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# City of Seattle

## Notice of Appointment

FILED  
CITY OF SEATTLE

2011 AUG -9 PM 4:14

<b>Name:</b>  <i>Shaiza Damji</i>		<input checked="" type="checkbox"/> Executive Appointment <input type="checkbox"/> Reappointment <input type="checkbox"/> Legislative Appointment <input type="checkbox"/> Agency Appointment <input type="checkbox"/> PDA Council <input type="checkbox"/> PDA Constituency
<b>Residential Neighborhood:</b>  <i>Kirkland</i>	<b>Zip Code:</b>  <i>98133</i>	<b>Contact Phone No.:</b>  <i>(206) 684-8378</i>
<b>Appointed to:</b>  <i>Seattle Investment Fund LLC Advisory Board</i>		<b>Date of Appointment:</b>  <i>August 5, 2011</i>
<b>Authority (Ord., Res.):</b>  <i>Council Bill 116843</i>		<b>Term of Office</b> <b>From:</b> <i>July 28, 2011</i> <b>To:</b> <i>December 31, 2011</i>
<b>Background:</b>  <i>NEW Appointment</i>  <i>Shaiza Damji serves as the Managing Director for the 360° Hotel Group and has held senior positions for the group since 1999. As Managing Director, she oversees operations, sales, financing and capital improvements of the group's hotels.</i>  <i>Shaiza graduated from Yale University with a BA in History. She then attended Harvard Law School where she received a JD law degree. She practiced international corporate law at Cleary, Gottlieb, Steen &amp; Hamilton in New York before returning to the west coast to join her family's hospitality business.</i>  <i>Shaiza recently served as the Chairperson of the Washington State Hotel &amp; Lodging Association. She is currently a board member of the Seattle Hotel Association, Northwest Hospital &amp; Medical Center and Northgate Chamber of Commerce. She is also a member of the Yale Alumni Schools Committee.</i>  <i>Shaiza was born in Mombasa, Kenya and grew up in Vancouver, BC. She currently resides in Kirkland, Washington, with her husband, Alif Nurani. In her spare time, Shaiza enjoys traveling, reading, walking and social activities.</i>		
<b>Authorizing Signature:</b>  		<b>Name and Title of Officer Making Appointments:</b>  Mayor Mike McGinn



**SHAIZA DAMJI**



**EDUCATION**

**HARVARD LAW SCHOOL, J.D., 1995**

Honors: *cum laude*

Experience: Harvard Legal Aid Bureau, student counsel  
*Harvard Human Rights Journal*, editor

**YALE UNIVERSITY, B.A. History, 1991**

Honors: *summa cum laude*, Phi Beta Kappa, Berkeley College Seymour Prize  
for Excellence in the Humanities, Distinction in History

Study Abroad: University of London, London, England, Winter and Spring, 1990  
Institute of European Studies, Paris, France, Summer 1989

**EXPERIENCE**

**360 Degree Hotel Group, Ltd., Lynnwood, Washington**

*Managing Director*

2007 - present

*Vice President and General Counsel*

August 1999 – January 2007

Oversee the assets and finances of company four hotels that are owned, operated and managed by the company. Responsible for strategic growth of company. Oversee new hotel development; explore hotel development opportunities and interact with franchise companies. Responsible for obtaining and maintaining financing; coordinating with financial institutions.

**CLEARY, GOTTLIEB, STEEN & HAMILTON, New York, New York**

*Associate*

November 1995 – August 1999

*Summer Associate*

Summer 1994

Handled various aspects of international and U.S. business and legal transactions, including structuring and negotiating joint ventures, investment funds and acquisitions and drafting stock purchase agreements and secured loan agreements. Represented sellers and bidders in auctions of strategic interests in companies. Represent pro bono clients in asylum and family law matters.

**LAWYERS COMMITTEE FOR HUMAN RIGHTS, New York, New York**

*Summer Associate, Refugee Project*

Summer 1993

Held responsibilities in international refugee policy and individual asylum representation departments. Performed research, investigated evidence and developed strategy for petition for writ of habeas corpus for client in exclusion (deportation) proceedings. Conducted intake interviews with prospective clients in order to evaluate political asylum claims.

**AGA KHAN FOUNDATION and CANADIAN INTERNATIONAL  
DEVELOPMENT AGENCY, Gujarat, India**

*Fellowship in International Development Management*

1991-1992

Assisted in planning and implementing projects for *Mahiti*, an Indian rural development organization that targets women as agents of socio-economic change. Interviewed individuals and focus groups in two villages for comparative study of the rural household economy. Drafted project proposals for government funding.

**VOLUNTEER  
BOARDS**

- UW Medicine – Northwest Hospital and Medical Center – Member of Board of Trustees 2007- present (also serve on Quality Standards Committee)
- Aga Khan Council for the USA – 2009 - present
- Future of Flight Foundation – 2011 to present
- Washington State Tourism Commission – appointed by Governor Gregoire October, 2010 until disbanding of commission in June 2011
- Washington Lodging Association – Board Member 2000-2007 (Chairperson 2005-2006)
- Seattle Hotel Association – Board Member 2004-2010
- Represented Northgate Chamber of Commerce on Northgate Stakeholders Group 2003-2009

**INTERESTS**

Languages include French, Spanish (working knowledge), Gujarati and Kutchi  
Traveled extensively through South and Southeast Asia, Europe, Morocco, Kenya and South Africa.

# Seattle Investment Fund LLC Advisory Board

*August 2011*

7 Board members: Per Ordinance 123284, appointed by the Mayor, confirmed by City Council; 3-year terms

D*	G	Name	Appointed	Term Ends	Term #	Appointed By
6	M	Bianchi, Johnny	04/27/10	12/31/11	1st	Mayor
1	F	<i>Damji*, Shaiza</i>	<i>08/05/11</i>	<i>12/31/11</i>	<i>1st</i>	<i>Mayor</i>
2	M	Gebretsadik, Teferi	04/27/10	12/31/11	1st	Mayor
2	M	<i>Anderson*, Greg</i>	<i>08/05/11</i>	<i>12/31/12</i>	<i>1st</i>	<i>Mayor</i>
3	F	Barrientos, Maria	04/27/10	12/31/12	1st	Mayor
2	M	Brown, Michael	04/27/10	12/31/12	1st	Mayor
1	M	To, Tony	04/27/10	12/31/12	1st	Mayor

\*Greg Anderson is replacing Martina Guilfoil.

\*Shaiza Damji is filling the vacant position vacated by Amani Harris.

## *Diversity*

		(1)	(2)	(3)	(4)	(5)	(6)			
	Men	Women	Vacant	Minority	Asian-American	African-American	Hispanic Latino/a	Native-American	Middle East	Caucasian
Mayor	5	2	0	6	2	3	1	0	0	1

At least 5 of the 7 Advisory Board members must reside or work in NMTC eligible areas or otherwise represent low income persons. For purposes of satisfying this requirement, the determination of whether an appointee to the Advisory Board represents a low-income community will be made in reference to materials published by the CDFI with respect to the certification of "qualified community development entities" for purposes of Section 45D of the Code.

Two of the 7 Advisory Board members may be selected due to their expertise with NMTCs and/or banking/finance experience.

OED (or successor agency) staff will meet with the Advisory Board on a quarterly basis to seek input of the type referenced above. Special meetings may also be held.

The Advisory Board shall designate one of their members to serve as a member of the Investment Committee with full voting rights. The term of such membership on the Investment Committee shall be for one year ending on December 31st of the year. In the following year, the Advisory Board shall re-appoint the same member or select another member to serve as an Investment Committee member.