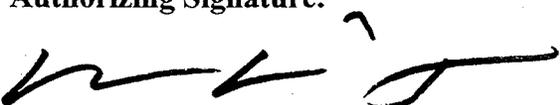


#27
CF 311300

City of Seattle
Notice of Appointment

Name: Devon Alisa Abdallah		<input checked="" type="checkbox"/> Executive Appointment <input type="checkbox"/> Legislative Appointment <input type="checkbox"/> Agency Appointment <input type="checkbox"/> PDA Council <input type="checkbox"/> PDA Constituency
Residential Neighborhood Downtown	Zip Code: 98104	Contact Phone No.: 206-295-1709
Appointed to: Immigrant and Refugee Advisory Board		Date of Appointment: September 20, 2010
Authority (Ord., Res.): Ordinance 122441		Term of Office: From: Confirmation To: January 31, 2012
Comments: <i>Reappointment</i>		
Authorizing Signature: 		Name and Title of Officer Making Appointments: Mayor Mike McGinn

Confirmed by the Following Vote at City Council

In Favor:	Against:	Date:
Attested by:	Title:	



Devon Alisa Abdallah, Ph.D.

SKILL PROFICIENCIES

- Management
- Organization
- Communication
- Presentation
- Training
- Team Building
- Time Management
- Project Management
- Budget Management
- Grantwriting
- Development
- Writing
- Editing
- Curriculum development
- Community Organizing
- PC & MAC proficient
- Microsoft Office proficient -- Word, Excel, Access, PowerPoint & Publisher
- Research Skills -- Interviewing, Survey Development, Surveying, Focus Groups & Data Analysis

EDUCATION and TRAINING

Ph.D. in Organizational Psychology, Alliant International University – California School of Organizational Studies, San Francisco, 1998-2002.

M.S. in Social and Organisational Psychology, London School of Economics, London, 1996-1997s

B.A. in Business Administration, University of Washington, Seattle, 1989-1994.

B.A. in Psychology, University of Washington, Seattle, 1989-1994

Grant Writing Workshop, Nonprofit Assistance Center, February - April 2004

Educational Seminar on Arab, Muslim and Sikh cultures, Department of Justice, 2004.

WORK EXPERIENCE

June 2006 – Present, Project Manager, University of Washington, Alcohol and Drug Abuse Institute, Seattle

Manage a 5 year research project -- Project WIN (Women's Interaction Negotiation) housed in the Alcohol and Drug Abuse Institute. A \$2 million grant funded by the National Institutes of Health's National Institute on Alcohol Abuse and Alcoholism. Project WIN investigates alcohol's physiological and expectancy effects on women's cognitive appraisals associated with condom negotiation and sexual risk taking. Findings have implications for designing prevention interventions for women, especially related to alcohol's role as a risk factor in contracting H.V.

Accomplishments:

- Manage a staff of ten employees.
- Recruit, hire and train new experimenters
- Evaluate staff annually and new experimenters quarterly
- Manage work and subject schedules quarterly.
- Manage staff projects.
- Maintain high levels of confidentiality and compliance with Human Subjects Division protocol.
- Manage Human Subjects modifications
- Manage lab and office.
- Organize lab to run productively and efficiently.
- Accumulate data weekly into OIS.
- Analyze descriptive statistics with SPSS.
- Conduct literature searches.
- Author sections of articles to be published.

Devon Alisa Abdallah

WORK EXPERIENCE continued

September 2005 – June 2006, Research Project Interviewer in Charge of Special Projects, Fred Hutchinson Cancer Research Center, Seattle

Represented the Suntalk study, funded by the National Cancer Institute, in their attempt to better understand melanoma cancer prevention and family dynamics. Coordinated the qualitative research component of the Suntalk Study. Coordinated and launched the Suntalk Web Survey system – a new web-based survey to facilitate interviewing and data tracking.

Accomplishments:

- Established scheduling system for Suntalk interviews.
- Conducted quality assurance on completed surveys.
- Trained interviewers on Web Survey procedures and other Suntalk procedures.
- Managed work schedule for 25 interviewers.
- Tracked interviewer productivity.
- Worked with Data Coordinators on establishing and maintaining Suntalk Web Survey system.
- Worked with and coordinate 5 Principal Investigators across the United States
- Conducted literature searches.
- Assisted in developing in-depth interview questions on melanoma and families.
- Wrote the Quarterly Updates as part of the intervention tool to educate melanoma survivors and their family members on different aspects of melanoma and family communication.
- Researched and wrote questions for the interviews as part of the qualitative research component.

January 2005 – July 2005, Research Interviewer, University of Washington, Seattle

Represented the Community Youth Development Study in their attempt to better understand the efforts communities are making to reduce youth problem behaviours and to promote healthy youth development. Conducted computer assisted interviews with agency directors and program coordinators of selected prevention providers in 24 communities across the US.

Accomplishments:

- Launched 2005 'Community Resource Documentation' interviews.

July 2004 – July 2005, Project Coordinator, Arab American Community Coalition, Seattle

Assisted in the initial 3 focus groups with Arab American communities in the Greater Seattle area to determine the subjects of interest and to further research. Assisted in the training of interviewers.

Accomplishments:

- Created a needs assessment survey for the Arab American community focusing on demographics, political involvement, social and community services, health, youth and civil liberties
- Aided in the creation of the Access database.
- Managed and analyzed the data.
- Contributed a significant portion to the final written report.

WORK EXPERIENCE continued

March 2003 - March 2004, Community Organizer, American Civil Liberties Union of Washington, Seattle

Outreached, provided support and advice to organizations and individuals in responding to civil liberties issues since September 11th. Advocated on behalf of communities affected by legislation and government actions. Actively worked with Homeland Security to familiarize self with new immigration procedures and voice concerns regarding new regulations. Created educational materials regarding civil liberties and outreach flyers.

Accomplishments:

- Worked with the Seattle Police Department, Department of Justice and FBI to minimize the effect of FBI interviews on Arab and Muslim communities. Arranged for free attorneys for individuals contacted by the FBI to protect individuals' rights
- Organized educational forums for students and school administrators on NSEERS (National Security Entry-Exit Registration System) and the program's regulations, arranged for free attorneys for the registration process and educated public officials on the negative impact of the program
- Developed a safety card, a wallet-sized card outlining what to do when approached by the FBI or when a victim of malicious harassment, which was translated into Arabic.
- Worked with individuals, organizations and elected officials to pass city and county defense of the Bill of Rights resolutions.

September 2002 - February 2003, Foreign Language Instructor, Modern English, Beijing, P.R.C.

Taught English and lectured on American culture to Chinese students with varying levels of English language ability.

Accomplishments:

- Developed written dialogues and cultural information on North American culture for English language books and English language instruction.
- Developed lecture material on multiple countries' business and organizational cultures.

June 2001 - August 2002, Program Coordinator and Community Liaison, International Community Health Services, Seattle

As Program Coordinator for the Organ Donation and Transplantation Project for People of Color, assisted in planning and coordinating an education and public awareness campaign to increase awareness of organ donation and transplantation within the Asian Pacific American communities in the Greater Seattle area. As Community Liaison, assisted in a national research project funded by the Center for Disease Control and Prevention, REACH-Diabetes, which targeted 5 Asian Pacific Americans communities with diabetes in King County.

Accomplishments:

- Assisted in focus groups and structured interviews for the National Institutes of Health funded Organ Donation project.
- Obtained the support and endorsement of Washington State Governor Gary Locke, Washington State Representatives Velma Veloria and Sharon Tomiko Santos and Washington State Director of Office of Trade and Development Martha Choe for the public awareness campaign.
- Aided in hiring and training of surveyors for the initial research stages of the public awareness campaign and in hiring and training of Peer Educators on diabetes and facilitation skills.
- Launched a multicultural education campaign including multi-lingual posters and brochures for the public awareness campaign
- Developed database to track and monitor REACH-Diabetes intervention participants.
- Managed 4 Peer Educators and a Program Evaluator.
- Monitored the campaign budget of \$50,000 and the REACH-Diabetes annual budget of \$137,000.

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PUBLICATIONS

- Author of 'Community Needs Assessment' Survey and of the Community Needs Assessment Findings for the Arab Community in the City of Seattle. Department of Neighbourhoods Grant, 2004.
- Cocauthor of 'Iraqi Community Women Needs Assessment' Survey for the Iraqi Community Center, Seattle, WA, 2004.
- Researched and wrote chapter "Multiracial Arab Americans" in Multiracial Child Resource Book: Living Complex Identities, published by MAVIN Foundation, 2003.
- Author of 'Arab Americans', high school student reading supplement on communities affect by September 11th, Day of Remembrance School Program, 2002.
- Researched and wrote doctoral dissertation titled "The Decision Making Process of the People's Republic of China Chinese Management". The dissertation focused on the decision making process of top management and owners of Chinese businesses comparing it to Western decision making. Also examined bi-cultural Chinese managers working in both the United States and in China and their management styles. Alliant International University, San Francisco, 2002.
- Researched and wrote Master's thesis, "Black Beans or Baked Beans: A Study of Chinese Organization in London, England". Focusing on Chinese organizations located in London, the dissertation explored Chinese organizational culture and the interaction between the Chinese employees and the European employees. London School of Economics, London, 1997.

PROFESSIONAL PRESENTATIONS

- Speaker, "Teaching about Civil Liberties since 9/11", American Civil Liberties Union of Washington, August 2006.
- Recorded Video Interview, "Civil Liberties and the Arab American experience since September 11th", Seattle Public School DVD funded by Civil Liberties Public Education Fund, Japanese American Citizens League - Pacific Northwest Chapter, July 2006.
- Panel Member, "Stereotyping and Civil Liberties and the Arab American experience since September 11th" at a local high school, Wing Luke Asian Museum "Day of Remembrance" Curriculum, February 2006.
- Live Television Interview, "Targeting of Immigrants and Refugees since September 11th and Malkandi Family" on "Social Justice Television", January 2006.
- Recorded Radio Interview, "Targeting of Immigrants and Refugees since September 11th and Malkandi Family" on "Mind Over Matters", KEXP Radio, January 2006.
- Speaker, "Stereotyping and Civil Liberties and the Arab American experience since September 11th", Newport High School, Arab American Community Coalition Speaker's Bureau, November 2005.
- Panel Member, "Day of Remembrance", the Arab American experience since September 11th, Japanese American Citizens League - Seattle Chapter, February 2005.
- Panel Member, 2 day talk, "Stereotyping and Civil Liberties and the Arab American experience since September 11th" at a local high school, Wing Luke Asian Museum "Day of Remembrance" Curriculum, February 2005.
- Recorded Television Interview, "FBI Targeting Arab and Muslim Communities" on "Speaking of Freedom" American Civil Liberties Union of Washington, October 2004.
- Led Workshop, "Civil Liberties and the Arab and Muslim Communities since 9/11" American Civil Liberties Union of Washington's Student Conference, March 2004
- Panel Member, "Civil Liberties and the Arab American experience since September 11th" Teacher Training, Japanese American Citizens League - Pacific Northwest Chapter, 2004.
- Speaker, "Stereotyping and Civil Liberties and the Arab American experience since September 11th", Chief Sealth High School, American Civil Liberties Union of Washington, 2004.
- Panel Member, "How to Community Organize" 2003.
- Speaker, "Civil Liberties and the Arab American experience since September 11th", Northwest School, American Civil Liberties Union of Washington Speaker's Bureau, October 2003.
- Facilitator, "Racial Profiling Roundtable: The Asian American Experience", May 2003.

PROFESSIONAL PRESENTATIONS continued

Panel Member, "Multiracial Arab Americans", MAVIN Foundation National Conference on the Mixed Race Experience, April 2003.

Speaker, "Civil Liberties and the Arab American experience since September 11th", Japanese American Citizens League - Seattle Chapter, 2003.

SERVICE TO THE COMMUNITY

Founding member, Board Member, Past Secretary, Past Outreach Committee Lead and Case Manager of the Arab American Community Coalition, a non-profit, civil rights organization established to aid Arab Americans in the Greater Seattle area, September 2001 - Present.
Member of Arab, Sikh and Muslim Advisory Council to the Seattle Police Department, September 2001 - Present.

Member, Japanese American Citizens League - Seattle Chapter Civil Rights Committee, March 2003 - Present.

Board Member, Japanese American Citizens League - Seattle Chapter, January 2005 - Present.
Hate to Hope Coalition Steering Committee, 2006 - Present.

Wing Luke Asian Museum Community Campaign, June 2007 - Present.

Climb for Clean Air, American Lung Association of Washington, July 2005 and July 2006.

Mentor for a Senior Project, International School, January - June 2005.

Board Member, Iraqi Community Center, September 2003 - February 2004.

World Affairs Council - Seattle Intern, October 2003 - January 2004.

Consultant on the Community Consulting Project for Seattle Shakespeare Company, January - July 2002.

Planning Committee, "Racism and the Immigration Debate", October 2006.

Planning Committee, "Celebrate Lebanon: Relief for the Present, Build for the Future" Fundraiser, September 2006.

Planning Committee, "Seattle City Council Candidates Forum on Racial Profiling and Housing", October 2005.

Planning Committee, "Women Writers from the Arab World", May 2005.

Planning Committee, "Northwest Forum on Asian-American Images in Media: Film", October 2004.

Planning Committee, "Iraqi Community Center Fundraiser", April 2004.

Planning Committee, "Affirmative Action Community Forum: Breaking Myths, Moving Forward", November 2003.

Planning Committee, "Racial Profiling Roundtable: The Asian American Experience", May 2003.

Planning Committee, "Civil Liberties Violated: 1942 & Today", May 2003.

Steering Committee and Community Advisor, "Beyond Talk: Redrawing Race in Seattle", Wing Luke Asian Museum's Art Exhibition, 2002.

Community Advisory Committee Member, "Justice for ALL: The Aftermath of September 11 A Public Hearing", 2002.

Planning Committee, "Raising Our Voices: South Asian Americans Address Hate Crimes" video screening & community panel discussion, July 2002.

Planning Committee, "Candle Light Vigil for Victims of Hate Crimes: Remembering Vincent Chin & S. Balbir Singh Sodhi", June 2002.

Planning Committee, "Asian Pacific American Legislative Day" Washington State Legislation, February 2002.

Community Advisory Committee Member, "Wing Luke Asian Museum Response to 9-11", 2001.

Planning Committee, Organization of Chinese Americans' National Convention, 2000.

Immigrant and Refugee Advisory Board

January 2011

15 Members: Who are confirmed by City Council and serve a term of two years

- 8 appointed by Mayor
- 7 appointed by City Council

D		Member	I/R	Y	Term #	First Appointed	Term Ends	Position #	Appointing Body
1	M	Alaric Bien <i>Vacant</i>			2	12/13/07	1/31/11	2	Council
2	F	Andrea Caupain	Y	Y	2	12/13/07	1/31/11	4	Council
1	F	Cherry Cayabyab	Y	Y	1	11/20/09	1/31/12	10	Council
3	M	Jesus Y. Rodriguez	Y		2	12/13/07	1/31/12	8	Council
1	M	Shankar Narayan <i>Vacant</i>	Y	-	2	12/13/07	1/31/12	14	Council
4	F	Yasemin San	Y		1	9/29/09	1/31/12	6	Council
--		<i>Vacant</i>			n/a			12	Council
3	F	Lesley Irizarry-Hougan			1	3/13/09	1/31/11	3	Mayor
3	M	Magdaleno A. Rose-Avila	Y		1	3/13/09	1/31/11	11	Mayor
4	M	Muhamed Qatrani*	Y		2	5/8/08	1/31/11	1	Mayor
3	F	Paulina Lopez Bermudez	Y		2	12/13/07	1/31/11	5	Mayor
4	F	Devon Alisa Abdallah, Ph.D			2	12/13/07	1/31/12	9	Mayor
2	F	Halima Dahir <i>Vacant</i>	Y	Y	2	12/13/07	1/31/12	7	Mayor
2	M	Mohamed Sheikh Hassan	Y		1	12/22/10	1/31/12	15	Mayor
2	M	Michael Neguse	Y		1	12/22/10	1/31/12	13	Mayor

Terms expire in 2011

*Diversity*before vacancies*

Appointed by:	Total	Youth		*I/R		US Born Minority		(1) API		(2) African		(3) Latin@		(4) Mid-East		(5) Other		(6) E European		Vacancies	
		W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M				
Subtotal	14		3		10		3		3		3		4		3		3		3	1	
Gender	Women	Men	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	
Mayor	4	4	1	0	1	4	2	0	0	0	1	2	2	1	1	1	0	0	0	0	0
Council	3	3	2	0	3	2	0	1	1	2	1	0	0	1	1	0	0	0	0	0	1
Total	7	7	3	0	4	6	2	1	1	2	2	2	2	2	2	1	0	0	0	0	1



Michael McGinn
Mayor, City of Seattle

FILED
CITY OF SEATTLE

2010 SEP 21 PM 4:31

CITY CLERK

MEMORANDUM

DATE: September 20, 2010
TO: The Honorable Richard Conlin
President, Seattle City Council
FROM: Mayor Michael McGinn *MPM*
SUBJECT: Appointments to the Immigrant & Refugee Advisory Board

The Immigrant and Refugee Advisory Board's goals are to advise the Mayor, City Council and other departments and offices on ways to enhance and improve access to City services and resources for immigrants and refugees, as well as strengthen opportunities for immigrants and refugees to participate in the civic life of the City.

The board is composed of fifteen members; seven appointed by City Council and eight appointed by the Mayor. All appointments are subject to City Council confirmation.

Attempts should be made so that the board includes two (2) members from the Asian / Pacific Islander Community, two (2) members from the Latino Community, two (2) members from the African Community, and two (2) members from the European/Middle East Community. At least, two (2) members should be youth or young adults under the age of 25 or represent youth issues. At least two thirds (2/3) of the members should be immigrants and refugees themselves (Ordinance 122441).

Attached to this memorandum is the current membership roster of the Immigrant & Refugee Advisory Board, including the reappointments.

I am pleased to forward to the City Council the following reappointments to the Immigrant & Refugee Advisory Board:

<u>Name</u>	<u>Term Ends</u>	<u>Position</u>	<u>Succeeding</u>
Devon Alisa Abdallah, PhD.	January 31, 2012	Member	reappointment

The Honorable Richard Conlin

September 20, 2010

2

The biography for the appointee is as follows:

Devon Alisa Abdallah, PhD, is a Pacific Northwest native of Lebanese descent on her father's side and a fourth generation Arab American. A community activist, Devon is a founding member and past Secretary of the Arab American Community Coalition -- a civil rights organization founded after September 11th, a past Board Member of the Japanese American Citizens League - Seattle Chapter, an active member of the JACL's Civil Rights Committee, and a past Advisory Board member of the Iraqi Community Center. She is also the former Community Organizer (2002-2003) for the American Civil Liberties Union (ACLU) of Washington having primarily worked on civil rights issues related to the aftermath of September 11th.

Devon has spoken on numerous panels, workshops and forums on civil rights and the Arab community since September 11th. Devon enjoys research, is a published author, and holds a Masters degree from the London School of Economics and a PhD in Organizational Psychology from Alliant International University - California School of Organizational Studies.

Her true passion is experiencing life through traveling and has traveled and lived throughout the world. Most recently, Devon visited Lebanon and her father's family's village. She was the first Abdallah to visit in 3 generations.

Attachments

Copy: Stella Chao, Director, Department of Neighborhoods
Wayne Barnett, Executive Director, Ethics and Elections Commission
Yemane Gebremicael, Strategic Advisor, Department of Neighborhoods
Tania María Rosario, Boards and Commissions,