

**FISCAL NOTE FOR NON-CAPITAL PROJECTS**

<b>Department:</b>	<b>Contact Person/Phone:</b>	<b>CBO Analyst/Phone:</b>
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**Legislation Title:** AN ORDINANCE relating to City procurement, deleting obsolete language, and updating definitions, authorities, practices, and requirements; amending Sections 20.60.100, 20.60.101, 20.60.102, 20.60.106, 20.60.110, 20.60.112, 20.60.114, 20.60.116, 20.60.118, 20.60.120, 20.60.122, 20.60.124, and 20.60.132; and repealing Sections 20.60.108, 20.60.126, 20.60.130, and 20.60.140 of the Seattle Municipal Code in connection thereto.

**Summary of the Legislation:**

This legislation amends language related to City purchasing and procurement that is found in Seattle Municipal Code Chapter 20.60 to bring it up to date with current practices and procedures. Specifically, the proposed legislation updates language to conform to commonly understood procurement nomenclature; clarifies cooperative purchasing authorities; makes clear how procurement estimates are calculated to determine bid thresholds; recognizes Requests for Proposals as an accepted procurement method; deletes obsolete sections of the Code that are no longer necessary; and assigns departments with responsibility for receiving, inspecting, invoicing, handling, and tracking their purchases.

**Background:**

Chapter 20.60, which was originally enacted in 1973, has had minor changes incorporated, but has not undergone a major update since that time. The purpose of this legislation is to clarify intended procurement authorities, authorize modern procurement practices that are not currently recognized in the Seattle Municipal Code, clarify language and intent for better readability, and provide greater transparency in City procurement.

Please check one of the following:

**This legislation does not have any financial implications.**

**This legislation has financial implications.**

**Other Implications:**

- a) **Does the legislation have indirect financial implications, or long-term implications?**

This legislation clarifies purchasing practices and authorities which could result in more

efficient practices and, therefore, some minor cost savings.

**b) What is the financial cost of not implementing the legislation?**

None.

**c) Does this legislation affect any departments besides the originating department?**

Yes. It affects all City departments that purchase goods and services but as it does not significantly change purchasing rules and regulations, it should not have a significant effect on those departments.

**d) What are the possible alternatives to the legislation that could achieve the same or similar objectives?**

None.

**e) Is a public hearing required for this legislation?**

No.

**f) Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**

No.

**g) Does this legislation affect a piece of property?**

No.

**h) Other Issues:**

**List attachments to the fiscal note below:**