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CITY OF SEATTLE

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CITY CLERK

City of Seattle
Notice of Appointment

Name: *Daniel Carrillo, Jr.*		☒ **Executive Re-appointment** ☐ **Legislative Appointment** ☐ **Agency Appointment** ☐ **PDA Council** ☐ **PDA Constituency**
Residential Neighborhood: *Eastlake*	**Zip Code:** *98102*	**Contact Phone No.:** *909-648-0560*
Appointed to: *Board Member, Citizens Telecommunications and Technology Advisory Board (CTTAB)*		**Date of Appointment:** *February 25th, 2013*
Authority (Ord., Res.): *Seattle Municipal Code (SMC) 21.60.060.*		**Term of Office:** **From:** *Confirmation* **To:** *January 1st, 2015*

Background:

Daniel has served one term on CTTAB and was previously the Get Engaged member. He has chaired the Technology Matching Fund Committee.

He is the Associate Site Manager for the Jumpstart Program at the University of Washington, supporting teams of undergraduates helping low-income children in preschool classrooms build language, literacy, social and initiative skills. He has a B.A. from Yale University in Sociology and while there, worked for their Information Technology Services providing user hardware and software support. Daniel was in the United Way of King County Project LEAD Class of 2010. He is a resident of the Eastlake neighborhood.

Authorizing Signature:	**Name and Title of Officer Making Appointment:** *Michael McGinn, Mayor*

Daniel Carrillo Jr.

Education

Yale University — New Haven, CT
Class of 2006
Major: Sociology with Psychology
Early Childhood Education Teacher Preparation Program

Aquinas High School — San Bernardino, CA

Work Experience

Jumpstart Seattle at The University of Washington — Seattle, WA
Associate Site Manager October 2006-present

- Create and implement a yearly recruitment plan to hire over 110 UW students, including 80 part-time work-study employees, who serve in low-income preschool classrooms. Each year, I have surpassed our recruitment goal; for 2009-2010 I achieved a 140% recruitment rate.
- Facilitate over 100 hours of training for UW students focused on early childhood education, cultural competency, and leadership.
- Provide ongoing support for 8 teams through monthly site observations and feedback sessions.
- Build and manage high-quality partnerships with five Head Start preschools to provide student volunteers to the preschool centers. I helped expand Jumpstart into three new classrooms in 2009-2010.
- Support UW students in earning a $1,000 AmeriCorps scholarship through various recognition events each quarter. Over three years the program has averaged an 80% retention rate.
- Mentor UW students through various scholarship and job applications. In addition to providing references and letters of recommendation, I help students create resumes, write applications, and prepare for interviews.
- Design, develop, and maintain a website and newsletter for Jumpstart. Of 70 nationwide chapters, our local program is the only one with an entirely site-developed and maintained web site.
- Track, and develop systems to track, federal AmeriCorps compliance through multiple online databases.

Yale University Information Technology Services — New Haven, CT
Computer Assistant August 2002-September 2006

- Provided user-level support for computer hardware and software issues. Each year I resolved over 90 request tickets.
- Helped student users solve networking problems with Windows-based machines and Apple machines.
- Staffed public computing clusters to assist users.
- Acted as a Dell Certified technician.

Association of Yale Alumni Reunions — New Haven, CT
Head Clerk Spring-Summer of 2003, 2004, 2005, and 2006

- Staffed reunions of up to 500 alumni as a team leader of 15-20 Yale student employees.
- Processed registrations and staffed the 10-year and 50-year Yale reunion.
- Helped promote the reunion through mailings, website listings, and phone calls.
- Assisted in the planning for the four-day event; I helped manage room assignments, guest speakers, and meal options for each reunion.

Breakthrough Collaborative/Summerbridge — Cambridge, MA
Teacher June 2004-August 2004

- Developed lesson plans and taught one class of English Literature to 8th grade students and one elective to 8th grade students.
- Organized and lead events such a "Career Day" and "Dare to Care" for students.
- Served as recruitment coordinator for Yale University.

Jumpstart Summer — New Haven, CT
Teacher Summer 2002, Summer 2003

- Taught a class of 20 low-income preschool students aged 3-6 as a team teacher.

- Received intensive training and professional development in early childhood theory and practice, language and literacy development, and leadership skills.
- By teaching in a Head Start classroom undergoing federal review, I learned and contributed to the review process.

Calvin Hill Daycare Center New Haven, CT
Student Aide January 2002-December 2004
- Assisted in a class of children aged 3-4 in a NAEYC accredited creative learning environment. I was given full responsibility to lead elements such as circle-time and creative learning activities.

Lincoln Elementary San Bernardino, CA
Recreational Aide in CAPS August 2000-March 2001
- Taught classes in an afterschool program that focused on homework help, art, and physical education with children in grades K-7.

Campfire Boys and Girls Club San Bernardino, CA
Computer Teacher Summer 1999
- Developed lesson plans and taught basic computer operating skills to children in grades K-8 in a summer school program.

Related Experience

Project LEAD Class of 2010 - United Way of King County
- A Non-Profit board development program for people of color, I received training on the role of non-profit boards, non-profit governance and structure, strategic planning, budgeting and planning, fundraising, and cultural competency.

Get Engaged class of 2010 - MetroCenter YMCA
- A program designed to increase the amount of young adults on city boards and commissions, I have spoken with elected officials on issues impacting Seattle, received training on local governance and structure, and engaged in community development.

Citizen's Telecommunication and Technology Advisory Board (2010) - City of Seattle
- A Seattle city commission designed to advise the Mayor and City Council on issues relating to technology and telecommunications, I act as a full voting member and serve on 4 committees: Technology Matching Fund (a grant program providing $300,000 for non-profits to increase the access of technology and civic engagement for underserved populations); Apps for Seattle (a contest to increase applications that use Seattle open data); One Web Day (an event that promotes library and community technology center access for the underserved); and Broadband (a committee that is advising on the pursuit of a municipal broadband system)

The Bridge (2009) - Seattle Works
- A non-profit and government board training program, I received training about the roles of non-profit boards and commissions, responsibilities of board members, and fundraising.

Volunteer Experience

- Team Works, Seattle Works – Volunteered once a month at a local Seattle non-profit in a group setting.
- Youth Together, Yale University - Tutored and mentored middle school students twice a week for 4 years.
- Elm City Soup Kitchen, Yale University – Prepared meals for homeless adults in New Haven for 2 years.
- New Haven Book Bank, New Haven CT – Organized donated books, assisted customers, and tutored middle school students for 2 summers.
- Mary's Mercy Center, San Bernardino CA – Volunteered for 100 hours sorting donations for the resource center.

Other Skills and Trainings

- Work experience with HTML, CSS, Adobe suite (including Photoshop and Dreamweaver), Microsoft Office suite (including Word, Excel, Access, PowerPoint, and Outlook), and social networking platforms (including Facebook and Twitter).
- Designed and developed the website for Jumpstart Seattle at http://depts.washington.edu/jstart
- Work experience troubleshooting and replacing desktop and laptop hardware, especially Dell and Apple computers. In addition, I was a Dell certified technician while working for Yale ITS.
- Creating a Departmental Recognition Program – UW Professional and Organizational Development Training
- Communication Style: Creating Positive Relationships and Results – UW Professional and Organizational Development Training

Citizens Telecommunications & Technology Advisory Board

As of February 2013

9 members with two-year terms, renewable for one additional term; and
1 Get Engaged young adult member with a one year term. All subject to Council confirmation.

- 4 At Large — Appointed by Council
- 3 At Large — Appointed by Mayor
- 3 Special — Appointed by Mayor, representatives of
  - Education
  - Public Access to Telecommunications
  - Get Engaged young adult position

D*	G	Position No.	Name	Appointed	Term Ends	Term #	Position	Appointed By
6	M	1	Dolin, Robert	2/25/13	1/01/15	2nd	Chair, At Large	Council
6	M	2	Krokower, Ben	3/26/12	1/1/14	1st	Vice Chair, At Large	Council
6	F	3	Lewis, Dana	1/22/13	9/01/13	Only	Get Engaged	Mayor
1	M	4	Hsi, Brian	2/25/13	1/01/15	2nd	At Large	Council
6	F	5	Wedlake, Stacey	2/25/13	1/01/15	2nd	Education	Mayor
3	**M**	**6**	**Carrillo, Jr, Daniel**	**2/25/13**	**1/01/15**	**2nd**	**At Large**	**Mayor**
1	F	7	Fernandes, Beryl	3/26/12	1/1/14	1st	At Large	Mayor
6	F	8	Martin, Marina	2/25/13	1/01/15	2nd	At Large	Mayor
2	F	9	Nourisha Wells	2/25/13	1/1/15	1st	At Large	Council
1	M	10	Daniel Hoang	2/25/13	1/1/15	1st	Public Access	Mayor

Diversity (including new Council and Mayoral appointees)

	Men	Women	Vacant	Minority	(1) Asian-American	(2) African-American	(3) Hispanic Latin@	(4) Native-American	(5) Other**	(6) Caucasian
Mayor	2	4		3	2		1		*	3
Council	3	1		2	1	1				2
Other Bodies										
Total	*5*	*5*		*5*	*2*		*1*			*5*

**One member has color blindness.*