

Ordinance No. 121074

112

Council Bill No. 114465

The City of Seattle
Council Bill/Ordinance

An ordinance creating a new Seattle Municipal Code Chapter 4.79, City of Seattle Employee Safe Driving Program.

DO Pass 3-0
2-10-03 Passed

CF No. _____

Date Introduced: <u>FEB 3 - 2003</u>	
Date 1st Referred: <u>FEB 3 - 2003</u>	To: (committee) <u>Finance, Budget, Business & Labor Committee</u>
Date Re - Referred:	To: (committee)
Date Re - Referred:	To: (committee)
Date of Final Passage: <u>2-10-03</u>	Full Council Vote: <u>7-0</u>
Date Presented to Mayor: <u>2-11-03</u>	Date Approved: <u>2/19/03</u>
Date Returned to City Clerk: <u>2/21/03</u>	Date Published: <u>2/19</u>
Date Vetted by Mayor:	Date Veto Published:
Date Passed Over Veto:	Veto Sustained:

This file is complete and ready

Law Department

Law Dept. Review

R

The City of Seattle - Legislative Department

Council Bill/Ordinance sponsored by: _____

Jan Pease
Councilmember

Committee Action:

DO Pass 3-0; JD, NL, PS

4-10-03 Passed 7-0 (Excused: Conlin, Ni castro)

This file is complete and ready for presentation to Full Council. Committee: _____

(initial/date)

Department

Law Dept. Review

OMP
Review

6
City Clerk
Review

*Approved
Final report loaded
Final report*
Electronic
Copy Loaded

Indexed

ORDINANCE 121074

AN ORDINANCE creating a new Seattle Municipal Code Chapter 4.79, City of Seattle Employee Safe Driving Program.

WHEREAS, the City of Seattle is committed to providing a safe and secure workplace; and

WHEREAS, City of Seattle employees are responsible for the safe operation of City owned and personal vehicles used for City business, following official policies and procedures, and helping to maintain a safe work environment; and

WHEREAS, workplace safety and safe vehicle operation are of increasing importance to the City and its employees; and

WHEREAS, overall costs (lawsuits, third party claims, workers' comp, damage repair) associated with vehicle collisions increased 33% between 1997 and 2001; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. There is hereby established a new Seattle Municipal Code Chapter 4.79, City of Seattle Employee Safe Driving Program, as follows:

Chapter 4.79

City of Seattle Employee Safe Driving Program

Sections:

4.79.010 Policy

4.79.020 City of Seattle Employee Safe Driving Program Authorization

4.79.010 Policy

The City of Seattle is committed to the safe operation of vehicles used in the course of City business and the prevention of vehicle collision-related damage, injury, and liability. Appointing authorities and their designated management representatives shall approve the use of vehicles for City business in accordance with SMC 3.18.140, SMC Chapter 4.68, and SMC Chapter 4.70, and all rules and procedures passed pursuant thereto.



1
2 4.79.020 City of Seattle Employee Safe Driving Program Authorization

3 The Personnel Director is authorized to develop, implement, and promulgate rules for the
4 administration of the City of Seattle Employee Safe Driving Program. The Program shall
5 establish management, supervisory, and employee responsibilities, including but not limited to:

- 6 ■ selection and hiring of City applicants who will drive vehicles in the course of their work;
- 7 ■ approving qualifications of City employees who drive vehicles in the course of their
8 work;
- 9 ■ establishing safe driving practices;
- 10 ■ driver training;
- 11 ■ collision and damage reporting;
- 12 ■ responding to and investigating vehicle collisions;
- 13 ■ management review and determination of collision & damage preventability; and
- 14 ■ accountability and corrective measures.

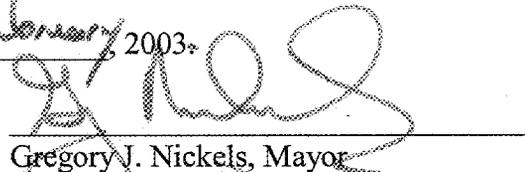
15 Section 2. This ordinance shall take effect and be in force thirty (30) days from and
16 after its approval by the Mayor, but if not approved and returned by the Mayor within ten (10)
17 days after presentation, it shall take effect as provided by Municipal Code Section 1.04.020.

18 Passed by the City Council the 10th day of February, 2003, and signed by me in open
19 session in authentication of its passage this 10th day of February, 2003.

20 

21 President _____ of the City Council

22 Approved by me this 19 day of February, 2003.

23 
24 Gregory J. Nickels, Mayor

25 Filed by me this 21st day of February, 2003.

26 
27 City Clerk

28 (Seal)



Fiscal Note

Department:	Contact Person/Phone:	DOF Analyst/Phone:
Personnel	Raquel Gonzalez 684-0945	Ellen Schroer 733-9841

Legislation Title:
 AN ORDINANCE creating a new Seattle Municipal Code Chapter 4.79, City of Seattle Employee Safe Driving Program.

Summary of the Legislation:

This ordinance authorizes the development and implementation of a citywide Safe Driving Program. The Program will establish a citywide policy for management, supervisory, and employee responsibilities including, but not limited to: selection and hiring of job applicants who will drive vehicles for City business; approving qualifications for employees who drive vehicles for City business; establishing safe driving practices; driver training; collision and damage reporting; responding to and investigating vehicle collisions; management review and determination of collision and damage preventability; and accountability and corrective measures.

Appointing authorities and their designated management representatives shall approve the use of vehicles for City business in accordance with SMC 3.18.140, SMC Chapter 4.68, and SMC Chapter 4.70, and all rules and procedures passed pursuant thereto.

Appropriations (in \$1,000's):

Fund Name and Number	Department	Budget Control Level*	2002 Appropriation	2003 Anticipated Appropriation
Industrial Insurance 00516	Personnel		\$0	\$0
TOTAL			\$0	\$0

** This is line of business for operating budgets, and program or project for capital improvements*

Notes:

Expenditures (in \$1,000's):

Fund Name and Number	Department	Budget Control Level*	2002 Expenditures	2003 Anticipated Expenditures
Industrial Insurance 00516	Personnel		\$0	\$0
TOTAL			\$0	\$0

** This is line of business for operating budgets, and program or project for capital improvements*

Notes: No extra funds or positions are requested; this will be cost-neutral. The Program will be managed by the Personnel Department's Citywide Safety Unit



Anticipated Revenue/Reimbursement (in \$1,000's): None

Fund Name and Number	Department	Revenue Source	2002 Revenue	2003 Revenue
Industrial Insurance 00516	Personnel		\$0	\$0
TOTAL			\$0	\$0

Notes:

Total Permanent Positions Created Or Abrogated Through Legislation, Including FTE Impact; Estimated FTE Impact for Temporary Positions: No Budget Impact: None

Fund Name and Number	Department	Position Title*	2002 FTE	2003 FTE
TOTAL				

* List each position separately

Do positions sunset in the future? (If yes, identify sunset date):

Not applicable

Background (Include brief description which states the purpose and context of legislation and include record of previous legislation and funding history, if applicable):

The City of Seattle is committed to providing a safe and secure workplace; City of Seattle employees are responsible for using safe work practices during operation of City owned motor vehicles and personal vehicles used in the course of City business, following official policies and procedures, and helping to maintain a safe work environment. Workplace safety and motor vehicle operation are of increasing importance to the City and its employees, because overall costs associated with vehicle collisions (lawsuits, third party claims, workers' comp, collision and damage repair) increased 18% in 2000 and another 20% in 2001. In 2001, the total amount paid was \$3,064,389. Citywide safe driving guidelines were issued in 1998, however most departments did not adopt the guidelines. Most collisions and damage incidents involving City employees are preventable, and efforts to enforce safe driving behavior will be cost-effective.

The financial cost of not implementing the legislation (Estimate the costs to the City of not implementing the legislation, including estimated costs to maintain or expand an existing facility or the cost avoidance due to replacement of an existing facility, potential conflicts with regulatory requirements, or other potential costs if the legislation is not implemented):

Vehicle collision-related costs from injuries, damage, third party claims and lawsuits would at a minimum continue at the same level (more than \$3million in 2001) and would most likely increase if medical, labor, legal, and other costs increase. This Program is an effort to contain and reduce these costs.



Possible alternatives to the legislation which could achieve the same or similar objectives
(Include any potential alternatives to the proposed legislation, including using an existing facility to fulfill the uses envisioned by the proposed project, adding components to or subtracting components from the total proposed project, contracting with an outside organization to provide the services the proposed project would fill, or other alternatives):

Is the legislation subject to public hearing requirements (If yes, what public hearings have been held to date):

No

Other Issues (including long-term implications of the legislation):

FOR CAPITAL PROJECTS ONLY: Not Applicable





City of Seattle

Gregory J. Nickels, Mayor

Office of the Mayor

January 13, 2003

Honorable Peter Steinbrueck
President
Seattle City Council
Municipal Building, 11th Floor

Dear Council President Steinbrueck:

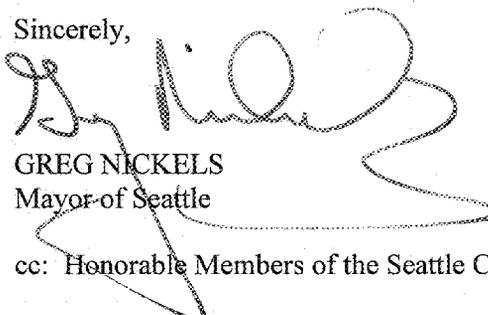
The attached ordinance authorizes the development and implementation of a citywide Safe Driving Program. It establishes a citywide policy for management, supervisory, and employee responsibilities in the selection and hiring of job applicants and approving qualifications for employees who will drive vehicles for City business. It also establishes safe driving practices; driver training; collision and damage reporting; responding to and investigating vehicle collisions; management review and determination of collision and damage preventability; and accountability and corrective measures.

Workplace safety and motor vehicle operation are of increasing importance to the City because overall costs associated with vehicle collisions (lawsuits, third party claims, workers' comp, collision and damage repair) increased 18% in 2000 and another 20% in 2001. In 2001, the total amount paid was \$3,064,389. Citywide safe driving guidelines were issued in 1998, however most departments did not adopt the guidelines. Most collisions and damage incidents involving City employees are preventable, and efforts to enforce safe driving behavior will be cost-effective.

If this ordinance is not passed, vehicle collision-related costs from injuries, damage, third party claims and lawsuits would likely continue at this rate, and go up even further if medical, labor, legal, and other costs increase. This Program is an effort to contain and reduce these costs.

Thank you for your consideration of this legislation. Should you have questions please contact Sharon Tanberg at 4-7862.

Sincerely,



GREG NICKELS
Mayor of Seattle

cc: Honorable Members of the Seattle City Council

600 Fourth Avenue, 12th Floor, Seattle, WA 98104-1873

Tel: (206) 684-4000, TDD: (206) 684-8811 Fax: (206) 684-5360, E:mail: mayors.office@ci.seattle.wa.us

An equal employment opportunity, affirmative action employer. Accommodations for people with disabilities provided upon request.



STATE OF WASHINGTON – KING COUNTY

--SS.

155469
City of Seattle, Clerk's Office

No. ORDINANCE IN FULL

Affidavit of Publication

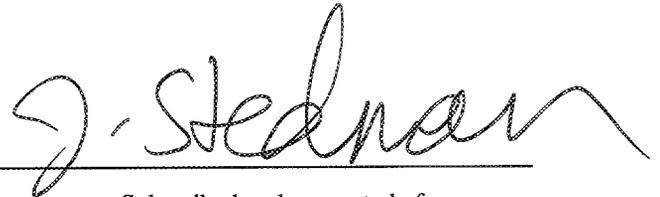
The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12th day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

CT:ORDINANCE 121074

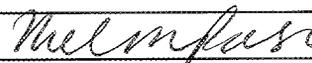
was published on

3/3/2003



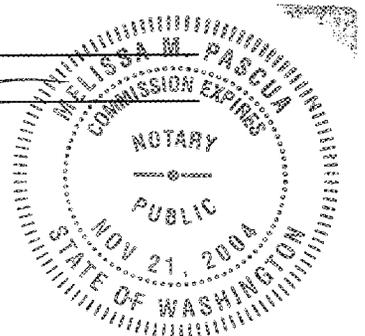
Subscribed and sworn to before me on

3/3/2003



Notary public for the State of Washington,
residing in Seattle

Affidavit of Publication



State of Washington, King County

City of Seattle

ORDINANCE 121974

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- collision and damage reporting;
- responding to and investigating vehicle collisions;
- management review and determination of collision & damage preventability; and
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Passed by the City Council the 10th day of February, 2003, and signed by me in open session in authentication of the same this 10th day of February, 2003.

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