
AGENDA ITEM #3.

AN ORDINANCE relating to City employment, adopting a 2011 Citywide Position List.

DISCUSSION AND POSSIBLE VOTE

PRESENTERS

Julie Curtis, Personnel Department
Kieu-Anh King, Council Central Staff

LEGISLATION SUMMARY

This council bill adopts a citywide position list for 2011 and enumerates all regular full-time and part-time positions by department, by classification, by FT/PT status and by position count, as of 04 January 2011.

The City Charter requires that the City enumerate all regular positions once per year. This council bill fulfills this requirement and creates a single record of all citywide positions.

The January 4, 2011 Position List reflects:

1. The 2010 Citywide Position List, as of 01 January 2010, plus,
2. Position modifications – from the Mayor’s Proposed Budget for 2011, plus,
3. Position mods. – from the Council’s review of Mayor’s Proposed Budget for 2011, plus,
4. Reclassifications of regular positions made by Personnel Director during 2010, plus,
5. Position modifications made by ordinances with effective dates between Jan 1, 2010 and Jan 3, 2011.

As required by the City Charter, all position modifications, except administrative reclassifications authorized by the Personnel Director that do not affect civil service/exempt status, have been approved by the Council via prior ordinance.

This legislation does not authorize any new positions or any position modifications not already approved through items #1 to #5 above. The legislation does not include Temporary (TES) or Emergency Positions, but includes Sunset Positions.

STAFF RECOMMENDATION

Approve Council Bill No. 117178, as proposed.

Position Changes by Department (Jan 1, 2010 to Jan 4, 2011)

Changes by COUNT

Department	A January 1 2010	B Reorg	C FTE Chg	D Adds	E Abr.	F XFR	G Jan 4 2011	H NET	I % Change	J # of Reclasses	K Vacant	L FILLED	M Vac. %
Arts and Cultural Affairs	25		n/a	-	(2)	-	23	(2)	-8.0%	-	2	21	8.7%
City Auditor	8		n/a	-	-	-	8	-	0.0%	-	1	7	12.5%
City Employees Retirement Syst	16		n/a	-	-	-	16	-	0.0%	-	3	13	18.8%
City Budget Office	-	30	n/a	-	-	-	30	30	n/a	4	2	28	6.7%
City Finance Office	37	(37)	n/a	-	-	(1)	(1)	(38)	-2.7%	-	-	(1)	0.0%
City Light	1,881		n/a	1	(64)	-	1,818	(63)	-3.3%	61	192	1,626	10.6%
Civil Service Commission	2		n/a	-	-	-	2	-	0.0%	-	-	2	0.0%
Department of Planning & Dev	417		n/a	1	(16)	-	402	(15)	-3.6%	8	83	319	20.6%
Dept of Executive Admin	251	(250)	n/a	-	(16)	1	(14)	(265)	-6.0%	7	n/a	n/a	n/a
Dept of Finance & Admn Svc	-	561	n/a	-	-	-	561	561	n/a	9	18	n/a	n/a
Fleets and Facilities	317	(297)	n/a	4	(42)	-	(18)	(335)	-12.0%	-	n/a	n/a	n/a
FAS SUBTOTAL:	568	14		4	(58)	1	529	(39)	-9.3%	16	18	511	3.4%
Ethics And Elections	6		n/a	-	-	-	6	-	0.0%	-	-	6	0.0%
Fire Department	1,178		n/a	1	(6)	-	1,173	(5)	-0.4%	2	77	1,096	6.6%
Hearing Examiner	5		n/a	-	-	-	5	-	0.0%	-	-	5	0.0%
Housing	42		n/a	-	(2)	-	40	(2)	-4.8%	1	1	39	2.5%
Human Services	339		n/a	4	(12)	-	331	(8)	-2.4%	5	29	302	8.8%
Information Technology Dept	213		n/a	-	(14)	-	199	(14)	-6.6%	7	4	195	2.0%
Intergovernmental Relations	12		n/a	1	(1)	-	12	-	0.0%	2	3	9	25.0%
Law Department	161		n/a	4	(5)	-	160	(1)	-0.6%	1	5	155	3.1%
Legislative-City Council	89		n/a	-	(3)	-	86	(3)	-3.4%	12	2	84	2.3%
Mayor's Office	29		n/a	1	(1)	-	29	-	0.0%	4	2	27	6.9%
Municipal Court	238		n/a	1	(13)	-	226	(12)	-5.0%	3	19	207	8.4%
Neighborhoods Department	95	(7)	n/a	-	(7)	-	81	(14)	-7.4%	1	3	78	3.7%
Office for Civil Rights	24		n/a	1	(2)	-	23	(1)	-4.2%	1	1	22	4.3%
Office of Economic Development	20		n/a	1	-	1	22	2	10.0%	1	-	22	0.0%
Office of Sustainability & Env	8		n/a	4	-	(1)	11	3	37.5%	-	-	11	0.0%
Parks Department	1,106		n/a	22	(135)	-	993	(113)	-10.2%	19	57	936	5.7%
Personnel Department	119		n/a	1	(11)	(2)	107	(12)	-10.1%	7	20	87	18.7%
Police Department	1,943		n/a	25	(17)	-	1,951	8	0.4%	12	157	1,794	8.0%
Public Safety Personnel Commis	1		n/a	-	-	-	1	-	0.0%	-	-	1	0.0%
Seattle Center	280		n/a	-	(16)	-	264	(16)	-5.7%	6	10	254	3.8%
Seattle Dept of Transportation	797		n/a	10	(37)	1	771	(26)	-3.3%	28	66	705	8.6%
Seattle Public Utilities	1,460		n/a	7	(40)	1	1,428	(32)	-2.2%	32	87	1,341	6.1%
Grand Total	11,119	-	-	89	(462)	-	10,746	(373)	-3.4%	233	844	9,902	7.9%

Notes: 1) All changes in 2011 Budget Adoption Ord. (#123442) effective as of 04 Jan 2011.

3) "Abr." = Positions Deleted.

-1.7% Average

AVG: 6.6%

2) Finance & Admin Svcs Dept Reorg effective as of July 2010 (Ord # 123361). All change entries made in "old" depts.

5) Vacancy info as of Pay Period Ending 05.20.2011

4) Council does not adopt or control Seattle Public Library or Fire Pension Department positions.

FTE Changes by Department (Jan 1, 2010 to Jan 4, 2011)											Changes by FTE		
Department	A	B	C	D	E	F	G	H	I	J	K	L	M
Department	January 1 2010	Reorg	FTE Chg	Adds	Abr.	XFR	Jan 4 2011	NET	% Change	# of Reclasses	Vacant	FILLED	Vac. %
Arts and Cultural Affairs	23.10		(0.50)	-	(2.00)	-	20.60	(2.50)	-10.8%	n/a	1.50	19.10	7.3%
City Auditor	8.00		-	-	-	-	8.00	-	0.0%	n/a	1.00	7.00	12.5%
City Employees Retirement Syst	15.50		-	-	-	-	15.50	-	0.0%	n/a	2.50	13.00	16.1%
City Budget Office	-	28.50	-	-	-	-	28.50	28.50	n/a	n/a	2.00	26.50	7.0%
City Finance Office	36.00	(35.00)	-	-	-	(1.00)	-	(36.00)	-2.8%	n/a	-	-	n/a
City Light	1,872.10		-	1.00	(62.35)	-	1,810.75	(61.35)	-3.3%	n/a	191.00	1,619.75	10.5%
Civil Service Commission	1.80		-	-	-	-	1.80	-	0.0%	n/a	-	1.80	0.0%
Department of Planning & Dev	413.00		(1.25)	0.50	(14.50)	-	397.75	(15.25)	-3.7%	n/a	81.50	316.25	20.5%
Dept of Executive Admin	248.50	(233.50)	-	-	(16.00)	1.00	-	(248.50)	-6.0%	n/a	n/a	n/a	n/a
Dept of Finance & Admn Svc	-	524.75	-	-	-	-	524.75	524.75	n/a	n/a	17.50	n/a	n/a
Fleets and Facilities	314.50	(278.00)	(1.00)	4.00	(40.50)	-	(1.00)	(315.50)	-11.9%	n/a	n/a	n/a	n/a
FAS SUBTOTAL:	563.00	13.25	(1.00)	4.00	(56.50)	1.00	523.75	(39.25)	-9.1%	-	17.50	506.25	3.3%
Ethics And Elections	5.20		-	-	-	-	5.20	-	0.0%	n/a	-	5.20	0.0%
Fire Department	1,156.55		-	1.00	(6.00)	-	1,151.55	(5.00)	-0.4%	n/a	58.25	1,093.30	5.1%
Hearing Examiner	4.63		-	-	-	-	4.63	-	0.0%	n/a	-	4.63	0.0%
Housing	40.50		-	-	(2.00)	-	38.50	(2.00)	-4.9%	n/a	1.00	37.50	2.6%
Human Services	331.35		(1.75)	3.50	(10.00)	-	323.10	(8.25)	-2.5%	n/a	28.25	294.85	8.7%
Information Technology Dept	210.00		(2.00)	-	(13.00)	-	195.00	(15.00)	-7.1%	n/a	2.50	192.50	1.3%
Intergovernmental Relations	11.50		-	1.00	(1.00)	-	11.50	-	0.0%	n/a	2.50	9.00	21.7%
Law Department	156.10		-	3.00	(4.00)	-	155.10	(1.00)	-0.6%	n/a	4.00	151.10	2.6%
Legislative-City Council	89.00		-	-	(3.00)	-	86.00	(3.00)	-3.4%	n/a	2.00	84.00	2.3%
Mayor's Office	28.50		-	1.00	(1.00)	-	28.50	-	0.0%	n/a	2.00	26.50	7.0%
Municipal Court	226.10		0.50	0.50	(13.00)	-	214.10	(12.00)	-5.3%	n/a	16.10	198.00	7.5%
Neighborhoods Department	87.50	(6.25)	-	-	(6.50)	-	74.75	(12.75)	-7.4%	n/a	3.00	71.75	4.0%
Office for Civil Rights	22.50		-	0.50	(1.50)	-	21.50	(1.00)	-4.4%	n/a	1.00	20.50	4.7%
Office of Economic Development	20.00		-	1.00	-	1.00	22.00	2.00	10.0%	n/a	-	22.00	0.0%
Office of Sustainability & Env	8.00		-	4.00	-	(1.00)	11.00	3.00	37.5%	n/a	-	11.00	0.0%
Parks Department	1,011.16		(24.99)	20.70	(115.98)	-	890.89	(120.27)	-11.9%	n/a	50.09	840.80	5.6%
Personnel Department	116.50		(1.75)	1.00	(9.50)	(2.00)	104.25	(12.25)	-10.5%	n/a	20.00	84.25	19.2%
Police Department	1,930.25		(0.40)	25.00	(16.50)	-	1,938.35	8.10	0.4%	n/a	148.75	1,789.60	7.7%
Public Safety Personnel Commis	1.00		-	-	-	-	1.00	-	0.0%	n/a	-	1.00	0.0%
Seattle Center	263.23		(3.65)	-	(14.46)	-	245.12	(18.11)	-6.9%	n/a	9.40	235.72	3.8%
Seattle Dept of Transportation	792.50		(0.50)	9.50	(34.00)	1.00	768.50	(24.00)	-3.0%	n/a	65.00	703.50	8.5%
Seattle Public Utilities	1,451.25		1.00	6.50	(39.00)	1.00	1,420.75	(30.50)	-2.1%	n/a	86.00	1,334.75	6.1%
Grand Total	10,895.82	0.50	(36.29)	83.70	(425.79)	-	10,517.94	(377.88)	-3.5%	-	796.84	9,721.10	7.6%

Notes: 1) All changes in 2011 Budget Adoption Ord. (#123442) effective as of 04 Jan 2011.

2) Finance & Admin Svcs Dept Reorg effective as of July 2010 (Ord # 123361). All change entries made in "old" depts.

4) Council does not adopt or control Seattle Public Library or Fire Pension Department positions.

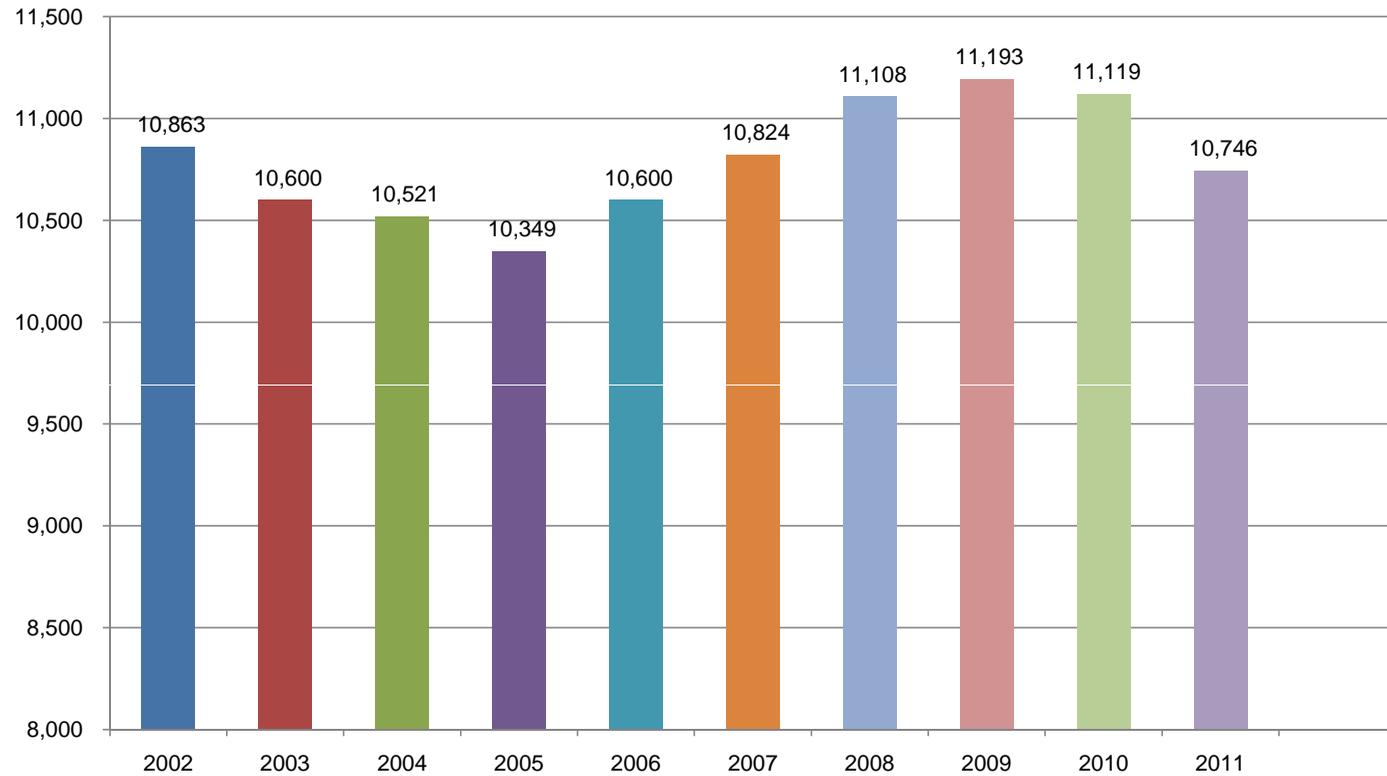
3) "Abr." = Positions Deleted.

-2.0% Average

AVG: 6.5%

5) Reorg & FTE Chg info for Finance & Admin Svcs are approximations.

CITY OF SEATTLE POSITIONS 2002 Actual to 2011 Adopted



YEAR	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2002 - 11
TOTAL	10,863	10,600	10,521	10,349	10,600	10,824	11,108	11,193	11,119	10,746	
CHG		(263)	(79)	(172)	251	224	284	85	(74)	(373)	(117)
% CHG		-2.4%	-0.7%	-1.6%	2.4%	2.1%	2.6%	0.8%	-0.7%	-3.4%	-1.1%

Note: Per Glaser (TES Employee) Settlement in late 2005, the City created 239 positions between 2005 and 2008.
 - TES to Permanent position conversions done on an ongoing basis, as required by Settlement Agreement.

DEPT NAME	2002 Actual COUNT	2009 Adopted COUNT	2011 Adopted COUNT	CHG: 2002 to 2011	%
Arts and Cultural Affairs	20	27	23	3	15.0%
City Auditor	11	8	8	(3)	-27.3%
City Employees Retirement Syst	14	16	16	2	14.3%
City Budget Office	-	-	29	29	n/a
City Finance Office	37	37	-	(37)	n/a
City Light	1,811	1,891	1,818	7	0.4%
Civil Service Commission	2	2	2	-	0.0%
Department of Planning & Dev	347	441	402	55	15.9%
Dept of Executive Admin	297	253	-	(297)	n/a
Ethics And Elections	6	6	6	-	0.0%
Dept of Finance & Admn Svc	-	-	529	529	n/a
Fire Department	1,151	1,185	1,173	22	1.9%
Firemen's Pension	4	-	-	(4)	n/a
Fleets and Facilities	336	319	-	(336)	n/a
Hearing Examiner	6	5	5	(1)	-16.7%
Housing	58	42	40	(18)	-31.0%
Human Services	356	349	331	(25)	-7.0%
Information Technology Dept	177	216	199	22	12.4%
Intergovernmental Relations	13	12	12	(1)	-7.7%
Law Department	160	162	160	-	0.0%
Legislative-City Council	80	88	86	6	7.5%
Mayor's Office	22	25	29	7	31.8%
Municipal Court	268	247	226	(42)	-15.7%
Neighborhoods Department	103	95	81	(22)	-21.4%
Office for Civil Rights	25	24	23	(2)	-8.0%
Office of Economic Development	41	26	22	(19)	-46.3%
Office of Policy and Managemen	14	18	-	(14)	n/a
Office of Sustainability & Env	5	7	11	6	120.0%
Parks Department	1,212	1,100	993	(219)	-18.1%
Personnel Department	141	125	107	(34)	-24.1%
Police Department	1,898	1,875	1,951	53	2.8%
Public Safety Personnel Commis	1	1	1	-	0.0%
Seattle Center	315	289	264	(51)	-16.2%
Seattle Dept of Transportation	631	807	771	140	22.2%
Seattle Public Utilities	1,301	1,495	1,428	127	9.8%
Grand Total	10,863	11,193	10,746	(117)	-1.1%

Average Chg: 0.52%

FOR INFORMATIONAL PUPOSES ONLY - NO VOTE REQUIRED

City of Seattle

Final Layoffs - Jan 1, 2009 to Jan 4, 2011

DEPT NAME	Total Posns		Layoffs			Grand Total	% Laid Off
	Jan 2011	2009	2010	2011			
Arts and Cultural Affairs	23					-	0.0%
City Auditor	8					-	0.0%
City Budget Office	29					-	0.0%
City Employees Retirement Syst	16			1		1	6.3%
City Light	1,818	1	11	1		13	0.7%
Civil Service Commission	2					-	0.0%
Department of Planning & Dev	402	19	53	3		75	18.7%
Ethics And Elections	6					-	0.0%
Dept of Executive Admin	n/a			1		1	n/a
Dept of Finance & Admn Svc	529				5	5	n/a
Fleets and Facilities	n/a	2	7			9	n/a
Subtotal, FAS	529	2	8	5		15	2.8%
Fire Department	1,173			1		1	0.1%
Hearing Examiner	5					-	0.0%
Housing	40					-	0.0%
Human Services	331	1	1	2		4	1.2%
Information Technology Dept	199			2	2	4	2.0%
Intergovernmental Relations	12					-	0.0%
Law Department	160					-	0.0%
Legislative-City Council	86					-	0.0%
Mayor's Office	29					-	0.0%
Municipal Court	226	3	1			4	1.8%
Neighborhoods Department	81	1	3	2		6	7.4%
Office for Civil Rights	23				1	1	4.3%
Office of Economic Development	22	1				1	4.5%
Office of Policy and Managemen	n/a	3				3	n/a
Office of Sustainability & Env	11			1		1	9.1%
Parks Department	993	1	1	14		16	1.6%
Personnel Department	107			1	1	2	1.9%
Police Department	1,951	3	1			4	0.2%
Public Safety Personnel Commis	1					-	0.0%
Seattle Center	264			4	2	6	2.3%
Seattle Dept of Transportation	771			1	4	5	0.6%
Seattle Public Library	n/a			4		4	n/a
Seattle Public Utilities	1,428	1			6	7	0.5%
Grand Total	10,746	36	94	43		173	1.6%

NOTES:

Avg by Dept: 2.2%

- 1) Totals above reflect City employees laid off from Jan 1, 2009 to Jan 4, 2011.
- 2) Employees who transferred to other City or non-City positions do not count as Layoffs.
- 3) Some employees (two) laid off more than once.
- 4) Layoff lists are "static" - some employees may have since been rehired.

FOR INFORMATIONAL PURPOSES ONLY - NO VOTE REQUIRED

City of Seattle

Final Layoffs - Jan 1, 2009 to Jan 4, 2011 - BY SALARY GROUP

Sum of COUNT		Year	2009	2010	2011	Grand Total	TOTAL Positions	% LAID OFF
Salary Group	Job Title							
\$125K+	Executive2	144,093	1	2		3		
\$125K+ Total			1	2		3	320	0.94%
\$100K to \$125K	Manager2,CL&PS	110,810	1	1		2		
	Manager2,Fin,Bud,&Actg	110,810		1		1		
	Manager2,General Govt	110,810		1	2	3		
	Manager2,P&FM	110,810		1		1		
	Manager3,Exempt	121,229		1		1		
	Manager3,Info Technol	121,229			1	1		
	Manager3,P&FM	121,229	1			1		
	Manager3,PC&RM	121,229		1		1		
	StratAdvsr1,General Govt	101,623			1	1		
	StratAdvsr1,Parks&Rec	101,623	1			1		
	StratAdvsr2,Engrng&Plans Rev	110,810		1		1		
	StratAdvsr2,Exempt	110,810			1	1		
	StratAdvsr2,General Govt	110,810			1	1		
	StratAdvsr2,Info Technol-BU	110,810		1		1		
	StratAdvsr2,Utills	110,810			1	1		
	StratAdvsr3,Exempt	121,229	1	1		2		
	StratAdvsr3,Utills	121,229		1		1		
\$100K to \$125K Total			4	10	7	21	1,596	1.32%
\$75K to \$100K	Bldg Inspector,Journey	77,841	3	2		5		
	Bldg Plans Examiner	77,841	1	1		2		
	Civil Engrng Spec,Assoc	76,567			1	1		
	Envrnmntl Anlyst,Sr	85,566			1	1		
	Fin Anlyst,Sr	79,344			1	1		
	Fire Protection Engr	82,497		1		1		
	Housing/Zoning Inspector Supv	79,344			1	1		
	Info Technol Systs Anlyst	76,400		1		1		
	Land Use Plnr II	77,841	2	22		24		
	Marketing Dev Coord	79,344			1	1		
	Mech Inspector(J)	80,889		2		2		
	Mgmt Systs Anlyst Supv	93,835		1		1		
	Mgmt Systs Anlyst,Sr	85,566	1	2		3		
	Plng&Dev Spec,Sr	85,566		1		1		
	Real Property Agent,Sr	90,118		1		1		
	Sfty/Ocuptnl Hlth Coord	83,896			1	1		
	Strucl Plans Engr	90,724	1	3		4		
	Wtr Quality Engr,Sr	95,526			1	1		
\$75K to \$100K Total			8	37	7	52	3,450	1.51%
\$50K to \$75K	Actg Tech III-BU	53,181		1		1		
	Admin Staff Asst	63,078	2			2		
	Admin Support Supv-MC	55,144	1			1		
	Arts Prgm Spec,Sr	74,855		1		1		
	Carpenter	60,114		2	1	3		
	Crime Prev Coord	66,879	1			1		
	Graphic Arts Designer	59,550		1		1		
	Housing Ordinance Spec	61,867		1		1		
	Housing/Zoning Inspector	68,131			1	1		
	Human Svcs Anlyst	72,078	1			1		
	IT Prgmmer Anlyst-Spec	72,829		1		1		
	Metal Fabricator	64,603		1	1	2		
	Naturalist	55,144			2	2		
	Neighb District Coord	74,855			1	1		
	Overhead Elecl Suplr	62,222		1		1		
	Permit Spec I	64,331	1	4		5		
	Permit Spec II	69,363	2	1		3		
	Permit Spec Supv	74,855		1		1		
	Permit Tech	56,272	4	3		7		
	Permit Tech,Sr	60,656		1		1		
	Personnel Spec	66,879	1			1		
	Personnel Spec Trne	61,867			1	1		
	Personnel Spec,Asst	53,181			1	1		
	Personnel Spec,Sr	72,078			1	1		
	Plng&Dev Spec I	69,363	1	1		2		
	Plng&Dev Spec II	74,855	1		1	2		
	Pntr	60,114			6	6		
	Pool Maint Wkr	50,697			1	1		
	Public Relations Spec	61,867	2	1		3		

FOR INFORMATIONAL PURPOSES ONLY - NO VOTE REQUIRED

City of Seattle

Final Layoffs - Jan 1, 2009 to Jan 4, 2011 - BY SALARY GROUP

Sum of COUNT			Year			Grand	TOTAL	%
Salary Group	Job Title	Max Salary	2009	2010	2011	Total	Positions	LAI D OFF
	Public Relations Spec,Sr	72,078		1		1		
	Rec Cntr Coord	64,561			1	1		
	Tree Trimmer	55,520			1	1		
	Trng Dev&Prgm Coord	66,879		1		1		
	Trng&Ed Coord,Sr	72,078		1		1		
	Util Act Rep I	54,225	1			1		
	Video Spec I	59,550		2		2		
\$50K to \$75K Total			18	26	19	63	3,679	1.71%
Under \$50K	Actg Tech II-BU	48,337		1		1		
	Admin Spec I	44,788	1			1		
	Admin Spec I-BU	44,788		2	3	5		
	Admin Spec II	48,337		1		1		
	Admin Spec II-BU	48,337	3	4	1	8		
	Adms Personnel Dispatcher	47,857		1		1		
	Janitor-FFD/CL	38,482		1		1		
	Ofc Asst-BU	35,726		1		1		
	Parking Attendant,Sr	45,310		1		1		
	Parking Meter Collector	42,407		1		1		
	Permit Tech(E)	48,337	1			1		
	Rec Attendant	35,287			3	3		
	Res&Eval Aide	45,602			1	1		
	Util Laborer	44,788			1	1		
	Warehouser-BU	47,815		2	1	3		
Under \$50K Total			5	15	10	30	1,700	1.76%
unknown	Mail Clerk	unknown		1		1		
	Student Libr	unknown		1		1		
	Trng Prgm Coord	unknown		1		1		
	Web Manager	unknown		1		1		
unknown Total				4		4	1	400.00%
Grand Total			36	94	43	173	10,746	1.57%