C.F. 312993

City of Seattle
Notice of Appointment

Name: Simon M-S Khin		☐ **Executive Reappointment** ☒ **Legislative Appointment** ☐ **Agency Appointment** ☐ **PDA Council** ☐ **PDA Constituency**
Residential Neighborhood:	**Zip Code:**	**Contact Phone No.:** **(206) 697-5743**
Appointed to: **Seattle Immigrant and Refugee Commission**		**Date of Appointment:** **1/31/2013**
Authority (Ord., Res.): **Ordinance 122441** **Ordinance 123822**		**Term of Office:** **From: Confirmation** **To: 01/31/2015**

Comments:
Simon Khin is a community leader for one of the fastest growing refugee populations in the United States. In 1977, Simon and his family immigrated to the Seattle area from Burma. He has since served in the U.S. Army, completed his Bachelor of Arts in Architecture from the University of Washington, and a Bachelor of Science in Electrical Engineering from Seattle Pacific University, and a Masters certificate in Technology Management from City University.

Simon has volunteered for refugee camps at the Thai-Burma boarder and advocated for refugees even while working as a software engineer in the corporate world.

In 2006, when refugees from Burma began immigrating to this area in large numbers, he founded two organizations -- Northwest Communities of Burma and Coalition for Refugees from Burma. These organizations focused on developing capacity of key individuals, strengthened capacity of community in knowledge capital, and promoted community self-help and self-sufficiency by helping refugees access services and educational opportunities while preserving traditional customs.

In July 2012, Simon was recognized for his work with local refugee populations by receiving the Spirit of Liberty award at the 4th of July naturalization ceremony at the Seattle Center. Congressman Jim McDermott presented the award. The award is given annually to a naturalized citizen who has made outstanding contributions to the United States, while maintaining his or her ethnic heritage.

In September 2012, Simon was honored to be personally invited by Burmese Nobel Peace Laureate Daw Aung San Suu Kyi for her Congressional Gold medal award ceremony at the Washington, D.C. Congressional Rotunda.

Authorizing Signature: Bruce A. Harrell	**Name and Title of Officer Making Appointment:** Councilmember Bruce A. Harrell

SIMON M-S KHIN

OBJECTIVE

To serve in any capacity to bring peace and understanding across ethnic divide inside Burma; to bring economic development, opportunities and empowerment for refugees and immigrant population in Pacific NW

CAREER SUMMARY

A community organizer formerly an experienced design engineer in software, hardware & wireless telecom industry specialized in developing, testing & integrating complex systems. Over 15 years of experience in developing software applications on multiple platforms with hands-on experience in all lifecycle phases. Proven ability to work in a global cross-functional virtual team environment.

CAREER HIGHLIGHTS

ASIAN COUNSELING & REFERRAL SERVICE, Seattle, WA 2013 – Current

Clinical Case Manager, Behavior Health

- Assist and empower refugees and immigrants affected by mental, emotional and behavioral problems to progress towards recovery and improve their quality of life.
- Provide linguistically appropriate behavioral health services to individuals and support services to their families.

FULLTIME PHILANTHROPIC ACTIVITIES, Seattle, WA 2009 – Current

Founder & President, Northwest Communities of Burma (NWCB) & Coalition for Refugeees from Burma

- Establish community-based organizations to serve all refugees from Burma regardness of ethnicity or religion.
- Responsible for directing the activities of organizations, coordinating functions of various programs; organized and developed planning program to determine community problems; surveyed functions of other service providers to avoid repetition of efforts, provided oversight in planning and providing services based on community surveys and analyses
- Promoted community self-help and self-sufficiency by helping refugees access services and educational opportunities while preserving traditional customs; leverage trust and wisdom of refugee community leaders by providing community-based system of training.
- Focused on developing capacity of key individuals and strengthening capacity of community in knowledge capital.
- Offered wide ranging educational workshops for refugees such as Domestic Violence Awareness, Legal 101, College Preparation, Parenting in America, Suicide Prevention and Family Planning.
- Implemented employment programs, community building initiatives & refugee homelessness prevention initiative
- Organized youth leadership training, summer school, mentoring programs and youth technology & multimedia training with attendees from all ethnic groups of refugees to foster understanding across ethnic divide.
- Offered a cultural orientation workshop "Burma 101" for 66 service providers who work with refugees from Burma.
- Organized community building events across ethnic barriers such as Annual Refugee Picnic & Soccer Tournament which brings Karen, Chin, Karenni, Kachin, Rohingya and Burman refugees together
- Advocated for refugees through lectures and exhibits at Seattle Art Museum and Wing Luke Museum
- Facilitated Civic Engagement activities in Seattle Mayor's Youth and Families Initiative program, and organized multi-faith refugees to march at the Seeds of Compassion event featuring the Dalai Lama.
- Awarded 2012 Spirit of Liberty Award: an award given annually to a naturalized citizen who has made outstanding contributions to the United States, while maintaining his or her ethnic heritage.

HEWLETT-PACKARD / AGILENT TECHNOLOGIES, Spokane, WA 2000 – 2009

Research & Development Software Application Engineer

- Provided customer requirements analysis, feature-by-feature demonstrations, benchmarks, implementation/execution
- Interfaced with customers to understand problem, technical requirements, usage model and performance needs
- Delivered technical expertise on WiFi & WiMax products; Developed customized WiFi and WiMax test applications.
- Responsible for systems integration of WiFi and WiMax products into customers environment to ensure product functions per customer specifications.

Research & Development Software Engineer

- Developed a Windows based application, Wireless Protocol Advisor (WPA), to decode and capture wireless protocol logging data for GSM/GPRS/cdma2000/W-CDMA/1xEV

- Designed & implemented protocol decode verification process
- Implemented enterprise-wide Unified Change Management methodology for 1500+ employees by integrating configuration management system (ClearCase) and issue tracking system (ClearQuest)
- Developed & automated customized reporting tools for enterprise-wide project issue tracking system, effectively saved over 4500 hours of engineering resources over two year period

Lead Software Verification and Validation Engineer

- Responsible for Test Management, Process Improvement and Business Development for Wireless Protocol Analyzer Project, and GSM/GPRS/cdma2000/W-CDMA/1xEV Test Applications of an award winning HP wireless equipment
  Test Management, Process Improvement & Business Development:
  - Lead efforts on product definition verification, functional specifications and use case based testing
  - Planned, designed, implemented and executed test plans & cases to ensure compliance with specifications
  - Advised organization on implementation of software quality engineering processes
  - Facilitated weekly project meetings between Spokane-Edinburgh & Spokane-Beijing
  - Improved team expertise by conducting skill assessment and developing training plans
  - Provided technical mentoring, training and consultation
  - Presented a technical paper at Wireless Symposium 2003: *"Solutions for Integration and Verification of GPRS/GSM/EGPRS/W-CDMA wireless mobile devices"*

Seattle Systems Inc., Bellevue, WA 1998 - 2000

Lead Software Engineer

- Supported VP of Engineering & Director of Engineering by managing release schedules & responsible for resolving software development team's issues.
- Effectively mentored & managed software design engineers & product test engineers including prioritizing, scheduling and assigning engineers' responsibilities
- Designed & coded cardiovascular information systems software
- Championed & established software development & QA processes & standards for the engineering department

Microsoft Corporation(Nutley Systems Enterprise Technology), Kirkland, WA 1997-1998

Software Design Engineer

- Designed & coded software for 1st generation of Microsoft Site Server, Installed and maintained release builds.
- Planned, designed, implemented and executed test cases to ensure software compliance

Fluke Mfg. Co., Inc., Everett, WA 1996-1997

Power Quality Monitoring Device Design Engineer

- Responsible for development of software/hardware interface and user interface for an IrDA-compliant power-quality monitoring device.

Boeing Commercial Airplane Group, Renton, WA 1991 to 1994

Information Retrieval System Specialist

- Built an electronic information retrieval system, which entailed problem solving, researching, testing hardware and software, and interacting with vendors.

EDUCATION

BS in Electrical Engineering, Seattle Pacific University
BA in Architecture, University of Washington
Certificate in Technology Management, City University

TECHNICAL SKILLS

- ***Languages:*** C#, C++, C, HTML, XML, Perl, Unix Script, VB Script, Python Script, Visual Test
- ***OS:*** Unix, Linux, Windows CE/XP/2000/NT/Me/98/Vista, MS-DOS, VxWorks
- ***Development Tools:*** MS Visual C++, MS Visual Studio .NET, Rational ClearCase, ClearDDTS
- ***Other Tools:*** MS Foundation, .NET Framework, MS Project, IIS, PSPICE, RAID, Ghost, Image Drive, VMWare, Flash
- ***Test Tools:*** Testing with Rational TestManager & Visual Test, Test scripting using GPIB & Python
- ***Methodologies:*** Object-Oriented Programming, Project Management, Configuration Management, Change Management

- ***Databases:*** SQL, Access

Wireless Technologies Knowledge

- RF/Wireless Fundamentals, 3G/UMTS/cdma2000,/W-CDMA, 1xEV, GSM, GPRS, WAP, MMS, IS-95, 802.1x
- Data Communications, OSI protocol, mobile location based services

Immigrant and Refugee Commission

April 2013

15 Members: Who are confirmed by City Council and serve a term of two years. **3 term maximum.**

- 8 appointed by Mayor
- 7 appointed by City Council

D		Member	I/R	Y	Term #	First Appointed	Term Ends	Position #	Appointing Body
1	M	Shree Ram Dahal	Y		2	7/11/11	1/31/15	2	Council
2	M	Habtamu M. Abdi	Y		1	1/31/13	1/31/15	4	Council
4	F	Dori C. Cahn			1	1/31/13	1/31/15	10	Council
1	M	Simon M-S Khin	Y		1	1/31/13	1/31/15	8	Council
6	F	Mariya Kochubey	Y	Y	1	1/31/13	1/31/15	14	Council
6	F	Natasha A. Savage	Y		1	1/31/13	1/31/15	6	Council
		Vacant						12	Council
1	M	Justin Chan		Y	1	1/31/13	1/31/15	3	Mayor
1	F	Maria E (Maru) Mora Villalpando	Y		1	1/31/13	1/31/15	11	Mayor
2	F	Tsegaba Woldehaimanot	Y	Y	2	5/13/11	1/31/15	1	Mayor
1	F	Jennifer Calleja	Y		1	1/31/13	1/31/15	5	Mayor
4	F	Devon Alisa Abdallah, Ph.D			3	12/13/07	1/31/14	9	Mayor
4	F	Roxana Norouzi			1	1/31/13	1/31/15	7	Mayor
2	M	Mohamed Sheikh Hassan	Y		2	12/22/10	1/31/14	15	Mayor
2	M	Michael Neguse	Y		2	12/22/10	1/31/14	13	Mayor

*Diversity*before vacancies*

Appointed by:	Total		Youth		*I/R		US Born Minority		(1) API		(2) African		(3) Latin@		(4) Mid-East		(5) Other		(6) E European		Vacancies
Subtotal	*14*		*3*		*10*		*4*		*5*		*4*		*2*		*3*		*0*		*2*		*1*
Gender	Women	Men	W	M	W	M	W	M	M	W	W	M	W	M	W	M	W	M	W	M	
Mayor	5	3	1	1	3	2	2	1	1	2	1	2	2	0	2	0	0	0	0	0	0
Council	3	3	1	0	2	3	1	0	2	0	0	1	0	0	1	0	0	0	2	0	1
Total	8	6	2	1	5	5	3	1	3	2	1	3	2	0	3	0.	0	0	2	0	1