

Seattle Park District Board

Agenda

Monday, November 24, 2014

2:30 p.m. (or after Seattle City Council Full Council meeting)

BOARD MEMBERS:

Jean Godden, President

Sally Bagshaw, Vice President

Tim Burgess, Member

Sally J. Clark, Member

Bruce Harrell, Member

Nick Licata, Member

Mike O'Brien, Member

Tom Rasmussen, Member

Kshama Sawant, Member

Glen Lee, Treasurer

Phone: 206-386-4600

Location: Seattle City Hall, Council Chamber

Email: seattleparkdistrict@seattle.gov

600 4th Avenue

Website: www.seattle.gov/seattleparkdistrict

Seattle, WA 98104

Meeting Listen Line: 206-684-8566

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comment
- VI. Report of the Seattle Park District Board

- | <u>Item</u> | <u>Title</u> |
|------------------------|---|
| 1. <u>Resolution 3</u> | Of the Seattle Park District, King County, Washington, authorizing the Park District to borrow funds from The City of Seattle, in an amount not to exceed \$10,008,000, to fund Park District expenditures included in its 2015 adopted budget, to be repaid from property tax revenues over eight years, commencing in 2016; authorizing execution of a Loan Agreement documenting such borrowing; and providing for other properly related matters. |

DISCUSSION AND POSSIBLE VOTE



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Presenters: Meg Moorehead, Seattle City Council Central Staff and Forrest Longman, Seattle City Budget Office

2. **Resolution 4** **Of the Seattle Park District, King County, Washington, adopting the 2015 Seattle Park District Budget**

DISCUSSION AND POSSIBLE VOTE

Presenters: Meg Moorehead, Seattle City Council Central Staff and Forrest Longman, Seattle City Budget Office

3. **Resolution 5** **Of the Seattle Park District, King County, Washington, appointing Glen Lee, City of Seattle Director of Finance, as District Treasurer.**

DISCUSSION AND POSSIBLE VOTE

Presenters: Meg Moorehead, Seattle City Council Central Staff and Forrest Longman, Seattle City Budget Office

VII. Other Business

VIII. Adjournment

Journal of the Proceedings of the Seattle Park District Board

Tuesday, September 30, 2014

I. CALL TO ORDER

The Seattle Park District Board met in the City of Seattle's Council Chamber in City Hall, Seattle, Washington, on Tuesday, September 30, 2014. The meeting was called to order at 9:31 a.m.

II. ROLL CALL

On roll call the following Board members were:

Present: Bagshaw, Burgess, Clark, Godden, Harrell, Rasmussen, Sawant - 7

Absent: Licata (late arrival), O'Brien (late arrival) - 2.

III. APPROVAL OF AGENDA

Motion was made, duly seconded and carried, to adopt the proposed Agenda.

IV. ELECTION OF PRESIDENT AND VICE-PRESIDENT OF SEATTLE PARK DISTRICT BOARD

Boardmember Burgess called for the election of President of the Seattle Park District Board.

Motion was made by Boardmember Bagshaw and duly seconded, to nominate Boardmember Godden as President of the Seattle Park District Board.

Hearing no further nominations, nominations were closed.

The Motion carried and Boardmember Godden was elected as President of the Seattle Park District Board by the following voice vote:

In favor: Bagshaw, Burgess, Clark, Godden, Harrell, Rasmussen, Sawant - 7

Against: None.

Boardmember Burgess called for the election of Vice-President of the Seattle Park District Board.

Motion was made by Boardmember Harrell and duly seconded, to nominate Boardmember Bagshaw as Vice-President of the Seattle Park District Board.

Hearing no further nominations, nominations were closed.

Journal of the Proceedings of the Seattle Park District Board

Tuesday, September 30, 2014

The Motion carried and Boardmember Bagshaw was elected as Vice-President of the Seattle Park District Board by the following voice vote:

In favor: Bagshaw, Burgess, Clark, Godden, Harrell, Rasmussen, Sawant - 7

Against: None.

Boardmember Godden assumed the President position.

V. ADOPTION OF THE SEATTLE PARK DISTRICT CHARTER AND BYLAWS

Boardmember O'Brien entered the Chambers at 9:35 a.m.

Boardmember Licata entered the Chambers at 9:37 a.m.

Motion was made by President Godden and duly seconded, to adopt the proposed Charter of the Seattle Park District.

The Motion carried and the Charter was adopted by the following voice vote:

In favor: Bagshaw, Burgess, Clark, Godden, Harrell, Licata, O'Brien, Rasmussen, Sawant – 9

Against: None.

The President signed the Charter.

Motion was made by President Godden and duly seconded, to adopt the proposed Bylaws of the Seattle Park District.

The Motion carried and the Bylaws were adopted by the following voice vote:

In favor: Bagshaw, Burgess, Clark, Godden, Harrell, Licata, O'Brien, Rasmussen, Sawant – 9

Against: None.

The President signed the Bylaws.

VI. PUBLIC COMMENT

Roger Pence addressed the Board regarding the Charter and Bylaws.

Journal of the Proceedings of the Seattle Park District Board

Tuesday, September 30, 2014

VII. REPORT OF THE SEATTLE PARK DISTRICT BOARD

Agenda Item No. 1 – Resolution No. 1, Of the Seattle Park District authorizing execution of an Interlocal Agreement between the City of Seattle and the Seattle Park District regarding mutual roles and responsibilities related to the collection and expenditure of revenues for park and recreation purposes.

Motion was made and duly seconded, to adopt **Resolution No. 1**.

The Motion carried and **Resolution No. 1** was adopted by the following voice vote:
In favor: Bagshaw, Burgess, Clark, Godden, Harrell, Licata, O'Brien, Rasmussen, Sawant – 9
Against: None.
The President signed the Resolution.

Agenda Item No. 2 – Resolution No. 2, Of the Seattle Park District setting Seattle Park District Board regular meeting dates for 2014 and 2015.

Motion was made and duly seconded, to adopt **Resolution No. 2**.

The Motion carried and **Resolution No.2** was adopted by the following voice vote:
In favor: Bagshaw, Burgess, Clark, Godden, Harrell, Licata, O'Brien, Rasmussen, Sawant – 9
Against: None.
The President signed the Resolution.

Agenda Item No. 3, Presentation on the Recruitment process for Community Oversight Committee.

Susan Golub, Seattle Department of Parks and Recreation; Emily Kim, Seattle City Councilmember Jean Godden's Office; Lily Rehrman, Seattle City Councilmember Sally Bagshaw's Office; presented an overview on the Community Oversight Committee.

Boardmember Rasmussen exited the Chambers at 10:13 a.m.

VIII. OTHER BUSINESS

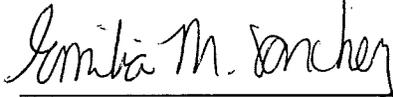
There was none.

Journal of the Proceedings of the Seattle Park District Board

Tuesday, September 30, 2014

IX. ADJOURNMENT

There being no further business to come before the Seattle Park District Board, the meeting was adjourned at 10:21 a.m.



Emilia M. Sanchez, Deputy City Clerk for the City of Seattle

Signed by me in Open Session, upon approval of the Seattle Park District Board, on November 24, 2014.

Jean Godden, President of the Seattle Park District Board

Monica Martinez Simmons, Seattle City Clerk

#1

**SEATTLE PARK DISTRICT
KING COUNTY, WASHINGTON**

RESOLUTION 3

A RESOLUTION of the Seattle Park District, King County, Washington, authorizing the Park District to borrow funds from The City of Seattle, in an amount not to exceed \$10,008,000, to fund Park District expenditures included in its 2015 adopted budget, to be repaid from property tax revenues over eight years, commencing in 2016; authorizing execution of a Loan Agreement documenting such borrowing; and providing for other properly related matters.

WHEREAS, in accordance with RCW 35.61.040, formation of the Seattle Park District became effective and its boundaries established as of August 19, 2014, upon certification of results of the August 5, 2014 election; and

WHEREAS, RCW 84.09.030 provides that no property tax may be collected for any taxing district whose boundaries are not fixed as of August 1 of the calendar year preceding collection (i.e., August 1, 2014 for calendar year 2015 collections); and

WHEREAS, because the District's boundaries were not established prior to August 1, 2014, the first property tax collections for the District will commence in 2016, resulting in an emergency (within the meaning of RCW 35.61.290) due to the lack of revenues to support the expenditures included in the District's 2015 adopted budget; and

WHEREAS, pursuant to RCW 35.61.290, the City and the District are authorized to enter into agreements pursuant to which the City may "loan to [the District] such of its available funds (or such funds which it may lawfully procure and make available) as it shall find necessary...embodying such terms and conditions as may be mutually agreed upon" to provide for the setup and continuous functioning of the Park District and to ensure that the purposes for which the Park District was created are reasonably accomplished; and

WHEREAS, on November 24, 2014 the Seattle City Council approved the ordinance introduced as Council Bill 118257 of the City, which authorizes the Mayor or his designee to execute a Loan Agreement documenting a loan by the City of Seattle to the District of not to exceed \$10,008,000 to be used to fund expenditures included in the District's 2015 adopted budget, and which is to be repaid over eight years from annual property taxes to be received by the District beginning in 2016; and

WHEREAS, after due consideration, the Board of Commissioners of the Park District (the "Board") has determined that it is in the best interest of the District to borrow money from the City for the purpose of providing the funds with which to pay expenditures

1 included in the 2015 budget, including the setup and first year of operations of the
2 District; NOW, THEREFORE,

3 **BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SEATTLE PARK**
4 **DISTRICT, KING COUNTY, WASHINGTON, AS FOLLOWS:**

5 Section 1. Authorization of Loan. The Board of Commissioners (the "Board") of Seattle
6 Park District, King County, Washington (the "District"), finds that because State law provides
7 that the collection of property taxes by the District may not commence until 2016, it is necessary
8 in order to pay budgeted expenses as they are incurred and to ensure adequate availability of
9 funds taking into account the tax collection commencement date, it is in the best interest of the
10 District to borrow money from The City of Seattle (the "City"). To the extent that the Loan
11 Agreement authorized by this resolution creates indebtedness subject to the limitations set forth
12 in RCW 35.61.100 and 39.36.020, the maximum amount of indebtedness authorized by this
13 resolution is \$10,008,000. The District has no other outstanding indebtedness and, therefore, the
14 Board finds that this amount is within the amount permitted to be issued by the District for
15 general metropolitan park district purposes without a vote (i.e., ¼ of one percent of the value of
16 the taxable property within the District).

17 Section 2. Terms of Loan. Prior to commencement of the collection of regular property
18 taxes by the District in 2016, the District may borrow money from the City by making Loan
19 Draws from time to time under the terms of this resolution and a Loan Agreement in
20 substantially the form attached as Attachment 1 to this resolution. The Loan shall be in a
21 maximum principal amount not to exceed \$10,008,000, and shall bear interest and be repaid as
22 set forth in the Loan Agreement. The Loan, including interest thereon, shall be repaid in
23 approximately equal annual installments of 1/8th of the principal borrowed, plus interest accrued
24 thereon, as set forth in the Loan Agreement, on annual Loan Payment Dates commencing in
25 2016. The Loan shall be amortized over a period of eight years, as set forth in the Loan
26
27
28

1 Agreement, and may be prepaid at any time without penalty. The Loan is not revolving; principal
2 repaid may not be reborrowed.

3 Section 3. Loan Draws; Designation of Official to Make Draws. The District may make
4 incremental draws (the "Loan Draws") in any amount and on any business day after January 1,
5 2015 and prior to June 30, 2016 for the purpose of providing the funds with which to pay the cost
6 of paying all or a part of District expenses included in the District's 2015 adopted budget. The
7 Board has determined it to be in the best interest of the District that the Director of the Finance
8 Division of the Department of Finance and Administrative Services of the City, as *ex officio*
9 treasurer of the District (the "District Treasurer"), is designated as the Park District Designated
10 Representative and is authorized to request Loan Draws on behalf of the District, and to make
11 such determinations as may be necessary with regard to the amount, timing and other details
12 required to be specified in connection with each Loan Draw. Loan Draws shall be recorded in
13 such manner as the District and the City may agree upon.

14 Section 4. Loan Repayment Fund. The District Treasurer shall create a fund, subfund, or
15 account (the "Loan Repayment Fund") within the District's General Fund in order to track
16 amounts set aside for the payment of principal of and interest on the Loan. The District
17 irrevocably pledges to set aside and deposit in the Loan Repayment Fund amounts sufficient to
18 make the Loan Payments as set forth in the Loan Agreement.

19 Section 5. Pledge of Taxes. For as long as the Loan remains outstanding, the District
20 irrevocably pledges to include in its budget and levy taxes annually within the constitutional and
21 statutory tax limitations provided by law without a vote of the electors of the District on all of the
22 taxable property within the District in an amount sufficient, together with other money legally
23 available and to be used therefor, to pay when due the principal of and interest on the Loan, and
24 the full faith, credit and resources of the District are pledged irrevocably for the annual levy and
25 collection of those taxes and the prompt payment of that principal and interest.

FORM OF AGREEMENT [10/22/14]

LOAN AGREEMENT

by and between

THE CITY OF SEATTLE

and the

**SEATTLE PARK DISTRICT
KING COUNTY, WASHINGTON**

Dated as of _____, 20__

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LOAN AGREEMENT

This LOAN AGREEMENT (this "Agreement") is dated as of _____, 20__, by and between THE CITY OF SEATTLE (the "City"), a first-class city organized under the laws of the State of Washington, the SEATTLE PARK DISTRICT, King County, Washington (the "Park District"), a metropolitan park district duly organized and existing under and by virtue of chapter 35.61 RCW (together, the "Parties").

The City and the Park District enter into this Agreement to provide funding during calendar year 2015 for the continuous operation, maintenance and/or improvement of parks, playgrounds, facilities and other properties and programs supported by the Park District within the City, pursuant to RCW 35.61.290, the City Loan Ordinance and the Park District Loan Resolution.

The Parties agree as follows:

Section 1. Recitals. The following facts and circumstances form the background of this Agreement:

1.1 The Park District is a duly organized and legally existing metropolitan park district and a municipal corporation of the State of Washington, whose formation was approved by Seattle voters at an election held on August 5, 2014. In accordance with RCW 35.61.040, formation of the Park District became effective upon certification of the election results on August 19, 2014.

1.2 The Park District and the City are authorized by applicable provisions of state law, including without limitation chapters 35.61 and 67.20 RCW, to cooperatively provide parks and recreational programs throughout their coextensive boundaries, and have previously entered into the Master Interlocal Agreement, dated as of October 30, 2014 describing the manner in which the City and the Park District are each to contribute to providing ongoing and stable funding to maintain, operate and improve parks, community centers, pools and other recreation facilities and programs, and to implement elements of the Seattle Parks Legacy Plan and related planning documents going forward.

1.3 No property tax may be collected by the Park District until calendar year 2016, because RCW 84.09.030 provides that no property tax may be collected for any taxing district whose boundaries are not fixed as of August 1 of the calendar year preceding collection (i.e., August 1, 2014 for calendar year 2015 collections). Formation of the Park District became effective on August 19, 2014.

1.4 Pursuant to RCW 35.61.290, the City and the Park District are authorized to enter into an agreement "embodying such terms and conditions as may be mutually agreed upon" and pursuant to which the City may "loan to [the Park District] such of its available funds (or such funds which it may lawfully procure and make available) as it shall find necessary..." to ensure the continuous functioning of the Park District and to ensure that the purposes for which the Park District was created are reasonably accomplished.

Section 2. Definitions. Unless the context clearly requires otherwise, capitalized terms used in this Agreement have the following meanings:

“Agreement” means this loan agreement, including any amendments hereto, between the City and the Park District.

“Business Day” means any day which is not a Saturday or Sunday or a day on which commercial banks located in Seattle, Washington, are closed for business.

“City” means The City of Seattle.

“City Council” means the Seattle City Council, as duly constituted from time to time.

“City Finance Director” means the Director of the City’s Department of Finance, or his or her functional successor.

“City Loan Ordinance” means the ordinance of the City introduced as Council Bill 118257, adopted on November 24, 2014.

“Lending Fund” means a subfund within either the Park and Recreation Fund or the Parks Capital Fund, which is designated pursuant to the City Loan Ordinance for the disbursement of Loan Draws. Each draw request shall specify which subfund it is to be drawn against.

“Loan Amount” means the principal sum of all Loan Draws, in the aggregate not to exceed \$10,008,000, loaned to the Park District by the City pursuant to this Agreement. The maximum Loan Amount that may be drawn against the subfund within the Park and Recreation Fund is not to exceed \$7,511,390; the maximum Loan Amount that may be drawn against the subfund within the Parks Capital Fund is not to exceed \$2,496,610.

“Loan Draw” means an incremental principal draw against the Loan Amount, made in accordance with Section 3 of this Agreement.

“Loan Maturity Date” means December 1, 2023.

“Loan Payment” means a periodic payment by the District of the principal of and/or interest on the Loan Amount to the City, in accordance with Section 3.3 of this Agreement.

“Loan Payment Date” means each December 1, beginning on December 1, 2016. If such date is not a Business Day, the Loan Payment Date shall fall on the next immediately succeeding Business Day.

“Master Interlocal Agreement” means the Interlocal Agreement Between The City of Seattle and the Seattle Park District, dated as of October 30, 2014.

“Park District” means the Seattle Park District, a metropolitan park district and a municipal corporation duly organized and existing under chapter 35.61 RCW and other State law.

“Park District Board” means the Board of park commissioners of the Seattle Park District, acting as the legislative authority and governing body of the Park District, as duly constituted from time to time.

“Park District Loan Resolution” means Resolution 3 of the Park District Board of Commissioners, passed on November 24, 2014.

“Park District Designated Representative” means the Park District Treasurer, or such other person who is authorized by the resolution of the Park District Board to make Loan Draws on behalf of the District.

“Park District Treasurer” means the person designated to serve as treasurer of the Park District in accordance with RCW 35.61.180.

“State” means the State of Washington.

Section 3. Loans to the Park District; Repayment Terms.

3.1 Loans to the Park District; Purpose. The Parties acknowledge that under State law, the Park District’s *ad valorem* property tax levy authority will commence with taxes levied for collection in 2016. In order to ensure that the Park District has adequate funds to meet its obligations under the Master Interlocal Agreement to provide ongoing stable funding as set forth in its adopted 2015 budget in order to maintain, operate and improve parks, community centers, pools and other recreation facilities and programs, and to implement elements of the Seattle Parks Legacy Plan and related planning documents, the City agrees to lend to the Park District not to exceed an aggregate of \$10,008,000, to be drawn in incremental Loan Draws made by the Park District for expenses included in the Park District’s 2015 budget.

3.2 Time and Amounts of Loan Draws.

(a) Agreement to Lend Money. The City agrees to lend and the Park District agrees to borrow money solely for the purpose described in Section 3.1. The aggregate principal amount of the Loan to be made by the City pursuant to this Agreement shall not exceed \$10,008,000, which shall be drawn in incremental Loan Draws made from time to time as required to pay expenses set forth in the Park District’s 2015 adopted budget. This Loan is non-revolving; amounts drawn and repaid may not be reborrowed.

(b) Loan Draws. Promptly upon written request submitted by the Park District Designated Representative, acting on behalf of the Park District, supported by invoices for payment from the City’s Parks Department acting on behalf of the City, the City shall cause the amount of each Loan Draw to be recorded as a transfer from the Lending Fund to the Park District’s accounts. Loan Draws may be made at any time after January 1, 2015 and before June 30, 2016 for the purpose of paying 2015 budgeted expenses. Each Loan Draw shall specify the amount requested to be drawn against each Lending Fund; however, the City may in its sole discretion determine to draw against a different Lending Fund.

(c) Funds Availability. The City agrees to set aside in its budget such amounts as may be necessary to make the Loan Draws described in this Section 3.2. The obligation of the City to make disbursements is subject to and contingent upon the availability of interfund loans from the City’s consolidated cash pool (or such other source of funds as may be approved by the City) to the Lending Funds, respectively, which interfund loan amounts are to be used to fund the Loan Draws.

3.3 Repayment of Loan.

(a) Terms. The principal amount loaned hereunder, together with interest thereon calculated as set forth in subsection (b) of this section, shall be repaid by the Park District from available property tax revenues received during each calendar year, beginning in 2016, in accordance with the schedule described in subsection (c) of this section. All or a portion of the Loan Amount may be prepaid at any time without penalty. All payments will be applied *first*, to costs owed to the City, *second*, to interest owed to the City, and *third*, to the principal loaned under this Agreement.

(b) Interest Rate. Loan Draws made under the terms of this Agreement will bear interest from the date of each draw until the date such draw is repaid. The rate of interest shall be a variable rate equal to the rate of return on the investments held by the City's Consolidated (Residual) Cash Pool (or its equivalent successor), as determined by the Department of Finance and Administrative Services on a daily basis. Interest will be calculated on aggregate principal amount of all Loan Draws outstanding at the time of calculation. The City may in its discretion charge a lower rate of interest. Absent manifest error, all calculations of the City shall be binding upon the Park District.

(c) Repayment Schedule and Maturity. Beginning on December 1, 2016, the Park District shall make annual Loan Payments to the City, on each Loan Payment Date, in approximately equal principal installments of 1/8th of the maximum Loan Amount authorized (\$1,251,000), plus the interest accrued but unpaid to each Loan Payment Date. Unless paid earlier, all Loan Draws made hereunder shall mature on the Loan Maturity Date.

3.4 Pledge of Park District Taxes. For so long as any principal amount drawn on the Loan, or any interest thereon, remains outstanding, the Park District irrevocably pledges to include in its budget and levy taxes annually within the constitutional and statutory tax limitations provided by law without a vote of the electors on all of the taxable property within its boundaries in an amount sufficient, together with other money legally available and to be used therefor, to pay when due the principal of and interest on the Loan, and the full faith, credit, and resources of the Park District are pledged irrevocably for the annual levy and collection of those taxes and the prompt payment of that principal and interest. The Park District's obligations under this Agreement shall continue in effect and shall survive the satisfaction of any other Park District obligations to the City until such time as principal and interest due to the City pursuant to the Loan made hereunder have been repaid, together with any costs owed to the City pursuant to this Agreement.

3.5 Covenants of the Park District.

(a) Reporting. The Park District agrees that it shall cause proper books and records to be maintained and shall provide the City reasonable access to inspect such books and records upon request.

(b) No Additional Debt. So long as the Park District's obligation to repay the Loan remains outstanding under this Agreement, the Park District shall not incur any additional indebtedness without the prior written consent of the City.

Section 4. Remedies Upon Default.

4.1 Remedies of City on Default. Upon the occurrence of a default by the Park District in its obligation hereunder, the City may proceed to protect and enforce its rights in equity or at law, either in mandamus or for the specific performance of any covenant or agreement contained herein, or for the enforcement of any other appropriate legal or equitable remedy, as the City may deem most effectual to protect and enforce any of its rights or interests hereunder.

4.2 No Remedy Exclusive. No remedy conferred upon or reserved to either party by this Agreement is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity or by statute, and either party hereto shall be free to pursue, at the same time, each and every remedy, at law or in equity, which it may have under this Agreement, or otherwise.

4.3 Waiver of Breach; No Implied Waiver. No waiver of any breach of any covenant or agreement contained herein shall operate as a waiver of any subsequent breach of the same covenant or agreement or as a waiver of any breach of any other covenant or agreement, and in case of a breach by either party of any covenant, agreement or undertaking, the nondefaulting party may nevertheless accept from the other any payment or payments or performance hereunder without in any way waiving its right to exercise any of its rights and remedies provided for herein or otherwise with respect to any such default or defaults that were in existence at the time such payment or payments or performance were accepted by it. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. For the exercise of any remedy, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

4.4 Governing Law; Venue. This Agreement is governed by and shall be construed in accordance with the substantive laws of the State of Washington and shall be liberally construed so as to carry out the purposes hereof. Except as otherwise required by applicable law, any action under this Agreement shall be brought in the Superior Court of the State of Washington in and for King County.

Section 5. Miscellaneous.

5.1 Notices. All notices, consents or other communications required hereunder shall be in writing and shall be sufficiently given if addressed and delivered (which may include email, if printed in hard copy), as follows:

To the City:

City of Seattle

Attention: _____

Email: _____

Telephone: _____

To the Park District:

Seattle Park District

Attention: _____

Email: _____

Telephone: _____

The City or the Park District may designate any further or different addresses to which subsequent notices, certificates, requests or other communications shall be sent by giving notice of such change to the other party. Notices shall be deemed given upon deposit of such notices in the United States mail, return receipt requested; or if given electronically, only after written acknowledgement (which may include automatic electronic notification) of receipt.

5.2 Binding Effect; No Rights Created in Third Parties. This Agreement shall inure to the benefit of the City, the Park District and shall be binding upon the City and the Park District and their successors. This Agreement may not be assigned. The terms of this Agreement are not intended to establish or to create any rights in any persons or entities other than the City, the Park District, the respective successors and assigns of each.

5.3 Severability. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

5.4 Amendments. This Agreement may be amended, changed, modified or altered only by an instrument in writing duly executed by the City and the Park District (or the successors in title of each).

5.5 Time of Essence. Time and all terms and conditions shall be of the essence of this Agreement.

5.6 Effective Date of and Termination of Agreement. This Agreement shall take effect as of the date first written above. The Parties agree that this Agreement will terminate upon the repayment in full of the Loan made hereunder.

ORAL AGREEMENTS OR ORAL COMMITMENTS TO LEND MONEY, EXTEND CREDIT, OR FORBEAR FROM ENFORCING REPAYMENT OF A DEBT ARE NOT ENFORCEABLE UNDER WASHINGTON LAW.

IN WITNESS WHEREOF, the City and the Park District have caused this Agreement to be executed in their respective names by their duly authorized officers, and have caused this Agreement to be dated as of the date set forth on the first page hereof.

THE CITY OF SEATTLE

SEATTLE PARK DISTRICT

Mayor

President, Park District Board

Attest:

Attest:

City Clerk

City Clerk

STATE OF WASHINGTON
COUNTY OF _____

SS.

I certify that I know or have satisfactory evidence that _____ and _____ are the persons who appeared before me, and said persons acknowledged that said persons signed this instrument, on oath stated that said persons were authorized to execute the instrument and acknowledged it as the Mayor and Clerk, respectively, of THE CITY OF SEATTLE, a municipal corporation of the State of Washington, to be the free and voluntary act of such municipal corporation for the uses and purposes mentioned in the instrument.

Dated this _____ day of _____, 2014.

(Signature of Notary)

(Legibly Print or Stamp Name of Notary)

Notary public in and for the State of Washington, residing at _____

My appointment expires _____

STATE OF WASHINGTON
COUNTY OF KING

SS.

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that said person signed this instrument, on oath stated that said person was authorized to execute the instrument and acknowledged it as the President of the Board of Commissioners of the SEATTLE PARK DISTRICT, a municipal corporation of the State of Washington, to be the free and voluntary act of such municipal corporation for the uses and purposes mentioned in the instrument.

Dated this _____ day of _____, 2014.

(Signature of Notary)

(Legibly Print or Stamp Name of Notary)

Notary public in and for the State of Washington, residing at _____

My appointment expires _____

#2

**SEATTLE PARK DISTRICT
KING COUNTY, WASHINGTON**

RESOLUTION 4

A RESOLUTION of the Seattle Park District, King County, Washington, adopting the 2015 Seattle Park District Budget.

WHEREAS, the Seattle Park District is a metropolitan park district authorized under Chapter 35.61 RCW with statutory powers including the power to levy and impose various taxes and fees to generate revenues to maintain, operate and improve parks, community centers, pools, and other recreation facilities and programs; and

WHEREAS, on August 19, 2014, King County certified voter approval of the Seattle Park District, a district with the same boundaries as the City of Seattle; and

WHEREAS, on October 30, 2014 an interlocal agreement was executed that established the responsibilities of the City of Seattle and the Seattle Park District in performing and funding Park District services; and ; and

WHEREAS, the interlocal agreement between the City and District describes the process by which the City and District will develop and approve annual budgets and the District Board wishes to approve the 2015 budget in a manner consistent with its charter, bylaws and the interlocal agreement; NOW, THEREFORE,

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SEATTLE PARK DISTRICT, KING COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. (a) In accordance with Article VI, Section 6.1 of the Seattle Park District adopted Bylaws, the Board of Commissioners shall adopt an annual budget each year by resolution.

(b) The expenditure allowances for the Budget Control Levels (BCLs) in Attachment A to this resolution are adopted and constitute the appropriations for the Park District annual budget for 2015.

(c) The expenditure allowance for each BCL in Attachment A may be used only for the purpose listed in Attachment A for that BCL unless otherwise authorized by the Board of Commissioners of the Park District through resolution.

1 Section 2. The Park District 2015 Budget is consistent with the appropriation authority
2 for Park District funded programs in City departments as approved and passed by the Seattle
3 City Council for the 2015 Adopted Budget. The management and expenditure of Park District
4 funds shall be consistent with parameters outlined in the interlocal agreement between the Park
5 District and the City of Seattle as adopted by the Park District Board of Commissioners in
6 Resolution 1 and City of Seattle Ordinance 124468.

7 Section 3. Attachment B to this resolution provides program level information regarding
8 the anticipated City expenditures related to Park District revenues in 2014. This supporting
9 information is adopted for illustrative purposes only as the expenditure allowances approved by
10 the Seattle Park District Board of Commissioners are governed at the budget control levels
11 identified in Attachment A and as authorized in Section 1 of this resolution.

12 Section 4. Unexpended appropriations. To be consistent with existing City of Seattle
13 budget practices, appropriations provided in the Park District budget for operating and
14 maintenance expenses that remain unexpended or unencumbered at the close of the fiscal year
15 shall automatically lapse unless otherwise authorized by the Park District Board of
16 Commissioners via resolution. Any appropriations provided in the Park District budget for
17 capital outlays remaining unexpended or unencumbered at the close of the fiscal year shall
18 remain in full force and effect and held available for the following fiscal year unless otherwise
19 abandoned by the Park District Board of Commissioners via resolution.

20 Section 5. Effective Date. This resolution shall take effect and be in force immediately
21 upon passage.

ATTACHMENT A – 2015 SEATTLE PARK DISTRICT BUDGET

Budget Control Level (BCL)	2015 Budget	Budget Control Level Purpose
FIX IT FIRST (BCL)	\$3,946,800	The purpose of the Fix it First Budget Control Line is to fund major maintenance, urban forest restoration and park/facility rehabilitation and improvement programs within the Seattle Department of Parks and Recreation, the Seattle Aquarium and Woodland Park Zoo.
MAINTAINING PARKS AND FACILITIES (BCL)	\$2,917,970	The purpose of the Maintaining Parks and Facilities Budget Control Level is to maintain and improve parks and facilities within the Seattle Department of Parks and Recreation
PROGRAMS FOR PEOPLE (BCL)	\$2,236,900	The purpose of the Programs for People Budget Control Level is to support recreation programs and access to recreation programs in the Seattle Department of Parks and Recreation.
BUILDING FOR THE FUTURE (BCL)	\$906,330	The purpose of the Building for the Future Budget Control Level is to develop new parks, acquire new park land, build new assets and support strategic operations by the City of Seattle related to these purposes.
DEBT SERVICE (BCL)	\$0	The purpose of the Debt Service Budget Control Level is to provide funds to service loans and debt.
Grand Total 2015 Appropriations	\$ 10,008,000	

ATTACHMENT B: PROGRAM INFORMATION

Fix It First BCL

Program Name	Total 2015 Allocation	Description
Major Maintenance Backlog and Asset Management	\$2,335,800	Reduce the major maintenance backlog, develop and invest in an asset-management system and address encroachments on Parks property.
Saving Our City Forests	\$453,000	Increases investment in the Seattle Green Partnership a public/private partnership to restore and maintain Seattle's urban forests and natural areas.
Community Center Rehabilitation & Development	\$358,000	Rehabilitates or develops community centers to serve the recreational needs of the community.
Aquarium Support	\$300,000	Provides funding for major maintenance projects or operational needs at the Seattle Aquarium.
Zoo Major Maintenance	\$500,000	Provides funding for major maintenance projects at the Woodland Park Zoo.
Total Fix it First BCL	\$3,946,000	

Maintaining Parks and Facilities BCL

Program Name	Total 2015 Allocation	Description
Increase Preventive Maintenance	\$844,721	Increases preventative maintenance activities in a manner that reduces maintenance closures to keep Parks facilities open for public use.
Provide Clean, Safe, Welcoming Parks	\$1,839,430	Invests in cleanliness and upkeep of parks.
Make Parks Safer	\$30,000	Increases funding for park rangers and animal control services.
Improve Dog Off-leash Areas	\$103,819	Funds maintenance and infrastructure upgrades for dog off-leash areas. In 2015, this funds a strategic plan.
Rejuvenate Our P-Patches	\$100,000	Invests in P-Patch infrastructure upgrades and the renewal of existing P-Patches.
Total Maintaining Parks and Facilities BCL	\$2,917,970	

Programs For People BCL

Program Name	Total 2015 Allocation	Description
Restore Community Center Operations	\$1,351,689	Increases staffing at community centers city-wide and provide recreation scholarships.
Recreation Opportunities for All	\$130,100	Funds the development and implementation of culturally relevant recreation programs for underserved populations.
Better Programs for Young People—Seattle's Future	\$250,467	Improves and expands recreation programming for teens.
Meeting the Needs of People with Disabilities	\$166,000	Improves, expands and removes barriers to recreations programs for people with disabilities.
More Programs for Older Adults	\$262,000	Expands recreation programming for adults age 50 and above.
Get Moving Fund	\$76,644	Funds partnerships with community-based programs that fight obesity and encourage exercise and active lifestyles.
Total Programs for People BCL	\$2,236,900	

Building for the Future BCL

Program Name	Total 2015 Allocation	Description
Performance Monitoring and Strategic Management	\$781,330	Supports accountability and strategic operations in the Seattle Department of Parks and Recreation and fund other related administrative costs.
Urban Parks Partnership	\$125,000	Works to enhance downtown parks operations by strengthening activation and examining alternative operations models.
Total Building for the Future BCL	\$906,330	

#3

Forrest Longman
Park District Treasurer RES
November 13, 2014
Version #1

SEATTLE PARK DISTRICT
KING COUNTY, WASHINGTON

RESOLUTION 5

A RESOLUTION of the Seattle Park District, King County, Washington, appointing Glen Lee, City of Seattle Director of Finance, as District Treasurer.

WHEREAS, the Seattle Park District is a metropolitan park district authorized under Chapter 35.61 RCW with statutory powers including the power to levy and impose various taxes and fees to generate revenues to maintain, operate and improve parks, community centers, pools, and other recreation facilities and programs; and

WHEREAS, on August 19, 2014, King County certified voter approval of the Seattle Park District, a district with the same boundaries as the City of Seattle; and

WHEREAS, state law, RCW 35.61.180, provides that the county treasurer shall be the ex officio treasurer of a metropolitan park district, unless, with the approval of the county treasurer, the district designates someone else who has experience in financial or fiscal affairs to act as the district treasurer; and

WHEREAS, on October 30, 2014 an interlocal agreement was executed that established the responsibilities of the City of Seattle and the Seattle Park District in performing and funding Park District services; and

WHEREAS, section 2.4 of the interlocal agreement between the City and District states that the Seattle Park District will take the actions necessary to appoint the City Director of Finance as the *ex officio* Treasurer of the Seattle Park District; and

WHEREAS, section 1.1 of the Park District bylaws state that, subject to approval by the King County Treasurer, the Seattle Park District treasurer will be the Seattle City Treasurer; and

WHEREAS, Glen Lee is the City Treasurer and he has the experience in financial and fiscal affairs to act as the district treasurer; NOW, THEREFORE,

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SEATTLE PARK DISTRICT, KING COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. In accordance with section 2.4 of the Interlocal Agreement with the City of Seattle and pursuant to RCW 35.61.180, the Board of Commissioners finds that Glen Lee has the

1 experience in financial and fiscal affairs to act as the district treasurer and appoints him as
2 District treasurer, subject to approval by the King County Treasurer

3 Section 2. Glen Lee will remain Park District Treasurer for as long as he is City of Seattle
4 Director of Finance. A new resolution and concurrence by the King County Treasurer will be
5 needed when the City appoints a new Director of Finance.

6 Section 5. Effective Date. This resolution shall take effect and be in force immediately
7 upon passage.

8 Adopted by the Seattle Park District this ____ day of _____, 2014, and
9 signed by me in open session in authentication of its adoption this ____ day of _____, 2014.

10
11 _____
12 President, Seattle Park District

13
14 Filed by me this ____ day of _____, 2014.

15
16
17 _____
18 City Clerk

19 (Seal)
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IMPROVEMENTS NEEDED IN SEATTLE PARK DISTRICT BY-LAWS

Require that all meetings be held at City Hall. The by-laws currently do not provide any location for the meetings, allowing the SPD board to meet anywhere, including out of town. This is in contrast to City Charter and other requirements that meetings of the City Council occur in the City Council chambers of City Hall, except in carefully specified exceptional circumstances. The SPD by-law provision regarding where meetings of the District Board can occur should be identical to the requirements for location of City Council meetings.

Require full obedience to the City Council rules. In important ways, the SPD by-laws diverge from the City Council rules. For example, the City Council rules discourage the “walking on” of legislation on the same day it is to be passed. In contrast, the SPD bylaws state (p. 3) that “despite any apparent conflict with City Council rules, a Park District Resolution may be introduced and acted upon during the same meeting of the district Board.” This provision is an invitation to abuse, and as it is inconsistent with the City Council rules, it should be deleted.

Eliminate provision that the SPD can freely violate its own rules. The bylaws state (p. 3) that “Failure to follow procedural rules will not in itself constitute sufficient grounds for invalidating any District Board Action.” This provision eliminates any meaningful applicability of any of the SPD’s rules and procedures. If these rules and procedures are to mean anything, violating them must mean that the Board’s action is consequently invalid.

Don’t restrict public comment. The SPD by-laws (p. 4) state: “Opportunity for public comment at District Board meetings shall be required when the District Board considers adoption of its budget for service or imposition of any tax, charge, or fee. The District board from time to time may, in its sole discretion, permit public comment regarding additional topics.” This provision is far more discouraging to public comment than are the City Council’s own rules, which allow public comment at every meeting. The by-laws should clearly state that public comment will be accepted at any District Board meeting.

Require an annual performance audit of the Park Department before the Seattle Park District transfers any money to the Department. The SPD Charter makes clear that the Councilmembers on its Board are acting “in an ex officio and independent capacity.” As the governing board of a separate government, the members have a trusteeship responsibility to ensure that any funds disbursed will be spent responsibly. They cannot exercise their responsibility for ensuring proper spending by the Seattle Department of Parks and Recreation without regular, independent evidence through performance audits from the State Auditor and the City Auditor, regarding

Chris Leman
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cleman@u.oo.net



SEATTLE CITY COUNCIL
PUBLIC COMMENT SIGN-UP SHEET

Meeting: Seattle Park District Board
Date: Monday, November 24, 2014

NOTICE: Public Comment must pertain to items on the Seattle Park District Board Agenda and items within the purview of the Board. The Public Comment period is 20 minutes, and individual speakers are provided up to 2 minutes. The complete City Council Public Comment Rules are available for review upon request.

Speakers acknowledge the Council's Public Comment Rules and agree to observe them. Thank you for attending.

	PRINT NAME* <i>(Please print legibly.)</i>	ADDRESS (OPTIONAL)	PHONE OR EMAIL(OPTIONAL)	IDENTIFY ITEM YOU WISH TO ADDRESS
✓ 1.	Chris Leman	2370 Yale Ave. E. Sea.	(206) 322-5463	
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

* PURSUANT TO RCW 42.56, INFORMATION ON THIS SIGN-UP SHEET IS A PUBLIC RECORD