

**2012 Seattle City Council Green Sheet**

**Rescinded**

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1	1	A	1

**Budget Action Title:** Revise budget, CIP, and positions for multiple departments to reflect errata

Councilmembers: Budget Committee

Staff Analyst: Bob Morgan

Council Bill or Resolution:

**Budget Committee Vote:**

Date	Result	SB	BH	SC	TR	JG	NL	RC	TB	MO
11/10/2011	Pass 8- 1-Absent	Y	Y	Y	Y	Y	Y	-	Y	Y

**Summary of Dollar Effect**

*See the following pages for detailed technical information*

	<b>2012 Increase (Decrease)</b>
<b>General Subfund</b>	
<i>General Subfund Revenues</i>	\$1,220,639
<u><i>General Subfund Expenditures</i></u>	<u>(\$238,470)</u>
<i>Net Balance Effect</i>	\$1,459,109
<b>Other Funds</b>	
<i>Cumulative Reserve Subfund - REET I Subaccount (00163)</i>	
<i>Revenues</i>	\$0
<u><i>Expenditures</i></u>	<u>(\$29,860)</u>
<i>Net Balance Effect</i>	\$29,860
<i>Park and Recreation Fund (10200)</i>	
<i>Revenues</i>	\$0
<u><i>Expenditures</i></u>	<u>\$0</u>
<i>Net Balance Effect</i>	\$0
<i>Transportation Operating Fund (10310)</i>	
<i>Revenues</i>	(\$15,000)
<u><i>Expenditures</i></u>	<u>\$0</u>
<i>Net Balance Effect</i>	(\$15,000)
<i>Human Services Operating Fund (16200)</i>	
<i>Revenues</i>	\$0
<u><i>Expenditures</i></u>	<u>\$0</u>
<i>Net Balance Effect</i>	\$0
<i>Educational &amp; Developmental Services Fund (17856)</i>	
<i>Revenues</i>	\$0

\* CIP Amendment

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<b><i>Expenditures</i></b>	<b><i>\$0</i></b>
<b><i>Net Balance Effect</i></b>	<b><i>\$0</i></b>
<b><i>Solid Waste Fund</i></b>	
<b><i>Revenues</i></b>	<b><i>\$9,416,734</i></b>
<b><i>Expenditures</i></b>	<b><i>\$0</i></b>
<b><i>Net Balance Effect</i></b>	<b><i>\$9,416,734</i></b>
<b><i>Finance and Administrative Services Fund (50300)</i></b>	
<b><i>Revenues</i></b>	<b><i>(\$42,500)</i></b>
<b><i>Expenditures</i></b>	<b><i>\$0</i></b>
<b><i>Net Balance Effect</i></b>	<b><i>(\$42,500)</i></b>
<b><i>Information Technology Fund (50410)</i></b>	
<b><i>Revenues</i></b>	<b><i>\$0</i></b>
<b><i>Expenditures</i></b>	<b><i>\$0</i></b>
<b><i>Net Balance Effect</i></b>	<b><i>\$0</i></b>
<b><i>Employees' Retirement System Fund</i></b>	
<b><i>Revenues</i></b>	<b><i>\$0</i></b>
<b><i>Expenditures</i></b>	<b><i>\$0</i></b>
<b><i>Net Balance Effect</i></b>	<b><i>\$0</i></b>
<b><i>Total Budget Balance Effect</i></b>	<b><i>\$10,848,203</i></b>

***Budget Action description:***

This green sheet would adopt budget errata submitted by the City Budget Office, and some position modification list corrections discovered after submittal of the errata. The errata are non-substantive corrections of errors as well as revisions due to changed circumstances after submittal of the budget.

The net General Subfund (GSF) effect of the errata is an increase in GSF balance by \$1,459,109. This is due primarily to changes in estimates of transfers from Workers' Compensation to the GSF and revenues from other cities for the B&O Tax Portal Project. This increased balance is already assumed in current Council 2012 budget balancing plans.

An apparent \$9 million increase in Seattle Public Utilities' (SPU's) Solid Waste capital improvement program (CIP) revenues is an insignificant correction of an inadvertent omission in the revenue table.

The errata are contained 1) in the transactions at the end of this green sheet, and 2) in the list of CIP errata below. The errata contained in the transactions of this green sheet are summarized below in a list following the CIP errata.

**CIP Errata:**

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1. This green sheet would revise the Seattle City Light Department's 2012-2017 CIP for the projects listed in Table 1, to increase the allocations for the years indicated in the table from the revenue source "City Light Fund," in the line labeled "Spending Plan by Fund" for each listed project, by the amount shown for each project, and revise totals accordingly.

**Table 1**  
**Errata Changes to Seattle City Light CIP**

Project ID Number	CIP Project Name	Year	Spending Plan By Fund	
			Amount in Proposed CIP	Amount Added by this Errata Green Sheet # 1-1-A
7757	North Downtown Substation Development	2012	\$181	\$8,093
7777	North Substation Transformer Replacements	2012	\$1,224	\$90
7782	Bothell Substation – Water Tower Removal	2012	\$79	\$497
8307	Alaskan Way Viaduct and Seawall Replacement – Utility Relocs	2012	\$46,221	\$2,648
8371	Wood Pole Replacement Program	2012	\$7,196	\$2,937
8376	Mercer Corridor Relocations	2012	\$1,388	\$3,691
8376	Mercer Corridor Relocations	2013	\$5,163	\$1,828
8383	Neighborhood Voluntary Undergrounding Program	2012	\$35	\$26
8383	Neighborhood Voluntary Undergrounding Program	2013	\$36	\$26
8383	Neighborhood Voluntary Undergrounding Program	2014	\$37	\$26
8383	Neighborhood Voluntary Undergrounding Program	2015	\$38	\$27
8401	Burien Undergrounding – Phase 2	2012	\$604	\$1,984
8403	Citywide Undergrounding Initiative – City Light	2012	\$430	\$1,250
8403	Citywide Undergrounding Initiative – City Light	2013	\$14	\$655
8430	Creston-Nelson to Intergate East Feeder Installation	2012	\$1,755	\$1,158
8442	First Hill Connector Streetcar	2012	\$1,207	\$894
8443	Mercer Corridor West Phase Relocations	2012	\$436	\$1,946
8444	SeaTac Undergrounding	2012	\$715	\$387

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9933	Enterprise Performance Management	2012	\$13	\$222
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This is item #14 in the errata submitted by CBO (CBO errata items).

2. This green sheet would revise SPU’s Solid Waste 2012-2017 CIP for the South Transfer Station Rebuild project, Project ID C2302 to change the project end date as follows: “End Date: ~~Q4/2016~~Q4/2017”

This is CBO errata item #16.

Summary of Errata in the attached transactions:

The following is a summary of the errata in the transactions at the end of this green sheet. Note that CBO errata item numbers below match those in the errata submitted by the Executive. They are not consecutive because CIP errata are listed above, and two submitted items (#18 and #20) do not require Council action. Also some position modification list errors discovered by Central Staff after submittal of the Errata are included.

- Transfers from the Cumulative Reserve Subfund to DPD for Design Commission and Tenant Relocation were reduced and reallocated based on past actual expenditures. This was recognized in the DPD budget but not in the CRS budget. This item corrects the CRS appropriations. CBO errata item #1
- In the 2012 Proposed Budget, the Neighborhood Matching Fund will bill utilities and DoIT directly for costs associated with grants administration. Appropriations and revenue that run the payments through the GSF were inadvertently retained in the proposed budget. This item corrects the error so that the proposed budget is internally consistent. CBO errata item #2
- Budget for a federal contract for enforcing fair housing and equal opportunity employment laws was inadvertently omitted from the Seattle Office of Civil Rights (SOCR) budget, due to a change in practice. SOCR used to account for this contract each year in the supplemental budget. This year, both expenditures and federal revenue is to be added to the SOCR’s 2012 baseline budget as a technical adjustment. This item corrects the omission. CBO errata item #3
- The reduction for management efficiencies in the Personnel Department is shifted from the “Citywide Personnel Services” BCL to the “Employee Health Services” BCL where the reduction should be taken. CBO errata item #4
- This moves the Information Management group in the Personnel Department from the “City/Union Relations and Class/Comp Services” BCL into the “Citywide Personnel Services” BCL where it will be under the direct management of the Department Director, Dave Stewart. This transfer was inadvertently omitted from the budget. Also CBO errata item #4

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- The appropriation for debt service was over-budgeted due to a miscommunication. This item corrects the amount. CBO errata item #5
- The following errors in the position list are corrected:
  - a. Erroneous position titles for the Human Services Department are corrected to “Admin Spec II – BU.” CBO errata item #6 Council staff have made a correction to this errata item.
  - b. An Ethics and Elections position add that duplicates a 2011 Supplemental Budget add is removed. CBO errata item #7
  - c. An Educational and Developmental Services Levy position add that duplicates a 2011 Supplemental Budget add is removed. CBO errata item #9
  - d. An HSD position set to sunset in 2012 has been extended due to additional funding, but the abrogation was inadvertently included in 2012 nevertheless. CBO errata item #10
  - e. A Parks and Recreation position add that duplicates a 2011 Supplemental Budget add is removed. CBO errata item #11
  - f. An error in the number of FTEs needed to increase an Employee’s Retirement Office position from part-time to full-time is corrected. CBO errata item #12
  - g. An error in coding the position modification list for Department of Parks and Recreation affecting Recreation Leader positions. This item was added by Council Staff.
  - h. An omission in the position changes for the Department of Information Technology is corrected, bringing Position # 00025506 from 0.50 FTE to 0.75 FTE. This item was added by Council Staff.
  - i. A transaction coding error at the Department of Information Technology, affecting Position # 00017298. This item was added by Council Staff.
- This item corrects an inadvertent omission of appropriation for the costs for PSCSC Commissioners’ small stipends. CBO errata item #8
- This item corrects the GSF revenue estimate for billings paid from Seattle City Light and Seattle Public Utilities to the Legislative Department for utility oversight to match the appropriation budgeted. CBO errata item #13
- This item corrects an overestimate of Limited Tax General Obligation Bond proceeds to the Transportation Operating Fund. CBO errata item #15
- Solid Waste Fund revenue to be transferred from the Solid Waste Construction Fund is increased to match the current CIP projection in the 2012 Proposed CIP. CBO errata item #17
- This item corrects a mistake in the amount budgeted for the transfer from Worker’s Compensation to the General Subfund. CBO errata item #19

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- Errata item to reflect the correct estimate of the amount the General Subfund will be receiving from other cities for the B&O Tax Portal Project. CBO errata item #21
- This item removes a contribution from Pike Place Market Levy Fund to the Finance and Administrative Services (FAS) Fund for City staff that work directly with the Pike Market Public Development Authority, and uses FAS Fund fund balance instead. CBO errata item #22

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### Budget Action Transactions

**Budget Action Title:** Revise budget, CIP, and positions for multiple departments to reflect errata

#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
1	Correct transfer for Design Commission and Tenant Relocation - Errata_1				CRS	Tenant Relocation Assistance Program REET I	2UU51	00163	2012		\$41,500
2	Correct transfer for Design Commission and Tenant Relocation - Errata_1				CRS	Design Commission - CRS REET I	2UU50-DC-163	00163	2012		(\$71,360)
3	Decrease use of fund balance for Design Commission and Tenant Relocation - Errata_1				CRS	Use of (Contribution to) Fund Balance	379100	00163	2012	(\$29,860)	
4	Correct Transfer for service to utilities - Errata_2				FG	Neighborhood Matching Subfund	Q5971650	00100	2012		(\$110,207)
5	Correct transfer for service to utilities- Errata_2				GSF	Other Miscellaneous Revenue	469990	00100	2012	(\$124,842)	
6	Budget spending of federal grant for Civil Rights Screening contract - Errata_3				OCR	Civil Rights	X1R00	00100	2012		\$169,000
7	Budget federal revenue to SOCR for Civil Rights Screening contract - Erata_3				GSF	Federal Grants - Other	431010	00100	2012	\$169,000	

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#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
8	Correct BCL for 2012 Apex/SAM reduction - Errata_4				PER	Employee Health Services	N2000	00100	2012		(\$125,000)
9	Correct BCL for 2012 Apex/SAM reduction - Errata_4				PER	Citywide Personnel Services	N3000	00100	2012		\$125,000
10	Move Information Management group - Errata_4				PER	City/Union Relations and Class/Comp Services	N4000	00100	2012		(\$700,000)
11	Move Information Management group - Errata_4				PER	Citywide Personnel Services	N3000	00100	2012		\$700,000
12	Correct debt service appropriation - Errata_5				FG	General Bond Interest/Redemption Fund	Q5972010	00100	2012		(\$312,863)
13	Correct position modification list - Errata_6	Admin Spec I - PT	-1	-0.5	HSD	Aging and Disability Services - Area Agency on Aging	H60AD	16200	2012		\$0
14	Correct position modification list . - Errata_6	Admin Spec II - FT	1	1	HSD	Aging and Disability Services - Area Agency on Aging	H60AD	16200	2012		\$0
15	Correct position modification list - Errata_6	Admin Spec II-BU - FT	-1	-1	HSD	Aging and Disability Services - Area Agency on Aging	H60AD	16200	2012		\$0
16	Correct position modification list - Errata_6	Admin Spec II-BU - PT	1	0.5	HSD	Aging and Disability Services - Area Agency on Aging	H60AD	16200	2012		\$0
17	Correct position modification list - Errata_7	StratAdvsr1,Exempt - FT	-1	-1	ETH	Ethics and Elections	V1T00	00100	2012		\$0

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#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
18	Add omitted appropriation for PSCSC commissioners/small stipends - Errata_8				CIV	Civil Service Commissions	V1CIV	00100	2012		\$15,600
19	Correct position modification list - Errata_9	StratAdvsr2,Exempt - FT	-1	-1	EDLEVY	Administration and Evaluation	IL700	17856	2012		\$0
20	Correct position modification list - Errata_10	Plng&Dev Spec II - FT	1	1	HSD	Youth and Family Empowerment	H20YF	16200	2012		\$0
21	Correct position modification list - Errata_11	Rec Cntr Coord - FT	-1	-1	DPR	Recreation Facilities and Programs	K310D	10200	2012		\$0
22	Correct erroneous FTE reduction - Errata_12	Retirement Spec,Asst - PT		0.3	RET	Employees' Retirement	R1E10	60100	2012		\$0
23	Correcting the revenue estimate for billings paid from SCL/SPU for utility oversight - Errata_13				GSF	Transfer from - Utilities for Council Oversight	587400	00100	2012	\$5,000	
24	Correct revenue estimate - Errata_15				SDOT	G.O. Bond Proceeds	481100	10310	2012	(\$15,000)	
25	Increase use of fund balance due to corrected LTGO bond revenue estimate - Errata_15				SDOT	Use of (Contribution to) Fund Balance	379100	10310	2012	\$15,000	
26	Correct transfer from construction fund based on proposed CIP - Errata_17				SPU	Transfers from Construction Fund	481200	45010	2012	\$9,416,734	

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#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
27	Increase working capital to balance corrected transfer from construction fund - Errata_17				SPU	Decrease (Increase) in Working Capital	379100	45010	2012	(\$9,416,734)	
28	Correct transfer from Workers Comp to the GSF. - Errata_19				GSF	Interfund Revenue to Personnel	541990	00100	2012	\$671,481	
29	Increase revenue from other cities for the B&O Tax Portal Project. - Errata_21				GSF	Other Miscellaneous Revenue	469990	00100	2012	\$500,000	
30	Remove contribution from PPM Levy - Errata_22				FAS	IF Other Misc Revenue - Pike Place Market Levy	569990	50300	2012	(\$42,500)	
31	Increase use of fund balance in lieu of contribution from PPM Levy - Errata_22				FAS	Use of (Contribution To) Fund Balance	379100	50300	2012	\$42,500	
32	Correct position modification list - Council added errata.	Rec Leader - FT	1	1	DPR	Recreation Facilities and Programs	K310D	10200	2012		\$0
33	Correct position modification list - Council added errata.	Rec Leader - PT	-1	-0.75	DPR	Recreation Facilities and Programs	K310D	10200	2012		\$0
34	Correct position modification list - Council added errata.	Rec Leader - PT	-1	-0.5	DPR	Recreation Facilities and Programs	K310D	10200	2012		\$0
35	Correct position modification list - Council added errata.	Rec Leader - PT	1	0.75	DPR	Recreation Facilities and Programs	K310D	10200	2012		\$0

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#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
36	Correct position modification list - Council added errata.	StratAdvsr2,Info Technol - PT	-1	-0.5	DOIT	Finance and Administration	D1100	50410	2012		\$0
37	Correct position modification list - Council added errata.	StratAdvsr2,Info Technol - PT	1	0.75	DOIT	Finance and Administration	D1100	50410	2012		\$0
38	Correct position modification list - Council added errata.	Info Technol Prof B - PT	-1	-0.5	DOIT	Finance and Administration	D1100	50410	2012		\$0
39	Correct position modification list - Council added errata.	Info Technol Prof B - PT	1	0.25	DOIT	Finance and Administration	D1100	50410	2012		\$0
40	Correct position modification list - Council added errata. Position # 00009971.	Maint Laborer - PT	-1	-0.5	DPR	Facility and Structure Maintenance	K320A	10200	2012		\$0
41	Correct position modification list - Council added errata. Position # 00009971.	Maint Laborer - FT	1	1	DPR	Facility and Structure Maintenance	K320A	10200	2012		\$0