

Ordinance No. 123441

Council Bill No. 117041

AN ORDINANCE related to the Department of Planning and Development, revising the hours of operation of the Department's Applicant Services Center.

Related Legislation File: \_\_\_\_\_

Date Introduced and Referred: <u>Nov. 8, 2010</u>	To: (committee): <u>Referred Full Council</u>
Date Re-referred:	To: (committee):
Date Re-referred:	To: (committee):
Date of Final Action: <u>11.15.10</u>	Date Presented to Mayor: <u>11.16.10</u>
Date Signed by Mayor: <u>Nov. 22, 2010</u>	Date Returned to City Clerk: <u>Nov. 22, 2010</u>
Published by Title Only _____	Date Vetoed by Mayor:
Published in Full Text <input checked="" type="checkbox"/>	
Date Veto Published:	Date Passed Over Veto:
Date Veto Sustained:	Date Returned Without Signature:

# The City of Seattle – Legislative Department

Council Bill/Ordinance sponsored by: \_\_\_\_\_

## Committee Action:

Date	Recommendation	Vote

This file is complete and ready for presentation to Full Council. \_\_\_\_\_

## Full Council Action:

Date	Decision	Vote
<u>11.15.10</u>	<u>Passed</u>	<u>9-0</u>

*Law Department*

ORDINANCE 123441

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2 AN ORDINANCE related to the Department of Planning and Development, revising the hours of  
3 operation of the Department's Applicant Services Center.

4 WHEREAS, the Department of Planning and Development (DPD) operates the Applicant  
5 Services Center to offer information and other services to the public and applicants for  
6 permits; and

7 WHEREAS, DPD experiences periodic fluctuations in the resources available to provide services  
8 in the Applicant Services Center, and

9 WHEREAS, providing the Director authority to revise the hours of the Applicant Services Center  
10 will allow for more efficient and effective use of resources; and NOW, THEREFORE,

11 **BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

12 Section 1. Section 3.06.015 of the Seattle Municipal Code, last amended by Ordinance  
13 121276, is amended as follows:

14 **3.06.015 Hours of operation((;))**

15 A. Except as set forth in subsection 3.06.015.B ~~((of this section))~~, the Applicant  
16 Services Center of the Department of Planning and Development shall be open for transaction of  
17 business a total of at least ~~((forty-four (44)))~~ 35 hours per week~~((;))~~. The Director of Planning  
18 and Development shall select hours between ~~((the hours of seven (7:00)))~~ 7 a.m. and ~~((five-thirty~~  
19 ~~(;))~~ 5:30 ~~((;))~~ p.m., Mondays through Fridays. These hours may vary by day of the week.

20 B. In weeks containing one ~~((1))~~ or more days designated as holidays by RCW  
21 1.16.050 ~~((or containing Martin Luther King, Jr.'s birthday holiday, the third Monday of~~  
22 ~~January))~~, the Applicant Services Center of the Department of Planning and Development shall  
23 be closed on those days, but shall be open a total of at least ~~((forty-four (44)))~~ 35 hours less the  
24 number of hours it would normally be open on the weekdays on which holidays fall in that week.  
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**FISCAL NOTE FOR NON-CAPITAL PROJECTS**

<b>Department:</b>	<b>Contact Person/Phone:</b>	<b>CBO Analyst/Phone:</b>
DPD	Maureen Traxler/233-3892	Joe Regis/615-0087

**Legislation Title:**

AN ORDINANCE related to the Department of Planning and Development, revising the hours of operation of the Department's Applicant Services Center.

**Summary of the Legislation:**

This legislation reduces the number of hours the Department of Planning and Development's Applicant Services Center (ASC) is required to be open to the public. The Seattle Municipal Code currently requires the ASC to be open at least 44 hours per week; this legislation reduces the number of hours to 35.

**Background:** (Include a brief description of the purpose and context of legislation and include record of previous legislation and funding history, if applicable.)

DPD's ASC is funded by development permit fees which have been greatly reduced during the current economic slowdown. This legislation gives DPD authority to reduce the hours of service in the ASC in order to reduce operating costs. The legislation sets a lower minimum number of hours the ASC is required to be open, allowing DPD to increase the hours when permit revenue increases.

Please check one of the following:

  X        **This legislation has financial implications.**

\* The 2011-2012 Proposed Budget reflects the changes in anticipated revenues that will correspond with the ASC's reduction in hours of operation.





City of Seattle  
Office of the Mayor

October 26, 2010

Honorable Richard Conlin  
President  
Seattle City Council  
City Hall, 2<sup>nd</sup> Floor

Dear Council President Conlin:

I am transmitting the attached proposed Council Bill that reduces the number of hours the Department of Planning and Development's Applicant Services Center (ASC) is required to be open to the public. The Seattle Municipal Code currently requires the ASC to be open at least 44 hours per week; this legislation reduces the number of hours to 35.

This legislation gives the Department Director authority to reduce the hours of operation in order to make most effective and efficient use of the Department's limited resources.

Thank you for your consideration of this legislation. Should you have questions, please contact Maureen Traxler at 233-3892.

Sincerely,

Michael McGinn  
Mayor of Seattle

cc: Honorable Members of the Seattle City Council



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STATE OF WASHINGTON – KING COUNTY

--SS.

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263715  
CITY OF SEATTLE, CLERKS OFFICE

No.

**Affidavit of Publication**

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12<sup>th</sup> day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

CT:123441 ORDINANCE

was published on

12/01/10

The amount of the fee charged for the foregoing publication is the sum of \$ 109.20, which amount has been paid in full.



Affidavit of Publication

*[Signature]*  
\_\_\_\_\_  
Subscribed and sworn to before me on  
12/01/10  
*[Signature]*  
\_\_\_\_\_  
Notary public for the State of Washington,  
residing in Seattle

# State of Washington, King County

## City of Seattle

ORDINANCE 234,41

AN ORDINANCE related to the Department of Planning and Development, revising the hours of operation of the Department's Applicant Services Center.

WHEREAS, the Department of Planning and Development (DPD) operates the Applicant Services Center to offer information and other services to the public and applicants for permits; and

WHEREAS, DPD experiences periodic fluctuations in the resources available to provide services in the Applicant Services Center, and

WHEREAS, providing the Director authority to revise the hours of the Applicant Services Center will allow for more efficient and effective use of resources; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. Section 3.06.015 of the Seattle Municipal Code, last amended by Ordinance 121276, is amended as follows:

### 3.06.015 Hours of operation((:))

A. Except as set forth in subsection 3.06.015.B (of this section), the Applicant Services Center of the Department of Planning and Development shall be open for transaction of business a total of at least ~~((forty-four (44)))~~ 35 hours per week ~~((:))~~. The Director of Planning and Development shall select hours between ~~((the hours of seven (7:00)))~~ 7 a.m. and ~~((five-thirty (5)))~~ 5:30 ~~((:))~~ p.m., Mondays through Fridays. These hours may vary by day of the week.

B. In weeks containing one ~~((:))~~ or more days designated as holidays by RCW 1.16.050 ~~((or containing Martin Luther King, Jr.'s birthday holiday, the third Monday of January))~~, the Applicant Services Center of the Department of Planning and Development shall be closed on those days, but shall be open a total of at least ~~((forty-four (44)))~~ 35 hours less the number of hours it would normally be open on the weekdays on which holidays fall in that week.

~~((C. The Director of Planning and Development shall establish and may revise from time to time the business hours of the Applicant Services Center of the Department of Planning and Development by rule promulgated in accordance with Chapter 3.02 of the Seattle Municipal Code.))~~

Section 2. This ordinance shall take effect and be in force 30 days from and after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the 15th day of November, 2010, and signed by me in open session in authentication of its passage this 15th day of November, 2010.

Richard Conlin

President of the City Council

Approved by me this 22nd day of November, 2010.

Michael McGinn, Mayor

Filed by me this 22nd day of November, 2010.

(Seal) Monica Martinez-Simmons

City Clerk

Publication ordered by the City Clerk

Date of publication in the Seattle Daily Journal of Commerce, December 1, 2010.

12/1(263715)