CF 312871

City of Seattle Notice of Appointment

Name:		☐ Executive Appointment ☐ Reappointment					
		☐ Legislative Appointment					
Devor Barton		Agency Appointment					
		☐ PDA Council ☐ PDA Constituency					
Residential	Zip Code:	Contact Phone No.:					
Neighborhood:	•						
Beacon Hill	98144	N/A					
Appointed to:		Date of Appointment:					
Pedestrian Advisory Board		3/26/13					
Authority (Ord., Res.):		Term of Office:					
		From: 4/1/13					
Res. 29532		To: $4/1/15$					
Background:							
default option for residents high school, he walked to an one hill while the school wa both ways! Starting in midd to walking a two-mile route to his current residence on h	to travel within the nd from school ever, s on top of another, le school he had a p six days a week in a Beacon Hill is that i	I Design. He would like to make walking the city. As a student from elementary school through y day. He grew up in Minnesota and lived on top of so he literally did walk uphill through the snow paper route through which he became accustomed all kinds of weather. One of the reasons he moved it enabled me to walk to jobs he's held on First Hill a member of the board since 2011.					
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		·					
Authorizing Signature:		Name and Title of Officer Making Appointments: Tom Rasmussen City Councilmember					
Signature of Councilmembe	r, Mayor, or other	Print legibly or type the authorizing signatory's					

OBJECTIVE

Seeking a position with enhanced responsibility and opportunities to contribute.

SUMMARY

I am a dedicated worker and quick learner with a strong communications background, a focus on customer service, and a high level of attention to detail.

EDUCATION

Master of Science

Technical Communication Degree with a Focus on User-Centered Design University of Washington Department of Human Centered Design & Engineering

- Certification in Project Management University of Washington
- Certification in Technical Communication University of Washington
- Bachelor of Arts
 Communications Major, English/Creative Writing Minor University of Houston
- High School Diploma
 Literary Arts Major, Media Arts Minor
 Minnesota Center for Arts Education

HONORS AND ACTIVITIES

- Board Member and Vice-Chair, Seattle Pedestrian Advisory Board
- Board Member and Vice-Chair, North Beacon Hill Council
- Member, Association of Insurance Compliance Professionals (AICP)
- Property & Casualty Industry Member, SERFF Product Steering Committee
- Member American Society for Information Services & Technology (ASIS&T)
- Member, Usability Professionals' Association (UPA)
- Member, Puget Sound Special Interest Group on Computer-Human Interaction
- Senior Member, Society for Technical Communication (STC)
- People's Academy for Community Engagement graduate, Seattle Department of Neighborhoods
- "The Bridge" Board Member training graduate, Seattle Works
- Founding Member, Beacon Hill Bike and Pedestrian Committee
- Staff member, posTComm magazine
- Notary Public, State of Washington
- ICIA Certified Technology Specialist
- · University Honors and Honors in Major, Magna Cum Laude; Dean's List
- Golden Key National Honor Society; Mortar Board Honor Society
- National Merit Scholar

WORK HISTORY

Senior Regulatory Filings Analyst, Liberty Mutual Insurance, Sept. 2010 to present Regulatory Filings Analyst, Safeco Insurance, Feb. 2006 to Aug. 2008

Regulatory Filings Coordinator, Safeco Insurance, Oct. 2004 to Feb. 2006

Communicate form and rate/rule submissions to state departments of insurance by conducting regulatory research, organizing information, analyzing product needs, coordinating changes, and implementing filings; contribute to technical processes that optimize planned business results by working independently and with others to establish priorities and meet deadlines on projects with nationwide impact; assure accuracy of details and provide follow-through to maintain legal compliance. Additional duties include training unit employees and serving as first-level IT support.

Pricing Analyst, Liberty Mutual Agency Markets, Sept. 2008 to Sept. 2010

Use strong analytical and critical thinking skills to create business and pricing plans that contribute directly to profit and growth; evaluate insurance metrics and assist in decision-making to manage and grow the business; use pivot tables, v-lookup functions, and Access queries to perform data mining, identify patterns, and analyze profitability, sales, and competitiveness; create solutions by contributing to a positive, team-focused environment; apply excellent written and verbal communication skills to collaborate with all parts of the company including senior management.

Coordinator of Audio-Visual Services, Safeco Insurance, Aug. 2000 to Jan. 2004 & Aug. 2004 to Oct. 2004

Provide Audio-Visual support for company meetings, conferences, and presentations, including Executive-level events; train company employees on the use of audio-visual equipment; train and oversee department Coordinators regarding AV support and room-scheduling software; research, budget, purchase, and maintain AV equipment for multiple buildings and locations; assist in planning and successful completion of large events and construction projects; create and maintain database for room scheduling program.

Assistant Director of Audio-Visual Services, Presentation Services, Jan. 2004 to July 2004

Ensure success of high-profile events; direct day-to-day operations of technicians; assist Director by supervising all responsibilities regarding audio-visual services, including sales, customer relations, employee relations and development, property and vendor relationships, planning and forecasting, and equipment management.

COMPUTER SKILLS

- · Adobe Acrobat Professional
- Microsoft Office and Windows Operating Systems
- CEO Scheduler Plus 2001 Database Administrator
- Tracker Filing System Administrator

Seattle Pedestrian Advisory Board

11 members: Per Resolution 29532, all subject to City Council confirmation, 2-year terms

- 5 Appointed by City Council
- 6 Appointed by Mayor
- 1 Appointed by YMCA Get Engaged program

D*	G	Position No.	Name	Appointed	Term Ends	Term #	Position	Appointed By
6	F	1	Lydia Heard	3-4-12	3-4-14	1st		City Council
6	M	2	Devor Barton	3-26-13	4-1-15	2 nd		City Council
6	F	3	Anna Hook Spooner	3-26-13	4-1-15	2nd	·	City Council
5	M	4	Jacob Stuiksma	3-26-13	4-1-15	2 nd		City Council
1	F	- 5	Jennifer Olegario	3-26-13	4-1-15	1 st		City Council
6	M	6	Mark Melnyk	3-4-12	3-4-14	2 ^{pd}		Mayor
6	F	7	Dottie Faris	3-26-13	4-1-15	2nd		Mayor
6	M	8	David Goldberg	3-4-12	3-4-14	1 st		Mayor
5	M	9	Mark Landreneau	3-4-12	3-4-14	2 nd		Mayor
6	F	10	Joanne Donohue	3-26-13	4-1-15	1 st		Mayor
3	F	11	Lorena Kaplan	3-4-12	3-4-14	1 st		Mayor
6	F	12	Elizabeth Trautman	11-30-12	9-1-13	1st		Get Engaged – Mayor

*Diversity

					(1)	(2)	(3)	(4)	(5)	(6)
	Men	Women	Vacant	Minority	Asian- American	African- American	Hispanic Latin@	Native- American	Other**	Caucasian
Mayor	3	3.		· 1			1		Visual / hearing impaired	4
Council	2	3		1	1				Visual impaired	4 .
Other Bodies		1			,					1
Total	5	7	0	2	1	0	1	0	2	9

^{**}Other includes diversity in any of the following: race, gender and/or ability