

Ordinance No. 120537

Council Bill No. 113832

The City of Seattle  
Council Bill/Ordinance

AN ORDINANCE relating to the Special Revenue Funds; amending Sections 3.06.055, 22.202.050, and 16.08.050 of the Seattle Municipal Code; repealing Section 18.28.100 of the Seattle Municipal Code; changing references from the "Seattle Center Coliseum" to the "Seattle Center KeyArena;" changing references for certain Accounts within the Park and Recreation Fund; amending Sections 1 and 2 of Ordinance 67365, amending Section 1 of Ordinance 90497, and amending Section 1 of Ordinance 116441.

FBEO OP-1

CF No. \_\_\_\_\_

9-24-01 Pas

Date Introduced: <u>9/10/01</u>		
Date 1st Referred: <u>9/10/01</u>	To: (committee) <u>Finance, Budget &amp; Economic Development Committee</u>	
Date Re - Referred:	To: (committee)	
Date Re - Referred:	To: (committee)	
Date of Final Passage: <u>9-24-01</u>	Full Council Vote: <u>9-0</u>	
Date Presented to Mayor: <u>9-25-01</u>	Date Approved: <u>9/28/01</u>	
Date Returned to City Clerk: <u>10/2/01</u>	Date Published: <u>7PP</u>	T.O. F.T. <u>✓</u>
Date Vetoes by Mayor:	Date Veto Published:	
Date Passed Over Veto:	Veto Sustained:	

This file is complete and ready

Law Department

Law Dept. Review

The City of Seattle - Legislative Department

Council Bill/Ordinance sponsored by: \_\_\_\_\_

*Jan Puzo*

Councilmember

**Committee Action:**

*FBEO OP-4-0 (LD, RC, RM, NL)*

*9-24-01 Passed 9-0*

This file is complete and ready for presentation to Full Council.

Committee: \_\_\_\_\_

(initial/date)

*Law Department*

*Jan Puzo  
formal copy  
full text loaded*

Law Dept. Review

OMP  
Review

*(initials)*  
City Clerk  
Review

Electronic  
Copy Loaded

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ORDINANCE 120537

AN ORDINANCE relating to the Special Revenue Funds; amending Sections 3.06.055, 22.202.050, and 16.08.050 of the Seattle Municipal Code; repealing Section 18.28.100 of the Seattle Municipal Code; changing references from the "Seattle Center Coliseum" to the "Seattle Center KeyArena;" changing references for certain Accounts within the Park and Recreation Fund; amending Sections 1 and 2 of Ordinance 67365, amending Section 1 of Ordinance 90497, and amending Section 1 of Ordinance 116441.

WHEREAS, in 1999, the City Auditor noted that the use of the term "reserves" in Ordinance 119501 in the Department of Design, Construction and Land Use was not in compliance with generally accepted accounting principles; and

WHEREAS, to come into compliance with these principles, and to make other language clarification changes, the Council wishes to amend Section 3.06.055 of the Seattle Municipal Code; and

WHEREAS, the City Council and the Mayor are committed to high standards of financial management; and

WHEREAS, adopting and periodically updating financial policies are important steps towards assuring consistent and rational financial management practices; and

WHEREAS, the financial policies for the Operating Department Special Revenue Funds are essential components of financial policies; and

WHEREAS, the City Council and Mayor have reviewed the financial policies for the Operating Department Special Revenue Funds and wish to update and revise certain ordinance language; NOW THEREFORE

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

**Section 1.** Section 3.06.055 of the Seattle Municipal Code is amended as follows:

3.06.055 Restricted (~~Reserves~~)Set-Asides.

A. The (~~Finance~~)Director of Finance shall create within the (~~DCLU Operating~~)Department of Design, Construction and Land Use Fund a ((reserve account))set-



1 ~~aside account~~((~~as contemplated by RCW 35.21.070~~)), funded from regulatory fees and other  
2 money allocated thereto, for the accumulation of ~~((reserves))~~set-asides for the following  
3 municipal purposes:

4 1. Staffing Stability – to allow the Department of Design, Construction and Land  
5 Use to retain trained staff during cyclical economic downturns so that the experience and  
6 abilities of that staff are available to customers when the economy again turns upward.

7 2. Technology – to accumulate needed funding to assure that major technology  
8 systems ~~((investments))~~of the Department of Design, Construction and land Use can be  
9 upgraded or replaced when necessary.

10 3. Technology Currency – to hold funds adequate to accomplish normal personal  
11 computer replacements for the Department of Design, Construction and Land Use for a single  
12 year so that normal upgrades can occur even in the trough of an economic downturn.

13 4. Strategic Planning and Implementation – to allow the Department of Design,  
14 Construction and Land Use to plan ahead for continuous process improvements to better serve  
15 its customers, and to implement those plans, including staff training and equipment.

16 B. 1. Expenditures from the ~~((reserve))~~set-aside account shall be made only when  
17 expressly authorized by the City Council either by identification in the budget ordinance or other  
18 ordinance, or as set out in subsection B2 below with respect to the staffing stability  
19 ~~((reserve))~~set-aside.

20 2. The Director of the Department of Design, Construction and Land Use may,  
21 within the limits of that Department's budgeted expenditure authority, draw on the appropriate  
22 subdivision of the ~~((S))~~staffing ~~((S))~~stability ~~((Reserve))~~set-aside for the purpose established in  
23 Subsection A1 to pay staffing costs associated with a particular regulatory revenue source, but  
24 only when doing so is consistent with the most recently adopted ~~((Financial Principles adopted~~  
25 in Resolution 29951 and with the)Financial Policies for the Department~~((adopted thereunder, as~~  
26 those principles and policies may be amended from time to time)). The Director shall provide  
27 sixty days notice in advance to the chair of the City Council's ~~((Business, Economic, and~~  
28



1 ~~Development Committee~~) Finance, Budget, and Economic Development Committee, or its  
2 successor committee with responsibility for making recommendations on legislative matters  
3 relating to budget and financing (~~(building, construction, design, and land use)~~), of each proposed  
4 use of the ~~((S))~~ staffing ~~((S))~~ stability ~~((reserve))~~ set-aside under authority of this Subsection B2.

5  
6 **Section 2.** All references to the "Seattle Center Coliseum" in City policies, except for  
7 historical references, if any, are hereby changed to "Seattle Center Key Arena."

8  
9 **Section 3.** The Aquarium Donations Account established within the Park and Recreation  
10 Fund by Ordinance 107600 is hereby renamed the Aquarium Donations Accounting Unit and the  
11 Conservatory Donations Account as established in Ordinance 106963 within the Park and  
12 Recreation Fund is hereby renamed the Conservatory Donations Accounting Unit.

13  
14 **Section 4.** The introductory subsection of Section 22.202.050 of the Seattle Municipal  
15 code is amended as follows:

16 22.202.050 Housing and Abatement ~~((Account))~~ Accounting Unit.

17 A restricted accounting unit designated as the "Housing and Abatement Accounting  
18 Unit" is established in the Construction and Land Use Fund from which account the Director is  
19 hereby authorized to pay the costs and expenses incurred for the repair, alteration, improvement,  
20 vacation and closure, removal or demolition of any building, structure or other dangerous  
21 condition pursuant to the provisions of this Code, or pursuant to any other ordinance  
22 administered and enforced by the Director declaring any building, structure or premises to be a  
23 public nuisance and ordering the abatement thereof. Money from the following sources shall be  
24 paid into the Housing and Abatement Accounting Unit:

25 \*\*\*

26 **Section 5.** Section 16.08.050 of the Seattle Municipal Code is amended as follows:  
27 16.08.050 Waterway Operations and Maintenance ~~((Account))~~ Subfund.

1           A. A restricted (~~(account)~~)subfund designated the "Waterway Operations and  
2 Maintenance (~~(Account)~~)Subfund" is established in the Transportation Fund to which restricted  
3 (~~(account)~~)subfund shall be deposited all fees collected from waterway use and occupation  
4 permits issued under this chapter; reimbursements of expenses incurred by the Chief of Police in  
5 removal, towing, impoundment of vessels, water sport craft or obstructions in waterways and  
6 receipts from sale of such vessels, water sport craft or obstructions; its proportionate share of  
7 interest earnings of invested Transportation Fund balances; and any other moneys accruing from  
8 activities under this title in waterways or appropriated or budgeted to such fund. If the  
9 Waterway Operations and Maintenance (~~(Account)~~)Subfund has a credit balance greater than  
10 that of the Transportation Fund, the Director of Finance shall credit interest to the  
11 (~~(Account)~~)Subfund at the rate of the City's investment earnings for funds of its size.

12           B. The Waterway Operations and Maintenance (~~(Account)~~)Subfund shall be charged  
13 with the cost of administration, inspection and policing involved in the issuance and continuance  
14 of such permits; activities of the City in maintaining waterways as public ways for vessels or  
15 obstructions and for commerce and navigation; and for maintaining a reserve to clear waterways  
16 of vessels that may sink therein and for emergency activities related to waterways and  
17 navigation. Vouchers for expenditures shall be approved by the Director of Transportation or his  
18 or her designee, or by the Chief of Police or his or her designee.

19  
20           **Section 6.** Section 18.28.100 of the Seattle Municipal Code is repealed. The Municipal  
21 Golf Facilities Improvement Subaccount shall be eliminated and the Code Reviser is directed to  
22 remove it from the Table of Funds and Accounts in Chapter 5.76 of the Seattle Municipal Code.

23  
24           **Section 7.** Sections 1 and 2 of Ordinance 67365 as amended by Ordinance 116441 are  
25 further amended as follows:

26           Section 1. There is hereby created and established in the City Treasurer(~~(er))y~~ a subfund to  
27 be designated the "City Street Subfund", into which the City shall, from time to time as received,  
28

1 deposit all moneys credited and paid to The City of Seattle from the motor vehicle ((fund of the  
2 State))fuel excise tax imposed by RCW 82.36.020 and the special fuel tax imposed by RCW  
3 82.38.030, and as restricted in RCW 46.68.110(5), and such other moneys as may be directed to  
4 be deposited therein by ordinance.

5 Section 2. The moneys in said City Street Subfund shall be expended in the manner  
6 provided by law for the construction, alteration, repair, improvement and maintenance of the  
7 City streets or for any other proper City street purpose, said expenditures to be made under the  
8 supervision of the Director of ((Engineering))Seattle Transportation in such amounts and for  
9 such specific works, projects and purposes as shall from time to time hereafter be directed by  
10 ordinance.

11  
12 **Section 8.** Section 1 of Ordinance 90497, as last amended by Ordinance 107296 is  
13 further amended as follows:

14 Section 1. There is hereby created in the City Treasury, Transportation Fund, a special  
15 subfund designated the "Arterial City Street Subfund", into which subfund there shall be  
16 deposited moneys received by the City as its portion of the motor vehicle fuel excise tax  
17 imposed by RCW 82.36.020 and the special fuel tax imposed by RCW 82.38.030, and as  
18 restricted in RCW 46.68.110(4) for the construction, improvement and repair of Arterial  
19 Highways and City streets, together with such other funds as may be appropriated to such fund  
20 by the City.

21  
22 **Section 9.** Section 1 of Ordinance 116441 is amended as follows:

23 Section 1. There is hereby established in the City Treasury a new fund, entitled the  
24 Engineering Services Fund.

25 There shall be deposited into the Engineering Services Fund payments, interdepartmental  
26 transfers to the ((Engineering Department))Seattle Public Utilities, and intradepartmental  
27 reimbursements and charges for:

1 (a) services performed by ~~((the Engineering Services Division or a successor~~  
2 ~~division))~~ Seattle Public Utilities, for the design, construction and management of capital  
3 improvement projects; for providing a variety of services, such as drafting, surveying, graphics,  
4 materials testing; for consultation and expert and professional services; for legislative and  
5 litigation support; and for other services supplied from time to time;

6 (b) ~~((services and administration by the Executive Management Division, or a successor~~  
7 ~~division, including management of the department, policy oversight, and support;~~

8 ~~(c) data processing services, accounting, billings, data control, records management and~~  
9 ~~storage;))~~

10 ~~((d))~~ advances and loans, refunds, receipts of sales, incidental payments and other  
11 sums due thereto; and

12 ~~((e))~~ such other moneys as the City shall designate from time to time by ordinance, in  
13 its annual budgets, or by ordinances making appropriations for particular projects.

14 There may be expended from the Engineering Services Fund disbursements authorized  
15 by the Director of ~~((Engineering))~~ Seattle Public Utilities or an authorized assistant for payrolls  
16 and fringe benefits, services and charges, supplies, materials and equipment, rents, and other  
17 authorized expenditures, for ~~((the Engineering Services Division and the Executive Management~~  
18 ~~Division, or their successor divisions))~~ Seattle Public Utilities, and for refunds, transfers and  
19 other charges due from either division; and appropriations made by particular ordinances for  
20 projects from time to time.

21  
22 **Section 10.** Any act pursuant to the authority of this ordinance and prior to its effective  
23 date is hereby ratified and confirmed.

24  
25 **Section 11.** This ordinance shall take effect and be in force thirty (30) days from and  
26 after its approval by the Mayor, but if not approved and returned by the Mayor within ten (10)  
27 days after presentation, it shall take effect as provided by Municipal Code Section 1.04.020.

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Passed by the City Council the 24<sup>th</sup> day of September, 2001, and signed by me  
in open session in authentication of its passage this 24<sup>th</sup> day of September, 2001.

Margot L. Peyer  
President \_\_\_\_\_ of the City Council

Approved by me this 28<sup>th</sup> day of SEPTEMBER, 2001.

Paul Sully  
Mayor \_\_\_\_\_

Filed by me this 2nd day of October, 2001.

[Signature]  
\_\_\_\_\_  
City Clerk

(Seal)





# City of Seattle

Paul Schell, Mayor

## Department of Finance

Dwight D. Dively, Director

### MEMORANDUM

Date: August 29, 2001

To: Council President Margaret Pageler  
Seattle City Council

Via: Joan Walters, Budget Director

From: Dwight Dively, Director  
Department of Finance 

Subject: **AN ORDINANCE relating to the Special Revenue Funds; amending Sections 3.06.055, 22.202.050, and 16.08.050 of the Seattle Municipal Code; repealing Section 18.28.100 of the Seattle Municipal Code; changing references from the "Seattle Center Coliseum" to the "Seattle Center KeyArena;" changing references for certain Accounts within the Park and Recreation Fund; amending Sections 1 and 2 of Ordinance 67365, amending Section 1 of Ordinance 90497, and amending Section 1 of Ordinance 116441.**

I am pleased to submit the attached ordinance that we intend to present for Council consideration as part of the Department of Finance's comprehensive review of the City of Seattle's financial policies. This ordinance revises Seattle Municipal Code (SMC) and prior ordinance language related to financial policy changes the Executive is proposing to the City's special revenue funds.

- Section 1 edits SMC language to change the term "reserves" to "set-asides" in the code language for the Department of Design, Construction, and Land Use. This section also directs that the required 60 days notice for use of DCLU's staffing stability set-aside be directed to the Council's Finance, Budget, and Economic Development Committee, or its successor committee.
- Section 2 updates ordinance language by changing all references to the "Seattle Center Coliseum" in City policies, except for historical references, if any, to the "Seattle Center KeyArena."
- Section 3 makes a technical name change adjustment to two accounts within the Park and Recreation Fund.

700 Fifth Avenue, Room 4200, Seattle, WA 98104

Tel: (206) 684-0181, TDD: (206) 233-7810, Fax: (206) 684-8286, <http://www.ci.seattle.wa.us>

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- Section 4 edits SMC language to change "Housing and Abatement Account" to "Housing and Abatement Accounting Unit."
- Section 5 edits SMC language to change "Waterway Operations and Maintenance Account" to "Waterway Operations and Maintenance Subfund."
- Section 6 repeals Section 18.28.100 of the Seattle Municipal Code, and thereby eliminates the Municipal Golf Facilities Improvement Subaccount.
- Sections 7 and 8 clarify allowable revenues to the City Street Subfund and the Arterial City Street Subfund.
- Section 9 updates the list of allowable payments, interdepartmental transfers, reimbursements, and charges to the Engineering Services Fund.

We appreciate the Council's consideration of this legislation. If you have any questions regarding this legislation, or about the City's financial policies in general, please call me at 684-5212, or Diane Clausen at 684-8151. Thank you.

cc: Greg Petersen  
Diane Clausen  
Dave Hennes



---

**STATE OF WASHINGTON – KING COUNTY**

--SS.

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136908  
City of Seattle, Clerk's Office

No. ORDINANCE IN FULL

**Affidavit of Publication**

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12<sup>th</sup> day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

CT:120537 ORD. IN FULL

was published on

10/12/01

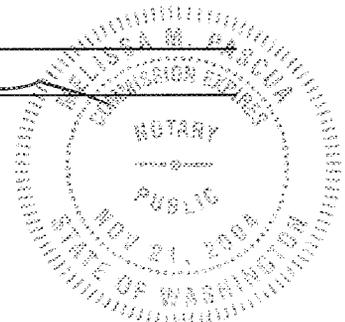
J. Stedman

Subscribed and sworn to before me on

10/12/01

Neil M. Fisher  
Notary public for the State of Washington,  
residing in Seattle

Affidavit of Publication



State o

City of Se

ORDINANCE 11

AN ORDINANCE relating to Special Revenue Funds, amending Section 3.06.055, 22.202.050, and the Seattle Municipal Code Section 18.28.100 of the Municipal Code; changing from the "Seattle Center" the "Seattle Center KeyArena" references for certain at the Park and Recreation Sections 1 and 2 of Ordinance 119501 in title of Design, Construction and Land Use; and amending Section 1, 116441.

WHEREAS, in 1999, the City Council noted that the use of the fund in Ordinance 119501 in title of Design, Construction and Land Use was not in compliance with accepted accounting principles;

WHEREAS, to come in compliance with these principles, and language clarification changes, the City Council wishes to amend Section 1 of the Seattle Municipal Code;

WHEREAS, the City Council is committed to the financial management of the City;

WHEREAS, adopting an updating financial policies

steps towards assuring consistent and rational financial management practices; and

WHEREAS, the financial policies for the Operating Department Special Revenue Funds are essential components of financial policies; and

WHEREAS, the City Council and Mayor have reviewed the financial policies for the Operating Department Special Revenue Funds and wish to update and revise certain ordinance language; NOW THEREFORE

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

SECTION 1. Section 3.06.055 of the Seattle Municipal Code is amended as follows:

3.06.055 Restricted ((Reserves))Set-Asides.

A. The ((Finance)) Director of Finance shall create within the ((DCLU Operating))Department of Design, Construction and Land Use Fund a ((reserve account))set-aside account, as contemplated by RCW 35.21.070, funded from regulatory fees and other money allocated thereto, for the accumulation of ((reserves))set-asides for the following municipal purposes:

1. Staffing Stability -- to allow the Department of Design, Construction and Land Use to retain trained staff during cyclical economic downturns so that the experience and abilities of that staff are available to customers when the economy again turns upward.

2. Technology -- to accumulate needed funding to assure that major technology systems ((investments))of the Department of Design, Construction and Land Use can be upgraded or replaced when necessary.

3. Technology Currency -- to hold funds adequate to accomplish normal personal computer replacements for the Department of Design, Construction and Land Use for a single year so that normal upgrades can occur even in the trough of an economic downturn.

4. Strategic Planning and Implementation -- to allow the Department of Design, Construction and Land Use to plan ahead for continuous process improvements to better serve its customers, and to implement those plans, including staff training and equipment.

B. 1. Expenditures from the ((reserve))set-aside account shall be made only when expressly authorized by the City Council either by identification in the budget ordinance or other ordinance, or as set out in subsection B2 below with respect to the staffing stability ((reserve))set-aside.

2. The Director of the Department of Design, Construction and Land Use may, within the limits of that Department's budgeted expenditure authority, draw on the appropriate subdivision of the ((S))staffing ((S))stability ((Reserve))set-aside for the purpose established in Subsection A1 to pay staffing costs associated with a particular regulatory revenue source, but only when doing so is consistent with the most recently adopted ((Financial Principles adopted in Resolution 29961 and with the)) Financial Policies for the Department ((adopted thereunder, as those principles and policies may be amended from time to time)). The Director shall provide sixty days notice in advance to the chair of the City Council's ((Business, Economic, and Development Committee))Finance, Budget, and Economic Development Committee, or its successor committee with responsibility for making recommendations on legislative matters relating to budget and financing((building, construction, design, and land use)), of each proposed use of the ((S))staffing ((S))stability ((reserve)) set-aside under authority of this Subsection B2.

SECTION 2. All references to the "Seattle Center Coliseum" in City policies, except for historical references, if any, are hereby changed to "Seattle

as may be appropriated to such fund by the City.

SECTION 9. Section 1 of Ordinance 116441 is amended as follows:

Section 1. There is hereby established in the City Treasury a new fund, entitled the Engineering Services Fund.

There shall be deposited into the Engineering Services Fund payments, interdepartmental transfers to the ((Engineering Department))Seattle Public Utilities, and intradepartmental reimbursements and charges for:

(a) services performed by ((the Engineering Services Division or a successor division))Seattle Public Utilities, for the design, construction and management of capital improvement projects, for providing a variety of services, such as drafting, surveying, graphics, materials testing, for consultation and expert and professional services; for legislative and litigation support; and for other services supplied from time to time.

(b) ((services and administration by the Executive Management Division, or a successor division, including management of the department, policy oversight, and support;

(c) data processing services, accounting, billings, data control, records management and storage;))

((d)) advances and loans, refunds, receipts of sales, incidental payments and other sums due thereto; and

((e)) such other moneys as the City shall designate from time to time by ordinance, in its annual budgets, or by ordinances making appropriations for particular projects.

There may be expended from the Engineering Services Fund disbursements authorized by the Director of ((Engineering))Seattle Public Utilities or an authorized assistant for payrolls and fringe benefits, services and charges, supplies, materials and equipment, rent, and other authorized expenditures, for ((the Engineering Services Division and for the Executive Management Division, or their successor divisions))Seattle Public Utilities, and for refunds, transfers and other charges due from either division; and appropriations made by particular ordinances for projects from time to time.

SECTION 10. Any act pursuant to the authority of this ordinance and prior to its effective date is hereby ratified and confirmed.

SECTION 11. This ordinance shall take effect and be in force thirty (30) days from and after its approval by the Mayor, but if not approved and returned by the Mayor within ten (10) days after presentation, it shall take effect as provided by Municipal Code Section 1.04.020.

PASSED by the City Council the 24th day of September, 2001, and signed by me in open session in authentication of its passage this 24th day of September, 2001.

MARGARET PAGELER, President of the City Council. Approved by me this 28th day of September, 2001.

PAUL SCHELL, Mayor. Filed by me this 2nd day of October, 2001.

(Seal) SCOTT CLINE, Acting City Clerk. Publication ordered by JUDITH PIP-PIN, City Clerk.

(Boldface denotes deletion.)

Date of official publication in Daily Journal of Commerce, Seattle, October 12, 2001. 10/12(136908C)