

Ordinance No. 118933

Council Bill No. 112068

The City of Seattle Council Bill/Ordinance

Council Bill No. 112068, AN ORDINANCE relating to copying charges, amending SMC 3.104.010.

3/4/98 Passed 4-0

3/9/98 Held 1-0

CF No. _____

Date Introduced: <u>MAR - 2 1998</u>	
Date 1st Referred: <u>MAR - 2 1998</u>	To: (committee) <u>Finance & Budget Committee</u>
Date Re - Referred:	To: (committee)
Date Re - Referred:	To: (committee)
Date of Final Passage: <u>3-16-98</u>	Full Council Vote: <u>7-0</u>
Date Presented to Mayor: <u>3-16-98</u>	Date Approved: <u>MAR 23 1998</u>
Date Returned to City Clerk: <u>MAR 23 1998</u>	Date Published: <u>259</u> T.D. <input type="checkbox"/> F.T. <input checked="" type="checkbox"/>
Date Vetoed by Mayor:	Date Veto Published:
Date Passed Over Veto:	Veto Sustained:

This file is complete and ready

Law Dept. Review

The City of Seattle - Legislative Department

Council Bill/Ordinance sponsored by:

CHOE

Councilmember

Committee Action:

1/4/98 Passed 4-0

Martha Choe

3/9/98 Held 1 week motion by Choe

This file is complete and ready for presentation to Full Council. Committee:

(Initial/Date)

Law Dept. Review

OMP
Review

City Clerk
Review

Electronic
Copy Loaded

Indexed



ORDINANCE 118933

AN ORDINANCE relating to copying charges, amending SMC 3.104.010.

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. SMC 3.104.010, last amended by Ord. 113221 § 1, 1986, is hereby amended as follows:

SMC 3.104.010 Fees for copies.

~~((In accordance with Article XXII, Section 3 of the City Charter, <1>f))~~ Fees to be charged for the furnishing of copies or extracts from the books and records of the City by the officer having custody thereof are established as follows:

1. Paper records - Black and White Copies - Standard Sizes (8 1/2" by 11" and 8 1/2' by 14")

For each ~~((the first))~~ page ~~((of any one document))~~ ~~((\$.25))~~ \$.15

~~((For each succeeding page of such document 0.10))~~

2. For certification of any one record ~~((document))~~ 1.00

3. For postage ~~((for))~~ and mailing of records ~~((documents))~~... Applicable postage

rates and fees established by the U.S. Postal Service plus actual costs of handling;

~~((provided, however, that heads of d))~~

4. Other Records - Departments may by rules adopted in accordance with the Administrative

Code of the City (Ordinance 102228), <2> establish a schedule of prices for copies of specific documents

types of records, including electronic records, tapes, and records contained on other media, in the

custody of such departments ~~((heads))~~ which prices shall be sufficient to defray the cost of preparing such

copies but shall not exceed the amount necessary to reimburse the City for the costs of reproducing such

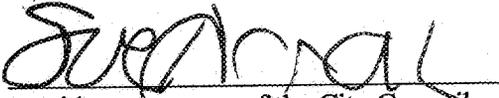
1 documents- records. Departments may charge interest on such charges for balances unpaid after thirty
2 (30) days at twelve per cent (12%) per year.

3 5. Compiling New Records - The City is under no legal obligation to compile new records, and if
4 a Department elects to compile a new record in response to a request, the Department may charge the full
5 cost incurred in compiling such a new record, including staff time, computer time, and materials.

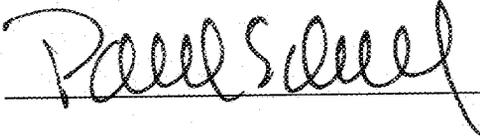
6 Section 2. Acts taken consistent with and prior to the effective date of this ordinance are hereby
7 ratified and confirmed.

8 Section 3. This ordinance shall take effect and be in force thirty (30) days from and after its approval
9 by the Mayor, but if not approved and returned by the Mayor within ten (10) days after presentation, it shall
10 take effect as provided by Municipal Code Section 1.04.020.

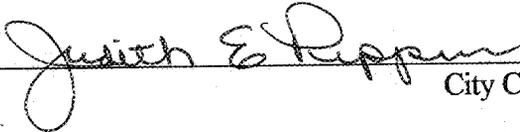
11 Passed by the City Council the 16th day of March, 1998, and signed by me in open session
12 in authentication of its passage this 16th day of March, 1998.

13 
14 President _____ of the City Council

15 Approved by me this 23rd day of March, 1998.

16 
17 _____ Mayor

18 Filed by me this 23 day of March, 1998.

19 
20 _____ City Clerk

21 (Seal)

22

23

24

gek ORDINANCE _____

AN ORDINANCE relating to copying charges, amending SMC 3.104.010.

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~~((For each succeeding page of such document 0.10))~~

2. For certification of any one record ~~((document))~~ 1.00

3. For postage ~~((for))~~ and mailing of records ~~((documents))~~... Applicable

postage rates and fees established by the U.S. Postal Service plus actual costs of handling:

~~((provided, however, that heads of d))~~

4. Other Records - Departments may by rules adopted in accordance with the Administrative Code of the City (Ordinance 102228), <2> establish a schedule of prices for copies of specific documents types of records, including electronic records, tapes, and records contained on other media, in the custody of such departments ~~((heads))~~ which prices shall be sufficient to defray the cost of preparing such copies but shall not exceed the amount necessary to reimburse the City for the costs of reproducing such ~~documents.~~ records. Departments may charge interest on such charges for balances unpaid after thirty (30) days at twelve per cent (12%) per year.

5. Compiling New Records - The City is under no legal obligation to compile new records, and if a Department elects to compile a new record in response to a request, the Department may charge the full cost incurred in compiling such a new record, including staff time, computer time, and materials.

Section 2. Acts taken consistent with and prior to the effective date of this ordinance are hereby ratified and confirmed.

Section 3. This ordinance shall take effect and be in force thirty (30) days from and after its approval by the Mayor, but if not approved and returned by the Mayor within ten (10) days after presentation, it shall take effect as provided by Municipal Code Section 1.04.020.

Passed by the City Council the ____ day of _____, 1998, and signed by me in open session in authentication of its passage this ____ day of _____, 1998.

President _____ of the City Council

Approved by me this ____ day of _____, 1998.

Mayor

Filed by me this ____ day of _____, 1998.

City Clerk

(Seal)

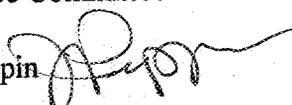




**Legislative Department
Office of City Clerk
Memorandum**

Date: February 19, 1998

To: Councilmember Martha Choe
Chair, Finance Committee

From: Judith E. Pippin 

Subject: Proposed Ordinance Related to Copying Charges

Attached is a proposed ordinance which would amend Seattle Municipal Code 3.104.010, relating to charges to customers for copying city records.

The fee changes proposed by this ordinance bring the City into compliance with State law, and facilitate more efficient cost calculation by City staff.

The proposed ordinance also changes references to "documents" to "records," as there are many City records other than documents, such as tapes, photos, database information, which are affected by provisions of this ordinance.

Please call me at 4-8361 if you have any questions regarding this proposed ordinance.

c:pip:feesord.doc

TIME AND DATE STAMP

SPONSORSHIP

THE ATTACHED DOCUMENT IS SPONSORED FOR FILING WITH THE CITY COUNCIL BY THE MEMBER(S) OF THE CITY COUNCIL WHOSE SIGNATURE(S) ARE SHOWN BELOW:

Martina Chase

FOR CITY COUNCIL PRESIDENT USE ONLY

COMMITTEE(S) REFERRED TO:

PRESIDENT'S SIGNATURE

STATE OF WASHINGTON - KING COUNTY

91313

-SS.

City of Seattle City Clerk

No. ORDINANCE IN

City of Seattle

ORDINANCE 118833

AN ORDINANCE relating to copying charges, an ending SMC 3.104.010.

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

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SMC 3.104.010 FEES FOR COPIES.

(In accordance with Article XXII, Section 3 of the City Charter, <1-6> Fees to be charged for the furnishing of copies or extracts from the books and records of the City by the officer having custody thereof are established as follows.

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For each ((the first)) page ((of any one document)) -- (((\$0.25)) \$.15

((For each succeeding page of such document -- 0.10))

2. For certification of any one record ((document)) -- 1.00

3. For postage ((for)) and mailing of records ((documents)) -- Applicable postage rates and fees established by the U. S. Postal Service plus actual costs of handling; ((provided, however, that heads of d))

4. Other Records -- Departments may by rules adopted in accordance with the Administrative Code of the City (Ordinance 109228), <2> establish a schedule of prices for copies of specific ((documents)) types of records, including electronic records, tapes, and records contained on other media, in the custody of such departments ((heads)) which prices shall be sufficient to defray the cost of preparing such copies but shall not exceed the amount necessary to reimburse the City for the costs of reproducing such ((documents)) records. Departments may charge interest on such charges for balances unpaid after thirty (30) days at twelve per cent (12%) per year.

5. Compiling New Records -- The City is under no legal obligation to compile new records, and if a Department elects to compile a new record in response to a request the Department may charge the full cost incurred in compiling such a new record, including staff time, computer time, and materials.

Section 2. Acts taken consistent with and prior to the effective date of this ordinance are hereby ratified and confirmed.

Section 3. This ordinance shall take effect and be in force thirty (30) days from and after its approval by the Mayor, but if not approved and returned by the Mayor within ten (10) days after presentation, it shall take effect as provided by Municipal Code Section 1.04.020.

Passed by the City Council the 16th day of March, 1998, and signed by me in open session in authentication of its passage this 16th day of March, 1998.

SUE DONALDSON, President of the City Council. Approved by me this 23rd day of March, 1998.

PAUL SCHELL, Mayor. Filed by me this 23rd day of March, 1998.

(Seal) JUDITH E. PIPPIN, City Clerk. Publication ordered by JUDITH PIPPIN, City Clerk.

((Boldface denotes deletion.))

Date of official publication in Daily Journal of Commerce, Seattle, March 30, 1998. 3/30(91313)

Affidavit of Publication

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12th day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

CT:DRD 118933

was published on

03/30/98

The amount of the fee charged for the foregoing publication is the sum of \$, which amount has been paid in full.

Subscribed and sworn to before me on

03/30/98

Notary Public for the State of Washington, residing in Seattle