CF 311446 #8

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City of Seattle
Notice of Appointment

Name: *Mindy Black*		☒ **Executive Appointment** ☐ **Reappointment** ☒ **Legislative Appointment** ☐ **Agency Appointment** ☐ **PDA Council** ☐ **PDA Constituency**
Residential Neighborhood: *Queen Anne*	**Zip Code:** *98109*	**Contact Phone No.:** *(206) 344-5700*
Appointed to: *Queen Anne/Magnolia Design Review Board*		**Date of Appointment:** *March 9, 2011*
Authority (Ord., Res.): *Ordinance No. 116909*		**Term of Office** **From:** *Confirmation Date* **To:** *April 4, 2013*

Background:

(Queen Anne Board, Local Business Representative---Mayor/Council appointee)

Mindy lives in Queen Anne and works in the South Lake Union neighborhood, areas covered by the Queen Anne Board. She has worked as a senior architect and project manager with Weber Thompson for 12 years. Before moving to Seattle, she served on the Telluride, Colorado Historic and Architectural Review Commission where she helped write Telluride's "Design Guidelines". She has been a representative to the Master Builders of King County from 2002 and is active in Historic Seattle. A graduate of the University of Oregon, she won a travel scholarship to Italy.

Authorizing Signature: Michael McGinn	**Name and Title of Officer Making Appointments:** Mayor Michael McGinn
Authorizing Signature: Sally Clark	**Name and Title of Officer Making Appointments:** Councilmember Sally Clark

Revised 3/11

DHS CITY CLERK

MINDY BLACK, LEED AP

TARGET POSITION Queen Anne/Magnolia/S. Lake Union Design Review Board – Local Business Interest

QUALIFICATIONS 16 years broad experience in architectural project management and design. Well organized and detailed in support of project schedule and deliverables. Diligent worker focused on efficient time management. Well received communicator with a friendly and good natured personality. Creative and artistic in considering site responsive design in support of enriched and sustainable living. Dependable, proactive, able to work independently and as a member or leader of a team. Proficient with MS Office Suite; Outlook, Word, Excel and Project, AutoCAD 2006, freehand drawing and the Internet, NCARB IDP transcript complete, currently taking ARE.

EXPERIENCE **Senior Associate / Project Manager / Designer** **1999 - Present**
Weber Thompson - Seattle, Washington

Senior Associate – marketed firm to new clients, guided office building tours highlighting sustainable strategies, participated in job interviews, wrote and compiled award entry documentation including the 2009 AIA Seattle What Makes It Green winning entry, analyzed and selected annual health benefits, projected staff allocation, mentored junior staff, conducted staff progress, hiring and termination interviews, participated in office Green Team projects and research, chair of the Affordable Housing team, office representative for Master Builders and Built Green program, and contributed to project management systems improvement

Project Management – wrote and negotiated fee proposals, owner and consultant contracts, tracked project budget and schedule, planned staff allocation, supervised in-house design disciplines, conducted client, consultant and jurisdictional meetings, coordinated production of construction documents, conducted quality assurance reviews, and executed Construction Administration for diverse project types including; custom single family, production single family, townhomes, urban mixed-use, community planning and Senior Housing

Design – Analyzed highest and best use for properties, researched land use, zoning and building codes for maximum benefit, wrote feasibility studies and drew conceptual layouts, sketched conceptual building designs and plans for client review and design review presentations, explored design options for presentations, collaborated with consultants on design alternatives and solutions, researched products and materials, oversaw design development for design consistency

- Aljoya House at Mercer Island, Project Manager – $45 M, luxury 112-residence senior housing community, lead 15 external consultant teams, 4 direct reports, and owners' in-house staff, managed state DOH CRS and local entitlement processes, negotiated WADOT approval for extensive private improvements to the 1-90 Park adjacent to the site, Client: ERA Care Communities now ERA Living
- Sweetwater Master Planned Community in Hailey Idaho, Project Manager – managed design and construction documentation for a 22 acre pedestrian oriented community of 421 residences in 86 buildings consisting of duplexes, townhomes, condominiums, retail, live/work, clubhouse and green spaces, coached 6 direct reports developing various project components, coordinated building entitlement processes including public design review and ICC pre-permit review, conducted on-site and in house construction administration, project is a LEED ND certified

neighborhood, a 2009 Idaho Smart Growth winner, the community center is pursuing LEED NC Silver certification, Client: Locally Global LLC

- Talisman at Suncadia, Project Manager / Designer – 7.5 acre mountain vacation community of 78 attached and detached single family homes, created 5 model home designs, managed structural and planning consultants and 3 direct reports through design review, construction documentation and permit entitlement, homes to be certified Built Green, Client: Bennett Resort Homes.
- Bagley Lofts in Wallingford, Project Manager / Designer – $15 M, 43 unit mixed-use retail, loft and townhouse project, design and DRB entitlement package praised by community and DPD Planning staff, project sold out within 4 months of Certificate of Occupancy, 2007 Award of Commendation from International Making Cities Livable, Client: Murray Franklyn Family of Companies

Project Manager / Designer / Job Captain 1995 - 1999
George R. Greenbank AIA & Associates, Telluride, Colorado

- Dunton Hot Springs San Miguel County Colorado, Project Manager / Designer – master plan and restoration of historic miners' camp into a corporate retreat located at 8,600 foot elevation, documentation of existing cabins, sourcing and documenting cabins to be re-located to the site, preparing designs for reconstruction of log buildings, and design and documentation of new replica cabins in the master plan, currently highlighted in 31 different publications such as Vogue, GQ, Conde' Nast Traveler, Architectural Digest and Hip Hotels, recognizing through awards and reviews its unique sense of place
- Telluride Historical Museum, Colorado, Project Manager - $2 M publicly funded museum restoration for the Town of Telluride and the Historical Society, coordinated monolithic stone and structural analysis with consultants, documented restoration plan, prepared construction documents. Built in 1896 as a Miners Hospital the building is listed on the National Register of Historic Places in the National Historic District of The Town of Telluride
- Telluride Medical Center, Colorado, Job Captain – expansion of hospital facilities including added ER beds, lab, exam and x-ray rooms, and staff apartments, assisted project manager in drafting of complete construction documents for competitive bid process and efficient construction avoiding disruption of existing facility operations
- Rainbow Pre-school Telluride, Colorado, Project Manager - publicly funded construction of a 3,000 square foot. pre-school, executed design and bidding documents, oversaw formal bid process, a limited 3 month construction timeframe was met through creative design stage planning and collaboration with contractor and fabricators
- Several remodeled and custom single family homes ranging from $600,000 – $1.5 M, Project Manger / Designer – executed all tasks associated with design, public entitlement process and construction documentation in a high alpine environment

Historic and Architectural Review Commission 1996-1999

- Reviewed and approved construction projects within the National Historic District of The Town of Telluride, Colorado
- Collaborated in the writing of the Town of Telluride "Design Guidelines for Building in Telluride" 1997

EDUCATION

LEED v2.0 Accredited Professional, 2006
Bachelor of Architecture/Art History Minor, 1994
University of Oregon, Eugene
Rome Studies Program, Italy, Summer 1992
Richard A. Campbell Traveling Scholarship,
"Studies in Sense of Place – The Dalmatian Coast of Croatia", June 1994

AFFILIATIONS

AIA Associate, 2009, 2010 Future Shack Committees
Master Builders of King County, Office Representative 2002-2010
Historic Seattle, Seattle Tilth, National Trust for Historic Preservation

Design Review Board

March 2011

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36 board members: *35 members* who serve 2-year terms, *1 Get Engaged member* who serves a 1-year term; all appointments confirmed by City Council;

21 at-large members:	10 appointed by Mayor 11 appointed by City Council
14 local members:	Jointly appointed by Mayor and City Council
Plus 1 Get Engaged member:	Appointed by Mayor

D	Name	Appointed	Term Expires	Term #	Position	Appointed by
Terms Expiring in 2011						
(6) F	Reisenauer, Tricia	4/4/07	4/4/11	2	Local Residential, NE	Mayor/Council
(2) F	Sutton, Sharon E.	4/4/07	4/4/11	2	Local Residential, CAP HILL	Mayor/Council
(1) F	Wang, Michele	4/4/07	4/4/11	2	Design Profssnl., SE	Council
(6) M	Keithley, Clint	9/1/10	8/31/11	Only	Get Engaged Position	Mayor/GetEng
Terms Expiring in 2012						
(6) M	Bourquard, Evan	4/4/08	4/4/12	2	Design Profssnl., CAP HILL	Mayor
(6) F	Bushnaq, Dawn	4/4/10	4/4/12	1	Local Business, CAP HILL	Mayor/Council
(2) M	Cameron, Sam	4/4/10	4/4/12	1	Community, SE	Mayor
(6) M	Case, Tony	4/4/10	4/4/12	1	Developer, SE	Council
(6) M	Conway, Brett	4/4/08	4/4/12	2	Local Residential, SE	Mayor/Council
(3) M	DeLilla, Mike	4/4/10	4/4/12	1	Developer, NW	Mayor
(6) M	Garrell, Mark	4/4/08	4/4/12	2	Developer, QA/MAG	Mayor
(6) M	Grant, Gabe	4/4/10	4/4/12	1	Local Business, DT	Mayor/Council
(5) F	Habibudden, Salone	4/4/10	4/4/12	1	Developer, NE	Council
(6) M	Harrell, Myer	4/4/10	4/4/12	1	Community, SW	Council
(6) M	Hurley, Joseph	4/4/10	4/4/12	1	Design Profssnl., NE	Council
(6) F	Kurfirst, Jill	4/4/10	4/4/12	1	Community, QA/MAG	Mayor
(6) F	Morgan, Jean	4/4/08	4/4/12	2	Community, NW	Council
(6) M	Nicholson, Brandon	4/4/08	4/4/12	2	Developer, SW	Mayor
(6) F	Olson, Sheri	4/4/10	4/4/12	1	Design Profssnl., DT	Mayor
(6) M	Panton, Ted	4/4/10	4/4/12	1	Local Residential, NW	Mayor/Council

Design Review Board

March 2011

D	Name	Appointed	Term Expires	Term #	Position	Appointed by
(5) M	Parikh, Pragnesh	4/4/10	4/4/12	1	Community, DT	Mayor
Terms Expiring in 2013						
(6) M	Albores, Mathew	3/9/11	4/4/13	1	Local Residential, DT	Mayor/Council
(6) F	Black, Mindy	3/9/11	4/4/13	1	Local Business, QA/MAG	Mayor/Council
(6) M	Coburn, Jerry	3/9/11	4/4/13	1	Local Business, NW	Mayor/Council
(6) M	Delfs, David	4/4/09	4/4/13	1	Local Residential, QA/MAG	Mayor/Council
(6) M	Krech, Peter	4/4/09	4/4/13	1	Community, NE	Mayor
(5) F	Mukerji, Lipika	4/4/09	4/4/13	1	Design Profssnl., QA/MAG	Council
(6) M	Murphy, Robin	4/4/09	4/4/13	1	Design Profssnl., SW	Mayor
(6) M	Neiman, David	3/9/11	4/4/13	1	Design Profssnl., NW	Mayor
(6) F	Picard, Lisa	4/4/09	4/4/13	1	Development, CAP HILL	Council
(6) M	Saar, Wolf	4/4/09	4/4/13	1	Community, CAP HILL	Council
(6) M	Scott, Brian	4/4/09	4/4/13	1	Developer, DT	Council
(6) M	Skaggs, Daniel	3/9/11	4/4/13	1	Local Business, SW	Mayor/Council
(3) F	Tompkins, Norma	4/4/09	4/4/13	1	Local Residential, SW	Mayor/Council
(6) M	Yamada-Heidner, Stephen	3/9/11	4/4/13	1	Local Business, SE	Mayor/Council
(6) F	Zettle, Martine	3/9/11	4/4/13	1	Local Business, NE	Mayor/Council

(sorted by term end date and name)

Diversity

	Men	Women	Vacant	Minority	(1) Asian-American	(2) African-American	(3) Hispanic Latin@	(4) Native-American	(5) Middle East	(6) Caucasian
Mayor	9	2	0	3	0	1	1	0	1	8
Council	5	5	0	3	1	0	0	0	2	7
Mayor/Council	8	6	0	3	1	1	1	0	0	11
Get Engaged	1	0	0	0	0	0	0	0	0	1
Total	***23***	***13***	***0***	***9***	***2***	***2***	***2***	***0***	***3***	***27***

Key to Position Geography

NW	Northwest Board (Area 1)
NE	Northeast Board (Area 2)
QA/MAG	Queen Anne/Magnolia Board (Area 3)
SE	Southeast Board (Area 4)
SW	Southwest Board (Area 5)
DT	Downtown Board (Area 6)
C/F HILL	Capitol/First Hill Board (Area 7)