

Personnel Department

Darwyn B. Anderson, Acting Personnel Director

MEMORANDUM

DATE:

July 8, 2010

TO:

Carl Marquardt – Legal Counsel – Mayor's Office

FROM:

Pam Inch – Acting Director, Employment Services - Personnel

SUBJECT:

Criminal History and Credit Review

Education Verification – John A. Diaz

The Personnel Department has completed the criminal history and background review for John A. Diaz. There were no findings that would impact the employment eligibility of Mr. Diaz.

The Department also reviewed Mr. Diaz's credit history and there were no findings that would impact the employment eligibility of Mr. Diaz.

The Department also verified that Mr. Diaz received an Associate of Arts degree in the Administration of Justice from Skyline College in San Francisco, CA. Mr. Diaz meets the educational requirement established by the search committee for the position of Chief of Police.

Cc: Personnel recruitment file