#20
CF 312153

City of Seattle
Notice of Appointment

Name: *Jill Kurfirst*		☒ **Executive Appointment** ☒ **Reappointment** ☐ **Legislative Appointment** ☐ **Agency Appointment** ☐ **PDA Council** ☐ **PDA Constituency**
Residential Neighborhood: *Queen Anne*	**Zip Code:** *98119*	**Contact Phone No.:** *206-719-8988*
Appointed to: *West Design Review Board* *(General Community Interests)*		**Date of Appointment:** *April 4, 2010*
Authority (Ord., Res.): *SMC 23.41.008*		**Term of Office:** **From:** *April 4, 2012* **To:** *April 3, 2014*

Background:
Jill has over 30 years of experience in creating commercial and multifamily residential developments with companies such as Stratford, Triad, Intracorp and as an architect for firms such as DKA, RTKL and Callison. She has strong communication skills, excellent analytical abilities, and a thorough knowledge of what it takes to meet challenging urban issues. She builds consensus among stakeholders so we can work towards meeting common goals. As an Architect, Developer and LEED Accredited Professional she makes environmentally sensible solutions a real priority. She served on DPD's ad hoc committee to determine how to best incorporate greener building standards into density incentives as part of the rezoning of Seattle's downtown. She worked closely with the Roosevelt Neighborhood Association to effectively organize city council, mayoral, and Sound Transit committee support to meet their goal to have the light rail station located on the 12th Ave NE corridor. For the last 4 years, she has participated with the International Sustainable Solutions to travel to other cities with developers and City planners, council members, and transportation staff to experience and bring back ideas to improve Seattle's sustainability as a world class city. She has a Master of Architecture from the University of Washington and a Bachelor of Science from MIT.

2012 update to resume: Since summer 2010, Jill has been working for the consulting 'client services' arm of Cushman & Wakefield exclusively serving the Bank of America account. She manage office remodels mostly, and remodeling of other types of bank buildings like cash vaults.

Authorizing Signature: Michael McGinn	**Name and Title of Officer Making Appointments:** *Mayor Mike McGinn*

FILED
CITY OF SEATTLE
12 FEB 23 PM 12: 55
CITY CLERK

COUNCIL CLERK

Revised 5/11

JILL KURFIRST, PMP, LEED AP

RESUME

SUMMARY OF QUALIFICATIONS:

Two decades experience, as a consultant and Owner's representative, successfully managing complex projects to meet stakeholder objectives on schedule and within budget. Promoted and implemented sustainable solutions to various project opportunities working within the Owner's comfort zone and to maximize financial return. Proactively managed risks. Prepared clear, concise reports.

My MIT education and background as an Architect provide a strong foundation to the problem solving skills I apply as project manager. PMP and LEED AP BD+C credentials strengthen my effectiveness.

PROJECT EXPERIENCE / SIGNIFICANT ACCOMPLISHMENTS:

Project Manager, DKA ARCHITECTURE, Seattle WA **May 2009 – April 2010**

SCHEDULE MANAGEMENT: Solved pre-existing construction schedule delay problems that were jeopardizing a timely opening of the Nathan Hale High School addition. Identified obstacles, applied realistic precedence logic and delivery lag times, then utilized crashing techniques to help contractor determine best new critical path and overtime resource allocation. New sequencing required minor architectural changes and extra coordination for shortened furniture installation and move-in period.

COMMISSIONING & CLOSEOUT: Commissioned and closed out Nathan Hale High School Project 1B, with all systems fully functional, and no outstanding claims, faster than any other Seattle Public Schools Building Excellence (BEX) project to date.

Principal, JK CONSULTING, Seattle, WA **Jan 2007- April 2009; Jan 1996-June 2004**

CONSTRUCTION MANAGEMENT: Defined scope of work, vetted competitive proposals, established schedule, executed contracts, prepared bank budget / draw applications, reviewed change order requests, hired inspectors, photo documented progress and wrote field reports.

DESIGN MANAGEMENT: Solicited Request for Qualifications and Proposals, evaluated and selected consultant teams, maintained action item lists to proactively manage design process and decision making, reviewed invoices and requests for additional services, worked with designers, owners, tenants, users and neighbors to meet interests of all stakeholders.

Project Manager, TRIAD DEVELOPMENT, Seattle, WA **June 2004 - Jan 2007**

PROJECT MANAGEMENT: Supervised and coordinated the design, permitting and construction of 193 condominium homes, 5 retail shops, and associated subterranean parking on two city sites, one in Roosevelt, one in Belltown.

PROJECT EXPERIENCE / SIGNIFICANT ACCOMPLISHMENTS (continued):

NEIGHBORHOOD ADVOCACY:	Coached Roosevelt Neighborhood Association to successfully lobby and persuasively present its preferred location for the RTA stop on 12th Ave NE, adding value to my adjacent project.
UTILITY COORDINATION:	Worked with franchised utilities to temporarily relocate and permanently underground power, phone, cable, and traffic signalization wiring, to safely permit balcony projections into R.O.W.

Project Manager, INTRACORP, Seattle, WA **April 1998 – June 2000**

QUALITY ASSURANCE:	Reduced customer service warrantee repair costs through implementation of new quality assurance processes. Used Pareto chart analysis to determine most frequent problems, identified causes for problems, and revised construction practices.
TEAM BUILDING:	Increased profitability of project through on-time closings by providing incentives to all team players (construction, title, sales, customer service) for success.

Project Manager, SUPERMALL, Auburn, WA **Jan 1993 - Dec 1995**

PROJECT MANAGEMENT:	Coordinated all infrastructure and landscaping improvements to serve this 1.2 million SF development. Timely completion of 100 rezoning mitigation measures, including $10M in signalization / road improvements, bike / pedestrian trails, and private bus service.
BRIDGE DEDICATION:	Successfully negotiated with the City of Auburn to accept the dedication of the completed fly-over bridge structure. This initially saved the Owner, Hapsmith Development Corp, $500K in sales tax. It also eliminated any future maintenance costs and accident liability insurance premiums. Early in planning, the City bridge standards were identified. Then independent design review (by WSDOT Bridge & Structures) and inspection services were carefully documented to demonstrate that these standards were met, thereby satisfying fire, police, maintenance, and engineering departments.
ROW ACQUISITION:	Effectively managed Right of Way acquisition under threat of condemnation meeting target budget and avoiding court battle delays.
SIGNAGE PROCUREMENT:	Solicited bids and managed construction of city street and state highway destination signage, including a new sign bridge on SR 167 as part of a comprehensive way-finding and marketing signage program.
WETLANDS MITIGATION:	Obtained permission from Army Corp of Engineers to fill 1/10 acre of wetland and created a mile long bio-swale terminating in man-made drainage ponds and a natural wetland.

JILL KURFIRST, PMP, LEED AP

RESUME

PROJECT EXPERIENCE / SIGNIFICANT ACCOMPLISHMENTS (continued):

Development Manager, RIVERPOINT CENTER, Spokane, WA **Jan 1988- June 1991**

MASTER PLANNING:	Transformed 50-acre peninsula in downtown Spokane from abandoned railroad yards and industrial property to a mixed-use commercial, educational and residential development.
BROWNFIELD DEVELOPMENT:	Environmental remediation using green strategies proved cost effective in removing the diesel contamination from the soil.
CASH FLOW:	Established Local Improvement District to spread costs of Phase 1 infrastructure over 10 years.
SCHEDULE ACCELERATION:	Shortened overall schedule for infrastructure and landscaping completion by 6 years without using Owner, Glacier Park Company, funding.
NEGOTIATION:	Structured a three-way agreement between the State of Washington, City of Spokane and Glacier Park Company to locate higher education campus on corner of site.
TITLE ISSUE RESOLUTIONS:	Cleared title on 21 acres of railroad chartered Right of Way creating value for sale to City of Spokane.

Architect, RTKL, CALLISON, HOK, SOM, Seattle & New York **June 1979- June 1986**

DOCUMENT COORDINATION:	Exceptionally clear documentation produced tightly competitive bid results for institutional and publicly traded, private sector clients including Camden County Jail, E.R. Squibb, IBM, and Port of Seattle.
SATISFYING STAKEHOLDERS:	Met interests of both Port of Seattle and American President Lines for Terminal 5 Administration Building. Used domino phasing for remodeling 8 floors of IBM regional offices and move-management to keep departments fully operational during construction.
PERMIT EXPEDITING:	Obtained the Master Use Permit in the midst of public controversy for Westlake Center. Structured a special blanket permit process with DCLU that resulted in streamlined approvals for 80 retail tenants to meet Grand Opening.
CONSTRUCTION ADMINISTRATOR:	Responded to field questions, reviewed shop drawings and kept information flowing to meet construction schedules.

EDUCATION & REGISTRATION:

PMP	Project Management Institute
LEED AP	USGBC New Construction & Major Renovation Version 2.2
CCIM candidate	Commercial Investment Real Estate Council, 160 class hours
ARCHITECT (lapsed)	NCARB Licensing Exam, New York, 1981 - 1987
M. ARCH.	University of Washington, 1979
B. S.	Massachusetts Institute of Technology, 1976

Seattle Design Review Board

36 Board members Total: Per SMC 23.41.008 all subject to City Council confirmation, two-year terms that may be reappointed to a subsequent term. The Get Engaged member serves a 1-year term and is appointed per SMC 3.51.

- 11 Appointed by City Council
- 11 Appointed by Mayor
- 14 Appointed by both City Council and Mayor
- 1 Appointed by Council per SMC 3.51 (Get Engaged)

D*	G	Position No.	Name	Appointed	Term Ends	Term #	Position	Appointed By
3	M	1	Matthew Albores	2011	2013	1	Local Residential	Mayor/ Council
6	M	2	Laird Bennion	2012	2014	1	Development	Mayor
6	F	3	Mindy Black	2011	2013	1	Local Business	Mayor/ Council
6	F	4	Dawn Bushnaq	2010	2014	2	Local Business	Mayor/ Council
2	M	5	Sam Cameron	2010	2014	2	Community	Mayor
6	M	6	Tony Case	2010	2014	2	Development	Council
6	F	7	Ellen Cecil	2012	2014	1	Community	Council
6	M	8	Jerry Coburn	2011	2013	1	Local Business	Mayor/ Council
6	M	9	Ric Cochrane	2012	2014	1	Design Professional	Mayor
6	M	10	Jacob Connell	2011	2013	1	Development	Mayor
6	M	11	David Delfs	2009	2013	2	Local Residential	Mayor/ Council
3	M	12	Mike DeLilla	2010	2014	2	Development	Mayor
6	M	13	Gabe Grant	2010	2014	2	Local Business	Mayor/ Council
5	F	14	Salone Habibuddin	2010	2014	2	Development	Council
6	M	15	Myer Harrell	2010	2014	2	Community	Council
6	M	16	Joe Hurley	2010	2014	2	Design Professional	Council

6	M	17	Peter Krech	2009	2013	2	Community	Mayor
6	F	18	Jill Kurfirst	2010	2014	2	Community	Mayor
6	F	19	Amoreena Miller	2011	2013	1	Design Professional	Council
5	F	20	Lipika Mukerji	2009	2013	2	Design Professional	Council
6	M	21	Robin Murphy	2009	2013	2	Design Professional	Mayor
6	M	22	David Neiman	2011	2013	1	Design Professional	Mayor
6	M	23	Ted Panton	2010	2014	2	Local Residential	Mayor/ Council
5	M	24	Pragnesh Parikh	2010	2014	2	Community	Mayor
6	F	25	Lisa Picard	2009	2013	2	Development	Council
3	F	26	Christina Pizana	2011	2013	1	Local Residential	Mayor/ Council
6	F	27	Gundula Proksch	2012	2014	1	Design Professional	Mayor
6	M	28	Wolf Saar	2009	2013	2	Community	Council
6	M	29	Brian Scott	2009	2013	2	Development	Council
6	M	30	Daniel Skaggs	2011	2013	1	Local Business	Mayor/ Council
6	M	31	Benjamin Smith	2012	2014	1	Local Residential	Mayor/ Council
3	F	32	Norma Tompkins	2009	2013	2	Local Residential	Mayor/ Council
6	M	33	Chip Wall	2011	2013	1	Local Residential	Mayor/ Council
1	M	34	Steven Yamada-Heidner	2011	2013	1	Local Business	Mayor/ Council
6	F	35	Martine Zettle	2011	2013	1	Local Business	Mayor/ Council
1	F	36	Boting Zhang	2011	2012	1	Get Engaged	Council (SMC 3.51)

*Diversity

	Men	Women	Vacant	Minority	(1) Asian-American	(2) African-American	(3) Hispanic Latino	(4) Native-American	(5) Other**	(6) Caucasian
Mayor	9	2	0	3	0	1	1	0	1	8
Council	5	6	0	3	1	0	0	0	2	8
Mayor & Council	9	5	0	4	1	0	3	0	0	10
Total	*23*	*13*	*0*	*10*	*2*	*1*	*4*	*0*	*3*	*26*

***Other includes diversity in any of the following: race, gender and/or ability*