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Res 31384

Steven Sheppard/Michael Jenkins/ jom
DON SMC Cherry Hill CAC Appointments RES
May 22, 2012
Version #2

**RESOLUTION** 31384

A RESOLUTION approving the composition of the Major Institution Citizens Advisory Committee for Swedish Medical Center's Cherry Hill Campus.

WHEREAS, Seattle Municipal Code (SMC) Chapter 23.69 regulates Seattle's major educational and medical institutions to balance a number of policies and objectives, and the master plan process is an important element of the Major Institutions policies; and

WHEREAS, Swedish Medical Center has informed the City of its intent to prepare a master plan for its Cherry Hill Campus for consideration by the City; and

WHEREAS, SMC Chapter 23.69 requires the establishment of a Citizens Advisory Committee immediately following submittal to the City of a notice of intent to prepare a master plan; and

WHEREAS, the objective of the selection of the Citizens Advisory Committee members is to provide a balanced representative group with a majority of membership from adjacent neighborhood(s); and

WHEREAS, to the extent possible, members should possess expertise or experience in such areas as neighborhood organization and issues, land use and zoning, architecture, landscape architecture, economic development, building development and educational or medical services; and

WHEREAS, the Department of Neighborhoods has worked with Swedish Medical Center to develop a list of 12 potential members to serve on the Citizens Advisory Committee for its Cherry Hill Campus; and

WHEREAS, the Director of the Department of Neighborhoods has reviewed the list of potential members, none of whom has a direct economic relationship with the institution (except the non-management representative of Swedish Medical Center), and recommended them to the Council as stipulated in Ordinance 115002; and

WHEREAS, the City Council's Parks and Neighborhoods Committee has reviewed the Director's recommendation and determined that the full complement of 12 members would provide a balanced, representative and independent committee; NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEATTLE, THE MAYOR CONCURRING, THAT:**



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Section 1. The recommendations of the Director of the Department of Neighborhoods and the City Council's Parks and Neighborhoods Committee regarding the composition of the Citizens Advisory Committee for Swedish Medical Center's Cherry Hill Campus (the "Advisory Committee") are affirmed and the City Council authorizes the Director of the Department of Neighborhoods to enter into a Memorandum of Agreement with Swedish Medical Center substantially in the form of the agreement attached as Exhibit 1 hereto and made a part of this resolution.

Section 2. The Advisory Committee shall be staffed by the Department of Neighborhoods with the cooperation and assistance of Swedish Medical Center. Technical assistance will be provided by the Department of Planning and Development, the Department of Neighborhoods, and the Seattle Department of Transportation.



CITY CLERK

Adopted by the City Council the ____ day of _____, 2012, and signed by me in open session in authentication of its adoption this_____ day of _____, 2012.

_____

President _____of the City Council

THE MAYOR CONCURRING:

_____

Michael McGinn, Mayor

Filed by me this ____ day of _____, 2012.

_____

Monica Martinez Simmons, City Clerk

(Seal)

Exhibit 1: Memorandum of Agreement between the City of Seattle and Swedish Medical Center



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# MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT between the City of Seattle and Swedish Medical Center, a major institution within the meaning of Seattle Municipal Code (SMC) Chapter 23.69, establishing the composition of the Citizens Advisory Committee for Swedish Medical Center's Cherry Hill Campus to perform the functions that SMC Chapter 23.69 authorizes such a committee to undertake.

WHEREAS, the Department of Neighborhoods and Swedish Medical Center have developed a list of potential members to serve on the Citizens Advisory Committee for the Cherry Hill Campus; and

WHEREAS, the Director of the Department of Neighborhoods has reviewed the list of potential members, none of whom has a direct economic relationship with the institution (except the non-management representative of Swedish Medical Center), and recommended them to the City Council; and

WHEREAS, the City Council's Parks and Neighborhoods Committee has reviewed the recommendation of the Director of the Department of Neighborhoods and determined that the members would constitute a reasonably balanced, representative and independent committee and has so recommended to the City Council; and

WHEREAS, the full Council has voted to approve the recommendation of the Parks and Neighborhood'sCommittee:

NOW THEREFORE, IT IS AGREED BY THE CITY OF SEATTLE AND SWEDISH MEDICAL CENTER THAT:

SECTION 1 – INITIAL VOTING MEMBERS

The initial voting members of the Citizens Advisory Committee for Swedish Medical Center's Cherry Hill Campus shall be the following persons, each of whom meets the criteria for appointment to the Committee and brings the desired skills as listed below:



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| | Name | Code Categories/Skills Met |
|---|---|---|
| 1 | Eric J. Oliner | Categories:<br>7) General community<br>Skills:<br>a) Neighborhood organization and issues<br>b) Land use and zoning<br>c) Architecture |
| 2 | Najwa Alsheikh | Categories:<br>2a) Near neighbor<br>Skills:<br>f) Medical services |
| 3 | Cynthia Andrews | Categories:<br>2b) General neighbor<br>Skills:<br>f) Educational and medical services |
| 4 | Laurel Spelman | Categories:<br>2b) General neighbor<br>3) Property owner<br>Skills:<br>b) Land use and zoning<br>d) Economic development<br>e) Building development |
| 5 | Dylan Glosecki | Categories:<br>2a) Near neighbor<br>Skills:<br>a) Neighborhood organization and issues<br>b) Land use and zoning<br>c) Architecture |
| 6 | Jamile Mack | Categories:<br>Automatic Swedish Medical Center non-management appointee<br>Skills:<br>e) Building development<br>f) Medical services |



CITY CLERK

| | Name | Code Categories/Skills Met |
|---|---|---|
| 7 | Mark Tilbe | Categories:<br>7) General community<br>Skills:<br>b) Land use and zoning<br>c) Landscape Architecture |
| 8 | Joy Jacobson | Categories:<br>2a) Near neighbor<br>6) Person participating in neighborhood planning<br>Skills:<br>a) Neighborhood organization and issues<br>b) Land use and zoning<br>c) Architecture<br>e) Economic development<br>f) Educational services |
| 9 | Andrew Coates | Categories:<br>2b) General neighbor<br>Skills:<br>d) Economic development<br>e) Building development |
| 10 | Michelle Sadlier | Categories:<br>2a) Near neighbor<br>Skills:<br>a) Neighborhood organization and issues |
| 11 | J. Elliot Smith | Categories:<br>2a) Near neighbor<br>Skills:<br>a) Neighborhood organization and issues |
| 12 | Patrick Carter | Categories:<br>2b) General neighbor<br>4) Business person<br>Skills:<br>f) Medical Services |



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**Key to Categories and Skills**: The Code states that persons may be appointed to the Committee from the following categories:

1) Representatives of area community groups;
2) Residents (for purposes of analysis we separate this category into near and general neighbors to indicate those residing closest to the institution);
   a) Near neighbor (within ¼ mile of the boundaries of the Cherry Hill Campus)
   b) General neighbor (within the Central Community Center Service Area)
3) Property owners;
4) Business persons;
5) Consumer groups using the services of the institution;
6) Persons participating in neighborhood planning; and
7) General community or citywide representatives.

The Code mandates that there be at least one person from categories 6 and 7 above.

The Code also states that to the extent possible, members of the Citizens Advisory Committee should possess expertise or experience in such areas as:

a) Neighborhood organization and issues;
b) Land use and zoning;
c) Architecture or landscape architecture;
d) Economic development;
e) Building development; and
f) Educational or medical services.

A non-management representative of the institution is automatically included.

SECTION 2. - ALTERNATES

Before the City Council adopts the new master plan for Swedish Medical Center's Cherry Hill Campus, vacancies that may occur among the voting members of the Citizens Advisory Committee may be filled by the Director of the Department of Neighborhoods without City Council confirmation, provided that such appointments:

a) Do not increase the size of the Advisory Committee above 12 members;

b) Do not substantially alter the balance of the interests, expertise, and experiences represented on the Advisory Committee; and

c) Except for a vacancy occurring for the member serving as the non-management representative of Swedish Medical Center Cherry Hill Campus, are selected from the list

of alternates shown below, unless and until all persons on that list are either unable or unwilling to be appointed.

When appointing from the list of alternates below, the Director of the Department of Neighborhoods shall appoint the available person whose skills and affiliations most closely match those of the resigning member.

Alternates shall participate in all regular meetings of the Committee and vote in the absence of any regular member. The by-laws of the Committee shall identify a procedure for members to identify their preferred alternate.

In the event that all alternates identified below have been appointed as regular members, and prior to the issuance of the final Environmental Impact Statement (EIS), additional vacancies may be filled by the Director of the Department of Neighborhoods without City Council confirmation, provided that such appointments:

a) Do not increase the size of the Advisory Committee above 12 members; and

b) Do not substantially alter the balance of the interests, expertise, and experiences represented on the Advisory Committee.

In making such appointments the Director of the Department of Neighborhoods will consult closely with Swedish Medical Center.

Following publication of the Final EIS and Final Master Plan, vacancies may be filled only by those alternates who are identified below and in the event that none are available the position shall remain vacant.

| | Name | Code Categories/Skills Met |
|---|---|---|
| Alt 1 | Maja Hadlock | Categories:<br>2a) Near neighbor<br>Skills:<br>a) Neighborhood organization and issues<br>b) Land use and zoning<br>c) Architecture<br>e.) Building development |

| | Name | Code Categories/Skills Met |
|---|---|---|
| Alt 2 | Nicholas Richter | Categories:<br>2b) Near neighbor<br>Skills:<br>a) Neighborhood organization and issues |
| Alt 3 | David Letrondo | Categories:<br>2b) General neighbor<br>Skills:<br>c) Architecture |

SECTION 3 – EX-OFFICIO MEMBERS

Four non-voting ex-officio members of the Citizens Advisory Committee shall represent Swedish Medical Center, the Department of Neighborhoods, the Department of Planning and Development, and the Seattle Department of Transportation.

The initial voting members listed in Section 1 above (or alternates appointed pursuant to Section 2) shall serve an initial term that expires upon City Council adoption of the new master plan for Swedish Medical Center's Cherry Hill Campus.

SECTION 4 – APPOINTMENTS TO THE STANDING ADVISORY COMMITTEE

Following adoption by the City Council of a new master plan for Swedish Medical Center's Cherry Hill Campus, a standing advisory committee shall be established. Both in the initial convening of that committee and the filling of subsequent vacancies on it, (1) the Director of the Department of Neighborhoods may appoint or reappoint voting members to serve any number of additional, renewable, two-year terms upon agreement of Swedish Medical Center and without additional City Council re-confirmation; and (2) vacancies among voting members (including but not limited to vacancies that occur as a result of the failure of the Director of the Department of Neighborhoods and Swedish Medical Center to mutually agree upon appointment or reappointment for any position), may be filled by the Director of the Department of Neighborhoods without City Council confirmation, provided that such appointments:

a) Do not increase the size of the Advisory Committee above 12 members; and

b) Do not substantially alter the balance of the interests, expertise, and experiences represented on the Advisory Committee.

SECTION 5 – STAFFING

The Citizens Advisory Committee shall be staffed by the Department of Neighborhoods with the cooperation and assistance of Swedish Medical Center. Technical assistance to the Committee shall be provided by the Department of Planning and Development, the Department of Neighborhoods and the Seattle Department of Transportation.

For Swedish Medical Center

_____ _____

Print Name: Date
Title:

For the City of Seattle

_____ _____

Bernie Agor Matsuno, Director Date
Department of Neighborhoods

Form revised: December 6, 2011

# FISCAL NOTE FOR NON-CAPITAL PROJECTS

| Department: | Contact Person/Phone: | CBO Analyst/Phone: |
|---|---|---|
| Department of Neighborhoods | Steve Sheppard/206-684-0302 | Amanda Allen/206-684-8894 |

**Legislation Title:**
A RESOLUTION approving the composition of the Major Institution Citizens Advisory Committee for Swedish Medical Center's Cherry Hill Campus.

**Summary of the Legislation:**
The resolution authorizes the final composition of a Citizens Advisory Committee (CAC) for Swedish Medical Center's Cherry Hill Campus through a Memorandum of Agreement with the institution, prepared by the Department of Neighborhoods (DON).

**Background:**
The City's Land Use Code Chapter 23.69, Major Institutions Overlay District, establishes a process for authorizing and regulating the growth of Seattle's major institutions, particularly its hospitals, universities, or community colleges. This Code requires that an institution, in consultation with the Director of the DON, recruit potential appointees to a CAC composed of representatives of the local community and others directly affected by the actions of the institution. The Executive is authorized to recommend to the Council individuals to achieve a balanced, independent and representative committee.

Swedish Medical Center informed the City of its intent to complete a master plan for its Cherry Hill Campus, and in consultation with the City, recommended a list of members for its CAC. The Executive reviewed and modified that list and is recommending a final list to the Council for approval.

**__X__ This legislation does not have any financial implications.**

**Other Implications:**

a) **Does the legislation have indirect financial implications, or long-term implications?**
No.

b) **What is the financial cost of not implementing the legislation?**
None.



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c) **Does this legislation affect any departments besides the originating department?**
No.

d) **What are the possible alternatives to the legislation that could achieve the same or similar objectives?**
None.

e) **Is a public hearing required for this legislation?**
No.

f) **Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**
No.

g) **Does this legislation affect a piece of property?**
No.

h) **Other Issues:**
None.



DHS CITY CLERK

**City of Seattle**
Office of the Mayor

May 15, 2012

Honorable Sally J. Clark
President
Seattle City Council
City Hall, 2nd Floor

Dear Council President Clark:

I am pleased to transmit the attached Resolution that states the City Council's approval of the final composition of the Citizens Advisory Committee (CAC) for Swedish Medical Center's Cherry Hill Campus.

The City's Land Use Code Chapter 23.69, Major Institutions Overlay District, establishes a process for authorizing and regulating the growth of Seattle's major institutions. This Code requires that an institution, in consultation with the Director of the Department of Neighborhoods, recruit potential appointees to a Citizens Action Committee composed of representatives of the local community and others directly affected by the actions of the institution. The Executive is authorized to recommend to the Council individuals who would achieve a balanced, independent, and representative committee.

Swedish Medical Center informed the City of its intent to complete a master plan for its Cherry Hill (Old Providence) campus and recommended a list of members for the CAC. After reviewing and modifying Swedish's list, I am recommending the establishment of a committee of 12 members in order to allow a fuller and more representative range of voices to participate. The Code specifies that the Council may change the size and composition of the committee.

Upon reviewing the structure of this committee, my staff determined that no suggested member has a direct economic relationship with Swedish Medical Center, except the non-management representative, and that the recommended membership would constitute a balanced, representative, and independent committee. I therefore respectively request that the City Council approve the Citizens Advisory Committee as recommended.

Thank you for your consideration of this legislation. Should you have any questions, please contact Steve Sheppard, Department of Neighborhoods, at 684-0302.

Sincerely,

Michael McGinn
Mayor of Seattle

cc: Honorable Members of the Seattle City Council

Michael McGinn, Mayor
Office of the Mayor
600 Fourth Avenue, 7th Floor
PO Box 94749
Seattle, WA 98124-4749

Tel (206) 684-4000
Fax (206) 684-5360
TDD (206) 615-0476
mike.mcginn@seattle.gov