

# City of Seattle

## Notice of Appointment

FILED  
CITY OF SEATTLE  
2013 APR 25 AM 10:36  
CITY CLERK

<b>Name:</b>  <i>Michael Shiosaki</i>		<input checked="" type="checkbox"/> Executive Appointment <input type="checkbox"/> Reappointment <input type="checkbox"/> Legislative Appointment <input type="checkbox"/> Agency Appointment <input type="checkbox"/> PDA Council <input type="checkbox"/> PDA Constituency	
<b>Residential Neighborhood:</b>  <i>Capitol Hill</i>	<b>Zip Code:</b>  <i>98102</i>	<b>Contact Phone No.:</b>  <i>206-684-0750</i>	
<b>Appointed to:</b>  <i>Arboretum and Botanical Garden Committee (ABGC)</i>		<b>Date of Appointment:</b>  <i>4/19/2013</i>	
<b>Authority (Ord., Res.):</b>  <i>Ordinance 65130</i>		<b>Term of Office</b> <b>From:</b> <i>4/19/2013</i> <b>To:</b> <i>12/31/2016</i>	
<b>Background:</b> <p><i>Michael Shiosaki is a native of the Pacific Northwest and has spent more than 20 years in public service overseeing the planning, design and development of parks and open space systems in and around Seattle, Washington.</i></p> <p><i>Michael holds a degree in landscape architecture from the University of Washington and is a licensed landscape architect in the state of Washington. For almost a decade, Michael managed the Parks Planning/Design/Project Management Division for the City of Bellevue, Washington. He also previously served as the Deputy Parks Director for the City of Sammamish, Washington.</i></p> <p><i>Michael is currently the Planning and Development Director with Seattle Parks and Recreation. In his current position he oversees long range planning, park and open space acquisitions and the planning, design and construction of new parks and the renovation of existing parks and park facilities throughout Seattle's 6200 acre park system. Prior to his current role, Michael served as Planning and Development Manager of Seattle's \$198 million Pro Parks Levy Program, in which he oversaw the planning and development of more than 120 parks capital projects in Seattle – ranging from an innovative mountain biking course underneath an elevated freeway to eco-geographic plant collection exhibits at Seattle's Arboretum to historic building renovations.</i></p> <p><i>Michael previously served as a member of the Seattle Board of Park Commissioners and on the board of Seattle's Washington Park Arboretum Foundation. In his spare time, Michael is an avid gardener, hiker, runner and mountain climber.</i></p>			
<b>Authorizing Signature:</b>  		<b>Name and Title of Officer Making Appointment:</b>  <i>Mayor Mike McGinn</i>	

# Michael Shiosaki

## Professional Experience

- **Director, Planning & Development Division, December 2011 - present**  
**Seattle Parks & Recreation**
- **Deputy Director, Planning & Development Division, June 2008 – November 2011**  
**Seattle Parks & Recreation**
  - **Leadership** –Responsible for leading the implementation of Parks CIP program, including 2008 Parks & Green Spaces Levy and Asset Management programs; Oversee real estate and acquisition program, engineering and design sections and Seattle Conservation Corps.
  - **Financial Management** –Forecast and monitor program expenditures with the goal of meeting all financial targets and estimates; review individual project contracts and budgets and provide direct oversight through quarterly project monitoring.
  - **Policy Development and Implementation** – Staff liaison to the Levy Oversight Committee to set program policies; oversee implementation of financial policies; set guidelines and standards for project implementation and monitor for consistency and effectiveness.
  - **Management** – Extensive experience in planning, project management, and supervision of administrative staff in execution of planning, design, and construction of capital projects (including setting program work plan goals and reviewing individual project schedules and budgets). Coordinate Parks work efforts with other City departments, including DPD, DON, SPU and SCL. Serve as liaison to Seattle Parks Foundation. Responsible for program and project status reports to Levy Oversight Committee, Park Board, City commissions and elected officials.
  - **Planning** – Responsible for the development and implementation of the Asset Management Plan and the RCO Development Plan; Develop workload and spending plan for portions of 2008 Parks & Green Spaces Levy including direct oversight of Opportunity Fund review and selection process. Set program schedule and workloads; review project planning documents.
  - **Administrative** – Supervise administrative support staff; determine appropriate workloads and provide evaluations with the goal of improving performance, recognizing achievement and retaining a high quality staff.
  - **Public Information/Public Involvement** – Oversee implementation of the Department's Public Involvement Policy, which includes providing direction on marketing materials and web-based information. Work with community groups and stakeholders in providing clear and informative program status and project updates. Extensive experience in working with the public regarding controversial and challenging projects and issues.
- **Parks & Recreation Deputy Director, May 2007- June 2008**  
**City of Sammamish Parks & Recreation**
  - **Leadership** – Responsible for developing, implementing and evaluating standards for parks acquisition and development program. (A key component for the success of this program was through my ability to hire and retain top quality staff). Worked with staff to develop policies and handle controversial issues; Developed new policies, processes and procedures to complete work more efficiently and effectively.

- **Financial Management** – Developed and monitored budgets for the Department's capital program. Reviewed individual project contracts and budgets. Sought and obtained alternative funding sources through grants, partnerships and donations.
- **Planning** – Coordinated capital program projects with department goals to implement *Parks and Open Space Plan* and *Trails, Bikeways and Paths Plan*; Developed a slate of projects for parks bond issue; Set project schedules and reviewed project planning documents; Monitored projects for overall consistency with City policies.
- **Management** – Managed planning and project management staff in planning, design and construction of development projects. This involved setting program work plan goals and reviewing and monitoring individual project schedules and budgets. Coordinated work with adjacent jurisdictions; responsible for briefing the Parks Commission and elected officials on project status updates.
- **Public Information/Public Involvement** - Implemented the City's Model Master Plan process for capital development projects, and was responsible for setting standards, processes and procedures for public involvement. Oversaw design and content of Parks and Recreation Guide (the Department's marketing and program guide published three times per year).

■ **Planning & Development Manager - Pro Parks Levy Program, April 2001- April 2007**

**Planning & Development Division**

**Seattle Parks & Recreation**

- **Leadership** – Provided overall program vision for the capital planning and development program in the \$198.2 million levy. Developed and set program expectations. A key component in the success of this effort was due to my ability to put together an exceptionally talented team. Provided direction to staff regarding interpreting policies and tackling controversial issues. Developed innovative ways to complete work more effectively and efficiently. Emphasized the importance of open and direct communication with staff.
- **Financial Management** – Developed overall program budget; responsible for forecasting and monitoring of program expenditures. Reviewed individual project contracts and budgets. Obtained alternative funding sources for projects through grants, partnerships and donations.
- **Policy Development and Implementation** – Working with the Levy Oversight Committee developed program policies; set guidelines and standards for project implementation and monitored for consistency.
- **Management** – Responsible for directing staff in project planning and management and public relations in completing the planning, design and construction of development projects. Responsibilities included setting program work plan goals and reviewing individual project schedules and budgets. Regularly reported program status to Oversight Committee and elected officials. Coordinated projects and funding needs with Seattle Parks Foundation.
- **Planning** – Developed program planning schedule and workloads. Monitored overall program for effectiveness and consistency; Coordinated levy program with department goals to implement 2000 Park Plan.
- **Administrative** – Managed administrative support staff; provided timely staff evaluations.
- **Public Information/Public Involvement** – Oversaw implementation of the Department's Public Involvement Policy; oversaw the Program's public information officer, including providing direction on marketing materials and web-based information; Provided program status and project updates; Developed relationships with key stakeholders and community groups.

## Michael Shiosaki

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### ■ **Planning & Capital Projects Division Manager/Project Management Supervisor, 1992-2001** **Planning/Design/Project Management Division**

#### **City of Bellevue Parks & Community Services Department**

- **Management** - Supervised project managers and administrative staff in budgeting, planning, designing, permitting and overseeing construction of major capital projects.
- **Policy Planning** - Coordinated updates to the Department's major parks planning documents including: *Parks & Open Space System Plan, Recreation Plan* and *Human Services Needs Update*.
- **Funding Recommendations** - As co-leader of Department Planning Team, identified funding priorities for Parks Capital Investment Program (CIP) for Park Board recommendation and City Council approval; developed project list for potential park bond issue.
- **Public Master Planning** - Oversaw community and neighborhood-based master planning and design processes. A key element of this included seeking and including input from focus groups, written and in-person surveys in multiple languages, neighborhood workshops, Park Board and City Council review of projects.
- **Development** - Completed regulatory permitting and supervised construction of development and redevelopment projects. Responsible for planning and development projects including Bellevue Botanical Garden, South Bellevue Community Center, Enatai Beach, Mercer Slough and Crossroads Community Parks.
- **Alternative Funding** - Coordinated with public and private sector partners to secure capital and long-term maintenance funding of projects, including: IAC (RCO), King County, Bellevue Botanical Garden Society, Pacific Science Center, Bellevue Sister Cities Association, Bellevue Historical Society.

### ■ **Parks Development Planner/Project Manager, 1989-1992**

#### **City of Bellevue Parks & Recreation Department**

- Coordinated design, permitting, master planning and construction of park projects including: Lakemont Community Park, Chandler Neighborhood Park, Phantom Lake Dock and Boat Launch.
- Completed public master planning study for Cougar Mountain community park site.
- Developed system to review impacts of private development on park system.

### ■ **Landscape Designer/Project Manager, 1987-1989**

#### **Beck & Baird, Landscape Architects, Seattle WA**

- Responsible for cost estimating, layout and construction of improvements to public play areas.
- Prepared landscape plans for municipal, commercial and residential projects, including clients in the public and private sectors.
- Prepared staff reports, environmental review documents and permit submittals.

## Professional Licensure

Landscape Architect, State of Washington

License #542

## Education

Bachelor of Landscape Architecture - 1987

University of Washington, Seattle, WA

Tau Sigma Delta Honor Society; Member

## **Michael Shiosaki**

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City of Bellevue Management Certificate Training Program - 1995  
Advance Bellevue Community Leadership Program – Class of 2000  
City of Seattle - City Leadership Institute – Class of 2006  
Seattle Parks Supervisory Training Program – 2011

### **Public Service and Community Involvement**

Capitol Hill Housing Foundation, current Board member  
Arboretum Pacific Connection Garden Stewards, current Volunteer  
Washington Recreation & Parks Association; current Member  
American Society of Landscape Architects; current Member  
Arboretum Foundation, former Board member  
The Seattle Foundation, Community Grant Committee; former Member  
Asian Community Leadership Foundation Mentorship Program; former Mentor  
Seattle Park Board; former Commissioner  
Pride Foundation; former Board Co-President and Board Member  
Washington Park Arboretum Botanic Garden Committee; former Member

## Arboretum and Botanical Garden Committee (ABGC)

*April 2013*

*Nine members: Per Ordinance 65130, all are seven-year, renewable terms except Arboretum Foundation, which appoints its Board president and Executive Director for the duration of their position with the Foundation.*

- 3 Appointed by Mayor
- 3 Appointed by University of Washington
- 2 Appointed by Arboretum Foundation
- 1 Appointed by Washington State Governor

D*	G	Name	Appointed	Term Ends	Term #	Position	Appointed By
6	M	Block, Kenan	8/15/12	12/31/17	1st		Mayor
6	M	Collins, Jack	9/1/04	12/31/16	2nd		Mayor
1	M	Shiosaki, Michael	4/19/13	12/31/16	1st		Mayor
6	F	Doherty, Theresa	2/1/07	12/31/15	1st		University of Washington
6	M	Hoyt, Fred	1/1/2011	12/31/12	1st		University of Washington
6	M	Robertson, Iain	2/1/07	12/31/17	2nd		University of Washington
6	F	Miller, Paige	5/1/07	N/A	N/A		Arboretum Foundation
6	M	Trueblood, Craig	7/1/12	6/30/13	N/A		Arboretum Foundation
6	M	Towne, Dave	1/1/06	12/31/12	1st		Washington State Governor

*(Roster is sorted by appt authority, term end date and last name.)*

### \*Diversity

	Men	Women	Vacant	Minority	(1) Asian-American	(2) African-American	(3) Hispanic Latin@	(4) Native-American	(5) Other**	(6) Caucasian
<b>Mayor</b>	3				1					2
<b>University of Washington</b>	2	1								3
<b>Other Bodies</b>	2	1								3
<b>Total</b>	7	2			1					8

*\*\*Other includes diversity in any of the following: race, gender and/or ability*