

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact/Phone:	CBO Contact/Phone:
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** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title: AN ORDINANCE amending Ordinance 126000, which adopted the 2020 Budget, including the 2020-2025 Capital Improvement Program (CIP); changing appropriations to various departments and budget control levels, and from various funds in the Budget; and ratifying and confirming certain prior acts; all by a 3/4 vote of the City Council.

Summary and background of the Legislation: This legislation appropriates unexpended non-capital appropriations from the 2019 Budget to the 2020 Budget.

RCW 35.32A.080 states: “the whole or any part of any appropriation provided in the budget for operating and maintenance expenses remaining unexpended or unencumbered at the close of the fiscal year shall automatically lapse, except any such appropriation as the city council shall continue by ordinance.” This legislation requests continuances for unexpended 2019 appropriations for non-capital purposes in the amount of \$42.2 million. Appropriations were made in the 2019 Budget for these expenditures but for various reasons, spending was not initiated or completed during the 2019 fiscal year. This ordinance re-appropriates these funds, which lapsed at the end of 2019, in most cases for the same purposes that the funds were dedicated to in 2019.

Additionally, the Seattle Information Technology Department and Seattle Police Department restructured their Budget Summary Level hierarchies in the 2020 Adopted Budget. The departments have encumbrance carryforward appropriations that were allowed to carry forward administratively but due to the restructure, those BSLs no longer exist. Therefore, this legislation appropriates that existing encumbrance carryforward in the new BSL. The total for this appropriation is \$16.7 million.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? Yes **X** No

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget?

☒ Yes ☐ No

Appropriation change (\$):	General Fund \$		Other \$	
	2020	2021	2020	2021
	\$17,514,937	\$0	\$41,410,872	\$0
Estimated revenue change (\$):	Revenue to General Fund		Revenue to Other Funds	
	2020	2021	2020	2021
	\$0	\$0	\$0	\$0
Positions affected:	No. of Positions		Total FTE Change	
	2020	2021	2020	2021
	0	0	0	0

Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

No. Please see Summary Attachment A for details on 2020 spending.

Is there financial cost or other impacts of *not* implementing the legislation?

The objectives supported by these resources could not be achieved without this legislation.

3.a. Appropriations

☒ This legislation adds, changes, or deletes appropriations.

See Summary Attachment A for details on 2020 spending.

Is this change one-time or ongoing?

See Summary Attachment A for details on 2020 spending.

Appropriations Notes: See Summary Attachment A for details on 2020 spending.

3.b. Revenues/Reimbursements

☐ This legislation adds, changes, or deletes revenues or reimbursements.

3.c. Positions

☐ This legislation adds, changes, or deletes positions.

4. OTHER IMPLICATIONS

a. Does this legislation affect any departments besides the originating department?

Yes, this legislation impacts most departments' 2020 budgets. The budget appropriation contained in this legislation provides appropriation authority to cover unanticipated spending above previously authorized during 2020.

- b. Is a public hearing required for this legislation?**
No.
- c. Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?**
No.
- d. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**
No.
- e. Does this legislation affect a piece of property?**
No.
- f. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**
See Summary Attachment A for any associated implications.
- g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).**
See Summary Attachment A for any associated implications.

List attachments/exhibits below:

Summary Attachment A – 2019 Carry Forward Ordinance Summary Detail Table

2019 Budget Carry Forward Ordinance Summary Detail Table

Item	Title/Description	Amount/FTE
	<i>Section 2 – Appropriation Increases</i>	
1.1	Small POs - Public Art (Executive (Office of Arts and Culture), Municipal Arts Fund (12010))	\$18,964
	This item increases appropriation authority by \$18,964 to the Public Art BSL and provides resources to the Office of Arts & Culture (ARTS) for implementation of projects and grant support to artists and organizations that could not be completed in 2019. The arts community has been particularly hard hit by the public health measures requiring social distancing. Artists and organizations under contract have been asked to shift their work to be responsive to COVID-19 needs. This funding will provide critical support for the arts community as well as help create connection among the members of the broader community.	
1.2	Small POs - Leadership and Administration (Executive (Office of Arts and Culture), Arts and Culture Fund (12400))	\$5,200
	This item increases appropriation authority by \$5,200 to the Leadership and Administration BSL and provides resources to the Office of Arts & Culture (ARTS) for implementation of projects and grant support to artists and organizations that could not be completed in 2019. The arts community has been particularly hard hit by the public health measures requiring social distancing. Artists and organizations under contract have been asked to shift their work to be responsive to COVID-19 needs. This funding will provide critical support for the arts community as well as help create connection among the members of the broader community.	
1.3	Small POs - Arts and Cultural Programs (Executive (Office of Arts and Culture), Arts and Culture Fund (12400))	\$75,870
	This item increases appropriation authority by \$75,870 to the Arts and Cultural Programs BSL and provides resources to the Office of Arts & Culture (ARTS) for implementation of projects and grant support to artists and organizations that could not be completed in 2019. The arts community has been particularly hard hit by the public health measures requiring social distancing. Artists and organizations under contract have been asked to shift their work to be responsive to COVID-19 needs. This funding will provide critical support for the arts community as well as help create connection among the members of the broader community.	
1.4	Small POs - Cultural Space (Executive (Office of Arts and Culture), Arts and Culture Fund (12400))	\$30,941
	This item increases appropriation authority by \$30,941 to the Cultural Space BSL and provides resources to the Office of Arts & Culture (ARTS) for implementation of projects and grant support to artists and organizations that could not be completed in 2019. The arts community has been particularly hard hit by the public health measures requiring social distancing. Artists and organizations under contract have been asked to shift their work to be responsive to COVID-19 needs. This funding will provide critical support for the arts community as well as help create connection among the members of the broader community.	

Item	Title/Description	Amount/FTE
1.5	Sweetened Beverage Tax Evaluation (Office of the City Auditor, Sweetened Beverage Tax Fund (00155))	\$450,000
	This item increases appropriation authority by \$450,000 to the Office of City Auditor BCL and provides resources to the Office of City Auditor for components of the evaluation of the Sweetened Beverage Tax evaluation. These funds were approved by the City Council in 2019 but work is not complete. Work on this project will continue into 2022.	
1.6	FEPP Levy Carry Forward - Leadership & Administration (Department of Education and Early Learning, Families Education Preschool Promise Levy (17871))	\$101,000
	This item increases appropriation authority by \$101,000 to BO-EE-IL700 - Leadership & Administration and provides resources to DEEL for the Families, Education, Preschool, and Promise (FEPP) Levy portion of the Annual Wage Increase adjustment.	
1.7	Sweetened Beverage Tax - Early Learning Public Health Contract (Department of Education and Early Learning, Sweetened Beverage Tax Fund (00155))	\$595,115
	This item increases appropriation authority by \$595,115 to BO-EE-IL00 - Early Learning to correct an administrative error that inadvertently released funds tied to an open purchase order for Public Health.	
1.8	FEPP Levy Carry Forward - K-12 Programs (Department of Education and Early Learning, Families Education Preschool Promise Levy (17871))	\$2,882,031
	This item increases appropriation authority by \$2,882,031 to BO-EE-IL200 - K-12 Programs and provides resources to DEEL to complete work and services for the 2019-2020 School Year. This item includes funding for several programs that are operated under Memorandum of Agreements between City departments and as such are not encumbered but committed. This funding supports activities in the first quarter of 2020 and to pay to pay invoices for work performed in the fourth quarter of 2019. This includes funding for Sports and Transportation investments at Middle Schools (MOA with Seattle Parks & Recreation) and Supports for Students Experiencing Homelessness in K-12 (MOA with the Human Services Department). Additionally, funding for the 2019-2020 Summer Learning Investments which is budgeted in both the 2019 and 2020 fiscal years, is included in this item as it is necessary in order to fully fund Summer 2020 commitments.	
1.9	FEPP Levy Carry Forward - Post-Secondary Programs (Department of Education and Early Learning, Families Education Preschool Promise Levy (17871))	\$39,229
	This item increase appropriation authority by \$39,229 to BO-EE-IL300 - Post-Secondary Programs and provides resources to the Department of Education & Early Learning (DEEL) to continue the planning and design process, including the completion of a Racial Equity Toolkit, on the Seattle Promise Program. This work began in 2019 and is expected to conclude in 2020, resulting in recommendations on potential program and policy modifications to the Seattle Promise.	

Item	Title/Description	Amount/FTE
1.10	FEPP Levy Carry Forward - Early Learning (Department of Education and Early Learning, Families Education Preschool Promise Levy (17871))	\$4,698,527
	This item increases appropriation authority by \$4.6 million in the BO-EE-IL100 - Early Learning BSL to fund ongoing work and commitments made during the 2019-2020 School Year, as well as to fund increasing costs associated with specialized populations. This funding supports activities in the first quarter of 2020 and to pay invoices for work performed in the fourth quarter of 2019.	
1.11	Transportation Regulation Improvement Project (TRIP) Implementation Carryforward (Department of Finance and Administrative Services, General Fund (00100))	\$1,500,000
	This item increases appropriation authority by \$1,500,000 in the Regulatory Compliance and Consumer Protection BCL (BO-FA-RCCP) in the Department of Finance and Administrative Services (FAS). This request is necessary to pay for ongoing Seattle IT work supporting the Transportation Regulation Improvement Project (TRIP) Phase 1 system development costs. TRIP is the module on the City's Accela platform that will simplify and improve licensing and permitting processes for taxi, for-hire, and transportation network companies (TNCs). Revenue for this work was collected in 2019. Ongoing operating and maintenance costs will be built into the operating budget as cost information becomes available upon system implementation and use.	
1.12	Fleet Management Carryforward (Department of Finance and Administrative Services, Finance and Administrative Services Fund (50300))	\$240,000
	This item increases appropriation authority by \$240,000 in the Fleet Services Division BSL (BO-FA-FLEETS) in the Department of Finance and Administrative Services (FAS). This request is needed to complete the fuel separation project at Haller Lake. The project disconnects the existing Haller Lake Fueling Station from the storm water drainage system and instead connects it to the sanitary sewer system. If not disconnected, in event of a spill, the gas, diesel or oil would travel downstream into Green Lake and possible Lake Union. This potential contamination is non-compliant with the current National Pollutant Discharge Elimination System (NPDES) permit for the City. This project is expected to be completed in 2020.	
1.13	Seattle Municipal Tower Ground Lease Carryforward (Department of Finance and Administrative Services, Finance and Administrative Services Fund (50300))	\$5,619,000
	This item increases appropriation authority by \$5,619,000 in the FAS Facilities Services BCL (BO-FA-FACILITY) in the Department of Finance and Administrative Services (FAS). This request is for 2018 and 2019 SMT ground leases rent payments to be made upon completing negotiations with the State of Washington for the revised ground lease agreement. The budget carryforward is necessary until the new lease is executed.	
1.14	Purchasing and Contracting Carryforward (Department of Finance and Administrative Services, Finance and Administrative Services Fund (50300))	\$861,000
	This item increases appropriation by \$861,000 in the City Contracting and Purchasing Services BCL (BO-FA-CPCS) in the Department of Finance and Administrative Services (FAS). The study will evaluate the participation of WMBEs in City contracts, identify inequities in procurement practices and recommend actions to remove barriers for WMBEs. Preparation and planning for the study took longer than anticipated, and RFPs are expected in July with the study to begin later this year.	

Item	Title/Description	Amount/FTE
1.15	Customer Services Carryforward (Department of Finance and Administrative Services, Finance and Administrative Services Fund (50300))	\$350,000
	This item increases appropriation authority by \$350,000 in the Office of Constituent Services BCL (BO-FA-OCS) in the Department of Finance and Administrative Services (FAS). This request provides \$350,00 to FAS to work with appropriate departments to evaluate options for utilizing the Motorola Customer Service Request system's features to improve and automate customer communications, as well as the potential for improving end-to-end performance reporting, for all departments using the system. Contracts for this work were finalized in 2019 with work beginning in 2020.	
1.16	ADA Program Access (Department of Finance and Administrative Services, Finance and Administrative Services Fund (50300))	\$60,000
	This item increases appropriation authority by \$60,000 in the Office of Constituent Services BCL (BO-FA-OCS) in the Department of Finance and Administrative Services (FAS). This request provides funding to FAS for the citywide Americans with Disabilities Act (ADA) Title II Compliance efforts in FAS. The budget carryforward is necessary for FAS to complete the plan, guidelines, prioritization framework and schedule for addressing Citywide facility barriers to equal program access identified in the 2018 ADA Transition Plan which was not able to be completed in 2019.	
1.17	B2G Now Project (Department of Finance and Administrative Services, Finance and Administrative Services Fund (50300))	\$250,000
	This item increases appropriation by \$250,000 in the City Contracting and Purchasing Services BCL (BO-FA-CPCS) in the Department of Finance and Administrative Services (FAS). This request provides for the completion of the Seattle IT project for the interface of the B2G and PeopleSoft systems for WMBE spending tracking on construction and consultant contracts. This project was started in 2019 and is planned to be completed in 2020.	
1.18	Safe Consumption Site (Finance General, General Fund (00100))	\$1,300,000
	This item increases appropriation authority by \$1,300,000 in the BO-FG-2QD00 Reserves Budget Control Level in Finance General for the Safe Consumption Site Reserve. These funds were added pursuant to Council Greensheet 259-10-A-1-2018. Funds are under proviso and cannot be spent for this purpose until an assessment of a safe consumption site is submitted to the City Clerk.	
1.19	Sweetened Beverage Tax Job Retraining Reserve (Finance General, Sweetened Beverage Tax Fund (00155))	\$1,000,000
	This item increases appropriation authority by \$1,000,000 in the BO-FG-2QD00 Reserves Budget Control Level in Finance General for the Sweetened Beverage Tax-related job retraining. This funding will support worker retraining programs for workers negatively impacted by the implementation of the Sweetened Beverage Tax. Programs are currently under development.	

1.20	Equitable Development Initiative Interest Reserve (Finance General, General Fund (00100))	\$590,690
	This item increases appropriation authority by \$590,690 in the BO-FG-2QD00 Reserves Budget Control Level in Finance General for the Equitable Development Initiative. The funding is supported by an interfund loan created by Council Bills 125212 and 125462 in advance of proceeds being available from the sale of the Civic Square property, also known as Public Safety Block. Council Bill 119272 appropriated \$15,000,000 to OPCD and Council Bill 125495 transferred an additional \$409,310 to OPCD. The remaining balance of \$590,690 remains in Finance General as an interest reserve. Pursuant to the Ordinances authorizing the interfund loan, any funds which remain after interest payments are made will be transferred to OPCD for the Equitable Development Initiative.	
1.21	Vulnerability Patch Management (Seattle Information Technology Department, Information Technology Fund (50410))	\$397,000
	This item increases appropriation authority by \$397,000 in the Digital Security & Risk BSL to support ongoing work on vulnerability patch management. Vulnerability patch management is a key dimension of improved security posture and Seattle IT is currently contracted with a vendor to complete this work, which was not completed in 2019 given its size and significant nuance. The costs associated with this work will be covered by funds collected in 2019.	
1.22	Seattle IT 2019 AWI (Seattle Information Technology Department, Information Technology Fund (50410))	\$1,001,000
	This item increases appropriation authority by \$1,001,000 in the Leadership & Administration BSL to cover the retro costs for 2019 AWI. It is necessary to fulfill the wage commitments made last year.	
1.23	IT Projects In Process (Executive (Office of Housing), Office of Housing Fund (16600))	\$400,078
	This item increases appropriation authority by \$400,078 to the Leadership & Administration BSL and provides resources to the Office of Housing (OH) to pay the Department of Information Technology (IT) for projects encumbered in OH and other departments. There are three contract balances that make up this: \$121,355 for the Accela project, currently encumbered in the Seattle Department of Construction and Inspections, and added in the 2017-18 Adopted Budget; \$264,723 for an IT project for the Multifamily Tax Exemption program added in the Quarter 2 2019 Supplemental; and \$14,000 for a consultant contract for customized PeopleSoft 9.2 reporting support. There are no 2020 resources for this item.	
1.24	New Citizen Program Database Replacement - State System Alignment (Executive (Office of Immigrant and Refugee Affairs), General Fund (00100))	\$30,000
	This item increases appropriation by \$30,000 to the Office of Immigrant and Refugee Affairs BSL and provides resources to the Office of Immigrant and Refugee Affairs for the New Citizen Program (NCP) database replacement for SEA IT to bill for any necessary alignment work when the rollout of a new State system occurs. The Washington Department of Social and Health Services (DSHS) funds more than half of NCP and requires the City to report into their State system.	

1.25	Equitable Development Initiative (Executive (Office of Planning and Community Development), General Fund (00100))	\$13,309,539
	This item increases appropriation authority by \$13,309,539 in the Planning and Community Development (BO-PC-X2P00) BCL and provides resources to OPCD's Equitable Development Initiative (EDI) to continue their work. Of this amount, \$10,180,039 was previously allocated to OPCD from the sale of the former Civic Square property. Revenues from the sale of the former Civic Square Block have already been committed to EDI projects through the 2017 and 2018 RFP processes; however, the budget has not been fully spent down. An additional \$3,129,500 is from 2019 short-term rental tax revenues that have been allocated to EDI projects in the 2019 RFP cycle, but the funds have not yet been encumbered. The short-term rental tax revenues will be transferred to the new STRT Fund later in 2020.	
1.26	Sound Transit 3 - SDOT Support (Executive (Office of Planning and Community Development), General Fund (00100))	\$130,980
	This item increases appropriation authority by \$130,980 in the Planning and Community Development (BO-PC-X2P00) BCL and provides resources to OPCD for station area planning work related to Sound Transit 3. The 2019 Adopted Budget included a \$130,980 appropriation in SDOT's budget for work to be performed by OPCD in support of Sound Transit 3; the funding sources were street use fees and street vacation revenues in SDOT's Transportation Fund. The 2019 Quarter 2 Supplemental Budget Ordinance added the corresponding budget authority to OPCD's budget. OPCD is requesting carry forward authority to cover the costs of a temporary position.	
1.27	Fresh Bucks IT solution (Executive (Office of Sustainability and Environment), Sweetened Beverage Tax Fund (00155))	\$400,000
	This item increases appropriation authority by \$400,000 to the Office of Sustainability & Environment BSL and provides resources to OSE for a contract with a vendor selected through an RFP process in 2019 to offer a tech solution for the Fresh Bucks healthy food program to increase incentive delivery and access and improve data tracking.	
1.28	PREP III Project Change Order (Seattle Department of Construction and Inspections, Construction and Inspections (48100))	\$1,400,000
	This item increases appropriation authority by \$1,400,000 in the Process Improvements and Technology (PI&T) BSL (BO-CI-U2800) and provides resources to SDCI for the Accela project within Seattle IT. The funding will allow the teams working on this project to continue their work through June 30, 2020 and allow for transition to the new SDCI-dedicated positions that were included in the 2020 Adopted Budget. The teams are necessary to enable permits to be processed electronically during the COVID-19 crisis. The teams also enable continued operations which include serving customers, collecting revenue, and responding to legislation. The PI&T program is directly supported by SDCI permit revenues and fees in the Construction and Inspections Fund.	
1.29	Tenant Outreach and Services (Seattle Department of Construction and Inspections, General Fund (00100))	\$32,500
	This item increases budget authority by \$32,500 in the Compliance (BO-CI-U2400) BSL and provides resources to SDCI to pay for tenant services contracts ("grants") that were awarded in 2019. The funds were not spent in 2019 because two grantees did not fully expend their awards and \$20,000 was reserved for small grants to be awarded on a rolling basis. This item is supported by General Fund resources provided in green sheet 2019-33-4-A-2.	

1.30	Workers Compensation System Closeout (Seattle Department of Human Resources, General Fund (00100))	\$46,000
	This item increases appropriation authority by \$46,000 to the 00100-BO-HR-N6000 BSL and provides resources for the Seattle Department of Human Resources to complete the workers compensation system implementation. One-time appropriation authority was added for the implementation project, which began in February 2019 and will be completed in Q1 2020.	
1.31	AMH Replacement (Seattle Public Library, Library Fund (10410))	\$1,700,000
	This item increases appropriation authority by \$1,700,000 to the Library Programs and Services Division (B4PUB) and provides resources for automated materials handling related to the acquisition of a new automated materials handling system. The 2018 adopted budget appropriated money from Library fund balance for the maintenance and replacement of this important system. The timeline for this project is taking longer than initially anticipated and spending related to this infrastructure project will not begin until 2020.	
1.32	AMH System Maintenance and Support (Seattle Public Library, 2012 Library Levy Fund (18100))	\$466,000
	This item increases appropriation authority by \$466,000 to the Library Programs and Services Division (B4PUB) and provides resources for automated materials handling related to support and maintenance of the Automated Materials Handling System. This represents unspent resources that were designated to support of the Library's central Automated Materials Handling System. In operation since 2004, this equipment checks-in, sorts, and distributes nearly 80% of all circulating materials in the Seattle Public Library system.	
1.33	Marketing Programming (Seattle Public Library, 2012 Library Levy Fund (18100))	\$18,000
	This item increases appropriation authority by \$18,000 in the Institutional and Strategic Advancement Division (B7STR) for Online Services. These funds are related to ongoing audio and visual projects that were not fully executed by 2019 year-end.	
1.34	Library App Development (Seattle Public Library, 2012 Library Levy Fund (18100))	\$200,000
	This item increases appropriation authority by \$200,000 in the Institutional and Strategic Advancement Division (B7STR) for digital access and e-materials. This includes providing additional Wi-Fi hotspots to K-12 students. The Covid-19 pandemic has increased the need for e-materials as well as the need for access to Wi-Fi for students to participate in online learning.	
1.35	Furniture Purchases at the Central Library and Branches (Seattle Public Library, 2012 Library Levy Fund (18100))	\$134,000
	This item increases appropriation authority by \$134,000 to the Administrative Services Division (B1ADM) and provides resources for the building and facilities for furniture replacement in branches and at the Central Library. Due to high use of public libraries, furniture replacement is essential to maintaining safe and comfortable environments for patrons. This funding has been committed to furniture purchases.	

1.36	Custodial Equipment Replacement (Seattle Public Library, 2012 Library Levy Fund (18100))	\$66,000
	This item increases appropriation authority by \$66,000 to the Administrative Services Division (B1ADM) and provides resources for custodial services to upgrade aging custodial equipment to assist staff in cleaning more efficiently. Some items purchased include commercial steam cleaners, upright vacuums, cordless/backpack vacuums, floor scrubbers, among others. This equipment was approved and purchased in 2019, but due to shipping delays was not received and billed until the beginning of 2020.	
1.37	Union Training Fund (Seattle Public Library, Library Fund (10410))	\$52,000
	This item increases appropriation authority by \$52,000 to the Human Resources Division (B5HRS). These funds are related to unspent resources designated for use by the Librarian's union (Local 2083). Carry-forward of these funds is stipulated in the Library & AFSCME labor contract – Article 25, Section 4.	
1.38	Library Maintenance (Seattle Public Library, 2012 Library Levy Fund (18100))	\$286,000
	This item increases appropriation authority by \$286,000 to the Administrative Services Division (B1ADM) and provides resources for Maintenance Services to cover the cost of a steam valve repair project. This work has been completed, but invoices have not yet been paid.	
1.39	Central Cabling Project (Seattle Public Library, 2012 Library Levy Fund (18100))	\$387,000
	This item increases appropriation authority by \$387,000 to the Library Programs and Services Division (B4PUB) and provides resources for Information Technology to continue the 2018 body of work related to the Central Cabling Project. This multi-year project began in 2018 and owing to delays in securing contractors, is expected to be completed in 2020. This carry-forward request reflects the remaining budget associated with the cabling project.	
1.40	Multi-Year Meeting Room AV Project (Seattle Public Library, 2012 Library Levy Fund (18100))	\$271,000
	This item increases appropriation authority by \$271,000 to the Library Programs and Services Division (B4PUB) and provides resources for Information Technology to continue an ongoing, multi-year meeting room Audio/Visual upgrade project. This long-term project represents several significant upgrades to our meeting rooms and was designated as a priority connected to the 2012 Library Levy. This carry-forward request reflects the available budget associated with the Meeting Room project, which is expected to be completed by the end of 2020.	
1.41	RFID Update Project (Seattle Public Library, 2012 Library Levy Fund (18100))	\$300,000
	This item increases appropriation authority by \$300,000 to the Library Programs and Services Division (B4PUB) and provides resources for Information Technology to perform needed maintenance on the Library RFID system. This project was to begin in 2019, however due to staff turnover and capacity issues related to the Integrated Library System market study, this project was delayed to 2020. This project is expected to be executed by the close of 2020.	

1.42	SPU 2019 Carryforward O&M Request to 2020 (Seattle Public Utilities, General Fund (00100))	\$520,000
	This item increases appropriation authority by \$520,000 to carryforward unspent balance in the General Fund (00100) to cover anticipated 2019 obligations in the department as a result of a technical journal entry adjustment that was not completed before the 2019 fiscal year end deadline and will be corrected in 2020.	
1.43	Public Benefit I-5 Lid Study Related to the Washington State Convention Center Addition (Executive (Office of Planning and Community Development), General Fund (00100))	\$40,781
	This item increases appropriation authority by \$40,781 to the Planning and Community Development BSL (00100-BO-PC-X2P00) and provides resources to OPCD for the Washington State Convention Center's (WSCC's) Interstate 5 Lid Study. This General Fund carry-forward item is supported by revenues from WSCC. This public benefit is one of the City Council's conditions for granting WSCC's petition for street and alley vacations for its addition. The original grant of \$1.5 million was received in 2018 and supported a consultant contract with WSP to study the feasibility of lidding I-5; an MOA with DON for outreach; and an agreement with the WA State Department of Transportation for reviewing impacts of lidding the freeway. OPCD is in the final stages of finishing all components of this work and expects to have a final report available by third quarter 2020.	
Section 2 – Appropriation Reorganization for 2019 Encumbrances		
2.1	Seattle IT Encumbrance Carryforward (Seattle Information Technology Department, Information Technology Fund (50410))	\$1,075,938
	Seattle IT restructured its Budget Summary Level hierarchies in the 2020 Adopted Budget. Encumbrance carryforwards are typically administrative. However, with a change in BCL Structure, this carryforward is being legislated to add appropriation in the new BCLs.	
2.2	Seattle IT Encumbrance Carryforward (Seattle Information Technology Department, Information Technology Fund (50410))	\$916,983
	Seattle IT restructured its Budget Summary Level hierarchies in the 2020 Adopted Budget. Encumbrance carryforwards are typically administrative. However, with a change in BCL Structure, this carryforward is being legislated to add appropriation in the new BCLs.	
2.3	Seattle IT Encumbrance Carryforward (Seattle Information Technology Department, Information Technology Fund (50410))	\$802,701
	Seattle IT restructured its Budget Summary Level hierarchies in the 2020 Adopted Budget. Encumbrance carryforwards are typically administrative. However, with a change in BCL Structure, this carryforward is being legislated to add appropriation in the new BCLs.	
2.4	Seattle IT Encumbrance Carryforward (Seattle Information Technology Department, Information Technology Fund (50410))	\$705,621
	Seattle IT restructured its Budget Summary Level hierarchies in the 2020 Adopted Budget. Encumbrance carryforwards are typically administrative. However, with a change in BCL Structure, this carryforward is being legislated to add appropriation in the new BCLs.	
2.5	Seattle IT Encumbrance Carryforward (Seattle Information Technology Department, Information Technology Fund (50410))	\$13,154,674

	Seattle IT restructured its Budget Summary Level hierarchies in the 2020 Adopted Budget. Encumbrance carryforwards are typically administrative. However, with a change in BCL Structure, this carryforward is being legislated to add appropriation in the new BCLs.	
2.6	Seattle Police Department Encumbrance Carryforward (Seattle Police Department, General Fund (00100))	\$14,447
	The Seattle Police Department restructured its Budget Summary Level hierarchies in the 2020 Adopted Budget. Encumbrance carryforwards are typically administrative. However, with a change in BCL Structure, this carryforward is being legislated to add appropriation in the new BCLs.	