Seattle Transportation Benefit District Governing Board
AGENDA – Special Meeting

Monday, November 23, 2015
3:00 p.m. *(or after Seattle Park District Board meeting)*

Board Members:

Tom Rasmussen, Chair	**Nick Licata, Member**
Jean Godden, Vice-Chair	**Mike O'Brien, Member**
Sally Bagshaw, Member	**John Okamoto, Member**
Tim Burgess, Member	**Kshama Sawant, Member**
Bruce Harrell, Member	**Glen Lee, Treasurer**

Phone:	206-233-5005	**Location:**	Seattle City Hall Council Chamber
Email:	seattletbd@seattle.gov		600 4th Avenue
Website:	www.seattle.gov/stbd		Seattle, WA 98104
Meeting Listen Line:	206-684-8566		

I. **Call to Order**

II. **Roll Call**

III. **Approval of the September 28, 2015 Minutes**

IV. **Approval of Agenda**

V. **Public Comment**

VI. **Report of the Seattle Transportation Benefit District Governing Board**

	Item	Title
1.	Resolution 19	**Of the Seattle Transportation Benefit District Governing Board adopting the 2016 Seattle Transportation Benefit District Budget.**

BRIEFING, DISCUSSION, AND POSSIBLE VOTE

Presenter: Calvin Chow, Seattle City Council Central Staff

VII. **Adjournment**

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Journal of the Proceedings of the Seattle Transportation Benefit District Governing Board Special Meeting

Monday, September 28, 2015

I. CALL TO ORDER

The Seattle Transportation Benefit District Governing Board met in the City of Seattle's Council Chamber in City Hall, Seattle, Washington, on Monday, September 28, 2015. The meeting was called to order at 3:58 p.m., with Board Chair Rasmussen presiding.

II. ROLL CALL

On roll call the following Board members were:
Present: Bagshaw, Burgess, Clark, Godden, Licata, O'Brien, Rasmussen, Sawant - 8
Licata (late arrival) - 1.

III. APPROVAL OF JOURNAL

The Journal of the Proceedings of the Seattle Transportation Benefit District Governing Board meeting of February 17, 2015, was presented to the Chair for approval. By unanimous consent, the Journal was approved and signed.

IV. APPROVAL OF AGENDA

Motion was made, duly seconded and carried, to adopt the proposed Agenda.

V. PUBLIC COMMENT

There was no public comment.

Councilmember Licata entered the Council Chamber at 4:03 p.m.

VI. REPORT OF THE SEATTLE TRANSPORTATION BENEFIT DISTRICT (STBD) GOVERNING BOARD

Agenda item 1 – Resolution No. 18, Of the Seattle Transportation Benefit District Governing Board establishing the low-income eligibility threshold for the Vehicle License Fee rebate program authorized by Proposition 1.

Journal of the Proceedings of the Seattle Transportation Benefit District Governing Board Special Meeting

Monday, September 28, 2015

Seattle Council Central Staff presented a briefing and discussion related to **Resolution No. 16.**

Motion was made and duly seconded to adopt **Resolution No. 18.**

The Motion carried, and the Resolution was adopted by the following voice vote:
In favor: Bagshaw, Burgess, Clark, Godden, Harrell, Licata, O'Brien, Rasmussen, Sawant – 9
Against: None.
The Chair signed the Resolution.

Agenda item 2 – Proposition 1 Implementation Update

Seattle Council Central Staff presented a briefing and discussion related to the Proposition 1 Implementation.

VII. OTHER BUSINESS

There was none.

VIII. ADJOURNMENT

There being no further business to come before the Seattle Transportation Benefit District Governing Board, the meeting was adjourned at 5:17 p.m.

_____

Jodee Schwinn, Deputy City Clerk for the City of Seattle

Signed by me in Open Session, upon approval of the Seattle Transportation Benefit District Governing Board, on DAY, MONTH, 2015.

_____

Tom Rasmussen, Chair of the Seattle Transportation Benefit District Governing Board

_____

Monica Martinez Simmons, Seattle City Clerk

Calvin Chow/CC
STBD 2016 Budget RES
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SEATTLE TRANSPORTATION BENEFIT DISTRICT
RESOLUTION 19

A RESOLUTION of the Seattle Transportation Benefit District Governing Board adopting the 2016 Seattle Transportation Benefit District Budget.

WHEREAS, chapter 36.73 RCW provides for the establishment of the Transportation Benefit Districts (TBD) by cities and counties and to levy and impose various taxes and fees to generate revenues to support transportation improvements that benefit the district and that are consistent with state, regional, or local transportation plans and necessitated by existing or reasonably foreseeable congestion levels; and

WHEREAS, City of Seattle Ordinance 123397 established the Seattle Transportation Benefit District (STBD) for preserving and maintaining transportation infrastructure, improving public safety, implementing elements of the Seattle Transportation Strategic Plan and other planning documents, investing in bicycle, pedestrian, freight mobility, and transit enhancements and providing people with choices to meet their mobility needs; and

WHEREAS, Resolution 1 was adopted unanimously by the STBD Governing Board in October of 2010 imposing a $20 annual vehicle license fee (VLF) to support the preservation and maintenance of transportation infrastructure, enhancing bicycle and pedestrian safety and mobility and improving mobility and safety for people with disabilities; and

WHEREAS, The City of Seattle and the STBD entered into an interlocal agreement in 2011, delineating roles and responsibilities and coordinating efforts to pursue each municipal corporation's individual, joint and mutual rights and obligations related to transportation within the corporate limits of The City of Seattle; and

WHEREAS, on November 4, 2014, STBD Proposition 1 was approved by a majority of qualified electors of the STBD and authorized up to a one-tenth of one percent sales and use tax and an annual vehicle license fee of up to an additional $60 per registered vehicle with a $20 rebate for low-income individuals, for the purposes of funding Metro Transit service in Seattle; and

WHEREAS, The City of Seattle and the STBD amended the 2011 interlocal agreement in 2015 to include the execution and administration of service purchase agreements with Metro Transit, regional partnership agreements, ongoing assessment of countywide transit service allocations, administration of the low-income rebate programs, and other functions necessary to implement STBD Proposition 1; and

WHEREAS, The City of Seattle 2016 Adopted Budget as passed by the City Council assumed $52,635,976 in estimated 2016 STBD revenues for transportation projects and programs within the District, including administrative services for the STBD; and

WHEREAS, the STBD Governing Board and the Seattle City Council value transparency in providing the public with information about the annually proposed budget for STBD revenues; and

WHEREAS, in accordance with RCW 36.73.160, the STBD will issue an annual report delineating costs, expenditures, revenues and project schedules for public review; NOW, THEREFORE,

BE IT RESOLVED BY THE SEATTLE TRANSPORTATION BENEFIT DISTRICT GOVERNING BOARD THAT:

Section 1.

A. In accordance with Article VI, Section 6.1 of the Seattle Transportation Benefit District (STBD) adopted Bylaws, the Governing Board shall adopt an annual budget by resolution.

B. The expenditure allowances for the budget control levels in Section 2 of this resolution are adopted and constitute the appropriations for the STBD annual budget for 2016.

C. The expenditure allowance for each budget control level in Section 2 may be used only for the purpose listed in Section 2 for that budget control level unless otherwise authorized by the governing board of the STBD through resolution.

D. The expenditure allowances for the budget control levels in Section 2 are subject to the material change policy adopted through STBD Resolution 3.

Section 2. The STBD's 2016 Budget Control Levels are as follows:

Budget Control Level (BCL)	2016 Budget Amount	Budget Control Level (BCL) Purpose
Major Maintenance/Replacement	$1,950,000	The purpose of the Major Maintenance/Replacement Budget Control Level is to provide maintenance and replacement of roads, trails, bike paths, bridges, and structures.
Mobility-Capital	$2,578,000	The purpose of the Mobility-Capital Budget Control Level is to help maximize the movement of traffic throughout the City by enhancing all modes of transportation including corridor and intersection improvements, transit and HOV improvements, and sidewalk and pedestrian facilities.

Budget Control Level (BCL)	2016 Budget Amount	Budget Control Level (BCL) Purpose
Mobility-Operations	$749,468	The purpose of the Mobility-Operations Budget Control Level is to promote the safe and efficient operation of all transportation modes in The City of Seattle. This includes managing the parking, pedestrian, and bicycle infrastructure; implementing neighborhood plans; encouraging alternative modes of transportation; and maintaining and improving signals and the non-electrical transportation management infrastructure.
Street Maintenance	$2,390,194	The purpose of the Street Maintenance Budget Control Level is to maintain Seattle's roadways and sidewalks. Repair and maintenance of the right-of-way promote safety, enhance mobility, and protect the environment.
Transit Service	$39,965,320	The purpose of the Transit Service Budget Control Level is to purchase Metro Transit service hours that are consistent with the Seattle Transit Master Plan and Metro's Service Guidelines on routes with more than 80 percent of their stops within City of Seattle limits, pursuant to STBD Proposition 1. This BCL includes costs related to administering and monitoring transit service contracts.
Regional Partnership	$1,100,000	The purpose of the Regional Partnership Budget Control Level is to support regional transit service in conjunction with other cities, transit agencies, or transportation benefit districts who contribute to the cost of providing regional transit service, pursuant to STBD Proposition 1.
Low Income Access	$2,000,000	The purpose of the Low Income Access Budget Control Level is to improve and to support access to transit service for low-income transit riders, pursuant to STBD Proposition 1.
Vehicle License Fee (VLF) Rebate	$1,828,000	The purpose of the VLF Rebate is to fund and administer the $20 low-income VLF rebate to qualified individuals, pursuant to STBD Proposition 1.

Budget Control Level (BCL)	2016 Budget Amount	Budget Control Level (BCL) Purpose
STBD Administration	$74,994	The purpose of the STBD Administration Budget Control Level is to fund the District's anticipated audit cycle costs, support the costs of annual accounting and financial reporting activities, and cover all unforeseen administrative expenses related to the Transportation Benefit District.
Grand Total	$52,635,976	

Section 3. The STBD 2016 Budget is consistent with the appropriation authority for transportation improvements within the district as approved and passed by the Seattle City Council for the 2016 Adopted Budget. The management and expenditure of STBD funds shall be consistent with the parameters outlined in the interlocal agreement between the STBD and The City of Seattle as adopted by the STBD Governing Board in Resolution 16 and City of Seattle Ordinance 124721.

Section 4. Attachment 1 to this resolution provides program and project level information regarding anticipated City of Seattle Department of Transportation (SDOT) and City of Seattle Accounting Services expenditures related to STBD revenues in 2016. This supporting information is adopted for illustrative purposes only as the expenditure allowances approved by the STBD Governing Board are governed at the budget control levels identified in Section 2 of this resolution.

Section 5. Unexpended appropriations. To be consistent with existing City of Seattle budget practices, appropriations provided in the STBD budget for operating and maintenance expenses that remain unexpended or unencumbered at the close of the fiscal year shall automatically lapse unless otherwise authorized by the STBD Governing Board via resolution.

Any appropriations provided in the STBD budget for capital and betterment outlays remaining unexpended or unencumbered at the close of the fiscal year shall remain in full force and effect and be held available for the following fiscal year unless otherwise abandoned by the STBD Governing Board via resolution.

Adopted by the Seattle Transportation Benefit District Governing Board the ____ day of _____, 2015, and signed by me in open session in authentication of its adoption this _____ day of _____, 2015.

_____

Tom Rasmussen, STBD Governing Board Chair

Filed by me this ____ day of _____, 2015.

_____

Monica Martinez Simmons, City Clerk

(Seal)

Attachments:
Attachment A - 2016 STBD Program and Project Detail

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n Name	Project Number	Project Description	Total 2016 Proposed Allocation	Comment
	TC365940	Arterial Major Maintenance	$600,000	The Arterial Major Maintenance program maintains arterial streets including repaving in asphalt or removing and replacing failed concrete panels. This will fund approximately 5-7 crew paving projects. With over $970M in maintenance needs, there is a long list of potential candidates such as Beach Drive b/t S Genesee St and SW Douglas; 6 AV S at Industrial Way; Union St b/t 15 and 16 avenues; NE 50 ST b/t 17 AV NE and 20 AV NE; NE 92nd ST b/t 1 AV NE and 5 AV NE; NW 100 PL b/t NW 100 ST and 7 AV NW; and W Galer ST b/t 2 AV W and 3 AV W.
	TC367710	Non-Arterial Street Resurfacing and Restoration	$150,000	The Non-Arterial Street Resurfacing and Restoration program maintains non-arterial streets including asphalt repaving or removal and replacement of concrete panels. This allocation would fund approximately two projects depending on the size and average cost of the repairs.
Bike Paths	TC366760	Bike Master Plan Implementation	$1,200,000	This funding has not been allocated to specific projects or locations. Based on the unit costs in the Bicycle Master Plan, this amount could fund approximately two miles of neighborhood greenways or up to one mile of a protected bicycle lane.
Total Major Maintenance/ Replacement BCL			**$1,950,000**	
ın ents	TC366860	Transit Corridor Projects	$900,000	VLF dollars will fund design and construction of spot improvement projects, RapidRide D line enhancements, and concept design of improvements along several multimodal corridors.

n Name	Project Number	Project Description	Total 2016 Proposed Allocation	Comment
od ents	TC323250	Neighborhood Traffic Control	$298,000	This funding is used to improve traffic safety and neighborhood livability through the implementation of traffic calming efforts and measures, including signing, radar speed display signs, speed humps, traffic circles, and other spot improvements. These community oriented traffic calming measures are meant to enhance safety as well as bring the community together, raise awareness, and encourage motorist to drive responsibly.
& Facilities	TC367150	Pedestrian Master Plan Implementation	$157,000	This funding has not been allocated to specific projects or locations. This amount could fund one to three intersection improvements, depending on the size and scope of the project.
	TC367600	Pedestrian Master Plan - New Sidewalks	$1,223,000	This funding has not been allocated to specific projects or locations. Based on average sidewalk costs, this amount could fund approximately three to four block faces of new sidewalks.
		Total Mobility-Capital BCL	**$2,578,000**	
oods	TG355380	Neighborhood Traffic Services	$129,866	Continues funding for staff working on Neighborhood Traffic concerns.
Mobility	TG366530 & TG357280	Area Planning and TOD Implementation	$409,901	Allow SDOT to support community and area planning TOD implementation activities led by DPD .

n Name	Project Number	Project Description	Total 2016 Proposed Allocation	Comment
arkings	TG355310	Curb and Pavement Marking	$209,701	This money will pay to remark up to 400 crosswalks a year with standard materials. As opportunities arise, we may remark some crosswalks with a different material that is more expensive but also more durable and highly visible. If this is the case, we would do fewer crosswalks but each one would need remarking less often. Marked crosswalks provide a visual cue that a location is a preferred crossing location for pedestrians and they should expect to see them there.
		Total Mobility-Operations BCL	**$749,468**	
ining	TG351400	Street Cleaning Services	$316,052	Funds arterial street sweeping, downtown alley flushing and stair cleaning. This is an important service for maintaining safety and sanitation of downtown usable spaces.
	TG351550	Surface Repair (Pothole) Repair	$2,074,142	This funding could repair an estimated 13,000 potholes.
		Total Street Maintenance BCL	**$2,390,194**	
			$37,497	Funds the District's anticipated audit cycle costs, support the costs of annual accounting and financial reporting activities, and cover all unforeseen administrative expenses related to the Transportation Benefit District.
		Total STBD Administration BCL	**$37,497**	
VLF Revenue			**$7,705,159**	
vice		VLF Rebate Administration	$1,828,000	Administer the $20 low-income VLF rebate to qualified individuals.

n Name	Project Number	Project Description	Total 2016 Proposed Allocation	Comment
		Planning/Analysis	$922,320	Administration of $45 million STBD transit package including consultants and staff.
		Low-Income Access	$2,000,000	Improve and support access to transit service for low-income transit riders.
		Service Purchases	$39,043,000	Purchase Metro transit service hours on routes with more than 80 percent of their stops within city limits.
		Regional Partnerships	$1,100,000	To support regional transit service in conjuction with other cities, transit agencies, or transportation benefit districts who contribute to the cost of regional transit service.
		Total Mobility - Operations BCL	**$44,893,320**	
			$37,497	Funds the District's anticipated audit cycle costs, support the costs of annual accounting and financial reporting activities, and cover all unforeseen administrative expenses related to the Transportation Benefit District.
		Total STBD Administration BCL	**$37,497**	
VLF and Sales Tax Revenue			**$44,930,817**	
venue			**$52,635,976**	

Attachment A - 2016 STBD Program and Project Detail

Budget Control Level (BCL)	Program Name	Project Number	Project Description	Total 2016 Proposed Allocation	Comment
Major Maintenance/ Replacement	Roads	TC365940	Arterial Major Maintenance	$600,000	The Arterial Major Maintenance program maintains arterial streets including repaving in asphalt or removing and replacing failed concrete panels. This will fund approximately 5-7 crew paving projects. With over $970M in maintenance needs, there is a long list of potential candidates such as Beach Drive b/t S Genesee St and SW Douglas; 6 AV S at Industrial Way; Union St b/t 15 and 16 avenues; NE 50 ST b/t 17 AV NE and 20 AV NE; NE 92nd ST b/t 1 AV NE and 5 AV NE; NW 100 PL b/t NW 100 ST and 7 AV NW; and W Galer ST b/t 2 AV W and 3 AV W.
		TC367710	Non-Arterial Street Resurfacing and Restoration	$150,000	The Non-Arterial Street Resurfacing and Restoration program maintains non-arterial streets including asphalt repaving or removal and replacement of concrete panels. This allocation would fund approximately two projects depending on the size and average cost of the repairs.
	Trails and Bike Paths	TC366760	Bike Master Plan Implementation	$1,200,000	This funding has not been allocated to specific projects or locations. Based on the unit costs in the Bicycle Master Plan, this amount could fund approximately two miles of neighborhood greenways or up to one mile of a protected bicycle lane.
1			**Total Major Maintenance/ Replacement BCL**	**$1,950,000**	
Mobility-Capital	Corridor & Intersection Improvements	TC366860	Transit Corridor Projects	$900,000	VLF dollars will fund design and construction of spot improvement projects, RapidRide D line enhancements, and concept design of improvements along several multimodal corridors.

Budget Control Level (BCL)	Program Name	Project Number	Project Description	Total 2016 Proposed Allocation	Comment
	Neighorhood Enhancements	TC323250	Neighborhood Traffic Control	$298,000	This funding is used to improve traffic safety and neighborhood livability through the implementation of traffic calming efforts and measures, including signing, radar speed display signs, speed humps, traffic circles, and other spot improvements. These community oriented traffic calming measures are meant to enhance safety as well as bring the community together, raise awareness, and encourage motorist to drive responsibly
	Sidewalks & Pedestrian Facilities	TC367150	Pedestrian Master Plan Implementation	$157,000	This funding has not been allocated to specific projects or locations. This amount could fund one to three intersection improvements, depending on the size and scope of the project.
		TC367600	Pedestrian Master Plan - New Sidewalks	$1,223,000	This funding has not been allocated to specific projects or locations. Based on average sidewalk costs, this amount could fund approximately three to four block faces of new sidewalks.
2			**Total Mobility-Capital BCL**	**$2,578,000**	
Mobility-Operations	Neighborhoods	TG355380	Neighborhood Traffic Services	$129,866	Continues funding for staff working on Neighborhood Traffic concerns.
	Commuter Mobility	TG366530 & TG357280	Area Planning and TOD Implementation	$409,901	Allow SDOT to support community and area planning TOD implementation activities led by DPD .

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3			**Total Mobility-Operations BCL**	**$749,468**	
Street Maintenance	Street Cleaning	TG351400	Street Cleaning Services	$316,052	Funds arterial street sweeping, downtown alley flushing and stair cleaning. This is an important service for maintaining safety and sanitation of downtown usable spaces.
		TG351550	Surface Repair (Pothole) Repair	$2,074,142	This funding could repair an estimated 13,000 potholes.
4			**Total Street Maintenance BCL**	**$2,390,194**	
STBD Administration				$37,497	Funds the District's anticipated audit cycle costs, support the costs of annual accounting and financial reporting activities, and cover all unforeseen administrative expenses related to the Transportation Benefit District.
5			**Total STBD Administration BCL**	**$37,497**	
Grand Total All BCLs - $20 VLF Revenue				**$7,705,159**	
Mobility - Operations	Transit Service		VLF Rebate Administration	$1,828,000	Administer the $20 low-income VLF rebate to qualified individuals.

Budget Control Level (BCL)	Program Name	Project Number	Project Description	Total 2016 Proposed Allocation	Comment
			Planning/Analysis	$922,320	Administration of $45 million STBD transit package including consultants and staff.
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			Regional Partnerships	$1,100,000	To support regional transit service in conjuction with other cities, transit agencies, or transportation benefit districts who contribute to the cost of regional transit service.
1			Total Mobility - Operations BCL	$44,893,320	
STBD Administration				$37,497	Funds the District's anticipated audit cycle costs, support the costs of annual accounting and financial reporting activities, and cover all unforeseen administrative expenses related to the Transportation Benefit District.
2			Total STBD Administration BCL	$37,497	
Grand Total All BCLs - $60 VLF and Sales Tax Revenue				**$44,930,817**	
Grand Total STBD - All Revenue				**$52,635,976**	