Yesler Terrace</i>	Zip Code: <i>98122</i>	Contact Phone No.: <i>206.322.6818</i>	
Appointed to: <i>Fire Code Advisory Board</i>		Date of Appointment: <i>04/15/14</i>	
Authority (Ord., Res.): <i>Ord. 117717</i>		Term of Office: From: <i>04/15/14</i> To: <i>04/15/17</i> <i>5/27/17 PC</i>	
Background: <i>Steven has ten years working experience in environmental regulatory compliance and enforcement positions for the Environmental Protection Agency. He is a graduate from the University of Wisconsin Green Bay.</i>			
Authorizing Signature: 		Name and Title of Officer Making Appointments: <i>Edward B. Murray</i>	

Steven S. Potokar

Environmental Compliance Coordinator

ENVIRONMENTAL CAREER SUMMARY

Ten years working in environmental regulatory compliance and enforcement positions for the Environmental Protection Agency (EPA). Leveraged skills in strategic thinking, presentations, and cross-group interface to drive significant successful results including state and federal communication, collaboration, management decision-making, and major sector and policy implementation. Managed internal and external messaging on a variety of environmental compliance issues.

- Regulatory Compliance
- Industrial Process Review
- Case Management
- Policy Interpretation
- Directing Staff
- State Collaboration
- Communication Strategy
- Tracking Regulatory Changes
- Multiple Sector Management

ENVIRONMENTAL PROTECTION AGENCY Region 10 – Seattle, WA

Office of Compliance and Enforcement

Compliance and Enforcement Coordinator - Environmental Scientist (2003 - Present)

Serve as an environmental scientist, program lead, and compliance officer for a variety of programs.

Office of Compliance and Enforcement (2003 - Present)

CAFO Enforcement Coordinator- NPDES Compliance Unit – (2007 - Present)

- Served as an environmental scientist responsible for evaluation of compliance with the Clean Water Act, providing technical support for nationally significant civil and criminal proceedings for enforcement of the National Pollutant Discharge Elimination System (NPDES) regulations and Permits.
- Developed Regional Priority Area Implementation Plan (PAIP) for Region 10 Concentrated Animal Feeding Operation (CAFO) Sector to address concerns in priority watersheds. Coordinated with several EPA offices and state agencies to deploy inspectors, fulfilling national EPA inspection expectations and commitments. Orchestrated complex coordination and communication for several inspection seasons, while working collaboratively with State Agencies. Played a key role in CAFO Strategies, strategic enforcement targeting, strategy memos, communication for FY 2007 to FY 2013 planning.

Result: The sector operating in a healthy & predictable manner meeting regional and national priorities and strengthening enforcement within and outside the Agency.

- Drove high publicity cases in the various sectors collaborating with federal, tribal and state agencies.

Result: Raised public and regulated sector awareness on environmental issues, creating a deterrence effect while gaining compliance and changing practices industry wide through messaging.

Tribal Air Enforcement Lead – Air/RCRA Compliance Unit (2005 – 2007)

- Independently conducted a range of complex program and policy development for the implementation of Clean Air Act (CAA) emission sources throughout 39 Indian Reservation in Idaho, Oregon and Washington. Used scientific principles to set compliance assurance priorities and develop inspection and compliance strategies for the Federal Air Rules on Reservations (FARR).

Result: Increased awareness of FARR and enforcement including formal and non formal at a range of facilities on tribal lands from large business to individual home owners.

- Collaborated through constant communication with tribes and tribal governance to ensure federal oversight while continuing to support tribal sovereignty on a wide range of policies and enforcement cases.

Result: Built capacity in tribal counterparts to assist them in running their own Tribal Air Enforcement Program and referring cases to EPA.

Office of International Compliance Assurance Division - Intern (March - May 2005)

- Worked on transboundary movements of hazardous waste and developed an Import-Export Manual for EPA Headquarters.
Result: Created a tool for staff to accurately record and input data needed from tracking of hazardous waste movements in accordance with the Basel Convention.
- Assisted in the development of the Radio Frequency Identification Tracking (RFID) of Hazardous Wastes Across International Borders Proposal.
Result: Approval and award of grant including several EPA offices, Office of Research and Development and outside Agencies to track shipments moving across borders with RFID tags.

EDUCATION

University of Wisconsin Green Bay

Bachelors of Science, December 2000

Major: Environmental Science

Minor: Environmental Policy and Planning

Masters Program course work - Environmental Science and Policy

PROFESSIONAL TRAINING

Safety, and Health Training for Field Activities, 24hrs, 2003	NPDES Writers Permit training, 40 hrs, 2004
Basic Inspector Training, 40 hrs, 2003	National Inspectors workshop, 24 hrs, 2004
Safety, and Health Training for Field Activities, 24hrs, 2003	Mentor program completion, 5/2005
Basic Inspector Training, 40 hrs, 2003	Clean Air Act training "Air Camp", 36 hrs, 2005
Hazwoper (165.5), 40 hrs, 2004	Opacity Certification, 24 hrs, 2006
Clean Water Act NPDES media training, 12 hrs, 2004	Opacity Re-Certification 2006, 2007
First Aid, 8 hrs, 04/2004	Risk Assessment for Superfund, 24 hrs, 2007
Intro to Environmental Enforcement, 40 hrs, 2004	Leadership Skills for Non supervisors, 32 hrs, 2007
Intro to Criminal Environmental Investigations, 40 hrs, 2004	Hydrologic Modeling, 32 hrs, 2008
Toxic Release Inventory training, 24 hrs, 2004	Health and Safety Refresher/Hazwoper, 8 hrs, 2005, 2006, 2007, 2009, 2010, 2011, 2012, 2013
UIC Class 5, Inspector training, 40 hrs, 2004	

ACCOMPLISHMENTS

- Mentor for the EPA Mentoring Program 2011
- Special Accomplishment Recognition Award for Washington Beef Enforcement 2009
- Gold Medal for Exceptional Service 2007
- Special Accomplishment Recognition Award for Lead Regional Tribal Air Enforcement Program 2007
- Special Accomplishment Recognition Award for Memorandum of Agreement 2006
- University of Wisconsin Green Bay, Chancellors Leadership Medallion, Fall 2000

COMMUNITY INVOLVEMENT

Orca Swim Team

- Vice President - September 2013 – Present
- Co-Chair – September 2012 – September 2013
- Co-Captain – September 2011 – September 2012

REFERENCES

Kimberly Ogle, EPA Region 10	IEMU Manager	206-553-0955	ogle.kimberly@epa.gov
Nicholas Peak, EPA Region 10	Regional CAFO Coordinator	208-378-5765	peak.nicholas@epa.gov
Anne Dalrymple, EPA Region	Enforcement Coordinator	206-553-6313	dalrymple.anne@epa.gov

Fire Code Advisory Board

As of May 2014

Fifteen members: Per Ord. 117717, all subject to City Council confirmation, 3 year terms - no term limits.

- 15 Appointed by Mayor

D*	G	Position No.	Name	Appointed	Term Ends	Term #	Position	Appointed By
	M	1	James R. Fair	3/30/2012	3/30/2015	2	Architects	Mayor
	F	2	Tara Henriksen	8/30/2012	8/31/2015	1	Chemical Engineers	Mayor
	F	3	Rae Anne Rushing, PE	3/30/2012	3/30/2015	2	Mechanical Engineers	Mayor
	M	4	Todd Sparrow	3/30/2012	3/30/2015	1	BOMA	Mayor
	M	5	Jeffrey Rice	11/13/2013	11/13/2016	1	Insurance Industry	Mayor
	M	6	Allen Rainsberger	3/30/2012	3/30/2015	2	Marine Industry	Mayor
	M	7	Jason Johanson	5/27/2014	5/27/2017	1	Port of Seattle	Mayor
		8	Vacant				Manufacturing / Warehouse	Mayor
	M	9	David Moore	3/30/2012	3/30/2015	1	Research/ Labs	Mayor
	M	10	James Moren	10/31/2012	10/31/2015	2	Fire Protection Industry	Mayor
	M	11	Lucas Grothkopp	3/30/2012	3/30/2015	2	Public	Mayor
	M	12	Steven Potokar	5/27/2014	5/27/2017	1	Public	Mayor
	M	13	Scott Peterson	5/27/2014	5/27/2017	1	Labor	Mayor
		14	Vacant				Petroleum Industry	Mayor
		15	Vacant				Retail	Mayor

*Diversity

					(1)	(2)	(3)	(4)	(5)	(6)
	Men	Women	Vacant	Minority	Asian-American	African-American	Hispanic Latin@	Native-American	Other**	Caucasian
Mayor	10	2	3	0	0	0	0	0	0	12
Council										
Other Bodies										
Total										

**Other includes diversity in any of the following: race, gender and/or ability