

The Seattle Public Library

Budget Control Level	2009 Actuals ¹	2010 Adopted	% Change '09-'10	2011 Proposed	% Change '10-'11	2012 Proposed	% Change '11-'12
Expenditures by BCL							
Administrative Services	\$8,274,000	\$8,436,000	2.0%	\$9,072,000	7.5%	\$9,338,000	2.9%
City Librarian's Office	\$1,291,000	\$1,286,000	-0.4%	\$986,000	-23.3%	\$1,017,000	3.1%
Human Resources	\$1,118,000	\$1,195,000	6.9%	\$1,018,000	-14.8%	\$1,031,000	1.3%
Information Technology	\$2,539,000	\$3,288,000	29.5%	\$3,220,000	-2.1%	\$3,216,000	-0.1%
Library Services	\$37,248,000	\$36,765,000	-1.3%	\$35,857,000	-2.5%	\$36,790,000	2.6%
Total	\$50,470,000	\$50,970,000	1.0%	\$50,153,000	-1.6%	\$51,392,000	2.5%
Total FTEs	533.61	527.05	-1.2%	505.6	-4.1%	504.6	-0.2%
Revenues							
General Subfund	\$48,164,000	\$49,205,000	2.2%	\$47,299,000	-3.9%	\$48,630,000	2.8%
Other	\$1,808,000	\$1,765,000	-2.4%	\$2,854,000	61.7%	\$2,762,000	-3.2%
Total Revenues	\$49,972,000	\$50,970,000	2.0%	\$50,153,000	-1.6%	\$51,392,000	2.5%

All dollar numbers rounded to the nearest \$1,000

Percentages rounded to the nearest tenth percent

1. Revenues exceed expenditures in 2009 because of a carryforward from the 2008 materials budget, and because of a use of fund balance to meet a mid-year spending reduction target.

The Seattle Public Library

	2011		2012		General Fund?	Description	BIP #
	Funding Amount	FTE	Funding Amount	FTE			
Baseline Calculations	2011 Baseline		2012 Baseline				
2010 Adopted	\$50,969,940	527.05	\$50,969,940	527.05	Yes		
Technical adjustments (i.e. NOT policy choices)	\$2,872,868		\$4,479,399		Yes	Citywide adjustments to labor and other operating costs due to inflation, health care, and inter-departmental changes and restoration of the 2010 furlough reduction.	071
Baseline Budgets	\$53,842,808	527.05	\$55,449,339	527.05	Yes		
Summary of Proposed Changes <i>(essentially the BIPs, but perhaps somewhat)</i>	2011 Changes		2012 Changes				
1) Sustain 2010 Mid-Year Staffing Reductions	(\$691,000)	-8.16	(\$712,000)	-8.16	Yes	Annualize staffing reductions implemented in mid-year 2010	800, 802, 803
2) Restructure Library services	(\$992,000)	-10.29	(\$1,094,867)	-11.29	Yes	Restructure Public Services management and staffing (Central Library and 26 Branches), Information Technology, Mobile Services and Web Services to achieve cost efficiencies and a sustainable, flexible service model	103- 109
3) Reduce Library collections	(\$882,000)	-3	(\$1,099,000)	-3	Yes	Book budget is reduced by 11.5% or \$5.3 million in 2011 and \$5.1 million in 2012	801, 110, 126

Summary of Proposed Changes (essentially the BIPs, but perhaps somewhat)	2011 Changes	2012 Changes	
4) Close entire Library system one week	(\$650,000)	(\$663,000)	Yes Close the entire Library system for one week. The Library web site provides limited service; book drops are closed. All employees experience an 1.9% salary reduction. No jobs are lost as a result of this action. 101
5) Reduce COLA for all employees	(\$440,000)	(\$452,134)	Yes Cost of living adjustment reduced from 2.0% to 0.6%
6) Reduce training fund	(\$35,000)	(\$36,000)	Yes Reduces 2011 Proposed training budget to \$88,000 for 630 employees 127
Total Proposed Changes	(\$3,690,021) -21.45	(\$4,057,023) -22.45	

Final Proposed Budgets **\$50,152,786 505.60** **\$51,392,315 504.60**
2011 & 2012

Project Title	2011 Appropriations (In 1000)	2012 Appropriations (In 1000)	Total Project Cost (In 1000)	Funding Sources	Description / Explanation
Projects Canceled or Deferred					
1) Preliminary Engineering and Planning	\$0	\$0	Ongoing asset management.	CRS-UR	Funding for this ongoing work was \$201,000 in 2010, which is eliminated in 2011-12. This will limit planning and evaluation of building issues, and require funding all engineering and cost estimation out of the Library Major Maintenance BCL.
Funding/Scope Changes for Existing Projects					
2 Library Major Maintenance	\$830,000	\$600,000	Ongoing asset management.	REET I	This project funds major maintenance at the Central Library and 26 branch libraries. Proposed 2011 funding is unchanged from 2010. Proposed 2012 funding is a 28% reduction and is not sufficient for adequately maintaining 27 facilities.

Project Title	2011 Appropriations (In 1000)	2012 Appropriations (In 1000)	Total Project Cost (In 1000)	Funding Sources	Description / Explanation
Projects Canceled or Deferred					
1) Preliminary Engineering and Planning	\$0	\$0	Ongoing asset management.	CRS-UR	Funding for this ongoing work was \$201,000 in 2010, which is eliminated in 2011-12. This will limit planning and evaluation of building issues, and require funding all engineering and cost estimation out of the Library Major Maintenance BCL.
Funding/Scope Changes for Existing Projects					
2) Library Major Maintenance	\$830,000	\$600,000	Ongoing asset management.	REET I	This project funds major maintenance at the Central Library and 26 branch libraries. Proposed 2011 funding is unchanged from 2010. Proposed 2012 funding is a 28% reduction and is not sufficient for adequately maintaining 27 facilities.

2010 Adopted Budget	\$50,969,940	\$50,969,940
Technical Adjustments	\$2,432,868	\$4,027,265
Baseline Adjustments	\$2,033,385	\$3,370,478
Dept Initiated Tech Adj - offset for COLA addback	(\$440,000)	(\$452,134)
CPI-U OVERINFLATION RECOUPMENT	(\$171,574)	(\$174,918)
DOITBILL AUGUST ADJUSTMENT	(\$35,629)	(\$38,269)
FFDALLOC AUGUST ADJUSTMENT	\$11,831	\$10,128
FFDFLT AUGUST ADJUSTMENT	(\$7,513)	(\$10,708)
FFDFUEL AUGUST ADJUSTMENT	(\$1,224)	(\$1,835)
FFDMAINT AUGUST ADJUSTMENT	(\$30,346)	(\$31,356)
REGBENMED AUGUST ADJUSTMENT	\$342,798	\$374,309
RETIREMENT INCREASE TO 9.03% FOR 2011 AND 10.03% FOR 2012 FROM BASELINE RATE OF 8.03%	\$301,493	\$615,047
SPL-071: Event Services Budget Neutral Transfer to the Operating Budget	\$400,260	\$411,845
UNEMPLOYMENT AUGUST ADJUSTMENT	\$67,443	(\$1,999)
WORKCOMP AUGUST ADJUSTMENT	(\$38,056)	(\$43,323)
Close Library systemwide one week	(\$650,000)	(\$663,000)
SPL-101: One-week library system closure	(\$650,000)	(\$663,000)
Reduce Library Collections Funding	(\$882,000)	(\$1,099,000)
SPL-110: Library Collections further reduction and staff restructuring	(\$377,000)	(\$385,000)
SPL-126: Further Reduce Library Collections Funding	(\$304,000)	(\$304,000)
SPL-801: Library Collections reduction	(\$201,000)	(\$410,000)
Sustain 2010 Reductions	(\$691,000)	(\$712,000)
SPL-800: Facilities Maintenance Janitorial Services reduction	(\$52,000)	(\$54,000)
SPL-802: Human Resources reduction	(\$140,000)	(\$144,000)
SPL-803: Information Technology reduction	(\$72,000)	(\$74,000)
SPL-804: Central Library public services reduction	(\$351,000)	(\$363,000)
SPL-805: Mailing of patron account notices/internal efficiencies	(\$76,000)	(\$77,000)

Technical Adjustments	\$2,432,868	\$4,027,265
Library Services Restructuring	(\$992,000)	(\$1,094,867)
SPL-103: Information Technology restructuring and reduction	\$0	(\$84,866)
SPL-104: Web Services reorganization and reduction	(\$120,000)	(\$122,000)
SPL-105: Mobile Services restructuring	(\$141,000)	(\$143,001)
SPL-106: Branch staffing flexibility reduction	(\$52,000)	(\$53,000)
SPL-107: Branch management restructuring and reduction	(\$318,000)	(\$324,000)
SPL-108: Central Library staffing model restructuring and reduction	(\$292,000)	(\$298,000)
SPL-109: Eight branches conversion to circulating libraries	(\$69,000)	(\$70,001)
2010 Infrastructure Reductions	(\$35,000)	(\$36,000)
SPL-102: Janitorial Services reduction	\$0	\$0
SPL-127: Training funding reduction of \$35k	(\$35,000)	(\$36,000)
2011 Proposed/2012 Endorsed	\$50,152,808	\$51,392,338