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Steven Sheppard/Michael Jenkins/jom
DON Virginia Mason CAC Appointments RES
December 14, 2010
Version #3

RESOLUTION 31261

A RESOLUTION approving the composition of the Major Institution Citizens Advisory Committee for Virginia Mason Medical Center.

WHEREAS, Seattle Municipal Code (SMC) Chapter 23.69 regulates Seattle's major educational and medical institutions to balance a number of policies and objectives, and the master plan process is an important element of the Major Institutions policies; and

WHEREAS, Virginia Mason Medical Center filed its Notice of Intent to prepare a new Major Institution Master Plan with the City on August 19, 2010; and

WHEREAS, SMC Chapter 23.69 requires the establishment of a Citizens Advisory Committee immediately following submittal to the City of a notice of intent to prepare a master plan; and

WHEREAS, the objective of the selection of the Citizens Advisory Committee members is to provide a balanced, independent, and representative committee of members whose communities are directly affected by the actions of the institution; and

WHEREAS, to the extent possible, members should possess expertise or experience in such areas as neighborhood organization and issues, land use and zoning, architecture, landscape architecture, economic development, building development and educational or medical services; and

WHEREAS, the Department of Neighborhoods has worked with Virginia Mason Medical Center to develop a list of twelve potential members to serve on the Citizens Advisory Committee; and

WHEREAS, the Director of the Department of Neighborhoods has reviewed the list of potential members, none of whom has a direct economic relationship with the institution (except the nonmanagement representative of Virginia Mason Medical Center), and recommended them to the Council; and

WHEREAS, the City Council's Seattle Public Utilities and Neighborhood (SPUN) Committee has reviewed the Director's recommendation and determined that the full complement of twelve members would provide a balanced, representative and independent committee; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEATTLE, THE MAYOR CONCURRING, THAT:

DIS CITY CLERK

Section 1. The recommendations of the Director of the Department of Neighborhoods (the "Director") and the City Council's Seattle Public Utility and Neighborhoods (SPUN) Committee regarding the composition of the Citizens Advisory Committee for Virginia Mason Medical Center (the "Advisory Committee") are affirmed and the City Council authorizes the Director of the Department of Neighborhoods to enter into a Memorandum of Agreement with Virginia Mason Medical Center substantially in the form of the agreement attached as Exhibit 1 hereto and made a part of this resolution.

Section 2. The Advisory Committee shall be staffed by the Department of Neighborhoods with the cooperation and assistance of Virginia Mason Medical Center. Technical assistance will be provided by the Department of Planning and Development, the Department of Neighborhoods, and the Seattle Department of Transportation.

CITY CLERK

Adopted by the City Council the ____ day of _____, 2011, and signed by me in open session in authentication of its adoption this_____ day of _____, 2011.

_____
President _____of the City Council

THE MAYOR CONCURRING:

_____
Michael McGinn, Mayor

Filed by me this ____ day of _____, 2011.

_____
City Clerk

(Seal)

Exhibit 1. MOA between the City of Seattle and Virginia Mason Medical Center.

COUNCIL CLERK

MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT between the City of Seattle and Virginia Mason Medical Center, a major institution within the meaning of Seattle Municipal Code ("SMC") Chapter 23.69, establishes the composition of the Citizens Advisory Committee for the Virginia Mason Medical Center to perform the functions that SMC Chapter 23.69 authorizes such a committee to undertake.

WHEREAS, the Department of Neighborhoods and Virginia Mason Medical Center have developed a list of potential members to serve on the Citizens Advisory Committee; and

WHEREAS, the Director of the Department of Neighborhoods has reviewed the list of potential members, none of whom has a direct economic relationship with the institution (except the nonmanagement representative of Virginia Mason Medical Center), and recommended them to the Council; and

WHEREAS, City Council's Seattle Public Utilities and Neighborhood (SPUN) Committee has reviewed the Director's recommendation and determined that the members would constitute a balanced, representative and independent committee and has so recommended to the Council; and

WHEREAS, the full Council has voted to approve the recommendation of its SPUN Committee:

NOW THEREFORE, IT IS AGREED BY THE CITY OF SEATTLE AND VIRGINIA MASON MEDICAL CENTER THAT:

1. The initial voting members of the Citizens Advisory Committee for Virginia Mason Medical Center shall be the following persons, each of whom meets the criteria for appointment to the Committee and brings the desired skills as listed below:

	Name	Neighborhood	Code Categories/Skills Met
1	Miranda Livermore	Nonmanagement institutional representative	Categories Nonmanagement representative of VMMC and an automatic appointment under the authority of the institution Skills f. Medical services

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	Name	Neighborhood	Code Categories/Skills Met
2	Lawrence Brouse	First Hill	Categories 2b. General Neighborhood Resident – South First Hill Skills a. Neighborhood Organization b. Land use and zoning
3	Terry Miller	First Hill	Categories 2a. Near Neighbor – Kellerher House 4. Business Representative Skills d. Economic development e. Building Development.
4	Robert Anderson	First Hill	Categories 1. Representative of area community groups – Freeway Park Neighborhood Association 4. Business Representative – CEO Horizon House Skills a. Neighborhood Organization b. Land use and zoning
5	Evyan Abookire	First Hill	Categories 1. Representative of area community groups – First Hill Improvement Association 2a. Near Neighbor – M Street Project 4. Business Representative – Fry Skills a. Neighborhood Organization f. Educational Services
6	Jim Erickson	First Hill	Categories 1. Representative of area community groups – First Hill Improvement Association 2a. Near Neighbor 6. Participant in neighborhood planning Skills a. Neighborhood organization b. Land use and zoning
7	Albert Shen	Capitol Hill	Categories 2b. Resident – general neighborhoods – Capitol Hill Skills a. Neighborhood organization d. Economic development

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	Name	Neighborhood	Code Categories/Skills Met
8	Raymond Crerand	First Hill	Categories 3. Property owner – Parkview Plaza Skills f. Medical Services
9	Chris Balisky	First Hill	Categories 2a. Near Neighbor – Panorama House Skills b. Land use and zoning c. Architecture or landscape architecture d. Economic development
10	Samuel Cameron	Southeast Seattle	Categories 7. General or Citywide Skills b. Land use and zoning c. Architecture or landscape architecture d. Economic development
11	Sharon Sutton	First Hill	Categories 2a. Near Neighbor – John Alden Skills c. Architecture or landscape architecture d. Economic development
12	Katlin Jackson	First Hill	Categories 2a. Near Neighbor – Decater Skills d. Economic development

Key to Categories and skills: The Code states that persons may be appointed to the Committee from the following categories: 1) representatives of area community groups, 2) residents, 3) property owners, 4) business persons; 5) consumer groups using the services of the institution 6) a person participating in neighborhood planning; and 7) a general community or citywide representative. The Code mandates that there be at least one person from categories 6 and 7 above. The Code also states that to the extent possible, members of the Citizens Advisory Committee should possess expertise or experience in such areas as: a) neighborhood organization and issues, b) land use and zoning, c) architecture or landscape architecture, d) economic development, e) building development and f) educational or medical services. A nonmanagement representative of the institution is automatically included. For the purposes of the evaluation below, the resident category is split into two sub-categories: 2a - a near neighbor (who is a resident within 600 feet of the campus boundary); and 2b - a general neighborhood resident (defined as resident within the boundaries of the adjacent First Hill and Capital Hill communities).

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2. Before the City Council adopts the new master plan for Virginia Mason Medical Center, vacancies that may occur among the voting members of the Citizens Advisory Committee may be filled by the Director of the Department of Neighborhoods without City Council confirmation, provided that such appointments:

a) do not increase the size of the Advisory Committee above twelve members;

b) do not substantially alter the balance of the interests, expertise, and experiences represented on the Advisory Committee; and

c) except for a vacancy occurring for the member serving as the nonmanagement representative of Virginia Mason Medical Center, are selected from the list of alternates shown below, unless and until all persons on that list are either unable or unwilling to be appointed.

When appointing from the list of alternatives below, the Director of the Department of Neighborhoods shall appoint the available person whose skills and affiliations most closely match that of the vacating member.

	Name	Neighborhood	Code Categories/Skills Met
Alt 1	Samuel Gerszonowicz	First Hill	Categories 2a. Near Neighbor – Kellerher House Skills f. Medical Services
Alt 2	James Kirkpatrick	First Hill	Categories 1. Representative of area community groups – First Hill Improvement Association 2a. Near Neighbor – Kellerher House Skills e. Building Development.
Alt 3	Tyler Tonkin	Queen Anne	Categories 4. Business Representative 7. General of Citywide Skills c. Architecture or landscape architecture d. Economic development e. Building Development. f. Medical Services

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	Name	Neighborhood	Code Categories/Skills Met
Alt 4	Ted Klainer	Harborview	Categories 4. Business Representative – Harborview Medical Center Skills d. Economic development e. Building Development. f. Medical Services

3. Four nonvoting ex-officio members of the Citizens Advisory Committee shall represent Virginia Mason Medical Center, the Department of Neighborhoods, the Department of Planning and Development, and the Seattle Department of Transportation.

4. The initial voting members listed in Section 1 above (or alternates appointed pursuant to Section 2) shall serve an initial term that expires upon City Council adoption of the new master plan for Virginia Mason Medical Center. After the City Council adopts the new master plan for Virginia Mason Medical Center: (1) the Director of the Department of Neighborhoods may appoint or reappoint voting members to serve any number of additional, renewable, two-year terms upon agreement of Virginia Mason Medical Center and without additional City Council re-confirmation; and (2) vacancies among voting members (including but not limited to vacancies that occur as a result of the failure of the Director of the Department of Neighborhoods and Virginia Mason Medical Center to mutually agree upon appointment or reappointment for any position), may be filled by the Director of the Department of Neighborhoods without City Council confirmation, provided that such appointments:

a) do not increase the size of the Advisory Committee above twelve members;

b) do not substantially alter the balance of the interests, expertise, and experiences represented on the Advisory Committee; and

c) except for a vacancy occurring for the member serving as the nonmanagement representative of Virginia Mason Medical Center, are selected from the list of alternates shown in Section 2, unless and until all persons on that list are either unable or unwilling to be appointed.

CITY CLERK

5. The Citizens Advisory Committee shall be staffed by the Department of Neighborhoods with the cooperation and assistance of Virginia Mason Medical Center. Technical assistance to the Committee shall be provided by the Department of Planning and Development, the Department of Neighborhoods and the Seattle Department of Transportation.

For Virginia Mason Medical Center

_____ _____

Print Name: Date
Title:

For the City of Seattle

_____ _____

Stella Chao, Director Date
Department of Neighborhoods

DIS CITY CLERK

Form revised: August 9, 2010

FISCAL NOTE FOR NON-CAPITAL PROJECTS

Department:	Contact Person/Phone:	CBO Analyst/Phone:
Neighborhoods	Steve Sheppard 684-0302	Amy Williams 3-2651

Legislation Title:

A RESOLUTION approving the composition of the Major Institution Citizens Advisory Committee for Virginia Mason Medical Center.

Summary of the Legislation:

The resolution authorizes the final composition of a Citizen's Advisory Committee (CAC) for Virginia Mason Medical Center (VMMC) through a Memorandum of Agreement with the institution, prepared by the Department of Neighborhoods (DON).

Background

The City's Land Use Code Chapter 23.69, Major Institutions Overlay District, establishes a process for authorizing and regulating the growth of Seattle's major institutions, particularly its hospitals, universities, or community colleges. This Code requires that an institution, in consultation with the Director of DON, recruit potential appointees to a CAC composed of representatives of the local community and others directly affected by the actions of the institution. The Executive is authorized to recommend to the Council individuals to achieve a balanced, independent and representative committee.

VMMC informed the City of its intent to complete a master plan for its campus, and in consultation with the City, recommended a list of members for its CAC. The Executive reviewed and modified that list and is recommending a final list to the Council for approval.

X **This legislation does not have any financial implications.**
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DIS CITY CLERK

City of Seattle
Office of the Mayor

November 2, 2010

Honorable Richard Conlin
President
Seattle City Council
City Hall, 2nd Floor

Dear Council President Conlin,

I am pleased to transmit the attached Resolution that states the City Council's approval of the final composition of the Citizen's Advisory Committee (CAC) for Virginia Mason Medical Center (VMMC).

The City's Land Use Code Chapter 23.69, Major Institutions Overlay District, establishes a process for authorizing and regulating the growth of Seattle's major institutions. This Code requires that an institution, in consultation with the Director of the Department of Neighborhoods, recruit potential appointees to a Citizens Advisory Committee (CAC) composed of representatives of the local community and others directly affected by the actions of the institution. The Executive is authorized to recommend to the Council individuals who would achieve a balanced, independent, and representative committee.

VMMC informed the City of its intent to complete a master plan for its campus and recommended a list of members for the CAC. After reviewing and modifying VMMC's list, I am recommending the establishment of a committee of 12 members and 4 alternates.

Upon reviewing the structure of this committee, my staff determined that no suggested member has a direct economic relationship with Virginia Mason Medical Center except the non-management representative, and that the recommended membership would constitute a balanced, independent, and representative committee. I therefore respectively request that the City Council approve the Citizens Advisory Committee as recommended.

Thank you for your consideration of this legislation. Should you have any questions, please contact Steve Sheppard, Department of Neighborhoods, at 206-684-0302.

Sincerely,

Michael McGinn
Mayor of Seattle

cc: Honorable Members of the Seattle City Council

Michael McGinn, Mayor
Office of the Mayor
600 Fourth Avenue, 7th Floor
PO Box 94749
Seattle, WA 98124-4749

Tel (206) 684-4000
Fax (206) 684-5360
TDD (206) 615-0476
mike.mcginn@seattle.gov

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