

ORDINANCE No. 117748

*WAL*

*Law Department*

COUNCIL BILL No. 110836

The City

AN ORDINANCE relating to the 1995 Budget, re-titling certain positions as a result of Budget classification appeal determinations; retitling /reclassifying certain positions added to the 1995 budget; correcting inadvertent errors and omissions in the printed adopted 1995 Budget; changing salaries for certain City titles; creating new titles and salaries; revising S.M.C 4.13.010 (the Exemption Ordinance) to exempt various positions of employment from the Civil Service System by a two-thirds vote of the City Council; and providing payment therefor.

INDEXED

OK

Honorable President:

Your Committee on Finance

to which was referred the within Co report that we have considered the

8/2/95 Pass 3-0 (TW, MC, J)

*Full*

COMPTROLLER FILE No. \_\_\_\_\_

Introduced: <u>7-31-95</u>	By: <u>Pat Weeber</u>
Referred: <u>7-31-95</u>	To: <u>Finance</u>
Referred:	To:
Referred: <del>7-31-95</del>	To:
Reported: <u>AUG 7 1995</u>	Second Reading: <u>AUG 7 1995</u>
Third Reading:	Signed: <u>AUG 7 1995</u>
Presented to Mayor: <u>AUG 8 1995</u>	Approved: <u>AUG 14 1995</u>
Returned to City Clerk: <u>AUG 14 1995</u>	Published: <u>Full</u>
Vetoed by Mayor:	Veto Published:
Passed over Veto:	Veto Sustained:

Department

# The City of Seattle--Legislative Department

Date Reported  
and Adopted

## REPORT OF COMMITTEE

City President:

Committee on FINANCE BUDGET MANAGEMENT & PERSONNEL

It was referred the within Council Bill No. 110836

that we have considered the same and respectfully recommend that the same:

PASS 3-0 (TW, HC, JIN)

Full Council vote 7-0

Tom Park

Committee Chair

1 6/22/95  
TC:cf  
2 v1

3 ORDINANCE 117748

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6 AN ORDINANCE relating to the 1995 Budget, retitling certain positions as a result of  
7 Budget classification appeal determinations; retitling/reclassifying certain positions added  
8 to the 1995 budget; correcting inadvertent errors and omissions in the printed adopted 1995  
9 Budget; changing salaries for certain City titles; creating new titles and salaries; revising  
10 S.M.C 4.13.010 (the Exemption Ordinance) to exempt various positions of employment  
11 from the Civil Service System by a two-thirds vote of the City Council; and providing  
12 payment therefor.

13  
14 BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

15 Section 1. Classification and Appeal Recommendations. As recommended by the  
16 Personnel Director pursuant to classification appeals and classification recommendations made  
17 subsequent to the adoption of the 1995 Budget, the following positions legislated in the 1995  
18 Budget Ordinance are retitled, to reflect the correct classification determinations effective  
19 January 1, 1995.

20  
21 Administrative Services

22 One position (011185) of Data Entry Operator, Principal retitled to Accounting Technician II - BU.

23  
24 City Light

25 One position (013311) of Warehouse, Senior retitled to Utility Laborer.

26 One position (013384) of Laborer retitled to Warehouse, Senior.

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28

1 Construction and Land Use

2 One position (011644) of Administrative Specialist II - BU retitled to Design Commission Program  
3 Specialist.

4 One position (011624) of Land Use Planning and Development Analyst retitled to Administrative  
5 Specialist II - BU.

6 One position (023028) of Administrative Specialist I - BU retitled to Administrative Specialist II - BU.

7 One position (017012) of Administrative Specialist I - BU retitled to Administrative Support Supervisor -  
8 BU.

9 Executive -- Office of Management and Planning

10 One position (024573) of Personnel Analyst, Assistant retitled to Personnel Specialist.

11 One position (010445) of Administrative Assistant retitled to Manager IV.

12 One position (018164) of Administrative Secretary retitled to Personnel Specialist.

13 One position (015092) of Administrative Specialist I retitled to Administrative Specialist II.

14 One position (017844) of Administrative Specialist II retitled to Administrative Specialist III.

15 One position (015964) of Budget Analyst Supervisor retitled to Budget Analyst, Senior.

16 One position (017188) of Manager X retitled to Management and Planning Director, Assistant.

17

18 Executive -- Neighborhood Planning Project

19 One position (022972) of Administrative Specialist I retitled to Public Relations Specialist.

20

21 Finance

22 Two positions (025028 and 025053) of To Be Determined retitled to Planner, Senior.

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24 Fire

25 One position (007954) of Administrative Secretary retitled to Administrative Staff Assistant.

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27 Legislative

28 One position (025086) of To Be Determined retitled to Administrative Specialist II.

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Parks and Recreation

- One position (022916) of Manager X retitled to Planning and Development Specialist, Senior.
- One position (010187) of Program Coordinator III retitled to Capital Projects Coordinator, Chief.
- One position (025049) of To Be Determined retitled to Finance Analyst, Senior.
- One position (025054) of To Be Determined retitled to Landscape Architect.

Personnel

- One position (024949) of To Be Determined retitled to Personnel Analyst, Assistant.
- One position (025018) of To Be Determined retitled to Personnel Analyst Supervisor.

Police

- One position (025084) of Data Processing Systems Analyst retitled to Systems Analyst.

Water

- One position (025074) of To Be Determined retitled to Manager VIII.
- One position (025075) of To Be Determined retitled to Management Systems Analyst.

**Section 2. Corrections/Additions.** As recommended by the Personnel Director upon careful comparison of all position listings in the printed adopted 1995 Budget, the following inadvertent errors and omissions in the printed adopted Budget are hereby corrected as follows, effective January 1, 1995.

<u>Dept/Pos#</u>	<u>Title Listed in Budget</u>	<u>Correct Title or Action</u>
<u>City Light</u>		
017346	Research & Evaluation Asst I	Research & Evaluation Asst I - BU
018303	Research & Evaluation Asst I	Research & Evaluation Asst I - BU
019296	Research & Evaluation Asst I	Research & Evaluation Asst I - BU

1 Engineering

2 024204 Environmental Field Specialist Station Maintenance Machinist

3 024442 Accounting Technician II Accounting Technician II - BU

4

5 Municipal Court

6 024665 Accounting Technician II - MC (This position was erroneously left out of 1994 listing)

7 Parks

8 025062 Recreation Leader Abrogate

9 024926 TBD Abrogate

10 900321 Parks Equipment Operator - Int Abrogate .30 FTE

11 932102 Recreation Attendant - Int Add .16 FTE

12 024391 Zoo Attendant Abrogate

13 940601 Laborer, Seasonal - Parks Add .92 FTE

14 025050 Administrative Specialist I Administrative Specialist I - BU

15 943601 Laborer - Int Add .12 FTE

16 945901 TBD Plumber - Int

17 Personnel

18 024531 Management Systems Analyst Sr. Abrogate

19 Police

20 024977 Police Officer Abrogate

21 024980 Police Lieutenant Abrogate

22 024302 Police Officer - Patrol Abrogate

23 Seattle Center

24 020243 Laborer Maintenance Laborer

25

26 **Section 3. Salary Changes.** As recommended by the Personnel Director upon consideration of salary  
27 change requests submitted by various City departments for Budget review, the salary ranges for the  
28 following position titles are hereby changed, effective January 1, 1995.

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<u>Title</u>	<u>Current Salary Range</u>	<u>New Salary Range</u>
Employee Services Administrator	44.5A	45.5A
Fire Personnel Director	42.5A	44.5A

**Section 4.** New Titles and Salaries. As recommended by the Personnel Director, the following new titles and salary rates are established, effective January 1, 1995.

<u>New Title</u>	<u>Salary Range</u>
Design Commission Program Specialist	29.5A
Management and Planning Director, Assistant	45.5A

**Section 5.** Restoration of Inadvertently Abrogated Position. The following position which was inadvertently abrogated in the 1995 Budget is hereby restored effective January 1, 1995.

<u>Dept</u>	<u>Title</u>	<u>Position #</u>
Parks	Manager X	022916

**Section 6.** Abrogation of Inadvertently Created Position. The following position which was inadvertently created in the 1995 Budget is hereby abrogated.

<u>Dept</u>	<u>Title</u>	<u>Position #</u>
Parks	To Be Determined	024945

**Section 7.** Exempt Positions. As recommended by the Personnel Director in response to requests from customer departments to render certain positions of employment exempt from the classified service, S.M.C. 4.13.010 (known as the Exemption Ordinance), Sections H, J, L, and Z, is hereby amended as shown below. For positions newly exempted, the effective date of exemption shall be the date shown in brackets; if no date is shown, the effective date of exemption shall be January 1, 1995.

- 1 H. Executive Administrative Assistant (OMP)
- 2 Administrative Staff Analyst (OMP)
- 3 Administrative Staff Assistant (OED) [Effective 9/16/94]
- 4 Administrative Staff Assistant (OWR) [Effective 6/6/95]
- 5 All directors of offices in the Executive Department
- 6 All positions in the Office of the Mayor; except clerical positions classified in the  
Office Assistant and Accounting Support Assistant class series.
- 7 Anti-Violence Co-Director (OMP)
- 8 Anti-Violence Co-Director (Grant) (OMP)
- 9 Budget Analyst, Supervising (OMP)
- 10 Budget Director, Assistant (OMP)
- 11 Budget Director, Deputy (OMP)
- 12 Business Development and Contract Services Director (Office of Economic  
13 Development)
- 14 Community Design Manager (OMP)
- 15 Deputy Director--OIR
- 16 Financial Economist (OMP)
- 17 Intergovernmental Relations Coordinator (OIR)
- 18 International Community Programs Coordinator (OIR)
- 19 International Specialist, Chief (OIR)
- 20 Lobbyist
- 21 Lobbyist, Senior
- 22 Management and Planning Director, Assistant (OMP)
- 23 Manager IV (OMP)
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J. Fire All Positions included in the Public Safety Civil Service

Administrative Staff Assistant (#007954)

Fire Personnel Director

Fiscal Administration Director--Fire

MIS/Communications Systems Director--Fire

L. Housing and Human Services Deputy Director, DHHS [Effective 5/15/95]

Director, Division on Aging

Director for Education

Family and Youth Services Director

Housing and Community Service Director

Program Support Director

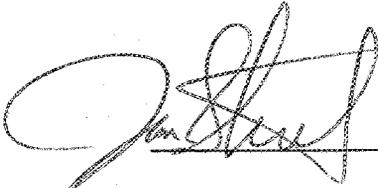
Z. Seattle Ethics and Elections Commission ~~((Executive Director--Ethics and Elections Commission))~~

All positions in the office of the Seattle Ethics and Elections Commission. [Effective as of the effective date of this ordinance]

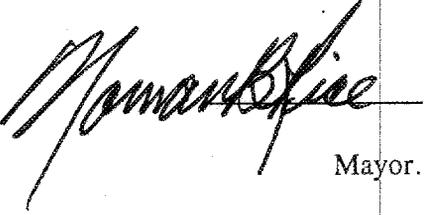
**Section 8.** Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and confirmed.

1 Section 9. The heads of the respective departments affected by this ordinance are hereby  
2 authorized to use unexpended and unencumbered funds accumulating in their respective 1995 Budgets  
3 to pay the compensation authorized herein.  
4

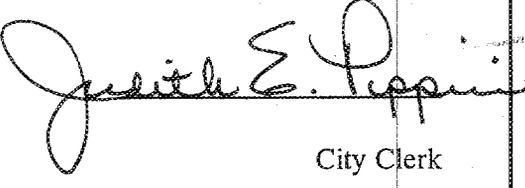
5 PASSED by two-thirds vote of all the members of the City Council the  
6 7 day of Aug., 1995, and signed by me in open session in authentication of its passage  
7 this 7 day of Aug., 1995.  
8

9   
10 President..... of the City Council

11 Approved by me this 14 day of Aug., 1995.

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13 Mayor.

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15 Filed by me this 14 day of August, 1995.

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18 City Clerk

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21 (SEAL)  
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City of Seattle Personnel Department

Norman B. Rice, Mayor

XXXXXXXXXXXXXXXXXXXX Sarah Welch, Acting Personnel Director



June 26, 1995

TO: Councilmember Tom Weeks, Chair
Finance, Budget, Management and Personnel Committee
Legislative

Via: Mayor Norman B. Rice

Attn: Tom Tierney, Director
Office of Management and Planning

FROM: Sarah Welch (signature)
Sarah Welch, Acting Personnel Director

SUBJECT: Proposed legislation -- 1995 Budget Cleanup Ordinance

The attached proposed legislation amends the 1995 Budget by implementing classification and compensation cleanup actions which were not finalized until after the Budget was adopted. This cleanup legislation also corrects inadvertent errors in the position listings in the adopted Budget. The reclassification and salary changes in the proposed cleanup ordinance stem from departmental requests related to position reviews for the Budget; the title and salary changes that are in this proposed ordinance will effectively amend the Budget and ensure that the correct title and/or salary are legislated in those instances where a change or correction is appropriate.

The sections of the cleanup ordinance will enact different kinds of changes, as outlined below:

Section 1: Classification and appeal recommendations. These changes result from classification/compensation decisions that were made after the Budget was adopted. They include appeal determinations; decisions based on late information or additional information received after Budget adoption; and revised class/comp decisions that were worked out without going to the formal appeal process.

Section 2: Corrections. This section corrects errors in the adopted Budget that are mainly typographical in nature. The section corrects several titles, and ensures the proper intended creation or abrogation of several positions.

Section 3: Salary changes. These are changes to the salary range of two existing titles.

Section 4: New titles and salaries. This section creates new titles and establishes the salaries for them.

Councilmember Tom Weeks

June 26, 1995

Page 2

Sections 5 and 6: Restoration and abrogation. These two sections address a Parks Department position that was inadvertently abrogated in the Budget, when the intent had been to reclassify it. Section 5 restores the inadvertently-abrogated position; Section 6 abrogates the position that was created in its stead. (The restored position is reclassified in Section 1.)

Section 7: Exempt positions. This section amends the portion of the Seattle Municipal Code commonly known as the Exemption Ordinance, by rendering certain additional positions exempt from the classified service. Some of these new exemptions (identified by a specific effective date) are related to issues that came to our attention after the Budget process. Normally, we would include these post-Budget exemptions on one of our quarterly ordinances. However, we are submitting our second quarter ordinance at the same time as this Budget cleanup ordinance, and it would be confusing to modify the same section of the Municipal Code on two simultaneous ordinances, so we are consolidating all our exemption actions here.

Consistent with previous Budget cleanup legislation, there are no formal, final Budget reports attached. Because of the very high volume of position reviews that we conduct for each Budget cycle, we normally do not prepare formal classification reports for Budget reviews.

If you have any questions or need additional information regarding this ordinance, please contact Tim Croll, Personnel Services Administrator, at 684-7934.

Your approval of this ordinance is respectfully requested.

SW:CF:cf

Attachments

# City of Seattle

Executive Department—Office of Management and Planning

Thomas M. Tierney, Director  
Norman B. Rice, Mayor

June 26, 1995

The Honorable Mark Sidran  
City Attorney  
City of Seattle

Dear Mr. Sidran:

The Mayor is proposing to the City Council that the enclosed legislation be adopted.

REQUESTING  
DEPARTMENT

Personnel Department

SUBJECT:

AN ORDINANCE relating to the 1995 Budget, retitling certain positions as a result of Budget classification appeal determinations; retitling/reclassifying certain positions added to the 1995 budget; correcting inadvertent errors and omissions in the printed adopted 1995 Budget; changing salaries for certain City titles; creating new titles and salaries; revising S.M.C. 4.13.010 (the Exemption Ordinance) to exempt various positions of employment from the Civil Service System by a two-thirds vote of the City Council; and providing payment therefor.

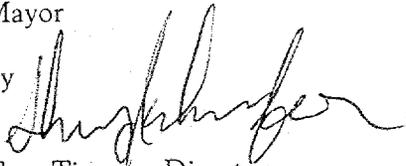
Pursuant to the City Council's S.O.P. 100-014, the Executive Department is forwarding this request for legislation to your office for review and drafting.

After reviewing this request and any necessary redrafting of the enclosed legislation, return the legislation to OMP. Any specific questions regarding the legislation can be directed to Sherry Johnson at 684-8084.

Sincerely,

Norman B. Rice  
Mayor

by



Tom Tierney, Director

legis:john43

Enclosure

cc: Director, Personnel Department

*copy to [unclear]*  
95-254



COPY RECEIVED  
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SEATTLE CITY ATTORNEY

TIME AND DATE STAMP

**SPONSORSHIP**

*Tom Thib*

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**FOR CITY COUNCIL PRESIDENT USE ONLY**

**COMMITTEE(S) REFERRED TO:**

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**PRESIDENT'S SIGNATURE**

STATE OF WASHINGTON - KING COUNTY

59197  
City of Seattle, City Clerk

--ss.

No. ORDINANCE IN

Affidavit of Publication

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12th day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

CT:ORD 117748

was published on  
08/22/95

The amount of the fee charged for the foregoing publication is the sum of \$ \_\_\_\_\_, which amount has been paid in full.

*Phillip...*

Subscribed and sworn to before me on

08/22/95

*[Signature]*

Notary Public for the State of Washington,  
residing in Seattle

