AN ORDINANCE relating to the possible disposition of Key Tower; authorizing contracts, contract extensions and amendments; and making an appropriation from the City Hall Subfund, all by a three-fourths vote of the City Council.

CF No. _____

Date AUG 1 7 1998	
Date 1st Referred: AUG 1 7 1998	To: (committee) Finance & purget Committee
Date Re - Referred:	To: (committee)
Date Re - Referred:	To: (committee)
Date of Final Passage: 8-24-98	Full Council Vote:
Date Presented to Mayor: 8-24-98	Date Approved: AUG 28 1996)
Date Returned to City Clerk: AUG 28 1998	Date Published: T.O. F.T.
Date Vetoed by Mayor:	Date Veto Published:
Date Passed Over Veto:	Veto Sustained:

	Committ	ee Action:		
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	12/12/2			
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Review

City Clerk Review Electro Copy Los

Law Department

Law Dept. Review

The City of Seattle - Legi	stative Depart	incire	
Council Bill/Ordinance spo	nsored by:	CHOE	
8-74-98 FOIL COO	ncil Action	Passed	20
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1	ORDINANCE 119133
2	The state of the s
3	AN ORDINANCE relating to the possible disposition of Key Tower; authorizing contracts, contract extensions and amendments; and making an appropriation from the City Hall Subfund, all by a three-fourths vote of the City Council.
4	
5	WHEREAS, Ordinance 117739 authorized the acquisition of Key Tower in 1996, setting the stage for the eventual development of a downtown Municipal Civic Center; and
6	WHEREAS, Resolution 29731 adopted a City vision and principles for a downtown Municipal Civic
7	Center; and
8	WHEREAS, Resolution 29789 provided guidance for specific sites within a downtown Municipal Civic Center that included possible City occupancy of Key Tower and the Arctic Building, develop-
9	ment of a new Courthouse on the Cordes block and a new City Hall on the east side of the existing Municipal Building site, retention of the Public Safety Building site for future
10	development, and the future disposition of the Dexter Horton and Alaska Buildings; and
11	WHEREAS, Resolution 29789 also asked the Executive Services Department to market Key Tower in order to ascertain whether the City could realize significant value from the City's investment
12	while still providing high quality work space for employees; and
13	WHEREAS, Resolution 29795 provided planning guidelines for development of a downtown Municipal Civic Center Site Master Plan; and
14	
15	WHEREAS, the marketing of Key Tower and planning activities contemplated by Resolutions 29789 and 29795 requires staff time and expert consultant services; Now, Therefore,
16	BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Services Department is authorized to solicit proposals and contract for real estate advisory and marketing services. It is expected that the marketing firm, if any, shall also work with the City's contracted real estate advisors, The Seneca Real Estate Group and Craig Kinzer & Company, as the disposition and negotiation team, along with City staff. In addition, The Seneca Real Estate Group and

H:\Baker\112293cp.doc Key Tower Disposition Ordinance August 24, 1998

Craig Kinzer & Company shall be responsible for the development of the building sale prospectus, the coordination of any due diligence, and the financial and economic analyses needed by the City. The Executive Services Department is further authorized to amend the existing contract with The Seneca Real Estate Group and Craig Kinzer & Company to include this additional assignment. Compensation for the real estate marketing consultant, if any, and The Seneca Real Estate Group and Craig Kinzer & Company shall be negotiated based on an hourly rate to a fixed maximum fee with incentives to negotiate the highest value for the building. The majority of the compensation for these services shall be paid through the building's sale proceeds. The compensation for marketing the building and bringing proposals to the Mayor and Council shall be on an hourly basis with a maximum monthly rate not to exceed twenty thousand dollars and shall be paid from the City Hall Subfund. Compensation in excess of the retainer shall be contingent upon the sale of Key Tower and shall be paid from the building sale proceeds.

Section 2. Legal Services: The Law Department will be responsible for providing and securing all legal advisory services, and preparing and managing necessary documents. The Executive Services Department is authorized to reimburse the Law Department for such direct services out of the City Hall Subfund.

Section 3. Financial Review: In order for the City Council to review the options for disposition of Key Tower, the City Auditor is authorized to execute one or more agreements with the University of Washington and Property Counselors for an independent review of the Executive Services Department's financial analyses related to the Municipal Civic Plan and the disposition of Key Tower.

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Costs for these consultants shall be paid out of the City Hall Subfund. The City Auditor shall sign the contract(s) and be re-imbursed for the costs of the contract(s) by the Executive Services Department.

Section 4. Site Master Plan: The Executive Services Department is authorized to solicit proposals and contract for a Site Master Plan for the Municipal Civic Center. The compensation for the services provided under this contract, along with Executive Services Department's staff time, shall be paid out of the City Hall Subfund.

Section 5. Other Costs: The Executive Services Department's incidental costs related to marketing Key Tower, including but not limited to those for staff time for contracting, title insurance and reports, due diligence investigations and reports, and City financial support, shall also be paid out of the City Hall Subfund.

Section 6. The expenditure allowance in the 1998 Budget for the City Hall Subfund is hereby increased in the sum of One Hundred Thousand Dollars (\$100,000) for the real estate retainer, legal and financial services and other costs and in the additional sum of One Hundred Thousand Dollars (\$100,000) for the Site Master Plan, by the appropriation, hereby made and authorized, of the sum of Two Hundred Thousand Dollars (\$200,000), or as much thereof as may be necessary, from unexpended and unencumbered balances in the City Hall Subfund of the General Fund that have been derived from rents and other revenues.

Section 7. The foregoing appropriations are made to meet actual necessary expenditures of the City for which no appropriation has been made due to causes which could not reasonably have been foreseen at the time of the adoption of the 1998 Budget; Now, Therefore, in accordance with RCW 35.32A.060, by reason of the facts above stated this ordinance shall take effect and be in force thirty (30) days from and after its passage and approval, if approved by the Mayor, but if not approved and returned

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1	by the Mayor within ten (10) days after presentation, it shall take effect as provided by Municipal Code
2	Section 1.04.020.
3	
4	PASSED by three-fourths vote of all the members of the City Council the a 4 day of
5	Quoux, 1998, and signed by me in open session in authentication of its passage this 24 day of
6	Quant 1998.
7	
8	Deman.
9	President of the City Council
10	Approved by me this 28 day of August, 1998.
11	Paul Salue
12	Mayor Sully
13	
14	Filed by me this 28 day of Rugust . 1998.
15	Complete
16	acting City Clerk
17	(Seal)
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Propo. & Amendments to Item # 2

Proposed Amendments to C.B. 112293 An Ordinance Relating to Possible Disposition of Key Tower

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Amendment #1 by Councilmember Choe

On page 2, starting on line 15, Section 3 is amended to read as follows:

Section 3. Financial Review: In order for the City Council to review the options for disposition of Key Tower, the City Auditor ((Executive Services Department)) is authorized to execute one or more agreements with the University of Washington and Property Counselers for an independent review of the Executive Services Department's financial analyses related to the Municipal Civic Plan and the disposition of Key Tower. ((for compensation that)). Costs for these consultants shall be paid out of the City Hall Subfund. The City Auditor shall sign the contract(s) and be re-imbursed for the costs of the contract(s) by the Executive Services Department.

Effect: Clarifies that the City Auditor will sign the contract with the consultants for an independent review of the Civic Center financial analyses.

Amendment #2 by Councilmember Choe

On page 3, starting on line 14, delete all of Section 7, and re-number the remaining sections accordingly.

Effect: Deletes language providing broad contracting authority. Specific contracting authority is provided elsewhere in the ordinance.

Norma Miller/et Miller\GBD:gbd Key Tower Disposition Ordinar. August 11, 1998 L:\K\RSE:O4keyt4.doc (Ver. 4)

ORDINANCE _

AN ORDINANCE relating to the possible disposition of Key Tower; authorizing contracts, contract extensions and amendments; and making an appropriation from the City Hall Subfund, all by a three-fourths vote of the City Council.

WHEREAS, Ordinance 117739 authorized the acquisition of Key Tower in 1996, setting the stage the eventual development of a downtown Municipal Civic Center; and

WHEREAS, Resolution 29731 adopted a City vision and principles for a downtown Municipal Civic Center; and

WHEREAS, Resolution 29789 provided guidance for specific sites within a downtown Municipal Civic Center that included possible City occupancy of Key Tower and the Arctic Building, development of a new Courthouse on the Cordes block and a new City Hall on the east side of the existing Municipal Building site, retention of the Public Safety Building site for future development, and the future disposition of the Dexter Horton and Alaska Buildings; and

WHEREAS, Resolution 29789 also asked the Executive Services Department to market Key Tower in order to ascertain whether the City could realize significant value from the City's investment while still providing high quality work space for employees; and

WHEREAS, Resolution 29795 provided planning guidelines for development of a downtown Municipal Civic Center Site Master Plan; and

WHEREAS, the marketing of Key Tower and planning activities contemplated by Resolutions 29789 and 29795 requires staff time and expert consultant services; Now, Therefore,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Services Department is authorized to solicit proposals and contract for real estate advisory and marketing services. It is expected that the marketing firm shall also work with the City's contracted real estate advisors, The Seneca Real Estate Group and Craig Kinzer & Company, as the disposition and negotiation team, along with City staff. In addition, The Seneca Real Estate Group and Craig Kinzer & Company shall be responsible for the development of the building sale prospectus, the coordination of

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Department is further authorized to amend the existing contract with The Seneca Real Estate Group and

Craig Kinzer & Company to include this additional assignment. Compensation for the real estate

marketing consultant and The Seneca Real Estate Group and Craig Kinzer & Company shall be

negotiated based on a fixed fee (split between the two consultants) with incentives to negotiate the

highest value for the building. The majority of the compensation for these services shall be paid

through the building's sale proceeds. The compensation for marketing the building and bringing

proposals to the Mayor and Council shall be on a retainer basis and shall be paid from the City Hall

Subfund. Compensation in excess of the retainer shall be contingent upon the sale of Key Tower and

shall be paid from the building sale proceeds.

Section 2. Legal Services: The Law Department will be responsible for providing and securing all legal advisory services, and preparing and managing necessary documents. The Executive Services Department is authorized to reimburse the Law Department for such direct services out of the City Hall Subfund.

Section 3. Financial Review: In order for the City Council to review the options for disposition, the Executive Services Department is authorized to execute one or more agreements with the University of Washington and Property Counselors for an independent review of the Executive Services Department's financial analyses related to the Municipal Civic Plan and the disposition of Key Tower for compensation that shall be paid out of the City Hall Subfund.

Section 4. Site Master Plan: The Executive Services Department is authorized to solicit proposals and contract for a Site Master Plan for the Municipal Civic Center. The compensation for the

Norma Miller/et Miller\GBD:gbd Key Tower Disposition Ordinan August 11, 1998 L:\K\RSE:O4keyt4.doc (Ver. 4)

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services provided under this contract, along with Executive Services Department's staff time, shall be paid out of the City Hall Subfund.

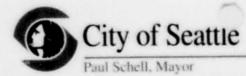
Section 5. • Other Costs: The Executive Services Department's incidental costs related to marketing Key Tower, including but not limited to those for staff time for contracting, title insurance and reports, due diligence investigations and reports, and City financial support, shall also be paid out of the City Hall Subfund.

Section 6. The expenditure allowance in the 1998 Budget for the City Hall Subfund is hereby increased in the sum of Two Hundred Thousand Dollars (\$200,000) for the real estate retainer, legal and financial services and other costs and in the additional sum of One Hundred Thousand Dollars (\$100,000) for the Site Master Plan, by the appropriation, hereby made and authorized, of the sum of Three Hundred Thousand Dollars (\$300,000), or as much thereof as may be necessary, from unexpended and unencumbered balances in the City Hall Subfund of the General Fund that have been derived from rents and other revenues.

Section 7. The Director of the Executive Services Department is hereby authorized to contract for, amend, and extend existing contracts to provide the necessary services described above.

Section 8. The foregoing appropriations are made to meet actual necessary expenditures of the City for which no appropriation has been made due to causes which could not reasonably have been foreseen at the time of the adoption of the 1998 Budget; Now, Therefore, in accordance with RCW 35.32A.060, by reason of the facts above stated this ordinance shall take effect and be in force thirty (30)

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	Norma Miller/et Miller/GBD:gbd Key Tower Disposition Ordinan	
	August 11, 1998 L:\K\RSE:O4keyt4.doc	1
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1	days from and after its passage and approval,	if approved by the Mayor, but if not approved and returned
2	by the Mayor within ten (10) days after preser	ntation, it shall take effect as provided by Municipal Code
3	Section 1.04.020.	
4		
5		the state of the state of
6	PASSED by three-fourths vote of all t	the members of the City Council the day of
	, 1998, and signed by me in op	pen session in authentication of its passage this day of
7	, 1998.	
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9		
		President of the City Council
0		President of the City Council
1		, 1998.
2	Approved by me this day of	, 1996.
3		
4		Mayor
5	Filed by me this day of	, 1998.
6	/	
7		City Clerk
8	(Seal)	
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Executive Services Department

Dwight D. Dively, Director

MEMORANDUM

Date:

August 10, 1998

To:

Honorable Sue Donaldson, President

Seattle City Council

Via:

Barbara Gangwer, City Budget Office

From:

Dwight Dively, Director

Executive Services Department

Subject:

AN ORDINANCE relating to the possible disposition of Key Tower; authorizing contracts, contract extensions and amendments; and making an appropriation from the City Hall Subfund, all by a three-fourths vote of the City

Council

I am pleased to submit the attached ordinance which grants contracting and appropriation authority to the Executive Services Department for real estate advisory services, marketing and legal services, outside financial reviews of the financial assumptions used in developing the downtown Civic Center, master site planning, and incidental costs associated with these specific tasks. The products of these services will provide both the practical and analytical information necessary to refine Key Tower options, and help determine how those options impact the Civic Center itself. Further appropriations will be necessary once decisions are made to adopt and begin implementation of a Civic Center Plan.

For the past three months, the Executive Services Department has been working through the Finance and Budget Committee on the development of a downtown Municipal Civic Center. Through these sessions, the Council and Mayor have developed a vision and set of principles that will guide policy-makers to finalize Civic Center decisions later this year.

The Council has defined the "anchors" that frame the Municipal Civic Center, i.e., the new Courthouse and Police Headquarters, a new City Hall on the east side of the existing

Honorable Sue Dona n Disposition of Key Tower August 10, 1998 Page 2

Municipal Building, retaining "some" space in Key Tower and re-using the Arctic Building. The Public Safety Building site will be retained, but its use is undefined at this point. As you know, most of the planning to date has been done by City staff. In order to fully develop the options and opportunities related to selling Key Tower, and to pull all of the "anchors" together into a grand Municipal Civic Center, it is time we invest in some outside expertise.

The real estate services are, by far, the largest investment in this proposal. We are recommending that we extend our current contract with The Seneca Real Estate Group and Craig Kinzer and Company for advisory and technical services involved in marketing Key Tower. Their history and understanding of the City's complex (and sometimes competing) goals in this transaction makes them indispensable in drawing out the best proposals possible. We have also chosen to advertise and contract with a yet-unnamed real estate firm with strong connections to prospective buyers of class A office buildings to supplement our team. This ordinance contemplates that we pay for real estate services through a monthly retainer (to be split between both firms), similar to the compensation package negotiated during the acquisition of Key Tower. The remainder of their fees will come out of the disposition proceeds, should we move forward in the disposition process.

The Law Department has been instrumental in our Key Tower negotiations and will continue to be under the direction of Rodney Eng. Rodney has also brought on an expert real estate attorney, Scott Osborne, from the firm of Graham and Dunn. Scott was our legal advisor on a number of acquisitions, including Key Tower and Park 90/5.

At the Council's request, we have negotiated two contracts with two financial and real estate professionals to review the financial assumptions used throughout the Civic Center planning process. Dave Haworth is the Metropolitan Tract representative for the University of Washington. He and Greg Easton, a principal with Property Counselors, will team up to give the Council an independent review of how we have structured the financial models, and help us refine replacement costs. They were both involved in the Council's review of the Key Tower acquisition in 1995. Dave has also continued to be involved in our volunteer oversight committee, the Municipal Center Workgroup.

The ordinance also contemplates the contract and appropriation for the Master Site plan, which is underway. We have advertised for consultant teams and hope to have them on board by early September. Their mission will be to pull together all of the previous planning work and to provide some additional "visioning" necessary to identify the opportunities and linkages that can be created within these unique Civic spaces. The result will be a formal master plan for our downtown sites.

Honorable Sue Dona n Disposition of Key Tower August 10, 1998 Page 3

The appropriations for all of these outside services are proposed to come from the City Hall Subfund, which was established in 1996 to receive the income from Key Tower and Park 90/5 rental revenue and to pay for operating expenses related to the buildings. As you know from the quarterly reports that we send the Council, the fund has a balance of over \$4 million due, in large part, to our success at managing the vacant space in these facilities.

I appreciate your continuing attention and enthusiasm for the Municipal Civic Center. We recognize that this has been a long process, but believe that it will result in a very exciting and engaging Civic Center.

As always, we would be pleased to brief you before the committee meeting, and will check with your staff to see if you are interested. If you have any questions in the meantime, please call Norma Miller at 4-0411.

DDD:nm::zat

Attachment: Ordinance

cc: Maud Daudon, Mayor's Office Rodney Eng, Law Cathy Baker, Legislative Barbara Gangwer, CBO Mickey Banninster-Mingo, ESD

Fiscal Note

Each piece of legislation that is financial in nature will be accompanied by a fiscal note. The fiscal note should be drafted by department staff and will identify operating, capital, revenue, and FTE impacts of the legislation.

Executive Services	Contact Pers Norma Miller	The state of the s	CBO Analyst/Phone: Barbara Gangwer/
Legislation Title:	Tower; authorizing co	ontracts, contracting an approp	riation from the City Hall
Summary of the L Grants contract and ap dispose, of Key Tower		D for services n	eeded to study, and possibly
Background (Incl and funding histo	de justification for t y, if applicable):	he legislatio	n
In June, 1998 the City investment in that build Civic Center. The sen \$200,000 and include: prospectus preparation	council asked ESD to maring could be realized vis a ces necessary to prepare eal estate technical and a	ket Key Tower to vis replacement and market Key dvisor services modeling and le	to ascertain whether the City's at cost expense for a downtown y Tower will cost no more than s, real estate marketing, gal services. We also expect to

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ustainability Issues (re	elated to grant awards): none	
Estimated Expenditure	1998	1999	2000
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	TOTAL		-
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One-time \$ Estimated FTE Impacts FUND none	On-goin	1999	
One-time \$ Estimated FTE Impacts FUND none	On-goings: 1998 TOTAL # Part Time	1999	
One-time \$ Estimated FTE Impacts	On-goir		20

Other Issues (including long-term implications of the legislation):

Future appropriations will be needed to implement the Civic Center Master Plan. This would include designing and building a new City Hall, completion of the new Courthouse (the design of which has already been appropriated) and the tenant improvements necessary in Key Tower (if we don't sell the building). **Most** of this has been anticipated and allocated in the budget sustainability allocations and in the short and long range capital plans.

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TIME AND DATE STAMP

MACHED DOCUMENT IS SPONSORED FOR FILING WITH THE CI MEMBERIS) OF THE CITY COUNCIL WHOSE SIGNATUREISI ARE Mached Clare	SHOWN BELO
Martha Char	

COMMITTEE(S) REFERRED TO:

PRESIDENT'S SIGNATURE

NOTICE: IF THE DOCUMENT IN THIS FRAME IS LESS CLEAR THAN THIS NOTICE IT IS DUE TO THE QUALITY OF THE DOCUMENT.

ORDINANCE NO. 119122

ORDINANCE NO. 119122

AN ORDINANCE relating to the Police Department; authorizing the execution of an agre—it in the amount of One Hundred Fifty One Thousand Three Hundred Thirty Two Dollars (3151,332) with the Seattle Housing Authority for enhanced police services for public housing communities through the Safe Neighborhoods Partnership Program, accepting the money when received; increasing the 1998 Budget of the Police Department by making a reimbursable appropriation; ratifying and confirming prior acts, and creating a position, all by a three-fourths vote of the City Council.

ORDINANCE NO. 119123

City o

AN ORDINANCE relating to the Police spartment; authorizing a supplement reement in the amount of Ninety The Ind Ninety Five Dollars (\$90,095) will be Seattle Housing Authority for enced police services for public housing mmunities; accepting the money which reviewed increasing the 1908 Bodges (4)

ORDINANCE NO. 119125

AN ORDINANCE relating to and regu-lating conditions hazardous to life and property from fire, hazardous materials or explosion; and amending the Uniform Fire Code, 1997 Edition, as adopted by ref-erence by Ordinance xxx.

ORDINANCE NO. 119126

AN ORDINANCE renewing, for a p of ten (10) years, the permission grant US WEST Communications, Inc. a rado corporation, by Ordinance 964 maintain and operate a pedestrian bunder and across the alley east of Avenue, north of Spring Street; ame Section 7 thereof to update insuran quirements; and establishing the as 7 thereof to update inta; and establishing the next five (5) years of the

ORDINANCE NO. 119127

ORDINANCE relating to the S ORDINANCE NO. 119185 TAN ORDINANCE appropriating a to pay certain sudited claims and ore the payment thereoff the payment the pay

WASHINGTON - KING COUNTY

119129-11133

Affidavit of Publication

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12th day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice.

119122-187429-135

was published on

09/10/98

The amount of the fee charged for the foregoing publication is which amount has been paid in full. the sum of \$

Subscribed and sworn to before me or 09/10/98

> Notary Public for the State of Washington residing in Seattle

IF THE DOCUMENT IN THIS FRAME IS LESS CLEAR THAN THIS NOTICE OF THE DOCUMENT.