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Thomas L. Taylor / John McCoy
CBO 2011 Carry Forward ORD
March 30, 2011
Version #7

ORDINANCE _____

AN ORDINANCE relating to the 2011 Budget; carrying forward certain unexpended appropriations and funds for non-capital purposes from the 2010 budget of various departments; ratifying and confirming certain prior acts, all by a 3/4 vote of the City Council.

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. In order to pay for necessary costs and expenses incurred or to be incurred in 2011, but for which insufficient appropriations were made due to causes that could not reasonably have been foreseen at the time the 2011 budget was adopted, appropriations for the following items in the 2011 budget are increased from the fund shown, as follows:

Item	Fund	Department	Budget Control Level	Amount
1.1	Information Technology Fund (50410)	Department of Information Technology	Technology Infrastructure (D3300)	$709,492
1.2	Information Technology Fund (50410)	Department of Information Technology	Office of Electronic Communications (D4400)	$30,000
1.3	Information Technology Fund (50410)	Department of Information Technology	Office of Electronic Communications (D4400)	$40,000
1.4	Information Technology Fund (50410)	Department of Information Technology	Office of Electronic Communications (D4400)	$20,000
1.5	General Fund (00100)	Legislative Department	Legislative Department (G1100)	$300,000

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Item	Fund	Department	Budget Control Level	Amount
1.6	General Fund (00100)	Law Department	Civil (J1300)	$80,000
1.7	Park and Recreation Fund (10200)	Department of Parks and Recreation	Finance and Administration (K390A)	$305,000
Total				$1,484,492

Section 2. In accordance with RCW 35.32A.060, by reason of the facts above stated, some of the foregoing appropriations are made to meet actual necessary expenditures of the City for which insufficient appropriations have been made due to causes which could not reasonably have been foreseen at the time of the making of the 2011 Budget.

Section 3. Any act consistent with the authority of this ordinance taken prior to its effective date is hereby ratified and confirmed.

Section 4. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

2011 CITY CLERK

Passed by a 3/4 vote of all the members of the City Council the ____ day of _____, 2011, and signed by me in open session in authentication of its passage this _____ day of _____, 2011.

_____

President _____of the City Council

Approved by me this ____ day of _____, 2011.

_____

Michael McGinn, Mayor

Filed by me this _____day of _____, 2011.

_____

Monica Martinez Simmons, City Clerk

(Seal)

bns CITY CLERK

Thomas L Taylor / John McCoy
CBO 2010 Carry Forward FISC
March 30, 2011
Version #7

Form revised: December 14, 2010

FISCAL NOTE FOR NON-CAPITAL PROJECTS

Department:	Contact Person/Phone:	CBO Analyst/Phone:
City Budget Office	Hall Walker/233-7065	Thomas L Taylor/233-5032

Legislation Title: AN ORDINANCE relating to the 2011 Budget; carrying forward certain unexpended appropriations and funds for non-capital purposes from the 2010 budget of various departments; ratifying and confirming certain prior acts, all by a 3/4 vote of the City Council.

Summary of the Legislation:
This legislation appropriates unexpended non-capital appropriations from the 2010 Budget to the 2011 Budget.

Background: RCW 35.32A.080 states: the whole or any part of any appropriation provided in the budget for operating and maintenance expenses remaining unexpended or unencumbered at the close of the fiscal year shall automatically lapse, except any such appropriation as the city council shall continue by ordinance. This legislation requests continuances for unexpended 2010 appropriations for non-capital purposes in the amount of $1,484,492. Appropriations were made in the 2010 budget for these expenditures but for various reasons spending was not initiated during the 2010 fiscal year. This ordinance re-appropriates these funds, which lapsed at the end of 2010, for the same purposes that the funds were dedicated to in 2010.

_X__ **This legislation has financial implications.** (Please complete all relevant sections that follow.)

Appropriations:
See Attachment A

Fund Name and Number	Department	Budget Control Level*	2011 Appropriation	2012 Anticipated Appropriation
Various	Various	Various		
TOTAL			**$1,484,492**	

**See budget book to obtain the appropriate Budget Control Level for your department.*

Appropriations Notes: A more detailed table showing the requests by Budget Control Level is included as an attachment to this fiscal note.

Anticipated Revenue/Reimbursement: Resulting from this Legislation:
No Revenue is associated with this legislation

Total Regular Positions Created, Modified, or Abrogated through this Legislation, Including FTE Impact: N/A

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Spending/Cash Flow: N/A

What is the financial cost of not implementing the legislation?
Items in this ordinance represent costs for which departments received budget authority in 2010 but for various reasons were not expended during the year. Not implementing this legislation would have the effect of reducing the departments' budget in order to pay for these items out of their 2011 budgets, or foregoing the benefits from the services, programs, or items for which the funds would be used.

Does this legislation affect any departments besides the originating department?
No

What are the possible alternatives to the legislation that could achieve the same or similar objectives? None, legislation is required to appropriate these unexpended appropriations from the 2010 budget funds to the 2011 budget.

Is the legislation subject to public hearing requirements? No

Other Issues: None

List attachments to the fiscal note below:

Attachment A: 2010 Carryforward Ordinance FISC ATT A

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Attachment A 2010 Year End Carry Forward Ordinance Fiscal Note Detail Table

Report Item	Title/Description	Amount / FTE
	Section 1 –Carry Forward 2010 Appropriation Authority	
1.1	Carries forward 2010 appropriation authority for the Constituent Relationship Management System (Department of Information Technology – Information Technology Fund – 50410)	$709,492
	This item increases appropriation authority by $709,492 in the Technology Infrastructure (D3300) BCL. This item provides resources to the Department of Information Technology (DoIT) for the Department of Finance and Administrative Services' Constituent Relationship Management (CRM) system project. The funds set aside for the CRM system were used in 2009 and 2010 for project management of the procurement phase. The contract was signed with Motorola in 2010 and the implementation start date is now scheduled for April, 2011. Carry forward of 2010 funds is necessary to complete the implementation in 2011.	
1.2	Carries forward 2010 appropriation authority for Broadband Technology Opportunity Program (Department of Information Technology – Information Technology Fund – 50410)	$30,000
	This item increases appropriation authority by $30,000 in the Office of Electronic Communications (D4400) BCL. This item provides resources to the Department of Information Technology for BTOP Grant Matching Funds. The funds were set aside in 2010 as the City's commitment in support of a regional community grant proposal to fund community technology resource portal and public access computing centers. The grant was awarded to the local group late in 2010, but the DOIT match funds were not spent because the work was just beginning in 2010. Carry forward resources from 2010 would allow DoIT to meet the City's commitment as defined in the grant proposal.	

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1.3	Carries forward 2010 appropriation authority for the Open Data Initiative Project (Department of Information Technology – Information Technology Fund – 50410)	$40,000
	This item increases appropriation authority by $40,000 in the Office of Electronic Communications (D4400) BCL. This item provides resources to the Department of Information Technology for the Open Data Initiative project. In 2010, the City Council authorized funds for the Department of Information Technology to begin migrating public City data to an open machine readable format for public use. Budget provisos were imposed on the funds for 2010. DoIT worked with both the Executive and the City Council on this initiative in 2010 and successfully launched the data.seattle.gov site as a start. Carry forward of 2010 resources will allow DOIT to complete the initial stages of this effort as planned. Assuming the carry forward appropriation is approved, there is an additional $40,000 budgeted in DoIT's 2011 budget which will fund the continued expansion of the initiative.	
1.4	Carries forward 2010 appropriation authority for the "Apps for Seattle Contest" project (Department of Information Technology – Information Technology Fund – 50410)	$20,000
	This item increases appropriation authority by $20,000 in the Office of Electronic Communications (D4400) BCL. This item provides resources to the Department of Information Technology for the Apps for Seattle project. In 2010, the City Council added funds to the Department of Information Technology's Information Technology Fund to create a contest that would invite the public to create applications and tools using the index of machine readable datasets. DoIT worked with the Council on initial planning for this contest, but the actual contest itself will not be held until enough data has been provided via the Open Data Initiative. Council imposed provisos on the funds in 2010. Carry forward resources from 2010 would allow DoIT to move forward with the contest in 2011 after completion of the initial phases of the Open Data Initiative.	
1.5	Carries forward 2010 appropriation authority for consulting work (Legislative Department – General Fund – 00100)	$300,000
	This item carries forward $300,000 of unexpended appropriation authority in the Legislative Department (G1100) BCL to support consultant services for, among other things, land use, housing, transportation and Council Budget Information System (CBIS) fixes/enhancements. The remaining balance of $758,000 in unspent authority will be allowed to lapse.	

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1.6	Carries forward 2010 appropriation authority for case tracking and management software (Law Department – General Fund – 00100)	$80,000
	This item increases appropriation authority by $80,000 in the Law Department's Civil BCL (J1300) to support the purchase of case tracking and management software. It will replace the existing system and align the Law Department's software with that used by the City's Risk Management Department.	
1.7	Carries forward 2010 appropriation authority to move SLU Staff (Department of Parks and Recreation – Parks and Recreation Fund – 10200) This item increases appropriation authority by $305,000 in the Finance and Administration (K390A) BCL. This item provides resources to the Department of Parks and Recreation for costs associated with the relocation of staff from the South Lake Union Armory to the Densmore Facility, Green Lake Community Center, and the Westbridge facility. The Department anticipated these costs in 2010, however the relocation decision was not approved until the 2011 Adopted Budget was passed by Council in late November 2010. The timing of this approval resulted in the Department spending most of the funds in late 2010 and early 2011, and this carry forward request is necessary to cover the remaining relocation expenses. These costs include DoIT and electrician charges, flooring, painting, moving and minor furniture purchases. This is a one-time request, and no additional funds will be required for this project in 2011 or beyond.	$305,000
Total		$1,484,492

2011 CITY CLERK

City of Seattle
Office of the Mayor

April 12, 2011

Honorable Richard Conlin
President
Seattle City Council
City Hall, 2nd Floor

Dear Council President Conlin:

The attached legislation authorizes the carry forward of $1.1 million in appropriations from the 2010 to the 2011 Adopted Budget. These appropriations were not expended or encumbered as of December 31, 2010.

Specific carry forward requests are described at the end of the fiscal note accompanying this proposed Council Bill. Items of note include carry forward requests from the Department of Information Technology to cover costs for the Department of Finance and Administrative Services' Constituent Relationship Management (CRM) system project and the Department of Parks and Recreation request to cover cost associated with relocating staff from the South Lake Union Armory to the Green Lake Community Center and to the Densmore and Westbridge facilities.

Thank you for your consideration of this legislation. Should you have questions, please contact Tom Taylor at 233-5032

Sincerely,

Michael McGinn
Mayor of Seattle

cc: Honorable Members of the Seattle City Council

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