

1 organized labor, neighborhood business, minority-owned business, woman-owned business,
2 local economic professionals, and representatives of post-high school educational institutions,.

3 3.15.030 Appointment and term

4 1. All positions are numbered one through 10. Individuals shall be appointed into those
5 numbered positions. Members in odd numbered positions shall be appointed by a majority vote
6 of the Council. Individuals in even numbered positions shall be appointed by the Mayor, subject
7 to confirmation by a majority vote of the Council. All positions shall be filled as soon as
8 practicable after the Council has authorized the creation of the Commission.

9 2. For the initial round of appointments all positions will be for one year. After the first
10 year the positions will be staggered: positions one through five will serve one-year terms,
11 positions five through ten will serve two-year terms. After the conclusion of these terms, all
12 subsequent terms of each position shall be for two years. A commission member whose term has
13 expired shall continue to hold office until a successor has been appointed by vote of the Council.
14 No members shall serve more than two consecutive terms. Any vacancy for an unexpired term
15 shall be filled in the same manner as for an original appointment under this section. Staff from
16 the Office of Economic Development may provide appointment recommendations to both the
17 Mayor and City Council.

18 3.15.040 Compensation

19 Members serve without compensation.

20 3.15.050 Duties and functions

21 A. The duties of the Commission include, but are not limited to, the following:

22 1. Provide advice on priorities, policies, and strategies related to the City's basic
23 economic health, local business climate and job creation. This includes review of policy
24 proposals brought forward by the City, as well as ones identified by the Commission.

25 2. Assist the Office of Economic Development in its leadership role in
26 creating the City of Seattle's economic agenda through analysis of timely

1 opportunities and development of targeted areas of focus.

2 3. The Commission shall act in an advisory capacity only.

3 4. The Commission shall meet at a minimum six times a year.

4 3.15.060 Ancillary powers

5 A. The Commission shall have the power to:

6 1. By a majority vote of the Commission, elect one Commission member to be
7 Chairperson for a one-year term, and elected one Vice Chairperson for a one-year term, who
8 shall serve as Chair in absence of the Chairperson.

9 2. Organize itself, establish committees or subcommittees, and delegate duties for
10 the performance of its work; and

11 3. Adopt rules of procedure in accordance with the Administrative Code (Chapter
12 3.02 of the Municipal Code) to accomplish its functions.

13 B. The Office of Economic Development shall provide staff support and meeting
14 facilities for the Commission and maintain its records. The Commission may also receive staff
15 assistance from other City departments.

16 C. Meetings of the Commission shall be open to the public. Meeting notifications,
17 agendas, minutes of proceedings, findings and recommendations, annual reports, and other
18 related material shall be available to the public and posted on the Office of Economic
19 Development's website.

20 3.15.070 Unexcused absences

21 The Commission may remove from office any member who is absent without excuse
22 from three consecutive Commission meetings. Removal of a member requires a majority vote of
23 the Commission's membership.

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Section 2. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the ____ day of _____, 2011, and signed by me in open session in authentication of its passage this ____ day of _____, 2011.

President _____ of the City Council

Approved by me this ____ day of _____, 2011.

Michael McGinn, Mayor

Filed by me this ____ day of _____, 2011.

Monica Martinez Simmons, City Clerk

(Seal)