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CF 312648

# City of Seattle
# Notice of Appointment

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| **Name:**<br><br>**Sheeba M. Jacob** | | ☐ **Executive Appointment** ☒ **Reappointment**<br>☐ **Legislative Appointment**<br>☐ **Agency Appointment**<br>☐ **PDA Council** ☐ **PDA Constituency** |
| **Residential Neighborhood:**<br>*Ballard* | **Zip Code:**<br><br>*98107* | **Contact Phone No.:**<br>*206-264-1503* |
| **Appointed to:**<br><br>*Families and Education Levy Oversight Committee* | | **Date of Appointment:**<br><br>*December 10, 2012* |
| **Authority (Ord., Res.):**<br><br>*Ordinance 123567* | | **Term of Office:**<br>**From:** *Confirmation*<br>**To:** *December 31, 2015* |

**Background:**

Sheeba Jacob began her teaching career in Washington, D.C., as an upper elementary public school ELL teacher working with students who struggled with academic literacy. Later she taught language arts at Explore Charter School in Brooklyn, New York, which was created to ensure that students would develop the skills necessary to excel at the high school of their choice and beyond. Since moving to Seattle, she has worked at an education nonprofit whose mission is to make academics relevant to students. Sheeba works directly with SPS, participates in school board meetings and volunteers at Washington Middle School. She brings teaching experience in urban districts, passion for educational equity, advocacy for children, and knowledge about education trends.

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CITY CLERK

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| **Authorizing Signature:**<br>mmcg | **Name and Title of Officer Making Appointment:**<br>*Mayor Michael McGinn* |

Revised 5/11

# SHEEBA M. JACOB

Seattle, WA 98107

## EDUCATION

**Harvard University** - Cambridge, MA — June 2004
Graduate School of Education
M.Ed. in Language and Literacy

**Macalester College** - St. Paul, MN — May 2000
B.A. in International Studies & Spanish

**School for International Training** - Chile — January 1999 – May 1999
Study Abroad Participant
Social justice, development, and cultural studies

## INSTRUCTIONAL AND CURRICULUM DEVELOPMENT EXPERIENCE

**Facing the Future** - Seattle, WA — June 2012 – Present
Curriculum Development Director

- Oversees all curriculum development efforts at Facing the Future

**Facing the Future** - Seattle, WA — September 2008 – May 2012
Assistant Program Director

- Researched and co-authored six publications in language arts, math, science and social studies with input from education and content experts. Over 80% of teachers surveyed indicated that the most recent literacy curriculum supports student achievement in the classroom
- Manage piloting of curriculum materials with teachers throughout the U.S. and abroad
- Manage evaluation of program effectiveness using teacher feedback and student assessments
- Provide outreach and professional development to teachers at conferences and in-services

**Explore Charter School** - Seattle, WA & Brooklyn, NY — August 2008 – February 2009
Consultant

- Led professional development sessions for middle school language arts teachers around effective instruction
- Advised middle school language arts teachers on weekly lesson plans to help support effective instruction

**Explore Charter School** - Brooklyn, NY — September 2005 – July 2008
6th Grade Language Arts Teacher

- Developed and implemented rigorous 6th grade language arts curriculum
- Instructed and managed diverse level of 6th grade students in English Language Arts. 71% met and exceeded expectations on state language arts exams and 89% were on or above grade level for reading at the end of the academic school year.
- Nominated for the American Stars Teaching Award by Academic Director
- Served as Resident Lead Teacher for kindergarten through 8th grade teachers at Explore and led in-services for all kindergarten through 8th grade teachers around literacy instruction
- Served as a member of the Board of Trustees of Explore Charter School from 2007 – 2008
- Created the first international club for 5th-7th grade students for which we raised $20,000 to fund student participation in order to bring 15 students on a ten day field-trip to Costa Rica

**Educator** - Kerala & Karnataka, India June 2004 – May 2005

- Co-created project IDEA (Indian-Americans for Democratic Education Abroad) dedicated to civic education in India
- Helped raise $8,000 to fund project
- Developed, co-taught and implemented civic education curriculum with service learning components in various public and private schools throughout India

**Next Step Public Charter School** - Washington, D.C. September 2002 – June 2003
High School ESL Teacher

- Developed rigorous curriculum for high school level beginning ESL students
- Instructed and managed linguistically diverse level of students

**West Elementary/Teach for America** - Washington, D.C. September 2000 – June 2002
ESL Teacher/Corps Member

- Instructed and managed linguistically diverse level of elementary students from non-English speaking countries
- Developed a rigorous curriculum for beginning and intermediate level E.S.L. students
- Appointed as the bilingual service provider representative for the school's E.S.L. program
- Organized parent meetings and advocated for language minority parents
- Created first newspaper club for West Elementary students and oversaw production of newspapers for entire school
- Served as a learning team leader through Teach for America for E.S.L. teachers throughout Washington D.C.

## HONORS

**Department of Education Peer Grant Reviewer-** Washington D.C. August 2009

- Selected by the United States Department of Education to be one of 30 peer reviewers for federal Striving Readers grants

## PUBLICATIONS

Facing the Future. ***Connecting Students to the World.*** Seattle: Facing the Future, 2011.

Facing the Future. ***Water, Science, and Civics: Engaging Students with the Puget Sound.*** Seattle: Facing the Future, 2011.

Facing the Future. ***Making Connections: Engaging Students in Language, Literacy, and Global Issues.*** Seattle: Facing the Future, 2010.

Facing the Future. ***Buy, Use, Toss? A Closer Look at the Things We Buy.*** Seattle: Facing the Future, 2010.

Facing the Future. ***Real World Math: Engaging Students through Global Issues.*** Seattle: Facing the Future, 2009.

Facing the Future. ***Engaging Students in Conservation: Protecting the Endangered Snow Leopard.*** Seattle: Facing the Future, 2009.

## COMMUNITY INVOLVEMENT

**Washington Middle School Volunteer-** Seattle, WA September 2011-June 2012

- Volunteer in 1st year TFA corps member's 6th grade SPED classroom

**Seattle Girls School Mentor** - Seattle, WA September 2010 – Present

- Serve as a mentor to a student and participate in bi-monthly events

**Chaya**- Seattle, WA January 2010 – May 2011

- Volunteered with Outreach team to educate local South Asian community about domestic violence
- Participate in South Asian community theater performances to support domestic violence prevention

**ALANA Co-Chair (African, Latino, Asian, Native American Alliance)** - Boston, MA

September 2003 – September 2004

- Organized Diversity Retreats, Student of Color Recruitment weekend, the student anthology preview, multicultural week, and other ALANA social/political events

# Families and Education Levy Oversight Committee

*December 2012*

12 members: Per Ordinance 123567, all subject to City Council confirmation and eligible for reappointment, 3-year terms (after the first term of initial committee members)

- 4 Appointed by City Council
- 4 Appointed by Mayor
- 4 Appointed by Levy

| D* | G | Position No. | Name | Appointed | Term Ends | Term # | Position | Appointed by |
|---|---|---|---|---|---|---|---|---|
| 6 | F | 1 | Lucy Gaskill-Gaddis | 12/2011 | 12/31/14 | 1 | Citizen | City Council |
| 6 | M | 2 | Charles Knutson | 12/2011<br>12/2012 | 12/31/15 | 2 | Citizen | City Council |
| 2 | M | 3 | Kevin Washington | 12/2011 | 12/31/13 | 1 | Citizen | City Council |
| 1 | M | 4 | Greg Wong | 12/2011 | 12/31/14 | 1 | Citizen | City Council |
| 6 | M | 5 | Mike McGinn | Levy | 12/31/18 | 1 | Mayor | Levy – 7 |
| 6 | M | 6 | Tim Burgess | Levy | 12/31/18 | 1 | Committee Chair | Levy – 7 |
| 3 | M | 7 | José Banda | Levy | 12/31/18 | 1 | Superintendent | Levy – 7 |
| 6 | M | 8 | Michael DeBell | Levy | 12/31/18 | 1 | School Board Rep | Levy – 7 |
| 6 | F | 9 | Sandi Everlove | 12/2011 | 12/31/14 | 1 | Citizen | Mayor |
| 3 | F | 10 | Ana Cristina Gonzalez | 12/2011 | 12/31/13 | 1 | Citizen | Mayor |
| 6 | F | 11 | Elise Chayet | 12/2011 | 12/31/13 | 1 | Citizen | Mayor |
| **1** | **F** | **12** | **Sheeba Jacob** | **12/2011<br>12/2012** | **12/31/15** | **2** | **Citizen** | **Mayor** |

## *Diversity

| | Men | Women | Vacant | Minority | (1) Asian-American | (2) African-American | (3) Hispanic Latin | (4) Native-American | (5) Other** | (6) Caucasian |
|---|---|---|---|---|---|---|---|---|---|---|
| Council | 3 | 1 | 0 | 2 | 1 | 1 | 0 | 0 | 0 | 2 |
| Mayor | 0 | 4 | 0 | 2 | 1 | 0 | 1 | 0 | 0 | 2 |
| Levy | 4 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 3 |
| ***Total*** | ***7*** | ***5*** | ***0*** | ***5*** | ***2*** | ***1*** | ***2*** | ***0*** | ***0*** | ***7*** |

**Other includes diversity in any of the following: race, gender and/or ability

# APPLICANT DISCLOSURE FORM
## Families and Education Levy Oversight Committee
## Appearance of Conflict of Interest

**Read Section 7.G of Ordinance 123567 (below) concerning an appearance or actual conflict of interest among members of the Families and Education Levy Oversight Committee. After reviewing the areas identified by the Ordinance, complete the form below, adding rows as necessary. Begin by listing yourself, noting "self" in the second column. If no appearance or actual conflict of interest exists insert "N/A" in the third and fourth columns. Sign and date the completed form and return it with your resume and letter of interest.**

**Section 7.G of Ordinance 123567**
At all times no more than three (3) Committee members shall be an officer, director, board member, trustee, partner or employee of an entity that receives or competes for funding under this ordinance; or be a member of the immediate family of, or an individual residing with, an officer, director, board member, trustee, partner or employee of an entity that receives or competes for funding under this ordinance; or be a person seeking or having an arrangement concerning future employment with an entity that receives or competes for funding under this ordinance. For the purposes of this ordinance an individual's "immediate family" means an individual's spouse or domestic partner, child, child of a spouse or domestic partner, sibling, sibling of a domestic partner, brother-in-law, sister-in-law, parent, parent of a spouse or domestic partner, a person for whom the individual is a legal guardian, or a person claimed as a dependent on the individual's most recently filed federal income tax return. Subject to the preceding sentence and applicable law, an individual serving as an officer, director, board member, trustee, partner or employee of an entity that receives or competes for funding under this ordinance, or who has an interest in such an entity, shall not thereby be disqualified from serving on the Committee, but shall fully disclose any such relationships and shall not vote on any matter in which the interest of such entity is directly involved. For purposes of this section "entity does not include a City department or office. The provisions of this section are in addition to the requirements of SMC chapter 4.16.

**Individuals with affiliations which may result in an appearance or actual conflict of interest:**

| Name | Relationship to FELO Applicant | Organization | Affiliation |
|---|---|---|---|
| **Sheeba Jacob** | **Curriculum providers** | **YMCA** | **Curriculum Development Director at Facing the Future** |
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**Signature:** _____ **Date: November 28th, 2012**