

#25
OF 311384

City of Seattle

Notice of Appointment

Name: <i>Mohamed Sheikh Hassan</i>		<input checked="" type="checkbox"/> Executive Appointment <input type="checkbox"/> Legislative Appointment <input type="checkbox"/> Agency Appointment <input type="checkbox"/> PDA Council <input type="checkbox"/> PDA Constituency
Residential Neighborhood: <i>Rainier Beach</i>	Zip Code: <i>98118</i>	Contact Phone No.: <i>(206) 380-8826</i>
Appointed to: <i>Immigrant & Refugee Advisory Board</i>		Date of Appointment: <i>December 22, 2010</i>
Authority (Ord., Res.): <i>118392</i>		Term of Office: From: <i>Confirmation</i> To: <i>1/31/12</i>
Comments: <i>New Appointment</i>		
Authorizing Signature: 		Name and Title of Officer Making Appointments: <i>Mayor Mike McGinn</i>

Confirmed by the Following Vote at City Council

In Favor:	Against:	Date:
Attested by:		Title:



Mohamed Sheikh Hassan

SKILL OF QUALIFICATIONS

Management & Supervisory Experience Excellent Decision Making Skills Financial Rules and Regulations
Multilingual: English, Somali, Arabic, Swahili MS Office Suite, Access, Excel MACS, Quattro Pro, Lotus 1.2.3
Assessment, Consultation & Strategic Planning Multi-Cultural Working Environments Effective Communicator

PROFESSIONAL EXPERIENCE

Community Jobs Program Coordinator - TRAC Associates Seattle WA 1999-Present
Oversee caseload of over 65 refugees representing Africa, Asia, and Eastern Europe. Handle budgeting, scheduling and social issues related to immigration. Maintain contact and build relationships with area employers to assist clients in obtaining employment in the US economy. Work under contract with Department of Social and Health Services and the Seattle Jobs Initiative. Navigate federal, state and city contractual agreements; act as liaison between governmental system, client and potential employer.

Assistant General Manager - Extended Stay America, Seattle WA 1997-1998
Managed, supervised and trained over 35 employees. Handled daily, monthly and quarterly accounting activities. Responsible for reviewing all financial transactions. Utilized industry specific account code system. Prepared monthly, quarterly, and fiscal year reports. Communicated with Corporate Headquarters to ensure accuracy of all reports and expectations. Recognized for strong leadership among staff members and management.

Financial Specialist - Dept. of Social & Health, Seattle WA 1994-1996
Managed \$85 million annual budget, distributed funds to over 1,000+ low-income families in the form of monthly cash grants, food stamps, medical, GAU etc. Obligated unearmarked funds for commitment and liquidation. Coordinated funds according to budget line items. Prepared monthly, quarterly, fiscal year reports and progress reports. Communicated contractual rules and guidelines to all clients prior to enrollment in program and as program guidelines fluctuated. Acted as liaison between immigrant population and industry representatives.

Senior Accountant - Halliburton Company, Dhahran Saudi Arabia 1990-1993
Designed, and managed adequate financial accounting systems for joint companies. Managed annual budget of \$250 million annually. Supervised and trained 12 account technicians. Handled international funds allocations, expert's contracts, and travel expenses. Reconciled various international & regional bank accounts, HQ advice of charges and reports. Exceeded financial goals and expectations on quarterly and annual bases. Liaison between Saudi government and representatives of Halliburton Company.

Administrative/Financial Manager - K & D (World Bank), Mogadishu Somalia 1986-1989
Provided strategic leadership and top quality management of people & resources. Provided program management within complex and difficult contexts including security. Demonstrated ability to make difficult choices and decisions in an effort to lead strategic planning processes and convert strategy into clear implementation plans. Established and provided overall management and annual budget of 120 million grant and loan, supervision for finance and administration of K & D. Managed properties, equipments and the annual administrative and project budgets in line with standards and procedures of K & D. Responsible for the recruitment and training of national staff. Supervised expatriates to carry out all administrative and financial management functions. Acted as country director.

Chief Project Accountant - USAID, Mogadishu Somalia 1980-1986
Established, supervised, and maintained USAID Mission Project budgeting/fiscal reporting system for 15 grants, loans, (bilateral and unilateral) annual budget of \$ 350 Million/year projects. Initiated and undertook review of accounting procedure to ensure efficiency and evaluate the adequacy and effectiveness of management controls. Participated in the conceptualization, development and implementation of computerized financial systems. Prepared and monitored cash flow and resource utilization forecasts. Prepared monthly, quarterly, and fiscal year financial reports.

EDUCATION

Masters of Business Administration - Fresno University 1985-1988
Bachelors of Science in Accounting - SIDAM 1981-1984



City of Seattle
Office of the Mayor

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CITY OF SEATTLE

2010 DEC 23 PM 2:01

CITY CLERK

MEMORANDUM

Date December 22, 2010

To The Honorable Richard Conlin
President, Seattle City Council *MPM*

From Mayor Michael McGinn

Subject **Mayoral Appointments to the Seattle Immigrant & Refugee Advisory Board**

The Immigrant & Refugee Advisory Board is charged with advising the Mayor, City Council and city departments and offices on ways to enhance and improve access to city services and resources for immigrants and refugees, as well as strengthening opportunities for immigrants and refugees to participate in the civic life of the city; advising the city on the successful implementation of the Immigrant and Refugee Action Plan and on future updates to the plan; advising all city departments and offices in matters affecting immigrants and refugees, as appropriate; and encouraging understanding between and among the various immigrant and refugee communities and the larger Seattle community.

The Commission was established in 2007 and is currently composed of twelve members consisting of: three members of Asian/Pacific Islander descent, four members of Latino/Mexican descent, one of African descent; four of Eastern European/Middle Eastern descent and one representing youth. In addition, ten are foreign born. The terms of the appointees will end on January 31, 2012. They carry with them the possibility of renewal. The reappointments will end on January 31, 2014 and cannot be renewed.

I am happy to forward to the City Council the following appointments to the Immigrant & Refugee Advisory Board. The new appointments are to the one vacant position and the one reappointment, positions #13 and #15 respectively.

Name	Term Ends	Position	Succeeding
Michael Neguse	01-31-12	At-large, Position 13	Vacant
Mohamed Sheikh Hassan	01-31-12	At-large, Position 15	Mengstab Tsegai

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Immigrant and Refugee Advisory Board

January 2011

15 Members: Who are confirmed by City Council and serve a term of two years

- 8 appointed by Mayor
- 7 appointed by City Council

D		Member	I/R	Y	Term #	First Appointed	Term Ends	Position #	Appointing Body
1	M	Alarie Bien <i>Vacant</i>			2	12/13/07	1/31/11	2	Council
2	F	Andrea Caupain	Y	Y	2	12/13/07	1/31/11	4	Council
1	F	Cherry Cayabyab	Y	Y	1	11/20/09	1/31/12	10	Council
3	M	Jesus Y. Rodriguez	Y		2	12/13/07	1/31/12	8	Council
1	M	Shankar Narayan <i>Vacant</i>	Y	-	2	12/13/07	1/31/12	14	Council
4	F	Yasemin San	Y		1	9/29/09	1/31/12	6	Council
--		<i>Vacant</i>			n/a			12	Council
3	F	Lesley Irizarry-Hougan			1	3/13/09	1/31/11	3	Mayor
3	M	Magdaleno A. Rose-Avila	Y		1	3/13/09	1/31/11	11	Mayor
4	M	Muhamed Qatrani*	Y		2	5/8/08	1/31/11	1	Mayor
3	F	Paulina Lopez Bermudez	Y		2	12/13/07	1/31/11	5	Mayor
4	F	Devon Alisa Abdallah, Ph.D			2	12/13/07	1/31/12	9	Mayor
2	F	Halima Dahir <i>Vacant</i>	Y	Y	2	12/13/07	1/31/12	7	Mayor
2	M	Mohamed Sheikh Hassan	Y		1	12/22/10	1/31/12	15	Mayor
2	M	Michael Neguse	Y		1	12/22/10	1/31/12	13	Mayor

Terms expire in 2011

*Diversity*before vacancies*

Appointed by:	Total	Youth		*I/R		US Born Minority		(1) API		(2) African		(3) Latin@		(4) Mid-East		(5) Other		(6) E European		Vacancies	
		W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M		
Subtotal	14																			1	
Gender	Women	Men	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	
Mayor	4	4	1	0	1	4	2	0	0	0	1	2	2	1	1	1	0	0	0	0	0
Council	3	3	2	0	3	2	0	1	1	2	1	0	0	1	1	0	0	0	0	0	1
Total	7	7	3	0	4	6	2	1	1	2	2	2	2	2	2	1	0	0	0	0	1

The appointment bios for appointees are as follows:

Michael Neguse

Michael Neguse has been working in a variety of capacities in Yesler Terrace for over fifteen years. He has organized and conducted outreach to East African parents and teens, interpreted and translated into Somali, Amharic, Tigrigna, and Oromiffa, provided job information and referrals, organized immigrant and refugee community members around public safety, housing and quality of life issues. Michael has also facilitated ESL/citizenship classes, and worked to connect immigrants and refugees with the Yesler Terrace Community Council. Michael was honored with the City of Seattle Human Rights Award in 2008 and has served as a board member with the Horn of Africa, African Community Network, East African Community SPD Advisory Board and the African Chamber of Commerce of the Northwest. Michael looks forward to making an impactful contribution to the City by serving on the Advisory Board.

Mohamed Sheikh Hassan

Mohamed Sheikh Hassan is the founder and director of Afrique Service Center, located in the Rainier Valley, serving the East African communities of Seattle. Mohamed has worked for many years with immigrant and refugee communities to encourage community-building through trusting relationships, leadership, advocacy and empowered engagement. In addition to working at the local level, Mohamed has also worked at the regional level and the state level. Past board and council membership includes United Way of King County Children's Initiative Leadership Council, as the Vice-Chair of the King County Refugee Planning Committee, East African Advisory Council, One America, President of the African Media Center and member of the 2010 Census Seattle Complete Count Committee. Mohamed looks forward to utilizing his background, experience and relationships in immigrant and refugee communities to bring relevant issues from immigrant and refugee communities to the Advisory Board and advise the Mayor and City Council on the successful implementation of the Immigrant & Refugee Action Plan.

Attachments: Notice of appointment(s)
Resume(s)
Current roster

Copy: Yemane Gebremicael, Staff Liaison, Department of Neighborhoods
Julie Nelson, Director, Seattle Office for Civil Rights
Wayne Barnett, Executive Director, Ethics and Elections Commission
Tania María Rosario, Boards and Commissions