

ORDINANCE No. 116980

NO Law Department

COUNCIL BILL No. 109957

The City of

AN ORDINANCE amending Seattle Municipal Code Section 4.70.025 to authorize the personnel Director to modify the standard mileage rate paid certain City employees for use of privately-owned vehicles without following the rules of the Administrative Code.

Honorable President:

Your Committee on Finance

to which was referred the within report that we have considered the

Pass 2-0 (TD, 1cc)

COMPTROLLER FILE No. _____

Introduced: NOV 22 1993	By: WEEKS
Referred: NOV 22 1993	To: FINANCE, BUDGET, MANAGEMENT & PERSONAL COMMITTEE
Referred:	To:
Referred:	To:
Reported: DEC 13 1993	Second Reading: DEC 13 1993
Third Reading: DEC 14 1993	Signed: DEC 13 1993
Presented to Mayor: DEC 14 1993	Approved: DEC 14 1993
Returned to City Clerk: DEC 20 93	Published:
Vetoes by Mayor:	Veto Published:
Passed over Veto:	Veto Sustained:

Full Comm

Jm

OK

Department

The City of Seattle--Legislative Department

Date Reported
and Adopted

REPORT OF COMMITTEE

President:

Committed on FINANCE BUDGET MANAGEMENT & PERSONNEL

was referred the within Council Bill No. 109957

that we have considered the same and respectfully recommend that the same:

0 (TW) (UC)

Full Council vote 9-0

Tom Thibodeau

Committee Chair

ORDINANCE

116980

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2 AN ORDINANCE amending Seattle Municipal Code Section 4.70.025 to
3 authorize the Personnel Director to modify the standard
4 mileage rate paid certain city employees for use of
5 privately-owned vehicles without following the rules of the
6 Administrative Code.

7 BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

8 Section 1. Seattle Municipal Code Section 4.70.025
9 (Ordinance 114965, Section 2) is amended as follows:

10 4.70.025 Personnel Director to establish reimbursement
11 rate.

12 The Personnel Director is authorized and directed to
13 establish ~~((and to periodically modify by rule enacted pursuant
14 to SMC Chapter 3.02 and))~~ annually, after consultation with the
15 Budget Director, a standard mileage rate at which the ((e)) City
16 shall reimburse any City officer or employee whose compensation
17 is not otherwise fixed by a collective bargaining agreement,
18 providing and using for City business purposes((7)) a non-City-
19 owned automobile (including a van, pickup or panel truck) with-
20 out following the rule-making procedures of the Administrative
21 Code. ((Such)) The standard mileage rate shall be set at a
22 level to cover the average cost of providing and using such
23 automobiles, provided that the standard mileage rate shall not
24 exceed the standard business-purposes mileage rate periodically
25 prescribed by the Commissioner of Internal Revenue.

26 Section 2. Any act consistent with the authority and prior
27 to the effective date of this ordinance is ratified and con-
28 firmed.

Section 3. This ordinance shall take effect and be in
force thirty days from and after its passage and approval, if
approved by the Mayor; otherwise it shall take effect at the
time it shall become a law under the provisions of the City
Charter.

Passed by the City Council the 15 day of December,

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1993, and signed by me in open session in authentication of its
passage this 13 day of December, 1993.

Geo. E. Benson
President of the City Council

Approved by me this 17 day of December, 1993.

Norman B. Rice
Norman B. Rice, Mayor

Filed this 20 day of December, 1993.

Margaret Carter
Deputy Clerk

(SEAL)

Published _____

APR 05 1993

City of Seattle Personnel Department

Norman B. Rice, Mayor

John Okamoto, Personnel Director



April 1, 1993

TO: The Honorable Tom Weeks, Chair
Finance, Management, Budget and Personnel Committee

VIA: Mayor Norman B. Rice

Attention: Diana Gale, Budget Director

FROM: John Okamoto
Sarah Welch for
Personnel Director

SUBJECT: Ordinance Relating to Reimbursement Rate for Passenger Vehicles Used for City Business

The purpose of this memo is to provide you with an ordinance revising the Seattle Municipal Code to simplify the process by which the Personnel Director sets the annual rate for reimbursement for employee use of personal passenger vehicles. This rate only pertains to nonrepresented employees because other rates are set in bargaining agreements.

Under the current code the Personnel Director is authorized to change the reimbursement rate annually through a rule-making process. As you know the rule-making process requires public notice through the Daily Journal of Commerce and a public hearing before a rule is changed. In our judgement this is an inordinate amount of work simply to update the mileage rate, which typically reflects the federal rate.

In our proposal the Personnel Director may change the rate annually after consultation with the Budget Director. Further, the rate shall not exceed the federal rate.

So, in our effort to streamline government, the Personnel Department is recommending this ordinance change which may go small way to making government more efficient.

Please contact Sarah Welch of my staff at 4-7923 if you have any questions regarding this recommendation.

JO:swp
Attachment

sw\mileage.mem

City of Seattle

Executive Department—Office of Management and Budget

Diana Gale, Director
Norman B. Rice, Mayor

COPY RECEIVED

93 APR 13 AM 8:56

SEATTLE CITY ATTORNEY



April 8, 1993

The Honorable Mark Sidran
City Attorney
City of Seattle

OK
[Signature]
4/15/93

Dear Mr. Sidran:

The Mayor is proposing to the City Council that the enclosed legislation be adopted.

REQUESTING
DEPARTMENT: Personnel

SUBJECT: AN ORDINANCE relating to the use of passenger automobiles for City business; authorizing the Personnel Director to establish and periodically modify a passenger automobile use reimbursement rate for certain City employees; and amending Seattle Municipal Code ("SMC") 4.70.025.

Pursuant to the City Council's S.O.P. 100-014, the Executive Department is forwarding this request for legislation to your office for review and drafting.

After reviewing this request and any necessary redrafting of the enclosed legislation, return the legislation to OMB. Any specific questions regarding the legislation can be directed to Judith Noble, at 4-8080.

Sincerely,

Norman B. Rice
Mayor

by

Judith Noble

for

DIANA GALE
Budget Director

DG\jn\lw

Enclosure

cc: Personnel Director

ORDINANCE 114965

CB107779

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AN ORDINANCE relating to the use of passenger automobiles for City business; authorizing the Personnel Director, by rule, to establish and periodically modify a passenger automobile use reimbursement rate for certain City employees; amending Seattle Municipal Code ("SMC") 4.70.010, adding a new SMC 4.70.025, and repealing SMC 4.70.020, 4.70.030, and 4.70.040.

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. Seattle Municipal Code ("SMC") 4.70.010 is amended as follows:

4.70.010 (~~((Sections 4.70.020 through 4.70.040 shall apply only to these))~~) Each City officer((s)) or employee((s)) who ((are)) is required by the City to provide and use a ((personal)) non-City owned automobile((s)) for ((use-en)) City business, and whose compensation is not otherwise fixed by a collective bargaining agreement shall be reimbursed at the rate fixed pursuant to SMC 4.70.025.

Sec. 2. There is added to the Seattle Municipal Code a new section, 4.70.025, as follows:

4.70.025 Personnel Director to establish reimbursement rate. The Personnel Director, is authorized and directed to establish and to periodically modify by rule enacted pursuant to SMC Ch. 3.02 and after consultation with the Budget Director, a standard mileage rate at which the City shall reimburse any City officer or employee whose compensation is not otherwise fixed by a collective bargaining agreement, providing and using for City business purposes, a non-City owned automobile (including a van, pickup or panel truck). Such rate shall be set at a level to cover the average cost of providing and using such automobiles, provided that the standard mileage rate shall not exceed the standard business-purposes mileage rate periodically prescribed by the Commissioner of Internal Revenue.

Sec. 3. SMC 4.70.020, 4.70.030, and 4.70.040 are hereby repealed.

(To be used for all Ordinances except Emergency.)

Sec. 4. Any act consistent with the authority and prior to the effective date of this ordinance is ratified and confirmed.

Section 5..... This ordinance shall take effect and be in force thirty days from and after its passage and approval, if approved by the Mayor; otherwise it shall take effect at the time it shall become a law under the provisions of the city charter.

Passed by the City Council the 26th day of February, 1970, and signed by me in open session in authentication of its passage this 26th day of February, 1970.

President of the City Council.

Approved by me this 6th day of March, 1970.

Mayor.

Filed by me this 6th day of March, 1970.

Attest: *Norward J. Brooks*
City Comptroller and City Clerk.

(SEAL)

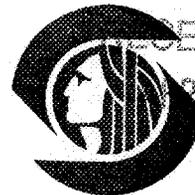
Published

By: *Theresa J. Duncan*
Deputy Clerk.

PUBLISH DO NOT PUBLISH
CITY ATTORNEY _____

City of Seattle Personnel Department

Norman B. Rice, Mayor John Okamoto, Personnel Director



RECEIVED OMB
MAR 29 06 1993

March 29, 1993

TO: Personnel, Labor Relations and Payroll Representatives in All City Departments

FROM: *John Okamoto*
John Okamoto, Personnel Director

SUBJECT: Current Rates of Mileage Reimbursement for Required Use of Personal Cars on City Business

Internal Revenue Service (IRS) Publication No. 917, titled "Business Use of a Car for Use in Preparing 1992 Returns," increases the IRS allowance to \$.28 per mile. Many represented employees are covered by collective bargaining agreements which provide for an adjustment of the mileage reimbursement allowance to reflect the IRS rate in effect on January 15, 1993. Other represented employees whose collective bargaining agreements do not provide for mileage reimbursement and all nonrepresented employees are covered by the mileage provision in Ordinance No. 114965. In either case, all City employees required to use their personal cars on City business are entitled to the \$.28 mileage reimbursement allowance effective January 15, 1993. (This does not apply to employees represented by the Seattle Police Management Association because this group is currently in negotiations and their collective bargaining agreement contains a specific provision for mileage reimbursement.)

Two Local 17 agreements, (Professional & Technical and Administrative Support) also provide a \$75-per-month minimum allowance to employees required to use their own cars for City business on a full-time basis. Effective January 15, 1993, the number of miles covered by the \$75 minimum is 268 (\$75 divided by \$.28).

Please call David Bracilano (684-7860) if you have any questions.

JO:DB:df

cc: Union Representatives
Personnel Department Administrators

db\mileinc.mem

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THE ATTACHED DOCUMENT IS SPONSORED FOR FILING WITH THE CITY COUNCIL BY THE MEMBER(S) OF THE CITY COUNCIL WHOSE SIGNATURE(S) ARE SHOWN BELOW:

Tom Mark

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

FOR CITY COUNCIL PRESIDENT USE ONLY

COMMITTEE(S) REFERRED TO:

PRESIDENT'S SIGNATURE

STATE OF WASHINGTON - KING COUNTY

38029
City of Seattle

--SS.

No. ORD IN FULL

City of Seattle

ORDINANCE 116980

AN ORDINANCE amending Seattle Municipal Code Section 4.70.025 to authorize the Personnel Director to modify the standard mileage rate paid certain city employees for use of privately-owned vehicles without following the rules of the Administrative Code.

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. Seattle Municipal Code Section 4.70.025 (Ordinance 114965, Section 2) is amended as follows:

4.70.025 Personnel Director to establish reimbursement rate.

The Personnel Director is authorized and directed to establish ~~((and to periodically modify by rule enacted pursuant to SMC Chapter 3.02 and))~~ annually, after consultation with the Budget Director, a standard mileage rate at which the ~~((e))~~ City shall reimburse any City officer or employee whose compensation is not otherwise fixed by a collective bargaining agreement, providing and using for City business purposes ~~((r))~~ a non-City-owned automobile (including a van, pickup or panel truck) ~~with- out following the rule-making procedures of the Administrative Code. ~~((Such))~~ The standard mileage rate shall be set at a level to cover the average cost of providing and using such automobiles, provided that the standard mileage rate shall not exceed the standard business-purposes mileage rate periodically prescribed by the Commissioner of Internal Revenue.~~

Section 2. Any act consistent with the authority and prior to the effective date of this ordinance is ratified and confirmed.

Section 3. This ordinance shall take effect and be in force thirty days from and after its passage and approval, if approved by the Mayor; otherwise it shall take effect at the time it shall become a law under the provisions of the City Charter.

Passed by the City Council the 13 day of December, 1993, and signed by me in open session in authentication of its passage this 13 day of December, 1993.

GEORGE E. BENSON,
President of the City Council.
Approved by me this 17 day of December, 1993.
NORMAN B. RICE,
Mayor.

Filed this 20 day of December, 1993.
(Seal) By: MARGARET CARTER,
Deputy City Clerk.
Publication ordered by JUDITH PIPPIN, City Clerk.
Date of official publication in Daily Journal of Commerce, Seattle, December 27,

1993. 12/27(38029)

Affidavit of Publication

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months to the date of publication hereinafter referred to, published in English language continuously as a daily newspaper in Seattle, County, Washington, and it is now and during all of said time printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce on the 12th day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

ORD: 116980

published on
12/27/93

The amount of the fee charged for the foregoing publication is \$ _____ which amount has been paid in full.

(Signature)

Subscribed and sworn to before me on
12/27/93

(Signature)

Notary Public for the State of Washington,
residing in Seattle