

Ordinance No. 86927

AN ORDINANCE continuing a program of suggestion awards for officers and employes of the city; prescribing eligibility therefor; providing for a Suggestion Award Board to administer said program; and repealing Ordinances 79944 and 81452.

2-20-57 Pass

FILE NO. 243377

Council Bill No. 28306

INTRODUCED FEB 17 1958 BY *Commissioner of Efficiency Finance*
AS FEB 17 1958 TO *Personnel & Efficiency*

REPORTED FEB 24 1958	SECOND READING M
THIRD READING FEB 24 1958	SIGNED
PRESENTED TO MAYOR FEB 24 1958	APPROVED
SENT TO CITY CLERK FEB 24 1958	PUBLISHED
VERDED BY MAYOR	VETO PUBLISHED
PASSED OVER VETO	VETO SUSTAINED
ENGROSSED	BY
VOL.	PAGE.....

O-87057. Allow \$50.00 to J. H. Dietrich, Auto Mechanic - Light Dept.

(See Back Cover)

Ord. 87233	Various Awards	Ord. 91468	Norman M. Peterson
Ord 87334	" "	Ord. 91658	Lawrence V. Watson
Ord 87563	" "	Ord 91890	- Various awards
Ord 87448	" "		
Ord 87603	" "		
Ord 87729	" "		
" 87947	" "		
" 88333	" "		
" 88390	" "		
" 88570	" "		
" 88593	" "		
" 88691	" "		
" 88908	" "		
" 89015	" "		
" 89108	" "		
" 89196	" "		
" 89279	" "		
" 89365	" "		
" 89440	" "		
" 89558	" "		
" 89622	" "		
" 89841	" "		

ORDINANCE

86927

AN ORDINANCE continuing a program of suggestion awards for officers and employes of the city; prescribing eligibility therefor; providing for a Suggestion Award Board to administer said program; and repealing Ordinances 79944 and 81452.

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. That the City of Seattle hereby continues a program of awards adopted by Ordinance 79944, as amended by Ordinance 81452, to stimulate and reward suggestions of city officers and employes, of benefit to the city. Participation therein shall be limited to those officers and employes who submit such suggestions in accordance with the following regulations:

1. To be eligible for a money award a suggestion must make possible an extension of public service commensurate with the expense involved or an elimination or reduction of city expenditures without substantially impairing such service, or provide a desirable safety factor.

2. Employes shall not be eligible for an award for suggestions pertaining to subjects assigned for research or development or to problems assigned for solution or which such employe would normally be expected to offer in line of duty.

3. The suggestion must propose a change which was not under active consideration by the city agency affected at the time the suggestion was made.

4. If duplicate suggestions are submitted, only the first received shall be eligible for an award.

5. A suggestion which has been put into effect by the city agency concerned must be submitted for award consideration within sixty (60) days of its adoption: Provided that this requirement may be waived by the City Council upon recommendation of the Suggestion Award Board.

6. Each suggester shall execute the following agreement:

"In consideration of my participation in the Suggestion Award Program I hereby agree that the use by The City of Seattle of my suggestion concerning . . . shall not be the basis of a claim of any nature against the City of Seattle by me, my heirs, executors or assigns."

7. Appropriate commendation of an employe whose adopted suggestion does not merit a cash award may be recommended by the Board.

8. Insofar as may be equitable and practicable the total amount of a money award shall be approximately 10% of the estimated value to the city of the suggestion during the first year following its adoption. If the foregoing formula in the judgment of the Suggestion Award Board does not suitably measure the merits of a suggestion, the Board shall determine the amount it deems equitable and recommend same to the City Council.

Section 2. The administration of the Suggestion Award Program is hereby vested in a Suggestion Award Board of seven members, as follows:

One (1) member appointed jointly by the City Treasurer, City Comptroller and Chairman of the Finance Committee and he shall be an employe of the Department of Finance; two (2) members appointed by the Board of Public Works, one of whom shall be an employe of a Utility Department and one an employe of a General Fund Department; one (1) member appointed by the Executive Board of the Civil Service League; one (1) member appointed from the Fire Department by the Municipal Firemen's Pension Board; one (1) member appointed from the Police Department by the Police Pension Board; and the Secretary and Chief Examiner of the Civil Service Commission shall be the secretary of the Board. All members of the Board shall be civil service employes of the city.

The terms of the members of said Board shall be four (4) years and until their successors are appointed.

Said Board shall elect annually a Chairman and Vice-Chairman from among its members. The Secretary shall keep minutes of Board

meetings and such other records as may be required. The Board shall meet in regular session once a month. Additional meetings may be called by the Chairman as the needs of the city service require. Meetings shall be public and interested persons shall be given reasonable opportunity to be heard and a majority of the members of the Board shall constitute a quorum and a majority vote of the members present at any meeting is required to carry an action of the Board.

Section 3. The following procedure for making and consideration of suggestions is hereby established:

- a. Suggestions must be submitted on prescribed forms to the Board.
- b. Suggestions must be signed but names will remain undisclosed until consideration of the suggestion has been completed.
- c. The Board shall receive, record and acknowledge receipt of suggestions; shall advise the suggester of any undue delay in the consideration thereof and shall notify the suggester of action taken as soon as final consideration has been had.
- d. Suggestions shall be referred for consideration to the city agency or departments affected, which shall within thirty (30) days thereafter report its findings and recommendations to the Board. The departmental report shall indicate whether or not a suggestion has been adopted and the actual or estimated reduction of expenditures or the value thereof to the city.
- e. The Board shall evaluate each suggestion, taking into consideration department action and the objective of the Suggestion Award Program; and it shall formulate and transmit to the City Council an official recommendation covering the merits of the suggestion, whether the same justifies an award and the type and amount thereof.
- f. The City Council, upon approval of a recommendation of the Board, may authorize a money award or an appropriate commendation.
- g. A suggester may file written request for reconsideration of a suggestion which had been rejected but subsequently adopted. Other rejected suggestions may be resubmitted to the Board in the regular manner.

(To be used for all Ordinances except Emergency.)

h. All communications to the Board shall be addressed in care of the Secretary.

Section 4. The head of each department and agency of the city government shall encourage employes to submit suggestions to the Board and each may designate two employes whose names and titles shall be reported to the Board. One shall act as a departmental or agency representative and the other shall act as an alternate.

Section 5. That Ordinances 79944 and 81452 are repealed, provided that such repeal shall not affect the term of any member of The City of Seattle Suggestion Award Board or the eligibility of any pending suggestion submitted pursuant thereto for an award hereunder.

Section 6. This ordinance shall take effect and be in force thirty days from and after its passage and approval, if approved by the Mayor; otherwise it shall take effect at the time it shall become a law under the provisions of the city charter.

Passed by the City Council the 24 day of February, 1958,
and signed by me in open session in authentication of its passage this 24 day of February, 1958,
Richard M. Carroll

President Pro Tem of the City Council.

Approved by me this 24 day of February, 1958,
Wm. Linn
February Acting Mayor.

Filed by me this 24 day of _____, 1958.

Attest: Thomas
City Comptroller and City Clerk.

(SEAL)

Published _____

By M. A. Payne
Deputy Clerk.

ASSISTANT CORPORATION COUNSEL

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THE CITY OF SEATTLE
LAW DEPARTMENT

515 COUNTY-CITY BUILDING
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CITY PROSECUTOR
BRUCE MACDOUGALL

LAW CLERK
JOHN P. HARRIS

SECRETARY
FAYE FORDE

CLAIM AGENT
JOHN F. COOPER

February 17, 1958

Re: C. F. 233377.

Finance Committee
City Council
Seattle

Gentlemen

Pursuant to your request we herewith transmit proposed ordinance continuing a program of suggestion awards for officers and employes of the city; prescribing eligibility therefor; providing for a Suggestion Award Board to administer said program; and repealing Ordinances 79944 and 81452.

C. F. 233377 which accompanied your request is herewith returned.

Yours very truly,

A. C. VAN SOELEN,
Corporation Counsel,



BY: A. L. NEWBOULD,
Assistant.

ALN:GC
ENCL.2

The City of Seattle--Legislative Department

MR. PRESIDENT:

Date Reported
and Adopted

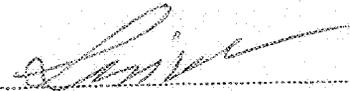
Your Committee on Finance and Personnel and Efficiency FEB 24 1958
to which was referred C. B. 78366,

continuing a program of suggestion awards for officers and employes of the city; prescribing eligibility therefor; providing for a Suggestion Award Program to administer said program; and repealing Ordinances 79944 and 81452,

RECOMMEND THAT THE SAME DO PASS.



Fin.
Acting Chairman



P&E
Chairman

Committee

Committee *

SUGGESTION AWARD BOARD

9.

82007-90536, Increasing 1961 Budget item "Other Employees Benefits, Suggestion awards"; approp. \$1,000	9-5-61
82049-90576, Provides award to George Ledger	9-18-61
82172-90700, Provides awards to A. Vaccaro, Al. Lightel, Helen S. Mjelva, H. W. Dodds and Walfred Karlin	11-6-61
82276-90776, Provides awards to C? E. Boyd, E. R. Saloum and F. M. Nicholson	12-11-61
82420-90938, Provides award to L. E. Warfield	2-5-62
82727-91243, PROVIDES AWARDS TO HELEN DORAN, ALFRED UNDI, A. MOLINARO RUTH HERBISON AND L. A. McCARTY	6-11-62
82728-91244, PROVIDES AWARDS TO A. C. GUSTIN AND W. L. HALL	6-11-61
32808-91323, PROVIDES AWARD TO G. E. ACKERMAN	7-16-62
82882-91396, PROVIDES AWARDS TO D. J. HALEY, F. C. KOMAR, T. C. DICUS AND G. E. WASMUND	8-16-62
82957-91468, PROVIDES AWARD TO NORMAN M. PETERSON	9-17-62
83113-91658, PROVIDES AWARD TO LAWRENCE V. WATSON	11-26-62
83385-91895, PROVIDES AWARDS TO SEVERAL EMPLOYEES (#247459)	2-25-63