

# Seattle Park District Board

## Agenda

Monday, June 29, 2015

2:30 p.m. (or after Seattle City Council Full Council meeting)

### BOARD MEMBERS:

Jean Godden, President

Sally Bagshaw, Vice President

Tim Burgess, Member

Sally J. Clark, Member

Bruce Harrell, Member

Nick Licata, Member

Mike O'Brien, Member

Tom Rasmussen, Member

Kshama Sawant, Member

Glen Lee, Treasurer

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Phone:	206-386-4600	Location:	Seattle City Hall, Council Chamber
Email:	<a href="mailto:seattleparkdistrict@seattle.gov">seattleparkdistrict@seattle.gov</a>		600 4 <sup>th</sup> Avenue
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Meeting Listen Line:	206-684-8566		

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- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes November 24, 2014
- V. Public Comment
- VI. Report of the Seattle Park District Board

- | <u>Item</u>                          | <u>Title</u>   |
|--------------------------------------|--|
| 1. <u>Park District Presentation</u> | Park District Implementation, Second Quarter Update. |

*Presenters: Susan Golub and Michele Finnegan, Department of Parks and Recreation.*

VII. Other Business

VIII. Adjournment



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# **Journal of the Proceedings of the Seattle Park District Board**

**Tuesday, September 30, 2014**

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## **I. CALL TO ORDER**

The Seattle Park District Board met in the City of Seattle's Council Chamber in City Hall, Seattle, Washington, on Tuesday, September 30, 2014. The meeting was called to order at 9:31 a.m.

## **II. ROLL CALL**

On roll call the following Board members were:

Present: Bagshaw, Burgess, Clark, Godden, Harrell, Rasmussen, Sawant - 7

Absent: Licata (late arrival), O'Brien (late arrival) - 2.

## **III. APPROVAL OF AGENDA**

Motion was made, duly seconded and carried, to adopt the proposed Agenda.

## **IV. ELECTION OF PRESIDENT AND VICE-PRESIDENT OF SEATTLE PARK DISTRICT BOARD**

Boardmember Burgess called for the election of President of the Seattle Park District Board.

Motion was made by Boardmember Bagshaw and duly seconded, to nominate Boardmember Godden as President of the Seattle Park District Board.

Hearing no further nominations, nominations were closed.

The Motion carried and Boardmember Godden was elected as President of the Seattle Park District Board by the following voice vote:

In favor: Bagshaw, Burgess, Clark, Godden, Harrell, Rasmussen, Sawant - 7

Against: None.

Boardmember Burgess called for the election of Vice-President of the Seattle Park District Board.

Motion was made by Boardmember Harrell and duly seconded, to nominate Boardmember Bagshaw as Vice-President of the Seattle Park District Board.

Hearing no further nominations, nominations were closed.

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The Motion carried and Boardmember Bagshaw was elected as Vice-President of the Seattle Park District Board by the following voice vote:

In favor: Bagshaw, Burgess, Clark, Godden, Harrell, Rasmussen, Sawant - 7

Against: None.

Boardmember Godden assumed the President position.

## V. ADOPTION OF THE SEATTLE PARK DISTRICT CHARTER AND BYLAWS

*Boardmember O'Brien entered the Chambers at 9:35 a.m.*

*Boardmember Licata entered the Chambers at 9:37 a.m.*

Motion was made by President Godden and duly seconded, to adopt the proposed Charter of the Seattle Park District.

The Motion carried and the Charter was adopted by the following voice vote:

In favor: Bagshaw, Burgess, Clark, Godden, Harrell, Licata, O'Brien, Rasmussen, Sawant – 9

Against: None.

The President signed the Charter.

Motion was made by President Godden and duly seconded, to adopt the proposed Bylaws of the Seattle Park District.

The Motion carried and the Bylaws were adopted by the following voice vote:

In favor: Bagshaw, Burgess, Clark, Godden, Harrell, Licata, O'Brien, Rasmussen, Sawant – 9

Against: None.

The President signed the Bylaws.

## VI. PUBLIC COMMENT

Roger Pence addressed the Board regarding the Charter and Bylaws.

# Journal of the Proceedings of the Seattle Park District Board

Tuesday, September 30, 2014

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## VII. REPORT OF THE SEATTLE PARK DISTRICT BOARD

**Agenda Item No. 1 – Resolution No. 1**, Of the Seattle Park District authorizing execution of an Interlocal Agreement between the City of Seattle and the Seattle Park District regarding mutual roles and responsibilities related to the collection and expenditure of revenues for park and recreation purposes.

Motion was made and duly seconded, to adopt **Resolution No. 1**.

The Motion carried and **Resolution No. 1** was adopted by the following voice vote:

In favor: Bagshaw, Burgess, Clark, Godden, Harrell, Licata, O'Brien, Rasmussen, Sawant – 9

Against: None.

The President signed the Resolution.

**Agenda Item No. 2 – Resolution No. 2**, Of the Seattle Park District setting Seattle Park District Board regular meeting dates for 2014 and 2015.

Motion was made and duly seconded, to adopt **Resolution No. 2**.

The Motion carried and **Resolution No.2** was adopted by the following voice vote:

In favor: Bagshaw, Burgess, Clark, Godden, Harrell, Licata, O'Brien, Rasmussen, Sawant – 9

Against: None.

The President signed the Resolution.

**Agenda Item No. 3**, Presentation on the Recruitment process for Community Oversight Committee.

Susan Golub, Seattle Department of Parks and Recreation; Emily Kim, Seattle City Councilmember Jean Godden's Office; Lily Rehrman, Seattle City Councilmember Sally Bagshaw's Office; presented an overview on the Community Oversight Committee.

*Boardmember Rasmussen exited the Chambers at 10:13 a.m.*

## VIII. OTHER BUSINESS

There was none.

# Journal of the Proceedings of the Seattle Park District Board

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## IX. ADJOURNMENT

There being no further business to come before the Seattle Park District Board, the meeting was adjourned at 10:21 a.m.

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Emilia M. Sanchez, Deputy City Clerk for the City of Seattle

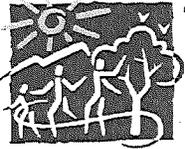
Signed by me in Open Session, upon approval of the Seattle Park District Board, on November 24, 2014.

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Jean Godden, President of the Seattle Park District Board

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Monica Martinez Simmons, Seattle City Clerk



*SEATTLE PARKS  
AND RECREATION*

# Park District Implementation Second Quarter Update



**PARK DISTRICT BOARD  
MEETING**

**MONDAY, JUNE 29, 2015**



# Background



- August 2014 voters approved the Seattle Park District
- New taxing authority: a separate entity from the City and from Seattle Parks and Recreation
- The City Council is the governing body of the District
- With approval of the Park District, an interlocal agreement was approved with a 6-year spending plan





## Community Oversight Committee: Selection

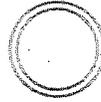


- The interlocal included creation of a 15- member community oversight committee, made up of:
  - 4 members from the Board of Park Commissioners
  - 4 representatives from other City Commissions
  - 7 community members representing each of the 7 council districts
- Working together, the Mayor and Councilmembers Godden, and Bagshaw led an inclusive process to select the 7 district people
- First Committee meeting June 9; 2<sup>nd</sup> July 14





## Oversight Committee: Meeting Schedule



Tentative schedule of meeting topics for the Oversight Committee:

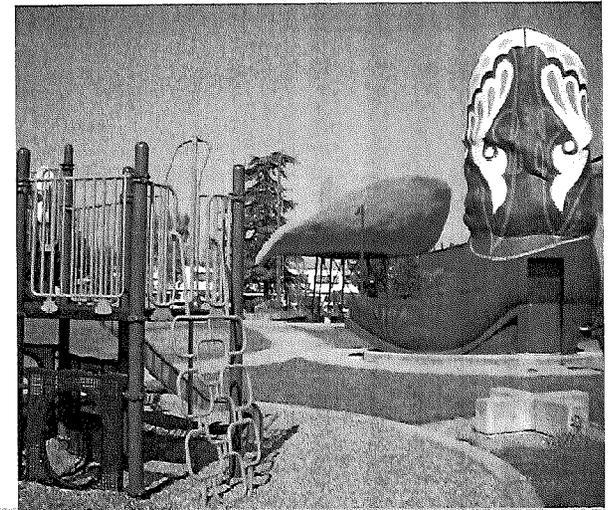
- **June 9**: Introductions; ethics and open public meeting act; plus intro to Seattle Parks and Recreation
- **July 14**: Park District 101: legal framework; financing & the 6-year plan; interlocal agreement
- **Meeting 3**: Begin development of Major Projects Challenge Fund allocation criteria
- **Meeting 4**: Continuation of Challenge Fund criteria development; mid-year financial report and District budget
- **Meeting 5**: Scholarship fund criteria development
- **Meeting 6**: Asset management



## 2015 Projects



- The Park District won't start collecting taxes until 2016.
- 2015 is a ramp-up year with the City providing a \$10 million loan to begin Park District projects.
- The Park District will be fully funded in 2016 when it will collect approximately \$48 million.





# 2015 Projects: 1<sup>st</sup> Quarter



2015 - Q1	All	District Oversight Committee members recruited, selected, confirmed	Superintendent	√
2015 - Q1	1.1	Major Maintenance Backlog and Asset Management: RFP for AMWO system closes, responses screened	Finance	√
2015 - Q1	1.3	Saving Our City Forests: Green Seattle Partnership - volunteer work party planning and implementation begins (goal 200 by year end)	Parks	√
2015 - Q1	1.4	Negotiations begin for Aquarium agreement	Finance	√
2015 - Q1	1.5	Negotiations begin for Zoo Major Maintenance agreement	Finance	√
2015 - Q1	2.6	P-Patch rejuvenation planning kicks off with Department of Neighborhoods staff	Planning	√
2015 - Q1	3.1	Restore Community Center Operations: New staffing model at Community Centers implemented	Recreation	√
2015 - Q1	3.3	Better Programs for Young People: Staff training in Youth Program Quality Assessment begins	Recreation	√



# 2015 Projects: 1<sup>st</sup> Quarter



2015 - Q1	3.4	Meeting the Needs of People with Disabilities: Two new programs piloted for participants age 16-25	Recreation	√
2015 - Q1	3.5	More Programs for Older Adults: <u>Dementia Friendly Programs Launched</u> ; <a href="http://www.seattlechannel.org/CityStream/segments?videoid=x53729">http://www.seattlechannel.org/CityStream/segments?videoid=x53729</a>	Recreation	√
2015 - Q1	4.10	Performance Monitoring and Strategic Management: Internal "Results Team" kicks off to begin development of department performance measures	Superintendent	√
2015 - Q1	1.3, 2.1, 2.2	Vehicles ordered for initiatives starting in 2015 (Saving our City Forests, Increase Preventative Maintenance, Provide Clean, Safe and Welcoming Parks)	Finance	√
2015 - Q1	3.2 and 4.11	Recreation Opportunities for All: Outreach services contract negotiated with Neighborhood House and implementation begins	Recreation	√



# 2015 Projects: 2<sup>nd</sup> Quarter



2015 - Q2			Superintendent	
2015 - Q2	All	First District Oversight Committee (DOC) meeting held		√
2015 - Q2	1.1	Major Maintenance Backlog and Asset Management: AMWO vendor selected, contract negotiation begin	Finance	√
2015 - Q2	1.1	Update Asset Management Plan as part of 2016 budget process	Planning	√
2015 - Q2	1.1	Encroachment strategy development begins	Planning	√
2015 - Q2	1.1	Asset Management projects begin including planning and design for four play area renovation projects: Webster Playground, Lincoln Park north, Gilman Playground and Highland Park.	Planning	√
2015 - Q2	1.2	Community Center Rehabilitation and Development: Community Center Prioritization Study begins (7 buildings) - will inform investment of Community Center Rehabilitation and Development initiative and community center strategic plan	Planning	√
2015 - Q2	1.2	Community Center rehabilitation projects begin with Roof Repairs and Emergency Generator Renovation work.	Planning	√



# 2015 Projects: 2<sup>nd</sup> Quarter



2015 - Q2	2.2	Provide Clean, Safe and Welcoming Parks: Additional Tree Crew begins working (goal 650 trees assessed / maintained by year end)	Parks	√
2015 - Q2	2.2	Additional support of Seattle Conservation Corp begins	Planning	√
2015 - Q2	2.2	Evening coverage for downtown park cleaning begins	RPSO	√
2015 - Q2	3.4	Meeting the Needs of People with Disabilities: Registration for Special Populations summer camp begins	Recreation	√
2015 - Q2	3.5	More Programs for Older Adults: Life Long Recreation strategic plan development begins (will be informed by Recreation Demand Study)	Recreation	√
2015 - Q2	4.10	Performance Monitoring and Strategic Management: Council has selected a consultant and work has begun on the DPR performance assessment and in-depth park maintenance performance evaluation. A final report is expected in early 2016	NA	√
2015 - Q2	4.11	Urban Parks Partnership: Develop MOA to pilot new approach to increase activation of Westlake and Occidental Parks	RPSO	√
2015 - Q2	1.3, 2.4, 3.7	Vehicles ordered for services starting in 2016	Finance	√



## 2015 Projects: 3<sup>rd</sup> & 4<sup>th</sup> Quarter



A selection of additional 2015 projects:

- Community Center Strategic Plan
- Off-leash Area Plan
- Launch new third shift maintenance team
- Additional park cleaning service provided during the holiday visitor / shopping season
- Performance measurement system developed and reviewed with Oversight Committee

