

Glen M. Lee

Resume

Summary

Senior Finance Director with a comprehensive background in municipal and state government. Strong leadership skills with broad public sector financial management experience, including economic and revenue forecasting, budget development, employee benefit management, tax administration, and reporting compliance. Proven experience providing elected and senior officials with rigorous, concise analyses to support informed policy and financial decision making.

Employment History

Finance Director, City of Seattle 2010 – present

Manages the City's Financial Division, with over 130 employees. The Division is responsible for administering City taxes; forecasting tax revenues and City employment costs; compiling enterprise financial reports and sets accounting policies; executing payments and processes revenues; managing the City's debt program and investment portfolio; and managing the City's liability insurance programs. In addition, oversees each of the City's retirement systems and the City's partnerships with Public Development Authorities including Pike Place Market.

- Co-sponsor of project to implement a new City-wide financial system
- Oversees the implementation of standard City-wide accounting practices
- Manages the implementation of a new multi-city tax filing system for taxpayers
- Develop and implement new financial and investment policies for City's Employee Retirement System in response to impacts of 2008 recession

Assistant Finance Director, City of Seattle 1999 – 2010

Managed the City's Economics and Fiscal Management team, consisting of eight professionals; oversaw the effort to implement standard practices for accounting and financial reporting, and development of a budget system City-wide; acted as key member of Department of Finance's Executive Management Team.

- Develop forecasts for the Seattle-area economy and the City's approximately \$1 billion in revenues from taxes, fees and fines.
- Estimate costs for City's services, including wage and benefit expenses for City employees.
- Implement guidelines and oversee the process of developing the City's budget.
- Assess fiscal policies proposed or implemented by the State of Washington, King County, and Seattle Public Schools.
- Design and implement information technology systems which assemble financial legislation and the City's budget, as well as report on City financial performance.

Revenue Forecaster, City of Seattle 1994 – 1999

Developed forecasts for revenues from City taxes, fees, and fines.

- Formulated and implemented state-of-the-art procedures for forecasting City revenues.
- Created monthly and quarterly reports about City revenues and expenditures.

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Fiscal and Policy Analyst, California State Legislative Analyst's Office 1991 – 1994
Provided the State Legislature with analyses of State of California tax policies and administration. Assessed state-wide ballot measures regarding State and local fiscal policies. Published descriptions of ballot measures in the state-wide Voters' Pamphlet.

Related Experience

Member, Municipal CFO Forum 2012 – present

A joint endeavor between the University of Chicago Harris School of Public Policy, the Office of the Mayor of the City of Chicago, and the Governing Institute, the semi-annual Municipal CFO Forum is designed to support policy dialogue and create a peer-learning network of CFOs from the nation's largest cities. The forum is funded by the Governing Institute and the University of Chicago.

Member, Streamline Sales Tax Mitigation Advisory Committee 2007 – present

Guide State of Washington's effort to design and implement financial mitigation measures for local government entities which are negatively impacted by reforms to Sales and Use Taxes.

National Trainer, Government Finance Officers Association 2005 – 2009

Developed course on forecasting techniques designed for local government financial officials. Trained more than 200 local officials from across North America.

Staff Analyst, Seattle Public School District

Advisory Committee For Investing In Educational Excellence 2005 - 2006

Supported the Committee's assessment of the financial status of the Seattle Public Schools. Identified substantial and structural financial deficits, which became a core finding in the Committee's final report.

Education

California State University, Sacramento, California

MA Economics (all but thesis), 1991

University of California, Berkeley, California

BS Agricultural Economics, 1984

Volunteer work

President, Seattle – Gdynia, Poland Sister City Association 2004 – 2008

Organized exchanges of students and cultural, business, and political leaders from northern Poland and the Puget Sound region. Managed the Seattle Polish Film Festival; facilitated the exchange of over 100 Seattle-area and Polish high school students; and led a delegation of Seattle-area business and elected officials to Poland in 2005.

Awarded prestigious Amicus Poloniae Award in November 2009 from Ambassador of the Republic of Poland, Robert Kupiecki, for contribution to American – Polish relations.