Ordinance No. 122675

Council Bill No. 116179

AN ORDINANCE relating to the 2008 Budget; recognizing the carry forward of certain unexpended capital appropriations from the 2007 budget; appropriating unexpended funds for non-capital purposes from the 2007 budget of various departments; and imposing budget provisos; all by a three-fourths vote of the City Council.

CF No. _____

| | |
|---|---|
| Date Introduced: 04.07.08 | |
| Date 1st Referred: 04.07.08 | To: Finance and Budget (FAB) |
| Date Re - Referred: | To: (committee) |
| Date Re - Referred: | To: (committee) |
| Date of Final Passage: 4-21-08 | Full Council Vote: 8-0 |
| Date Presented to Mayor: 4-22-08 | Date Approved: 4.30.08 |
| Date Returned to City Clerk: 4.30.08 | Date Published: 8 T.O. ✓ F.T. ___ |
| Date Vetoed by Mayor: | Date Veto Published: |
| Date Passed Over Veto: | Veto Sustained: |

# The City of Seattle - Legislative Department

Council Bill/Ordinance sponsored by: Jean Godden
Councilmember

## Committee Action:

Do pass - 2-0 - JG, SC

4-21-08 Passed 8-0 (Excused: Licata)

This file is complete and ready for presentation to Full Council. Committee: _____ (initial/date)

Law Department

| Law Dept. Review | OMP Review | City Clerk Review | Electronic Copy Loaded | Indexed |
|---|---|---|---|---|

# City of Seattle

Gregory J. Nickels, Mayor

**Office of the Mayor**

March 25, 2008

Honorable Richard Conlin
President
Seattle City Council
City Hall, 2nd Floor

Dear Council President Conlin:

The attached proposed Council Bill appropriates in 2008 $12.7 million in unexpended funds from the 2007 Adopted Budget.

In addition to this legislation, the Department of Finance will provide to Councilmember Godden, Chair of the City Council Finance and Budget Committee, a list of unexpended appropriations in the 2007 Budget that were for capital purposes but not included in the Capital Improvement Program. The certified list will include items from the Fleets and Facilities Department in the amount of $741,593 to allow for vehicle replacements, warehouse shelving, and renovations to the East and West Precincts.

Thank you for your consideration of this legislation. Should you have questions please contact Lawand Anderson at 233-2780.

Sincerely,

GREG NICKELS
Mayor of Seattle

cc: Honorable Members of the Seattle City Council

600 Fourth Avenue, 7th Floor, P.O. Box 94749, Seattle, WA 98124-4749
Tel: (206) 684-4000, TDD: (206) 615-0476 Fax: (206) 684-5360, Email: mayors.office@seattle.gov
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CITY CLERK

Lawand Anderson
DOF 2007 Carryforward ORD
March 20, 2008
version 9

# ORDINANCE 122675

AN ORDINANCE relating to the 2008 Budget; recognizing the carry forward of certain unexpended capital appropriations from the 2007 budget; appropriating unexpended funds for non-capital purposes from the 2007 budget of various departments; and imposing budget provisos; all by a three-fourths vote of the City Council.

WHEREAS, RCW 35.32A.080 provides that unexpended and unencumbered appropriations for capital purposes automatically carry forward from each budget year to the next unless abandoned by ordinance; and

WHEREAS, appropriations for the City's Capital Improvement Program (CIP) are readily identifiable as being capital in nature and therefore automatically carry forward without Council action; and

WHEREAS, the City appropriates funds for capital purposes that are not readily identifiable as capital appropriations because they are not tied to a CIP project; and

WHEREAS, it was, and is, the Executive's and City Council's intent that those capital appropriations are carried forward in accordance with RCW 35.32A.080; and

WHEREAS, certain City departments and agencies have unexpended 2007 non-capital appropriations that the Executive and City Council wish to appropriate for 2008, but which were not included in the 2008 Adopted Budget; NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. Capital Carry Forward. The Department of Finance shall certify to the Chair of the City Council Finance and Budget Committee a list of those unexpended appropriations in the 2007 budget that were for capital purposes but were not identified in the Capital Improvement Program. The Chair shall file the certification with the City Clerk. Those appropriations are automatically carried forward to the 2008 budget for the same capital purposes for which they were intended, in accordance with RCW 35.32A.080.



ORIGINAL CITY CLERK

Section 2. In order to pay for necessary costs and expenses incurred or to be incurred in 2008, but for which insufficient appropriations were made, the appropriations for the following in the 2008 budget are increased from the fund shown, as follows:

| Item | Fund | Department | Budget Control Level | Amount |
|---|---|---|---|---|
| 2.1 | General Subfund (00100) | Department of Executive Administration | Executive Management (C8100) | $35,000 |
| 2.2 | General Subfund (00100) | Department of Executive Administration | Business Technology (C8400) | $1,315,000 |
| 2.3 | General Subfund (00100) | Department of Finance | Finance (CZ000) | $27,000 |
| 2.4 | General Subfund (00100) | Department of Finance | Finance (CZ000) | $342,221 |
| 2.5 | General Subfund (00100) | Department of Finance | Finance (CZ000) | $20,000 |
| 2.6 | General Subfund (00100) | Department of Finance | Finance (CZ000) | $45,000 |
| 2.7 | General Subfund (00100) | Department of Finance | Finance (CZ000) | $25,000 |
| 2.8 | General Subfund (00100) | Department of Finance | Finance (CZ000) | $10,000 |
| 2.9 | Information Technology Fund (50410) | Department of Information Technology | Office of Electronic Communications (D4400) | $73,762 |
| 2.10 | General Subfund (00100) | Department of Neighborhoods | Community Building (I3300) | $13,848 |
| 2.11 | General Subfund (00100) | Department of Neighborhoods | Community Building (I3300) | $20,000 |
| 2.12 | Planning and Development Fund (15700) | Department of Planning and Development | Planning (U2900) | $35,000 |
| 2.13 | Planning and Development Fund (15700) | Department of Planning and Development | Process Improvements and Technology (U2800) | $130,000 |
| 2.14 | Planning and Development Fund (15700) | Department of Planning and Development | Construction Permit Services (U2300) | $50,000 |
| 2.15 | General Subfund (00100) | Finance General | Support to Community Development (2QF00) | $500,000 |



2008 CITY CLERK

| Item | Fund | Department | Budget Control Level | Amount |
|---|---|---|---|---|
| 2.16 | General Subfund (00100) | Finance General | Support to Community Development (2QF00) | $75,000 |
| 2.17 | Human Services Operating Fund (16200) | Human Services Department | Community Facilities (H30CF) | $150,000 |
| 2.18 | Human Services Operating Fund (16200) | Human Services Department | Community Facilities (H30CF) | $250,000 |
| 2.19 | Human Services Operating Fund (16200) | Human Services Department | Leadership and Administration (H50LA) | $70,000 |
| 2.20 | General Subfund (00100) | Legislative Department | Legislative Department (G1100) | $21,000 |
| 2.21 | General Subfund (00100) | Legislative Department | Legislative Department (G1100) | $65,000 |
| 2.22 | General Subfund (00100) | Legislative Department | Legislative Department (G1100) | $15,000 |
| 2.23 | General Subfund (00100) | Legislative Department | Legislative Department (G1100) | $10,000 |
| 2.24 | City Light Fund (41000) | Seattle City Light | Financial Services - O&M (SCL500) | $350,000 |
| 2.25 | Transportation Operating Fund (10310) | Seattle Department of Transportation | Mobility-Operations (17003) | $150,000 |
| 2.26 | Transportation Operating Fund (10310) | Seattle Department of Transportation | Mobility-Operations (17003) | $39,388 |
| 2.27 | Transportation Operating Fund (10310) | Seattle Department of Transportation | Mobility-Operations (17003) | $100,000 |
| 2.28 | Transportation Operating Fund (10310) | Seattle Department of Transportation | Mobility-Operations (17003) | $9,244 |
| 2.29 | Transportation Operating Fund (10310) | Seattle Department of Transportation | Mobility-Operations (17003) | $17,000 |
| 2.30 | Transportation Operating Fund (10310) | Seattle Department of Transportation | Mobility-Operations (17003) | $162,000 |
| 2.31 | Transportation Operating Fund (10310) | Seattle Department of Transportation | Mobility-Operations (17003) | $366,763 |



SEA CITY CLERK

| Item | Fund | Department | Budget Control Level | Amount |
|---|---|---|---|---|
| 2.32 | Transportation Operating Fund (10310) | Seattle Department of Transportation | Mobility-Operations (17003) | $161,750 |
| 2.33 | Transportation Operating Fund (10310) | Seattle Department of Transportation | Mobility-Operations (17003) | $106,000 |
| 2.34 | Transportation Operating Fund (10310) | Seattle Department of Transportation | Department Management (18001) | $488,040 |
| 2.35 | Transportation Operating Fund (10310) | Seattle Department of Transportation | Department Management (18001) | $300,287 |
| 2.36 | Transportation Operating Fund (10310) | Seattle Department of Transportation | Mobility-Operations (17003) | $536,731 |
| 2.37 | General Subfund (00100) | Seattle Municipal Court | Court Administration (M3000) | $75,000 |
| 2.38 | General Subfund (00100) | Seattle Police Department | Information Technology (P8300) | $451,673 |
| 2.39 | General Subfund (00100) | Seattle Police Department | Information Technology (P8300) | $317,757 |
| 2.40 | General Subfund (00100) | Seattle Police Department | Information Technology (P8300) | $95,950 |
| 2.41 | General Subfund (00100) | Seattle Police Department | Information Technology (P8300) | $74,274 |
| 2.42 | General Subfund (00100) | Seattle Police Department | Information Technology (P8300) | $135,000 |
| 2.43 | General Subfund (00100) | Seattle Police Department | Information Technology (P8300) | $188,046 |
| 2.44 | General Subfund (00100) | Seattle Police Department | Information Technology (P8300) | $101,450 |
| 2.45 | General Subfund (00100) | Seattle Police Department | Information Technology (P8300) | $78,540 |
| 2.46 | General Subfund (00100) | Seattle Police Department | Emergency Management Operations (P3420) | $24,000 |
| 2.47 | This line intentionally left blank | | | |
| 2.48 | This line intentionally left blank | | | |
| 2.49 | General Subfund (00100) | Seattle Police Department | North Precinct Patrol (P6200) | $340,490 |
| 2.50 | General Subfund (00100) | Seattle Police Department | Metro Special Response (P6300) | $26,013 |



SMS CITY CLERK

| Item | Fund | Department | Budget Control Level | Amount |
|---|---|---|---|---|
| 2.51 | General Subfund (00100) | Seattle Police Department | North Precinct Patrol (P6200) | $355,590 |
| 2.52 | General Subfund (00100) | Seattle Police Department | East Precinct (P6600) | $1,679,627 |
| 2.53 | General Subfund (00100) | Seattle Police Department | Southwest Precinct Patrol (P6700) | $597,114 |
| 2.54 | General Subfund (00100) | Seattle Police Department | Deputy Chief Administration (P1600) | $155,423 |
| 2.55 | General Subfund (00100) | Seattle Police Department | West Precinct Patrol (P6100) | $235,200 |
| 2.56 | General Subfund (00100) | Seattle Police Department | Chief of Police (P1000) | $137,489 |
| 2.57 | General Subfund (00100) | Seattle Police Department | Patrol Operations Administration (P6000) | $77,978 |
| 2.58 | General Subfund (00100) | Seattle Police Department | Operations and Planning (P3440) | $25,015 |
| 2.59 | General Subfund (00100) | Seattle Police Department | Deputy Chief Operations (P1800) | $16,814 |
| 2.60 | General Subfund (00100) | Seattle Police Department | Communications (P8200) | $25,724 |
| 2.61 | General Subfund (00100) | Seattle Police Department | Field Support Administration (P8000) | $7,154 |
| 2.62 | General Subfund (00100) | Seattle Police Department | Special Victims (P7900) | $18,807 |
| 2.63 | General Subfund (00100) | Seattle Police Department | Special Investigations (P7800) | $16,114 |
| 2.64 | General Subfund (00100) | Seattle Police Department | Violent Crimes Investigations (P7100) | $4,084 |
| 2.65 | General Subfund (00100) | Seattle Police Department | Narcotics Investigations (P7700) | $81,231 |
| 2.66 | General Subfund (00100) | Seattle Police Department | Data Center (P8600) | $30,679 |
| 2.67 | General Subfund (00100) | Seattle Police Department | Records/Files (P8500) | $28,628 |
| 2.68 | General Subfund (00100) | Seattle Police Department | Traffic Enforcement (P6800) | $28,163 |
| 2.69 | General Subfund (00100) | Seattle Police Department | Criminal Investigations Administration (P7000) | $35,837 |
| 2.70 | Water Fund (43000) | Seattle Public Utilities | Administration (N100B-WU) | $15,000 |
| 2.71 | Water Fund (43000) | Seattle Public Utilities | Administration (N100B-WU) | $196,000 |



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| Item | Fund | Department | Budget Control Level | Amount |
|---|---|---|---|---|
| 2.72 | Water Fund (43000) | Seattle Public Utilities | Administration (N100B-WU) | $30,000 |
| 2.73 | Drainage and Wastewater Fund (44010) | Seattle Public Utilities | Administration (N100B-DW) | $15,000 |
| 2.74 | Drainage and Wastewater Fund (44010) | Seattle Public Utilities | Other Operating (N400B-DW) | $400,000 |
| 2.75 | Drainage and Wastewater Fund (44010) | Seattle Public Utilities | Administration (N100B-DW) | $133,000 |
| 2.76 | Drainage and Wastewater Fund (44010) | Seattle Public Utilities | Other Operating (N400B-DW) | $46,500 |
| 2.77 | Drainage and Wastewater Fund (44010) | Seattle Public Utilities | Other Operating (N400B-DW) | $25,000 |
| 2.78 | Solid Waste Fund (45010) | Seattle Public Utilities | Administration (N100B-SW) | $50,000 |
| 2.79 | Solid Waste Fund (45010) | Seattle Public Utilities | Other Operating (N400B-SW) | $30,000 |
| 2.80 | Library Fund (10410) | The Seattle Public Library | Technology and Collection Services (B3TCS) | $99,125 |
| 2.81 | Library Fund (10410) | The Seattle Public Library | Administrative Services (B1ADM) | $25,905 |
| 2.82 | Library Fund (10410) | The Seattle Public Library | City Librarian's Office (B2CTL) | $4,770 |
| **Total** | | | | **$12,620,198** |

provided, however, that the appropriation made in Item 2.74 above is subject to the following conditions:

a. the appropriation made in Item 2.74 above is solely for environmental enhancement projects that will benefit the Hamm Creek and/or Lost Fork watersheds or other watersheds in their vicinity and may be spent for no other purpose; and

b. no more than $50,000 of the money appropriated in Item 2.74 above may be spent for these environmental enhancement projects until authorized by a future



CITY CLERK

ordinance; the Council anticipates that such authority will not be granted until the Council reviews the results of the Seattle Public Utilities project related to such environmental enhancement projects and the results of community consultations that SPU will engage in.

The above budget provisos are effective as restrictions on the purposes for which the appropriation in Item 2.74 is made. Use of any amount of this appropriation for any other purposes than those stated, or for any purposes expressly excluded, whether by transfer pursuant to SMC Chapter 5.08 or by any other means, is prohibited.

Section 3. In order to pay for necessary costs and expenses incurred or to be incurred in 2008, but for which insufficient appropriations were made, the appropriation for the following in the 2008 budget is increased from the fund shown, as follows:

| Item | Fund | Department | Budget Control Level | Amount |
|---|---|---|---|---|
| 3.1 | Planning and Development Fund (15700) | Department of Planning and Development | Planning (U2900) | $64,000 |

Unspent funds so appropriated shall carry forward to subsequent fiscal years until they are exhausted or abandoned by ordinance.

Section 4. In accordance with RCW 35.32A.060, by reason of the facts above stated, the foregoing appropriations are made to meet actual necessary expenditures of the City for which insufficient appropriations have been made due to causes which could not reasonably have been foreseen at the time of the making of the 2008 Budget.

Section 5. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and confirmed.



CITY CLERK

Section 6. This ordinance shall take effect and be in force thirty (30) days from and after its approval by the Mayor, but if not approved and returned by the Mayor within ten (10) days after presentation, it shall take effect as provided by Municipal Code Section 1.04.020.

Passed by a three-fourths (3/4) vote of all the members of the City Council the 21st day of April, 2008, and signed by me in open session in authentication of its passage this 21st day of April, 2008.

President _____ of the City Council

Approved by me this 30th day of April, 2008.

Gregory J. Nickels, Mayor

Filed by me this ~~1st~~ 30th day of ~~May~~ April, 2008.

City Clerk

(Seal)



SEATTLE CITY CLERK

Form revised December 9, 2004

# FISCAL NOTE FOR NON-CAPITAL PROJECTS

| Department: | Contact Person/Phone: | DOF Analyst/Phone: |
|---|---|---|
| Department of Finance | Glen Lee/684-8079 | Lawand Anderson/233-2780 |

**Legislation Title:**
AN ORDINANCE relating to the 2008 Budget; recognizing the carry forward of certain unexpended capital appropriations from the 2007 budget; appropriating unexpended funds for non-capital purposes from the 2007 budget of various departments; and imposing budget provisos; all by a three-fourths vote of the City Council.

- **Summary of the Legislation:**
  This legislation appropriates unexpended appropriations from the 2007 Budget that lapsed at the end of the year to the 2008 Budget.

- **Background:** *(Include brief description of the purpose and context of legislation and include record of previous legislation and funding history, if applicable):*

  The legislation appropriates unexpended appropriations for non-capital purposes in the amount of **$12,684,198**. Appropriations were made in the 2007 Budget for many of these projects and purchases, but for various reasons were not expended in 2007. A description of the individual requests is provided at the end of this document.

  In addition to this ordinance, the Department of Finance will certify to Councilmember Jean Godden, Chair of the City Council Finance and Budget Committee, a list of the unexpended appropriations in the 2007 Budget which were for capital purposes but were not identified in the Capital Improvement Program (CIP). Those appropriations are automatically carried forward to the 2008 Budget for the same capital purposes for which they were intended, in accordance with RCW 35.32A.080. (See Attachment 1 to this Fiscal Note)

- *Please check one of the following:*

____ **This legislation does not have any financial implications.** (*Stop here and delete the remainder of this document prior to saving and printing.)*
__X__ **This legislation has financial implications.** *(Please complete all relevant sections that follow.)*



CITY CLERK

*Notes:* This legislation appropriates unexpended 2007 funds. No new funds are being added as a result of this ordinance. A description of individual appropriation requests is provided below.

***Anticipated Revenue/Reimbursement: Resulting From This Legislation:*** *This table should reflect revenues/reimbursements that are a direct result of this legislation. In the event that the issues/projects associated with this ordinance/resolution have revenues or reimbursements that were, or will be, received because of previous or future legislation or budget actions, please provide details in the Notes section below the table.*

| Fund Name and Number | Department | Revenue Source | 2008 Revenue | 2009 Revenue |
|---|---|---|---|---|
| | | | | |
| TOTAL | | | | |

*Notes:* Not applicable. This legislation does not involve revenues.

***Appropriations:*** *This table should reflect appropriations that are a direct result of this legislation. In the event that the project/ programs associated with this ordinance have appropriations that were, or will be, received because of previous or future legislation or budget actions, please provide details in the Notes section below.*

| Fund Name and Number | Department | Budget Control Level* | 2008 Appropriation |
|---|---|---|---|
| Various | Various | Various | |
| TOTAL | | | $12,684,198 |

***Total Regular Positions Created Or Abrogated Through This Legislation, Including FTE Impact****: This table should only reflect the actual number of positions created by this legislation In the event that positions have been, or will be, created as a result of previous or future legislation or budget actions, please provide details in the Notes section below the table.*

| Position Title and Department* | Fund Name | Fund Number | Part-Time/ Full Time | 2008 Positions | 2008 FTE | 2009 Positions** | 2009 FTE** |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| | | | | | | | |
| TOTAL | | | | | | | |

* *List each position separately*

** *2009 positions and FTE are total 2009 position changes resulting from this legislation, not incremental changes. Therefore, under 2009, please be sure to include any continuing positions from 2008.*

Not applicable. This legislation does not involve positions.

- **Do positions sunset in the future?** *(If yes, identify sunset date):*
  Not applicable. This legislation does not involve positions.



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***Spending/Cash Flow:*** *This table should be completed only in those cases where part or all of the funds authorized by this legislation will be spent in a different year than when they were appropriated (e.g., as in the case of certain grants and capital projects). Details surrounding spending that will occur in future years should be provided in the Notes section below the table.*

| Fund Name and Number | Department | Budget Control Level* | 2008 Expenditures | 2009Anticipated Expenditures |
|---|---|---|---|---|
| | | | | |
| TOTAL | | | | |

** See budget book to obtain the appropriate Budget Control Level for your department.*

Not applicable.

- **What is the financial cost of not implementing the legislation?** *(Estimate the costs to the City of not implementing the legislation, including estimated costs to maintain or expand an existing facility or the cost avoidance due to replacement of an existing facility, potential conflicts with regulatory requirements, or other potential costs if the legislation is not implemented.)*

  Some of these items represent costs to the departments in 2008 for which they received budget authority in 2007. Not implementing this legislation would have the effect of reducing departments' budgets in order to pay for these items out of their 2008 budgets, or foregoing the benefits from the services or products for which the funds will be used.

- **What are the possible alternatives to the legislation that could achieve the same or similar objectives?** *(Include any potential alternatives to the proposed legislation, such as reducing fee-supported activities, identifying outside funding sources for fee-supported activities, etc.)*

  None; legislation is required to appropriate these unexpended funds resulting from lapsed appropriations from the 2007 Budget to the 2008 Budget.

- **Is the legislation subject to public hearing requirements:** *(If yes, what public hearings have been held to date, and/or what plans are in place to hold a public hearing(s) in the future.)*

  No.

- **Other Issues** (*including long-term implications of the legislation*):

  N/A

***Please list attachments to the fiscal note below:***

Attachment 1: 2007 Budget Capital Carry Forward Certification memo



CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.1 | Citywide Emergency Pet Sheltering (Department of Executive Administration - General Subfund - 00100) | $35,000 |
| | This item provides resources to the Department of Executive Administration to fund supplies for emergency animal sheltering. FEMA requires that the City provide resources for the sheltering of companion animals in association with emergency human sheltering. The Human Services Department and Department of Parks & Recreation, the City departments responsible for emergency human shelters, tasked DEA with outfitting the emergency pet shelters. The funding request was unanticipated by the completion of the 2008 proposed budget. DEA has no 2008 operating budget dedicated to support Citywide emergency planning, and hereby requests $35,000 appropriation from unexpended 2007 funds to meet this one-time expenditure. The estimated cost is based upon national protocols for emergency pet sheltering, and is geared toward meeting basic sheltering needs (i.e., serving a relatively small number of displaced citizens). Because the funding supports Citywide emergency sheltering rather than Seattle Animal Shelter emergency operations, DEA believes it is appropriate to use 2007 funds from the Executive Management BCL, which supports DEA emergency planning activities. | |
| 2.2 | Continuation of 2007 Business Application Projects (Department of Executive Administration - General Subfund - 00100) | $1,315,000 |
| | This item provides resources to the Department of Executive Administration for continuation of Business Technology projects funded and started in 2007 but not completed by year-end. In the 2007 Adopted Budget, DEA was given one-time funding for three business application projects that were not completed within the fiscal year. The first was to replace the Seattle License Information Management system, which manages General Fund revenues from tax and license activity; the second application was to replace the City's Cash Receipting System; and the third was to develop a replacement to the HRIS Employee Self-Service system, which will no longer be offered by the vendor of the existing product (ADP). All three projects were specifically approved for funding and it was anticipated that some or all of the projects might not be completed by year-end. The projects will be completed in 2008 and will not require additional funding. There are not, however, sufficient appropriations in DEA's 2008 Adopted Budget to complete the projects without approval of this request. | |
| 2.3 | Violation Capture Rate Study (Department of Finance - General Subfund - 00100) | $27,000 |
| | This item appropriates funds to conduct a Violation Capture Rate study that was not completed in 2007 due to competing demands on DOF staff resources. The study will help determine whether the City is losing revenue due to inadequate resources patrolling and ticketing vehicles that display expired parking receipts in the downtown core. | |
| 2.4 | DMPAC Account Balance (Department of Finance - General Subfund - 00100) | $342,221 |
| | This item provides resources for the City's Debt Management unit in the Department of Finance. In accordance with the authority provided in Ordinance 120643, balances and unexpended appropriation authority in the Debt Management Policy Advisory Committee Accounts are to be appropriated each year by ordinance. | |



CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.5 | Replacement of Obsolete Data Processing Equipment (Department of Finance - General Subfund - 00100) | $20,000 |
| | This item provides resources to the Department of Finance (DOF) for data processing equipment. DOF was only able to obtain a limited number of needed computers in 2007 due, in great part, to significant delays in delivery by the supplier, Gateway Computers. DOF sets aside a portion of its budget each year to replace outdated IT equipment. Since DOF could not replace all of its equipment as scheduled in 2007, the Department must purchase 10 computers in 2008 to maintain its replacement schedule and requires that resources be appropriated from unexpended 2007 funds in order to do so. This action would allow DOF to replace its obsolete computers as anticipated in the 2007 and 2008 Adopted Budgets. | |
| 2.6 | REM Modifications for New Budget System (Department of Finance - General Subfund - 00100) | $45,000 |
| | This item provides resources to modify the Department of Finance's budget system, REM, to accommodate design changes in the budget document. This work was not accomplished in 2007 due to staffing shortages. | |
| 2.7 | Neighborhood Matching Fund and P-Patch Budget Review (Department of Finance - General Subfund - 00100) | $25,000 |
| | This item is to conduct a budget review of the City's Neighborhood Matching Fund and P-Patch programs. The review, which will be a joint effort between the Department of Neighborhoods and the Department of Finance, will include outreach and program analysis to determine whether funding, staffing, or program changes are needed in either of these popular and highly visible programs. | |
| 2.8 | New Budget System Training Program (Department of Finance - General Subfund - 00100) | $10,000 |
| | This item provides DOF with training funds for the new Parks Department budget and accounting system that is being implemented with the 2009-2010 budget process. Funds were set aside for this purpose in 2007, but training was delayed in order to coincide with the timing of the system's development schedule. | |
| 2.9 | Art Zone Project in the Office of Electronic Communications (Department of Information Technology - Information Technology Fund - 50410) | $73,762 |
| | This item provides funding for the Department of Information Technology's (DoIT's) Office of Electronic Communications program to complete Art Zone project work that began in 2007. Funding comes from the City's 2006 cooperative agreement with Comcast. Due to the resignation of Art Zone's supervisor, the project experienced a four-month delay in completion of a studio upgrade. As a result, Art Zone's weekly studio program could not launch as scheduled. If Council approves this appropriation request, then DoIT will complete this work in 2008. | |
| 2.10 | Evaluation of the P-Patch and Neighborhood Matching Fund programs (Department of Neighborhoods - General Subfund - 00100) | $13,848 |
| | This item provides resources to the Department of Neighborhoods for Evaluation of the P-Patch Community Gardening and Neighborhood Matching Fund programs. Resources from unexpended 2007 funds, combined with resources from the Department of Finance, will allow DON to hire the necessary resources to carry out community and stakeholder-based analysis of current services, service gaps, and future program needs. | |



DNS CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.11 | Neighborhood Action Summit (Department of Neighborhoods - General Subfund - 00100) | $20,000 |
| | This item provides resources for the Neighborhood Action Summit (NAS), an all-day citywide workshop on Neighborhood Plan implementation. The workshop was postponed in 2007 based on the timing of neighborhood plan updates. In 2008, the workshop will be organized by several groups including the City Neighborhood Council (CNC), Crime Prevention Council, Precinct Advisory Groups, public safety groups, and faith based organizations, among others. The Summit will feature a prominent keynote speaker and will include DPD, OPM, DON, and other related City departments. | |
| 2.12 | Council-generated Initiatives (Department of Planning and Development - Planning and Development Fund - 15700) | $35,000 |
| | This item provides resources to DPD for Council-generated initiatives. The 2007 Adopted budget included a proviso that reserved $100,000 for Council-generated land use and urban planning initiatives. The City Council has asked DPD to request appropriation authority from unexpended 2007 funds. | |
| 2.13 | Design Review (Department of Planning and Development - Planning and Development Fund - 15700) | $130,000 |
| | This item provides resources to DPD for the Design Review program study. The 2007 Adopted Budget included $286,000 for a review of the Design Review Board processes and procedures. The City Council attached two provisos to this appropriation that limited the amount that could be spent without Council approval. DPD did not meet the conditions necessary to satisfy Council's proviso until late in 2007. The amount of appropriation requested represents the portion of unspent appropriation that is required to complete the project in 2008. | |
| 2.14 | Wetland and Environmental Training Related to Joint Training Facility Agreement (Department of Planning and Development - Planning and Development Fund - 15700) | $50,000 |
| | This item provides resources to the Department of Planning and Development to support annual training of City capital project and construction managers on wetland preservation and environmental due diligence. This training was mandated as part of the City's settlement agreement with the US Army Corps of Engineers on the Joint Training Facility. Training is scheduled to run from April 2008 through July 2008. Resources appropriated from unexpended 2007 funds, together with 2008 resources budgeted in DPD, will pay for development of the training and reduce the training fee paid by departments. DPD and SPU intend to request shifting this budget item from DPD to SPU in the 2009-2010 budget to align with SPU's lead role in providing on-going training. | |
| 2.15 | Rainier Vista Boys and Girls Club (Finance General - General Subfund - 00100) | $500,000 |
| | This item provides resources to Finance General to provide to the Rainier Vista Boys and Girls Club. The Department of Parks and Recreation continues to work with the Boys and Girls Club on a public benefits agreement in order to release the $500,000 appropriated in 2007 and the additional $500,000 appropriated in the 2008 Adopted Budget. It is anticipated that this agreement will be finalized in 2008. | |



SEATTLE CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.16 | Economic development activities associated with the SE Action Agenda. (Finance General - General Subfund - 00100) | $75,000 |
| | This item provides resources to Finance General for economic development activities associated with the SE Action Agenda. The funds will be programmed by the Office of Economic Development (OED) to support the Business and Job Creation goal of the SE Action Agenda, including conducting a commercial study along Martin Luther King Jr. Way (MLK), and providing technical assistance and capacity building for existing business owners along the MLK corridor. The timing of these activities corresponds with the conclusion of Sound Transit's construction work on MLK relating to link light rail. There are not sufficient funds in the OED's 2008 budget to undertake this portion of work relating to the SE Action Agenda. | |
| 2.17 | Filipino Community Center Easement (Human Services Department - Human Services Operating Fund - 16200) | $150,000 |
| | This item provides resources to the Human Services Department for the Filipino Community Center Easement. Ordinance 122604, signed by the Mayor on December 20, 2007, authorized the expenditure of these funds for the purchase of an easement on property owned by the Filipino Community of Seattle. The transaction has been finalized by all parties and the documents were be signed by the end of February. Appropriation of the unexpended 2007 budget appropriation amount is necessary to complete the intent of the ordinance. | |
| 2.18 | Family Services Easement (Human Services Department - Human Services Operating Fund - 16200) | $250,000 |
| | This item provides resources to the Human Services Department for the Family Services Easement. Ordinance 122586, signed by the Mayor on December 13, 2007, authorized the expenditure of these funds for the purchase of an easement on property owned by Family Services, a non-profit corporation. The documents memorializing the transaction are currently being negotiated by the attorneys for the City and the organization. We anticipate these negotiations to be completed during the first quarter of the year. Appropriation of the unexpended 2007 budget appropriation amount is necessary to complete the intent of the ordinance. | |
| 2.19 | Central Area Motivation Program (CAMP) Tech Assistance (Human Services Department - Human Services Operating Fund - 16200) | $70,000 |
| | This item provides resources to the Human Services Department for the Central Area Motivation Program (CAMP) Tech Assistance. The Council added $100,000 to HSD's 2006 budget for non-profit capacity. HSD hired a consultant to do an agency-wide assessment of CAMP's executive leadership, program delivery, board composition, and financial system. The assessment was completed late in 2006 and the remaining $70,000 was set aside to assist CAMP in the implementation of assessment recommendations. Funds were held in 2007 during a transition in the organization's leadership, including the hiring of CAMP's new executive director in December 2007. Planning meetings with CAMP's leadership are now underway for a contract that runs through December 2008. Funds will be used to assist CAMP with one-time board and agency support initiatives. There are no other funds in the adopted 2008 budget for this purpose. | |



SEA CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.20 | City Hall 3rd Floor Tenant Improvement (Legislative Department - General Subfund - 00100) | $21,000 |
| | This item provides resources to the Legislative Department (LD) for the City Hall 3rd floor tenant improvement. The LD started working with FFD on this project to create two additional work spaces in late 2007. Because of year-end scheduling constraints with both FFD and the workstation vendor, Bank & Office, the project and billings will not be completed until April 2008. This project would have been funded by the LD's 2007 budget. As the LD's 2008 budget has minimal funding for tenant improvements and maintenance, appropriation of the unexpended 2007 budget appropriation amount is needed to pay for this project. | |
| 2.21 | Audio Tape Reformatting/Duplicating (Legislative Department - General Subfund - 00100) | $65,000 |
| | This item provides resources to the City Clerk's Office of the Legislative Department (LD) for audio tape reformatting and duplicating. These Council meeting audio recordings date from the 1970's to 2002 and are legally required to be retained permanently. Many of these tapes are deteriorating. The reformatting and duplicating project provides a security backup to the original tape and ensures continued access to these records. The LD does not have funds budgeted for this project and relies on appropriation of the unexpended funds from the prior year's budget each year, if available, to finance the next year's work. | |
| 2.22 | Motion Picture Film Reformatting (Legislative Department - General Subfund - 00100) | $15,000 |
| | This item provides resources to the City Clerk's Office of the Legislative Department (LD) for motion picture film reformatting. The City Clerk's Office has a large collection of historically valuable motion picture film dated from the early 1920's. Films are being reformatted into a digital format to provide a security backup and usable copy for access by City agencies and the public. The LD does not have funds budgeted for this project and relies on appropriation of the unexpended funds from the prior year's budget each year, if available, to fund the next year's work. | |
| 2.23 | Microfilming of the City's Long Term Vital and Historical Records (Legislative Department - General Subfund - 00100) | $10,000 |
| | This item provides resources to the City Clerk's Office of the Legislative Department (LD) for microfilming the City's vital and historical records. The microfilming of these records, which have long-term legal or archival retention requirements, provides a stable preservation medium and improves access to these records. Once microfilmed, many paper records can be destroyed, which reduces long-term storage costs. Although the LD has a 2008 microfilming budget, appropriation of the unexpended 2007 budget appropriation amount would provide additional resources to assist the Clerk's Office in reducing the microfilming backlog. | |
| 2.24 | NERC Cyber Security (Seattle City Light - City Light Fund - 41000) | $350,000 |
| | This item provides resources to Seattle City Light (SCL) for contracting support funds assisting in funding IT Cyber Security recommended to comply with NERC. Due to the delay of funds received through the supplemental, SCL was not able to complete the vendor contract and encumber funds prior to year-end. The contractor funding from 2007 along with the 2008 budget will be used to identify critical cyber assets that are in scope for NERC standards and development of this project. | |



2008 CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.25 | South Downtown Transportation Analysis (Seattle Department of Transportation - Transportation Operating Fund - 10310) | $150,000 |
| | This item provides resources to the Seattle Department of Transportation (SDOT) for South Downtown Transportation Analysis. The Study was delayed in 2007 awaiting DPD completion of the Draft EIS (anticipated December '07) for Livable South Downtown. The Study will begin in 2008 upon definition of future land uses found in the EIS. This study will respond to the Mayor's South Downtown/Industrial Lands Initiative. | |
| 2.26 | University District Transportation Analysis (Seattle Department of Transportation - Transportation Operating Fund - 10310) | $39,388 |
| | This item provides resources to the Seattle Department of Transportation (SDOT) for the University District Transportation Analysis. Project start was delayed by issues related to the SR-520 project. This pushed project completion to the 1st Quarter 2008, where there is no funding to complete this work. | |
| 2.27 | Climate Action Plan (Seattle Department of Transportation - Transportation Operating Fund - 10310) | $100,000 |
| | This item provides resources to the Seattle Department of Transportation (SDOT) for Implementing Transit Strategies. Key staffing absences for much of 2007 pushed the project into 2008. A change order for the Urban Mobility Plan consultant was completed this past January. | |
| 2.28 | Northgate Coordinated Transportation Investment Plan (Seattle Department of Transportation - Transportation Operating Fund - 10310) | $9,244 |
| | This item provides resources to the Seattle Department of Transportation (SDOT) for the Northgate Coordinated Transportation Investment Plan. This money will fund SDOT's work to complete the Northgate Mitigation Program final report and support DPD's Northgate EIS, which is currently underway. DPD's work on the Northgate Mitigation Report has not been finalized and approved by Law, delaying SDOT's participation in the report. There is currently $13,000 in the 2008 Adopted Budget to support this work. | |
| 2.29 | Colman Dock Redevelopment (Seattle Department of Transportation - Transportation Operating Fund - 10310) | $17,000 |
| | This item provides resources to the Seattle Department of Transportation (SDOT) for Colman Dock Redevelopment. SDOT is requesting reimbursable authority. Due to State delays on the Colman Dock Restoration Project, the State has extended the agreement with the City to June 30, 2008 for next phase planning regarding a preferred alternative for Colman Dock. This reimbursable appropriation would allow continued SDOT staff involvement and ensure that the City's interests are integrated into the project. | |
| 2.30 | South Lake Union Pay Station Installation (Seattle Department of Transportation - Transportation Operating Fund - 10310) | $162,000 |
| | This item provides resources to the Seattle Department of Transportation (SDOT) for SLU Pay Station Installation. Public process delays have pushed back the installation of the final shipment of 150 Strada pay stations until the first two quarters of 2008. This appropriation of unspent 2007 O&M funding will cover sales tax, signs, and spare parts associated with the pay stations and the installation. This will complete the overall South Lake Union pay station installation effort. | |



2008 CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.31 | Construction Management Program Start-up (Seattle Department of Transportation - Transportation Operating Fund - 10310) | $366,763 |
| | This item provides resources to the Seattle Department of Transportation (SDOT) for Construction Management Start-up. The plan to shift construction management activities to SDOT from SPU was not approved by the City Council until November 26, 2007, which was later than originally anticipated. As a result, SDOT was unable to make all of the initial start-up expenditures to implement a construction management function until 2008. These funds will be needed in 2008 to complete the start-up process. | |
| 2.32 | BTG - Corridor Projects Development (Seattle Department of Transportation - Transportation Operating Fund - 10310) | $161,750 |
| | This item provides resources to the Seattle Department of Transportation (SDOT) for Corridor Project Development. Expenditures did not reach anticipated levels because King County Metro has continually changed the process and timeline for Transit Partnership Agreements as part of its Transit Now package. The Corridors Project Development funding that was not spent is for consultant analysis and design of speed and reliability projects, which are part of a Partnership proposal with King County. The proposal was not finalized until late in 2007, and is still not approved by King County. Therefore, this funding must be appropriated in order to fund consultant analysis needed to secure King County approval of the Speed & Reliability Partnership, and thus leverage transit service resources from King County's Transit Now package. | |
| 2.33 | BTG - Transit Service contract with King County Metro (Seattle Department of Transportation - Transportation Operating Fund - 10310) | $106,000 |
| | This item provides resources to the Seattle Department of Transportation (SDOT) for a Transit Service contract with King County Metro. The Transit Service funding is for use as a direct service subsidy to King County, pursuant to having an approved service agreement. This service agreement has not been finalized. The transit service funding needs to be appropriated in order to leverage additional resources from King County as part of Transit Now. | |
| 2.34 | BTG - Information Technology Support (Seattle Department of Transportation - Transportation Operating Fund - 10310) | $488,040 |
| | This item provides resources to the Seattle Department of Transportation (SDOT) for Resource Management Bridging the Gap work. Due to a delay in staff hiring, IT professional services work has also been postponed and will be completed in the 2008 fiscal year. Also delayed was the implementation of the Hansen Work Management system, which will be a major work plan effort in 2008. | |



CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.35 | BTG - Asset Management Program (Seattle Department of Transportation - Transportation Operating Fund - 10310) | $300,287 |
| | This item provides resources to the Seattle Department of Transportation (SDOT) for Asset Management, as the Department did not use the money budgeted for asset management consultants to the extent that was originally planned. The Asset Management Program plans to use this appropriation in 2008 to effect the following major objectives: 1) Improve the quality of information about SDOT assets by completing additional inventories and condition assessments for key assets, such as traffic signal assemblies and marked crosswalks; 2) Convert asset inventory information from Hansen V7 to Hansen V8; and 3) Develop Level of Service Standards and associated performance measures for significant infrastructure assets. | |
| 2.36 | BTG - Pedestrian Master Plan (Seattle Department of Transportation - Transportation Operating Fund - 10310) | $536,731 |
| | This item provides resources to the Seattle Department of Transportation (SDOT) for the Pedestrian Master Plan. The Pedestrian Master Plan program requests appropriation of unspent 2007 Bridging The Gap (BTG) funding for community outreach, pedestrian master plan consulting and data collection associated with developing the Pedestrian Master Plan. SDOT intended to begin these activities in 2007, but needed to build the capacity of the Pedestrian Master Plan Advisory Group (PMPAG) before it could hire the consultant, begin community outreach and define and begin data collection. | |
| 2.37 | Computer Replacements (Seattle Municipal Court - General Subfund - 00100) | $75,000 |
| | This item provides resources to the Seattle Municipal Court for computer replacements. In 2007, the Court's Technology Director resigned before implementing the computer replacement program. The new Technology Director did not start in time to implement the program, which will upgrade almost one quarter (75) of the Court's 350 computers. No additional appropriations are required to continue this program in 2008 and beyond. The impact of not funding this request would be that the Court would fall further behind the City Standards and would not be able to upgrade to Office 2007. | |



2008 CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.38 | Parking Enforcement Officer (PEO) Hand Held Ticketing Devices (P75208) (Seattle Police Department - General Subfund - 00100) | $451,673 |
| | This item provides resources for the Seattle Police Department for Parking Enforcement Officer Hand Held Ticketing devices. SPD received authorization in the 2006 budget to undertake a project to replace the handheld ticketing devices used by PEOs. The existing equipment has been in use for 10 years (well beyond its original life expectancy) and is suffering from increasing rates of failure. Project planning and acquisition work began in 2006. A competitive acquisition was conducted in 2007 and completed in September 2007 with the signing of a contract with Advanced Public Safety, Inc. (APS). The remainder of the authorized funding was released in 3rd quarter 2007. SPD is on schedule to implement in early spring 2008. An initial 12 handheld devices have been ordered and received and are being used for configuration and testing with APS. Detailed requirements and design for the interfaces has occurred, and development is underway. While the funds for the APS contract have been encumbered, the funds for un-invoiced expenses (including interfaces, server equipment, overtime, etc.) are still unencumbered. SPD is requesting appropriation authority of the remaining unspent $451,673 to cover these outstanding costs to complete this project. There are no available funds in the existing 2008 Adopted SPD budget to complete this project. | |
| 2.39 | Patrol Laptop Project (P75218) (Seattle Police Department - General Subfund - 00100) | $317,757 |
| | This item provides resources to the Seattle Police Department to provide laptops to all Patrol officers. This laptop acquisition project was a key component part of the replacement/upgrade of the Department's CAD and RMS systems. These devices will provide the necessary flexibility for patrol officers to complete their reports at alternate locations (e.g., in vehicle, in precinct, at crime scenes, etc.) and without tying up patrol vehicles for long periods at shift change. The rollout of these laptops to officers is concurrent with their training on the new RMS and mobile report writing systems. On the final day of training, each officer receives his/her new laptop. Officer training began the week of 1/21/08 and will continue through 2008. To minimize logistical issues, the laptops are being acquired in a phased manner over the next 6 months. Orders for the initial 58 laptops have been paid. Another 600 laptops have been ordered and the funds encumbered with Dell. SPD is requesting the remaining $317,757 in unexpended funds be appropriated to cover the remaining 140 laptops and associated software. There are no funds available in the Adopted 2008 SPD budget to support this purchase. | |
| 2.40 | Wireless at Precinct Project (P75219) (Seattle Police Department - General Subfund - 00100) | $95,950 |
| | This item provides resources to the Seattle Police Department for the deployment of a wireless network solutions (WiFi) project within all precincts and the Police Support Facility. This network will allow officers to wirelessly connect their Department-issued laptops (see item 2.39) into the SPD and City network in a secure manner. At this time, the project is approximately 95% complete. Necessary hardware and software have been acquired and deployed. The final security components are being installed and configured in conjunction with the City. Invoices have been received and paid for much of the hardware/software procured. However, some final acquisitions are still outstanding. SPD is thus requesting the remaining project balance of $95,950 be appropriated to allow payment of those final purchases. There are no funds available for this project within the 2008 Adopted SPD Budget. | |



CITY CLERK

| Items of Appropriation | | |
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| **Item** | **Title/Description** | **Amount** |
| 2.41 | Emergency Operations Center Geographic Information System Project (EOC-GIS P75221) (Seattle Police Department - General Subfund - 00100) | $74,274 |
| | This item provides resources to the Seattle Police Department for upgrade of the Geographic Information System (GIS) computing environment within the City's Emergency Operations Center. This project will bring into line the EOC with the City's post-GIS Tech Refresh environment. The project work is being jointly completed by SPD and SPU/GIS, and is well underway. The core hardware and software have been acquired, but installation had to wait until the server room at the new FAC/EOC facility was ready for occupation. Now that the new FAC/EOC is occupied, work can proceed. SPD is requesting the appropriation of the remaining funds of $74,274 to cover SPU/GIS personnel costs, as well as some remaining minor hardware/software. There are no funds available in the 2008 Adopted SPD Budget to support the completion of this project. | |
| 2.42 | SEAJIS RMS Reports Project (P75220) (Seattle Police Department - General Subfund - 00100) | $135,000 |
| | This item provides resources to the Seattle Police Department to continue implementation of the SEAJIS RMS project. This multi-department Seattle Justice Information System program (with funding allocated within SPD) was allocated funds for a project to integrate the new Police Records Management System into the existing SEAJIS broker, thereby allowing the electronic transmission of data between the Court, Law, and Police Departments. This integration will replace a number of paper processes currently in place. It will eliminate duplicate data entry in both the Law Department and the Court. Detailed requirements and design work are underway, but the actual development and implementation could not occur until the new Police RMS system went live. This occurred in January 2008. SPD is therefore requesting the appropriation of the unspent project funds of $135,000 to complete this project now that RMS is on line. There are no funds available in the 2008 Adopted SPD Budget to support this activity. | |
| 2.43 | GPS/AVL Project (P75222) (Seattle Police Department - General Subfund - 00100) | $188,046 |
| | This item provides resource to the Seattle Police Department for deployment/implementation of GPS devices in Patrol vehicles in conjunction with the new Computer Aided Dispatch (CAD) software being acquired under the SPD SPIDER project. While the initial planning for this effort occurred in 2007, the majority of the work has to occur in conjunction with the deployment of the new CAD and mobile CAD that is occurring in 2008. Thus, SPD is requesting authority to appropriate the remaining unspent funds of $188,046 to complete this project. There are no funds available the in the 2008 Adopted SPD Budget to support this activity. | |



CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.44 | SEAJIS O&M (Seattle Police Department - General Subfund - 00100) | $101,450 |
| | This item provides resources to support the SEAJIS operating and maintenance costs in 2008. The Seattle Justice Information System (SEAJIS) is a multi-Departmental project focused on breaking down silos of criminal justice information and streamlining the flow of that data. While this is a multi-departmental effort, the program is located for budgetary and management purposes within SPD. The City also made the decision to place ongoing operating and maintenance (O&M) funds into the City's budget rather than trying to continue relying upon grant funds as had occurred previously. As part of that O&M, SPD has contracted with Online Business Systems (OBS) to provide, as needed, troubleshooting, fixes, patches, and minor enhancements to the SEAJIS exchanges (OBS did the original development for the exchanges). While the City contracted with OBS in 2007 for this work, no work has occurred to date. Therefore, no invoices have been processed. Also in 2007, the project purchased upgraded broker software licenses for SEAJIS. Again, although the order was placed and the product was received in 2007, the invoices were not received/processed. SPD is requesting authority to appropriate the $101,450 in funding into 2008 to cover invoices for these purposes. There are no funds available in the 2008 Adopted SPD Budget to support this activity. | |
| 2.45 | PUMMP (Pawnshop) Project (P75238) (Seattle Police Department - General Subfund - 00100) | $78,540 |
| | This item provides resources to support the Seattle Police Department's PUMMP project. SPD received funding to implement a database to monitor the pawnshops and second hand stores in the city and the thousands of items exchanged every day. This system will replace the legacy PARS system currently in use with a more modern system with enhanced features. In 2007, a project team and governance structure was formed, and a detailed analysis was conducted of the business requirements of the new system. The project also completed the newly implemented Strategic IT Investment Review Process for its initial phase and was approved to proceed. Based on that approval, SPD is requesting authority to appropriate the unspent balance of $78,540 into the acquisition/implementation phase of the project in 2008. There are no available funds in the 2008 Adopted SPD Budget for this project. | |
| 2.46 | EOC Facility Security Support (Seattle Police Department - General Subfund - 00100) | $24,000 |
| | This item provides resources to the Seattle Police Department for purchase of additional security devices for the new Emergency Operations Center facility. In the construction of the new EOC, some security features were overlooked or mistakenly interpreted during the design that resulted in some unworkable conditions. For example, there was only one location to view cameras and allow entrance to the facility, and there was no protection to the Operations Floor from a stairwell access. To address these issues, SPD is requesting $24,000 be appropriated from unexpended 2007 funds. There are no funds authorized in the 2008 Adopted SPD Budget to support this activity. | |
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Ltrs CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.49 | North Precinct Locker Upgrade (Seattle Police Department - General Subfund - 00100) | $340,490 |
| | This item provides resources to the Seattle Police Department to support transfer of locker facilities and related minor construction improvements to the North Precinct. Currently, the officer lockers located in the basement of the North Precinct present potential health problems to the officers. While the replacement for the North Precinct is in the pre-planning stages, the improvements required cannot wait. SPD thus request that $340,490 be appropriated to support these improvements. SPD does not have funds in its 2008 Adopted Budget to support these costs. | |
| 2.50 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $26,013 |
| | Items 2.50 through 2.69 provide resources to the Seattle Police Department (SPD) to retroactively pay 2006 and 2007 cost of living (COLA) increases for members of the Seattle Police Officers Guild (SPOG). The 2008 Adopted Budget does not provide SPD with enough resources to pay these costs. | |
| 2.51 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $355,590 |
| | See Item 2.50 | |
| 2.52 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $1,679,627 |
| | See Item 2.50 | |
| 2.53 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $597,114 |
| | See Item 2.50 | |
| 2.54 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $155,423 |
| | See Item 2.50 | |
| 2.55 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $235,200 |
| | See Item 2.50 | |
| 2.56 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $137,489 |
| | See Item 2.50 | |
| 2.57 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $77,978 |
| | See Item 2.50 | |
| 2.58 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $25,015 |
| | See Item 2.50 | |
| 2.59 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $16,814 |
| | See Item 2.50 | |
| 2.60 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $25,724 |
| | See Item 2.50 | |
| 2.61 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $7,154 |
| | See Item 2.50 | |
| 2.62 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $18,807 |
| | See Item 2.50 | |
| 2.63 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $16,114 |
| | See Item 2.50 | |
| 2.64 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $4,084 |
| | See Item 2.50 | |
| 2.65 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $81,231 |
| | See Item 2.50 | |



ORIGINAL CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.66 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $30,679 |
| | See Item 2.50 | |
| 2.67 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $28,628 |
| | See Item 2.50 | |
| 2.68 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $28,163 |
| | See Item 2.50 | |
| 2.69 | Retro COLA for SPOG (Seattle Police Department - General Subfund - 00100) | $35,837 |
| | See Item 2.50 | |
| 2.70 | Fixed Assets System (Seattle Public Utilities - Water Fund - 43000) | $15,000 |
| | This item provides resources to Seattle Public Utilities (SPU) for creation of a Fixed Assets System. In accordance with a recommendation from SPU's external auditors, Moss Adams, the department is embarking on implementing the existing fixed assets module in Summit. The work to configure the module was completed in 2007 so it will be ready for use by SPU later in 2008. Funding for this project was not included in the 2008 Adopted Budget as analysis was still being carried out to identify the best approach to meet the auditors' recommendations. There is a similar request in the Drainage & Wastewater Fund as this work is allocated across the funds. This appropriation will allow SPU to continue to pay the external consultant who is working with SPU and DEA staff to get the Summit module configured and ready for use. | |
| 2.71 | Computer Replacement Purchases (Seattle Public Utilities - Water Fund - 43000) | $196,000 |
| | This item provides resources to Seattle Public Utilities (SPU) for data processing equipment. SPU decided to delay scheduled computer replacement purchases in 2007 to wait for upgraded technology that is being released in 2008. SPU sets aside a portion of its budget each year to replace outdated Information Technology (IT) equipment. Approximately 650 computers were planned to be replaced in 2007 and 2008. This appropriation from unexpended 2007 funds would allow SPU to replace all of its obsolete computers as anticipated in the 2007 and 2008 Adopted Budgets. There are similar requests for the Drainage and Wastewater Fund and the Solid Waste Fund. | |
| 2.72 | Water Fund Rates (Seattle Public Utilities - Water Fund - 43000) | $30,000 |
| | This item provides resources to Seattle Public Utilities (SPU) to hire a consultant to assist with the 2009-2011 Water Fund Rate proposal. As part of this rate proposal, SPU will use an external consultant to assist with the complicated combination of retail, commercial, and wholesale rate analysis and requirements. Funding for this consultant was included as part of the 2007 Adopted Budget. The timing of the consultant need is different than originally planned, and funds are needed in 2008. This appropriation from unexpended 2007 funds would allow SPU to successfully complete the Water Fund rate proposal as per the Council approved timeline. | |
| 2.73 | Fixed Assets System (Seattle Public Utilities - Drainage and Wastewater Fund - 44010) | $15,000 |
| | See item 2.70. | |



CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.74 | Hamm Creek (Seattle Public Utilities - Drainage and Wastewater Fund - 44010) | $400,000 |
| | This item provides resources to Seattle Public Utilities (SPU) for environmental enhancement projects that will benefit the Hamm Creek and/or Lost Fork watersheds or other watersheds in their vicinity. This appropriation was originally provided in Ordinance 122548, with a proviso. Funding for this work was not included in the 2008 Adopted Budget. This appropriation from unexpended 2007 funds will allow the work to be completed in 2008, as requested by the City Council. | |
| 2.75 | Computer Replacement Purchases (Seattle Public Utilities - Drainage and Wastewater Fund - 44010) | $133,000 |
| | See item 2.71. | |
| 2.76 | Furniture Purchase (Seattle Public Utilities - Drainage and Wastewater Fund - 44010) | $46,500 |
| | This item provides resources to Seattle Public Utilities (SPU) for the purchase of furniture as part of a move scheduled for 2008. A group of employees from SPU's Engineering Construction Management Division will be moving to the Airport Way Center in early 2008. Funds to purchase new office furniture were set aside in 2007, but the move, and as a result the furniture purchase, is not scheduled to happen until 2008. These funds were not included as part of the 2008 Adopted Budget. This appropriation from unexpended 2007 funds would allow SPU to make the furniture purchase as planned. This is unused 2007 budget authority from the Engineering Services Fund (ESF). The ESF was eliminated for 2008, and its functions were largely redistributed to the Drainage and Wastewater Fund (DWF) in the 2008 budget. | |
| 2.77 | King County Small Lakes Monitoring (Seattle Public Utilities - Drainage and Wastewater Fund - 44010) | $25,000 |
| | This item provides resources to Seattle Public Utilities (SPU) for the King County Small Lakes Monitoring project. Work by King County for monitoring at several small lakes was carried out throughout 2007 and completed in early 2008 right after the invoice deadline. Final payment and closure of the contract will take place in the first quarter of 2008. Funding for this work was included in the 2007 Adopted Budget. This appropriation will allow SPU to continue to pay the invoice and close out this program. | |
| 2.78 | Computer Replacement Purchases (Seattle Public Utilities - Solid Waste Fund - 45010) | $50,000 |
| | See item 2.71. | |
| 2.79 | Solid Waste Fund Rates (Seattle Public Utilities - Solid Waste Fund - 45010) | $30,000 |
| | This item provides resources to Seattle Public Utilities (SPU) to hire a consultant to assist with the 2009-2010 Solid Waste Fund Rate proposal. As part of this rate proposal, SPU will use an external consultant to assist with the analysis of the rate structure and rate requirements. Funding for this consultant was included as part of the 2007 Adopted Budget. The timing of the consultant need is different than originally planned, and funds are needed in 2008. Unexpended resources from 2007 would allow SPU to successfully complete the Solid Waste Fund rate proposal as per the Council approved timeline. | |
| 2.80 | Book Budget Balance (The Seattle Public Library - Library Fund - 10410) | $99,125 |
| | This item provides resources to The Seattle Public Library (SPL) for books. These books were ordered but not yet received by end of 2007 fiscal year. This appropriation from unexpended 2007 funds would allow SPL to complete payment for these books while preserving the 2008 allocation for books. | |



SEA CITY CLERK

| Items of Appropriation | | |
|---|---|---|
| **Item** | **Title/Description** | **Amount** |
| 2.81 | Ballard Green Roof Monitoring (The Seattle Public Library - Library Fund - 10410) | $25,905 |
| | This item provides resources to The Seattle Public Library (SPL) for monitoring of the Ballard Library green roof project. This item provides resources for completion of the installation of a flow, weather, and soil monitoring system for the Ballard Branch green roof. This is a pass through project from SPU. SPL expects to receive a final invoice in early 2008. | |
| 2.82 | Library Union Training Fund (The Seattle Public Library - Library Fund - 10410) | $4,770 |
| | This item provides resources to The Seattle Public Library (SPL) for represented staff training. The bargaining agreement with Local 2083 mandates that any balance remaining in the training fund for represented staff be appropriated into the following year. | |
| **Item for Which Appropriation Continues Until Exhausted or Abandoned** | | |
| **Item** | **Title/Description** | **Amount** |
| 3.1 | Industrial Lands (Department of Planning and Development - Planning and Development Fund - 15700) | $64,000 |
| | This item provides resources to DPD for the Industrial Lands study. These funds were originally approved via the 2006 First Quarter Supplemental. In late 2007 the Mayor and City Council agreed on a resolution outlining a work program for industrial lands. This appropriation will fund the consultant assistance required to complete the work program. In this case, funds shall be appropriated into subsequent fiscal years until they are exhausted or abandoned by ordinance. | |



CITY CLERK

# City of Seattle
# Department of Finance

Dwight Dively, Director
Gregory J. Nickels, Mayor

DATE: March 25, 2008

TO: Honorable Jean Godden, Chair
City Council Finance and Budget Committee

FROM: Dwight Dively, Director

RE: **2007 Budget Capital Carry Forward Certification**

By transmittal of this memorandum, the Department of Finance certifies that the following carry forward requests are for capital purposes. Under the provisions of RCW 35.32A.080, these unexpended funds in the 2007 Budget shall be automatically carried forward to the 2008 budgets of the appropriate departments. The City Council previously approved the expenditure of funds for these projects through the adoption of the 2007 Budget. For various reasons, the projects could not be completed or billed in time for the 2007 year-end close. Thus, the projects, and their associated appropriation authority, will continue into 2008.

The carry forward items total $741,593 and are described below.

**Fleets and Facilities Department Carry Forward Items**

**$244,013- Fleet Vehicle Replacement Purchases:** The carry forward of these appropriations provides for vehicle replacement work in process. The specification process for equipment can be complex due to changes in technology, customer departments' operational needs, and other factors. The 2008 resources for fleet purchases are based on the 2008 replacement schedule. The budget associated with the 2007 work in process is needed in order to ensure Fleets Services can meet its obligations for 2008 vehicle replacement needs.

**$175,000- Warehouse Shelving:** The carry forward of these appropriations allows for shelving work needed to meet updated fire codes in the Fleets and Facilities (FFD) warehouse. FFD issued an RFP for this shelving, but did not receive a response from a qualified bidder. Another RFP has been advertised. While FFD includes a small amount for capital purchases in its budget each year, the shelving project is intended to meet FFD's needs for many years.

**$182,000- West Precinct Renovations:** The carry forward of these appropriations provide resources to complete work at the 911 communications center and West Precinct, including mitigating static electricity, replacing carpet, and replacing the garage door. FFD began the planning for this work at the end of 2007 and anticipates completion in March 2008.



Attachment 1 to Fiscal Note

CITY CLERK

**$140,580- East Precinct Resurfacing and Curb Work:** The carry forward of these appropriations allows for resurfacing and curb repair at the East Precinct. This work was delayed due to problems finding a qualified vendor. FFD includes in its budget a small amount for repairs each year; the resurfacing work occurs only infrequently.

cc: Honorable Richard Conlin, President, Seattle City Council
Ben Noble, Seattle City Council
Victoria Galinato, Accounting Services
Glen Lee, Department of Finance



CITY CLERK