SEATTLE CITY COUNCIL

Legislative Summary

CB 118834

Record No.: CB 118834

Type: Ordinance (Ord)

Status: Passed

Version: 2

Ord. no: Ord 125192

In Control: City Clerk

File Created: 09/14/2016

Final Action: 11/28/2016

Title: AN ORDINANCE relating to public outreach and engagement; creating a

Community Involvement Commission to advise and make recommendations to the Mayor and City Council; amending Sections 3.35.010, 3.35.030, and 3.35.050 of the Seattle Municipal Code; and adding a new Chapter 3.62, consisting of Sections 3.62.010, 3.62.020, 3.62.030, 3.62.040, 3.62.050, and 3.62.060, to the Seattle

Municipal Code.

Drafter: adam.schaefer@seattle.gov

	<u>Date</u>
Notes:	Filed with City Clerk:
	Mayor's Signature:
Sponsors: Burgess	Vetoed by Mayor:
	Veto Overridden:
	Veto Sustained:
attachments:	•

Filing Requirements/Dept Action:

History of Legislative File		Legal Notice Published:	☐ Yes	□ No			
Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Mayor	09/26/2016	Mayor's leg transmitted to Council	City Clerk			
1	City Clerk Action Text: The Co	10/07/2016 Juncil Bill (CB) wa	sent for review	Council President's Office to the Council President's Office			
1	Council President's Office Action Text: The Co			Select Budget Committee to the Select Budget Committee			
1	Full Council	11/07/2016	referred	Select Budget Committee			

1 Select Budget Committee

11/16/2016 pass as amended

Pass

Action Text:

The Committee recommends that Full Council pass as amended the Council Bill (CB).

Notes:

In Favor: 9

Chair Burgess, Member Bagshaw, Member Harrell, Member Herbold, Member Juarez, Member Johnson, Member González, Member O'Brien,

Member Sawant

Opposed: 0

1 Full Council

11/21/2016 passed

Pass

Action Text:

The Council Bill (CB) was passed by the following vote, and the President signed the Bill:

In Favor: 9

Councilmember Bagshaw, Councilmember Burgess, Councilmember González, Council President Harrell, Councilmember Herbold, Councilmember Johnson, Councilmember Juarez, Councilmember Olympian, Councilmember Supresident of C

O'Brien, Councilmember Sawant

Opposed: 0

2 City Clerk

11/22/2016 submitted for

Mayor

Mayor's signature

2 Mayor

11/28/2016 Signed

11/28/2016 returned :

City Clerk

Action Text:

The Council Bill (CB) was returned, to the City Clerk

Notes:

City Clerk

Mayor

11/28/2016 attested by City

Clerk

Action Text:

The Ordinance (Ord) was attested by City Clerk.

Notes:

CITY OF SEATTLE

ORDI	NAN	ICE

COUNCIL BILL

AN ORDINANCE relating to public outreach and engagement; creating a Community Involvement Commission to advise and make recommendations to the Mayor and City Council; amending Sections 3.35.010, 3.35.030, and 3.35.050 of the Seattle Municipal Code; and adding a new Chapter 3.62, consisting of Sections 3.62.010, 3.62.020, 3.62.030, 3.62.040, 3.62.050, and 3.62.060, to the Seattle Municipal Code.

WHEREAS, the mission of the Department of Neighborhoods is to support and build inclusive partnerships across the City in order to provide Seattle communities with equitable access to government resources; and

WHEREAS, a focus on equity is essential to any community involvement process in order to build relationships and improve outcomes, especially for under-represented and under-served communities, including, but not limited to, renters, immigrants and refugees, communities of color, people experiencing homelessness, LGBTQ persons, low-income households, youth, and seniors; and

WHEREAS, Resolution 27709, adopted in 1987, Resolution 28115, adopted in 1989, and
Resolution 28948, adopted in 1994, established a process for dividing Seattle into 13
neighborhood District Council districts, each with a District Council comprised of local
residents, business owners and other community members that provide representatives to
the citywide City Neighborhood Council; and

WHEREAS, pursuant to Resolution 27709, Resolution 28115, and Resolution 28948, District

Councils and the City Neighborhood Council receive dedicated staff support from the

Department of Neighborhoods, review and provide input on City budget issues, and are

tasked with rating and ranking eligible applications for Neighborhood Matching Fund allocations; and

WHEREAS, as the composition of Seattle's population continues to change, the City needs to continually revisit, revise, and expand its public engagement efforts in order to ensure representatives from growing demographic groups have opportunities to participate in City decision-making processes that respond to their unique preferences and needs, and that barriers that discourage people from participating are eliminated; and

WHEREAS, the public involvement programs and practices advanced by City departments should reflect Seattle's commitment to the Race and Social Justice Initiative, which focuses on ending structural racism and race-based inequities both within City government and across the community; and

WHEREAS, as part of the City's 2016 Adopted Budget, the City Council requested that the Department of Neighborhoods develop a plan to provide more equitable community engagement, with a particular focus on Department of Neighborhoods staff resources assigned to support the District Council system; and

WHEREAS, on July 13, 2016, Mayor Murray issued Executive Order 2016-06 directing the

Department of Neighborhoods to prepare an ordinance that (1) creates a Seattle

Community Involvement Commission, and (2) supports the implementation of more
equitable public involvement techniques by amending Chapter 3.35 of the Seattle

Municipal Code to end the practice of providing District Councils and the City

Neighborhood Council with unique and prioritized access to City resources, thereby
affording Department of Neighborhoods staff the capacity to assist and engage a broader
range of community voices; NOW, THEREFORE,

Sara Belz

DON Community Involvement Commission ORD

Section 2. Section 3.35.030 of the Seattle Municipal Code, last amended by Ordinance 1 2 124650, is amended as follows: 3 3.35.030 Director—functions The Director of the Department of Neighborhoods shall manage the department and shall: 4 Serve as liaison with ((citizens, neighborhoods)) residents, neighborhood 5 A. groups, and other community organizations; 6 ((Manage the City's system of neighborhood service centers; provide)) 7 В. Provide staff for the Community Involvement Commission; ((City Neighborhood Council 8 9 and district councils and administer)) Administer the Neighborhood Matching Fund Program and the Neighborhood 10 Matching Fund; 11 Conduct outreach programs to elicit ((eitizen)) public participation; 12 $((\mathcal{C}))$ D. present ((neighborhood)) community concerns to City departments ((and strengthen 13 departmental responses to neighborhood problems)); and strengthen and support the 14 provision of ((assure)) coordinated departmental responses to ((neighborhood)) community 15 concerns, including the delivery of high-quality customer service; ((and mediate disputes 16 between City departments and affected communities;)) 17 Assist communities in understanding and responding to proposed 18 $((\mathbf{D}))$ E. projects and activities ((affecting local land uses and the quality of the neighborhood 19 environment;)) and ((facilitate community)) convene public meetings on City issues and 20 actions having an impact on ((neighborhoods)) communities; 21 Assist communities in identifying ((problems)) local challenges and 22 ((E)) F. needs and help them ((develop, coordinate and)) implement neighborhood and community 23

	Sara Belz DON Community Involvement Commission ORD D2		
1	plans and other actions to address such issues; ((and report annually to the City Council		
2	regarding the status of neighborhood plans;))		
3	((F)) G. Support neighborhood-based community building through technical		
4	assistance, translation services, capacity building, and other resources, as appropriate.		
5	Promote intergenerational and multilingual neighborhood-based organizing, emphasizing		
6	engagement of racially and economically diverse communities.		
7	H. Provide technical assistance, training, and access to digital engagement tools		
8	to ((neighborhoods)) communities undertaking general organizing efforts; and		
9	((G. Oversee and direct the Neighborhood Action Team Seattle to foster a multi-		
10	department and community engagement approach to solving complex public safety		
11	problems;))		
12	<u>I.H.</u> Perform such other duties as assigned by the City in its annual budgets or by		
13	ordinance from time to time.		
14	Section 3. Section 3.35.050 of the Seattle Municipal Code, last amended by Ordinance		
15	117977, is amended as follows:		
16	3.35.050 Neighborhood Matching Subfund ((;))		
17	A. There is hereby established in the City Treasury, as a subfund of the General		
18	Fund, a Neighborhood Matching Subfund to be administered by the Director of the Department		
19	of Neighborhoods and into which shall be deposited whatever sums the City may receive or		
20	allocate from time to time or during the annual budget process ((for neighborhood planning and		
21	assistance purposes)).		
22	B. Disbursements from the Neighborhood Matching Subfund shall comply with		
23	all applicable provisions of the State Constitution, State law, City Charter, and ordinances of		

regulations, strategies, and community grant funding processes that advance equitable public engagement and civic participation in ((the)) The City of Seattle. The Commission shall act in an advisory capacity only.

3.62.020 Membership

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The Commission is comprised of 16 members. Appointments shall be made to A. ensure that varied community perspectives are represented. At least one position shall be held by

a representative from each of the seven City Council districts. If a member cannot be found from a particular district, that seat will remain empty. Appointments shall be made, to the extent possible, so that the Commission membership reflects the current demographics of the City, including consideration of historically underrepresented communities.

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B. Members serve without compensation.

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3.62.030 Appointment and term

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A. All positions are numbered one through 16. Individuals shall be appointed into those numbered positions. Members in positions one through seven shall be appointed by a majority vote of the Council, with each member representing the City Council district that corresponds to their position number. Individuals in positions eight through 14 shall be appointed by the Mayor, subject to confirmation by a majority vote of the Council. Position 14 shall be filled by a young adult pursuant to the Get Engaged Program in Chapter 3.51. Members in positions 15 and 16 shall be selected by the Commission subject to approval by the Mayor and confirmation by a majority vote of the Council. All positions shall be filled as soon as practicable after the Council and Mayor have authorized the creation of the Commission. Staff from the Department of Neighborhoods may provide appointment recommendations to both the Mayor and City Council.

For the initial round of appointments, odd numbered positions will serve one-year

terms and even numbered positions will serve two-year terms. After the conclusion of the initial

terms, all subsequent terms of each position shall be for two years, with the exception of the

young adult position appointed pursuant to Chapter 3.51 who shall serve a one-year term. No

members shall serve more than two full consecutive terms. Any vacancy in an unexpired term

shall be filled in the same manner as the original appointment. A member whose term is ending

В.

- 2. Organize itself, establish committees or subcommittees, and delegate duties for the performance of its work; and
 - 3. Adopt rules of procedure to accomplish its functions.
- B. The Department of Neighborhoods shall provide staff support and meeting facilities for the Commission and maintain its records. The Commission may also receive staff assistance from other City departments.

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C. Meetings of the Commission shall be open to the public and the Commission shall operate subject to the Washington Open Public Meetings Act (chapter 42.30 RCW). Meeting notifications, agendas, minutes of proceedings, findings and recommendations, annual reports, and other related material shall be available to the public and posted on the Department of Neighborhoods' website.

3.62.060 Unexcused absences and removal

Any member may request an excused absence. For City Council appointed positions, the Council may remove any member who is absent from three or more consecutive meetings without cause, or otherwise for cause. For mayoral and Commission appointed positions, the Mayor may remove any member who is absent from three or more consecutive meetings without cause, or otherwise for cause. The Commission may recommend, by a majority vote, that the Mayor or Council remove any member who is absent without excuse from three consecutive Commission meetings.

15 (Seal)

SUMMARY and FISCAL NOTE*

Department:	Contact Person/Phone:	Executive Contact/Phone:
Department of Neighborhoods	Sara Belz / 4-8696	Waslala Miranda, City Budget
(DON)	Tom Van Bronkhorst / 3-3954	Office / 3-5044

^{*} Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.

1. BILL SUMMARY

Legislation Title: AN ORDINANCE relating to public outreach and engagement; creating a Community Involvement Commission to advise and make recommendations to the Mayor and City Council; amending Sections 3.35.010, 3.35.030, and 3.35.050 of the Seattle Municipal Code; and adding a new Chapter 3.62, consisting of Sections 3.62.010, 3.62.020, 3.62.030, 3.62.040, 3.62.050, and 3.62.060, to the Seattle Municipal Code.

Summary and background of the Legislation: On July 13, 2016, Mayor Murray issued Executive Order 2016-06, which directed City departments to implement new outreach and engagement practices that prioritize equity and reaffirm the City's commitment to inclusive participation. Executive Order 2016-06 also called for the creation of a new Community Involvement Commission and expressed the Mayor's intent to end the City's practice of providing District Councils and the City Neighborhood Council with prioritized access to City resources, thereby affording City staff the capacity to assist and engage a broader range of community members. This ordinance would amend the Seattle Municipal Code to (1) establish a Community Involvement Commission and (2) update the Department of Neighborhoods chapter (SMC 3.35) to better reflect the Department's current policies and practices as well as those advanced by the Mayor in Executive Order 2016-06 regarding dedicated City staff support for District Councils and the City Neighborhood Council.

2. CAPITAL IMPROVEMENT PROGRAM

____ This legislation creates, funds, or amends a CIP Project.

3. SUMMARY OF FINANCIAL IMPLICATIONS

X This legislation does not have direct financial implications.

4. OTHER IMPLICATIONS

a) Does the legislation have indirect or long-term financial impacts to the City of Seattle that are not reflected in the above?

No; existing City resources will be used to implement and fund the policy, program and staffing changes advanced by this ordinance.

b) Is there financial cost or other impacts of not implementing the legislation? If this ordinance is not adopted, District Councils and the City Neighborhood Council

could continue to receive a higher level of City assistance (prioritized support from DON's team of Neighborhood District Coordinators, a distinct role in the review and ranking of Neighborhood Matching Fund grant applications) than all other community organizations located and working in Seattle neighborhoods. Additionally, a new Community Involvement Commission and other elements of the public engagement framework outlined in this legislation to foster ongoing participation by a broader range of community members would not be realized. These potential outcomes are inconsistent with the City of Seattle's responsibility, as a steward of public funds, to direct its limited staff and public engagement resources to programs and activities that are inclusive, effective, and accessible to all local residents and stakeholders that wish to participate, including representatives of underserved and underrepresented populations.

- c) Does this legislation affect any departments besides the originating department? The legislation will primarily impact DON, which will be responsible for staffing the Community Involvement Commission and leading the City's ongoing efforts to implement public outreach and engagement practices that are equitable, inclusive, and effective. However, through Executive Order 2016-06, the Mayor has directed all City departments to work with DON to develop community involvement plans and practices that are consistent with the policies and initiatives put forward in this ordinance and its accompanying resolution.
- d) Is a public hearing required for this legislation?

A public hearing is not required for this specific piece of legislation; however, it will be transmitted to the City Council as part of the Mayor's 2017-2018 Proposed Budget and the City Council will host multiple public hearings on the Mayor's proposal as part of their review process.

- e) Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant? No.
- f) Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?
 No.
- g) Does this legislation affect a piece of property? No.
- h) Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities?

Consistent with Executive Order 2016-06, this ordinance would create a new Community Involvement Commission. The intent of this effort is to help engage a broader range of community members – including representatives from underserved and underrepresented populations – in City decision-making processes. Additionally, ending the City's practice of providing District Councils and the City Neighborhood Council with

prioritized access to City resources will allow City staff to support a greater diversity of community organizations, including those that serve vulnerable and/or historically disadvantaged populations.

i) If this legislation includes a new initiative or a major programmatic expansion: What are the long-term and measurable goals of the program? Please describe how this legislation would help achieve the program's desired goals.

This ordinance is part of a larger effort to advance policy and program changes designed to make the City's community involvement practices more equitable and inclusive. Measurable outcomes tied to the passage of this ordinance include the formation of a new, citywide Community Involvement Commission. Appointments to the Commission are expected to come before the City Council's Affordable Housing, Neighborhoods and Finance Committee in early 2017.

j) Other Issues:

To meet its business needs, DON's 2017-2018 budget proposal reallocates 2.0 FTE Neighborhood District Coordinator positions that previously provided staff support to District Councils to 2.0 FTE Strategic Advisor 1 positions. The reallocation would be budget-neutral; however, the funding source for the two positions would shift from General Fund support within DON to funding provided by the Seattle Department of Transportation (SDOT). Both Strategic Advisor 1 positions would work closely with staff from SDOT and the Office of Economic Development to help address the impacts of complex, large-scale infrastructure improvement projects on local communities.

This ordinance was transmitted to the City Council together with a companion resolution.

List attachments/exhibits below: None.

STATE OF WASHINGTON -- KING COUNTY

--ss.

344221

No. 125190,91,92,93,94,95,96

CITY OF SEATTLE, CLERKS OFFICE

Affidavit of Publication

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12th day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

CT:TITLE ONLY ORDINANCES

was published on

12/09/16

The amount of the fee charged for the foregoing publication is the sum of \$127.60 which amount has been paid in full.

Subscribed and sworn to before me on

12/09/2016

Notary public for the State of Washington, residing in Seattle

Affidavit of Publication

State of Washington, King County

City of Seattle Title Only Ordinances

The full text of the following legislation, passed by the City Council on November 21, 2016, and published below by title only, will be mailed upon request, or can be accessed at https://seattle.legistar.com/I.egislation.aspx. For information on upcoming meetings of the Seattle City Council, please visit http://www.seattle.gov/council/calendar.

Contact: Office of the City Clerk at (206) 684-8344.

Ordinance 125190

AN ORDINANCE relating to the Firefighters' Pension Fund established under chapter 41.16 RCW; amending Ordinance 117216 as last amended by Ordinance 124640 to change the date by which full funding of the Actuarial Account will be achieved.

Ordinance 125191

Ordinance 125191

AN ORDINANCE relating to wastewater and drainage services of Seattle Public Utilities; adjusting wastewater and drainage rates to pass through increased treatment costs charged by King County; amending Sections 21.28.040 and 21.38.030 of the Seattle Municipal Code to reflect the adjusted rates; amending Section 21.76.040 of the Seattle Municipal Code to adjust credits to low-income wastewater and drainage customers; and amending Section 21.38.050 of the Seattle Municipal Code to revise drainage service charge adjustment procedures.

Ordinance 125192

AN ORDINANCE relating to public outreach and engagement; creating a Community Involvement Commission to advise and make recommendations to the Mayor and City Council; amending Sections 336.010, 3.36.303, and 3.36.506 of the Seattle Municipal Code; and adding a new Chapter 3.62, consisting of Sections 3.62.020, 3.62.030, 3.62.040, 3.62.050, and 3.62.060, to the Seattle Municipal Code.

Ordinance 125193

AN ORDINANCE relating to pet licensing; adjusting and simplifying cat and dog license fees; and amending Section 9.26.020 of the Seattle Municipal Code.

Ordinance 125194

AN ORDINANCE increasing the fee for marijuana business licenses; amending Section 6.500.080 of the Seattle Municipal Code.

Ordinance 125195

Ordinance 125195

AN ORDINANCE relating to the levy of property taxes; fixing the rates and/or amounts of taxes to be levied, and levying the same upon all taxable property, both real and personal, in The City of Seattle, to finance the departments and activities of City government and to provide for the general obligation bond interest and redemption requirements for the year beginning on the first day of January 2017; ratifying and confirming certain prior acts; and, by a vote of a majority plus one of the Seattle City Council, finding a substantial need to use, and providing for the use of, 101 percent as the regular property tax limit factor.

Ordinance 125196

Ordinance 125196

AN ORDINANCE relating to the Animal Fee Ordinance; adjusting spaying and neu-tering fees at the Seattle Animal Shelter Spay and Neuter Clinic; and amending Section 9.26.060 of the Seattle Municipal Code.

Date of publication in the Seattle Daily Journal of Commerce, December 9, 2016. 12/9(344221)