

ORDINANCE No. 113579

COUNCIL BILL No. 106287

Law Department **The City of Seattle--Legislative**

AN ORDINANCE relating to the Personnel System; establishing exemptions from the Civil Service and Public Safety Civil Service Systems; adding new sections to the Seattle Municipal Code and repealing Chapter 4.12 thereof and Ordinance 112633.

REPORT OF COMMITTEE

Honorable President:

Your Committee on Finance and Personnel

to which was referred the within Council Bill No. 106287 report that we have considered the same and respectfully recommend

PASS Aug 20, 1987

COMPTROLLER FILE No. _____

Introduced: AUG 10 1987	By: EXECUTIVE REQUEST
Referred: AUG 10 1987	To: <i>Finance & Personnel</i>
Referred:	To:
Referred:	To:
Reported: AUG 24 1987	Second Reading: AUG 24 1987
Third Reading: AUG 24 1987	Signed: AUG 24 1987
Presented to Mayor: AUG 25 1987	Approved: SEP 1 1987
Returned to City Clerk: SEP 1 1987	Published:
Vetoed by Mayor:	Veto Published: 
Passed over Veto:	Veto Sustained:

Committee Chair

Law Department

The City of Seattle--Legislative Department

Date Reported
and Adopted

REPORT OF COMMITTEE

Honorable President:

Your Committee on Finance and Personnel

to which was referred the within Council Bill No. 106287
report that we have considered the same and respectfully recommend that the same:

PASS Aug 20, 1987

Committee Chair

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ORDINANCE 112579

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AN ORDINANCE relating to the Personnel System; establishing exemptions from the Civil Service and Public Safety Civil Service Systems; adding new sections to the Seattle Municipal Code and repealing Chapter 4.12 thereof and Ordinance 112633.

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. There is added to the Seattle Municipal Code a new section, Section 4.13.010, as follows:

4.13.010 Exemptions from the Civil Service and Public Safety Civil Service Systems.

In addition to those positions exempted by statute or City Charter (elected officers, officers appointed pursuant to the City Charter, assistant city attorneys, heads of departments, members of boards and commissions established by the City Charter, members of boards and commissions established by ordinance, and library employees), the positions of City employment listed in Subsections A through E of this section requiring a particularly high degree of professional responsiveness and individual accountability, or requiring a confidential or fiduciary relationship with the appointing authority, or being judicial positions requiring insulation as a third branch of government, are hereby declared to be exempt from compliance with the Seattle Municipal Code Chapters 4.04 and 4.08 and the rules of the Personnel Department and the Public Safety Civil Service Commission regarding examination, selection, discipline, termination, and appeals.

<u>EMPLOYING UNIT</u>	<u>TITLES OF EXEMPT POSITIONS</u>
A. All Employing Units	All Administrator and Director positions listed in Attachment A
	All personal secretaries to exempt heads of employing units
	All personal secretaries to exempt directors of Executive Department offices
	All legal advisors and associate legal advisors to employing units
Administrative Services	City Architect
	Municipal Facilities Administrator
	Operations Director-Administrative Services
	Date Processing Systems Manager

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1	Arts Commission	Special Assistant for the Arts
2	Board of Ethics	Confidential Secretary
3	Board of Public Works	Executive Director of the Board of Public Works
4	Bumbershoot Festival Commission	Bumbershoot Festival Commission Coordinator
5	B. City Light	Community Affairs Coordinator
6		Environmentalist
7		Management Planning and Evaluation Director
8		Marketing and Commercial Activities Director
9		Finance and Accounts Director-City Light
10		Administrative Services Director-City Light
11		Operations Director-City Light
12		Distribution Director
13		Assistant Superintendent of City Light
14		Chief Engineer-City Light
15		Chief Civil Engineer
16		Chief Electrical Engineer
17		Hydroelectric Manager
18	Civil Service Commission	Staff Assistant to the Civil Service Commission
19	Comptroller	City Clerk, Assistant
20		Special Assistant-Comptroller
21	Election Administration, Office of	Elections Administrator
22	Engineering	Engineering Director, Principal Assistant-Engineering
23		Engineering Director, Principal Assistant-Operations
24		Engineering Director, Principal Assistant-Solid Waste
25		Engineering Director, Principal Assistant-Traffic
26		Engineering Director, Assistant-Management Support
27	Executive	All positions in the Office of the Mayor, except clerical positions classified in the Office Assistant and Accounting Support Assistant classes
28		All directors of offices in the Executive Department

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1	Executive (continued)	The highest ranking position in the Citizens Service Bureau
2		Budget Director, Assistant (OMB)
3		Administrative Assistant (OMB)
4	C. Hearing Examiner, Office of	All positions in the Office of Hearing Examiner, except clerical positions classified in the Office Assistant and Accounting Support Assistant classes
5		
6	Human Rights	Manager II
7		Program Coordinator III
8	Law	All positions in the Law Department, except clerical positions classified in the Office Assistant and Accounting Support Assistant classes
9		
10	Legislative	All positions in the Legislative Department, except clerical positions classified in the Office Assistant and Accounting Support Assistant classes
11		
12	Licenses and Consumer Affairs	Licenses Director, Assistant
13	D. Municipal Court	All municipal judges, magistrates, and commissioners
14		Bailiff
15		Bailiff, Chief
16		Ordinance Violations Director
17		Municipal Court Administrator
18		Probation Counselor
19		Probation Service Director
20		Warrant Server
21		Warrant Server, Senior
22	Parks and Recreation	Zoo Director
23		Project Development Director
24		Operations Director
25		Aquarium Director
26		Management Director
27	Planning Commission, Office of the	Recreation Programs Director
28	Police	Planning Administrative Officer
		Police Department Clinical Psychologist
		Administrative Assistant to Chief of Police

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- E. Public Health
 - All physicians, surgeons, dentists, and interns
 - Chief Administrative Officer
 - County Division Director-Public Health
 - Dental Services Chief
 - Environmental Health Services Chief
 - Nursing Services Chief
 - Chief of Physician Services
 - Communicable Disease Control Officer
 - Physician-National Health
 - Public Health Veterinarian
 - Regional Division Director-Public Health
 - Seattle Division Director-Public Health
 - Tuberculosis Control Officer
 - Venereal Disease Control Officer
 - Executive Director, Retirement System
 - Deputy Director-Seattle Center
 - Seattle Center Marketing Manager
 - City Treasurer, Assistant
 - Investment Officer
 - Staff Assistant-City Treasurer
 - Water Management and Engineering Director
 - Water Operations Director
 - Superintendent of Management and Planning, Assistant
- Retirement
- Seattle Center
- Treasurer
- Water

Section 2. There is added to the Seattle Municipal Code a new section, Section 4.13.020, as follows:

4.13.020 System-Wide Exemptions from the Civil Service and Public Safety Civil Service Systems.

In addition to those positions exempted by statute, City Charter, or other provisions of this chapter, all positions of City employment, regardless of classification, that are required to fill temporary, emergency, or short term needs,

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including but not limited to those occupied by Student Accountants-Intermittent, Student Engineers and Student Engineers-Intermittent, Municipal Government Interns, Youth Work Training Enrollees and Youth Employment Enrollees-Summer, work study program enrollees, interim employees and temporary workers are hereby declared to be exempt from compliance with the Seattle Municipal Code Chapters 4.04 and 4.08 and the rules of the Personnel Department and the Public Safety Service Commission regarding examination, selection, discipline, termination, and appeals.

Section 3. Seattle Municipal Code Chapter 4.12 and Ordinance 112633 entitled:

AN ORDINANCE relating to the Personnel System; establishing exemptions from the Civil Service and Public Safety Civil Service System to reflect position changes made in the 1985 Budget; adding new sections to the Seattle Municipal Code; and repealing Chapter 4.13 thereof.

is hereby repealed.

Section 4. Any acts consistent with the authority and prior to the effective date of this ordinance are hereby ratified and confirmed.

Section 5. This ordinance shall take effect and be in force thirty days from and after its passage and approval, if approved by the Mayor; otherwise it shall take effect at the time it shall become a law under the provisions of the city charter.

Passed by the City Council the 24th day of August, 1987, and signed by me in open session in authentication of its passage this 24th day of August, 1987.

President of the City Council.

Approved by me this 1st day of September, 1987.

Filed by me this 1st day of September, 1987.

Attest: *Norward J. Brooks*
City Comptroller and City Clerk.

(SEAL)

Published.....
By *Theresa Dunbar*
Deputy Clerk.

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ATTACHMENT A TO ORDINANCE _____

(Note: Attachment A of this ordinance lists each exempted Administrator and Director title by position number. As long as the position number remains the same, the pay level may be adjusted by City Council action without the need to amend this ordinance.)

<u>DEPARTMENT</u>	<u>POSITION TITLE</u>	<u>POSITION NO.</u>
Administrative Services	Director IV	011159
	Director V	011164
	Director VII	016839
	Director VII	010444
	Director XII	010443
	Director XII	020395
	Director XII Manager VIII	018182 011162
City Light	Director I	013629
	Director III	013628
	Director III	019949
	Director V	018468
	Director V	014147
	Director VI	016304
	Director VI	013621
	Director VIII	013624
	Director VIII	017201
	Director VIII	012864
	Director VIII	015314
	Director VIII	015315
	Director VIII	015195
	Director VIII	012865
	Director VIII	012954
	Director VIII	018627
Director X	013627	
Director XII	013622	
Director XII	013623	
Director XII	013638	
Community Development	Director II	011606
	Director VII	011608
	Director VII	011597
	Director VII	011596
Comptroller	Director IV	021946
	Director V	010695
	Director VI	016219
Construction and Land Use	Director VII	019030
	Director VII	019033
	Director VII	019031
	Director VII	019029
	Director VII	019032
Engineering	Director II	021987
	Director III	019604
	Director V	008858
	Director V	008474
	Director V	008475
	Director V	021939
	Director VIII	008020
	Director VIII Director VIII	017016 008021
Executive	Director XII	010603
Fire	Director III	006636
Human Resources	Director III	017085
	Director III	017452
	Director III	017118
	Director III	011374

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ATTACHMENT A TO ORDINANCE _____

Page Two

<u>DEPARTMENT</u>	<u>POSITION TITLE</u>	<u>POSITION NO.</u>
Human Rights	Director I	020547
Municipal Court	Director III	011422
Parks and Recreation	Director V	009844
	Director V	009842
Personnel	Administrator	017406
	Administrator	019384
	Director I	019961
	Director I	017399
	Director II	017391
	Director IV	017401
	Director VI	017400
	Director XII	017404
Police	Director III	005133
	Director VI	015610
Public Safety Civil Service Commission	Director II	017433
Seattle Center	Director IV	020146
Water	Director VIII	011756
	Director XII	011755
	Director XII	011750

ORD/87 EXEMP

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City of Seattle

Executive Department-Office of Management and Budget

James P. Ritch, Director
Charles Royer, Mayor



August 5, 1987

CCNY RECEIVED

The Honorable Douglas Jewett
City Attorney
City of Seattle

Oliver JAS

AUG 06 1987

DOUGLAS N. JEWETT
CITY ATTORNEY

Dear Mr. Jewett:

The Mayor is proposing to the City Council that the enclosed legislation be adopted.

REQUESTING
DEPARTMENT: Personnel Department

SUBJECT: An Ordinance relating to the Personnel System; establishing exemptions from the Civil Service and Public Safety Civil Service Systems; adding new sections to the Seattle Municipal Code and repealing Chapter 4.12 thereof and Ordinance 112633.

Pursuant to the City Council's S.O.P. 100-014, the Executive Department is forwarding this request for legislation directly to your office for review and drafting.

After reviewing this request and drafting appropriate legislation:

- (X) File the legislation with the City Clerk for formal introduction to the City Council as an Executive Request.
- () Do not file with City Council, but return the proposed legislation to OMB for our review. Return to _____.

Sincerely,

Charles Royer
Mayor

Henry Saari for

JIM R. JH
Budget Director

JR/ns/gc

Enclosure

cc: Everett Rosmith, Personnel Department

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**City of Seattle
Personnel Department**

Charles Royer, Mayor
Everett S. Rosmith, Personnel Director



August 3, 1987

TO: The City Council
City of Seattle

REC'D GEN AUG 5 1987

VIA: Mayor Charles Royer

ATTN: Jim Ritch
Budget Director

836400

FROM: Everett S. Rosmith
Personnel Director

ESR

SUBJECT: PROPOSED 1987 EXEMPTIONS ORDINANCE

The attached proposed 1987 Exemptions Ordinance includes changes in the listing of exempt positions as necessitated by the passage of the 1986 and 1987 Budgets and special ordinances passed during these two years.

For the most part, the proposed ordinance is substantially similar to Ordinance #112633, the 1985 Exemptions Ordinance, now in force. Ordinance #112633 will be repealed by Section 3 of this ordinance. I have summarized the changes as follows:

Additions:

<u>Department</u>	<u>Title/Position No.</u>
Bumbershoot Festival Commission	Bumbershoot Festival Commission Coordinator (PT) - #012385 (Position created by Ordinance #112577, effective January 5, 1986)
Community Development	Director II - #011606 (Position reclassified from Planning and Development Manager in the 1987 Budget)
Comptroller	Director IV - #021946 (Position created in the 1987 Budget)
Engineering	Director V - #021939 (Position created by Ordinance #113258 in 1986) Engineering Director, Principal Assistant-Solid Waste - #021935 (Position created by Ordinance #113258 in 1986) Director II - #021987 (Position created by Ordinance #113396 in 1987)

Additions (continued):

<u>Department</u>	<u>Title/Position No.</u>
Executive	Human Services Planning Director - #021926 (Position created in the 1987 Budget)
	International Affairs Director - #021851 (Position created in the 1987 Budget)
Public Health	County Division Director-Public Health - #801055 (Position created in the 1987 Budget)
	Physician-National Health - #802700 and #802701 (Two positions created in the 1986 Budget)
Municipal Court	Director III - #011422 (Position reclassified from Chief Clerk-Municipal Court on the first quarterly classification ordinance 1986)
Seattle Center	Seattle Center Marketing Manager - #021558 (Position created in the 1987 Budget)

Deletion:

<u>Department</u>	<u>Title/Position No.</u>
Public Health	Administrative Services Director-Public Health - #800150 (Abrogated in the 1986 Budget)

Title Changes:

<u>Department</u>	<u>Title/Position No.</u>
Administrative Services	Data Processing Systems Manager to Director VII -#016839 (Position reclassified in the 1987 Budget)
	Director XII to Director VII - #010444 (Position reclassified in the 1987 Budget)
Board of Public Works	Executive Secretary to the Board of Public Works to Executive Director of the Board of Public Works - #010977 (Position retitled by Ordinance #113033, effective October 11, 1986)
City Light	Power Management Director to Assistant Superintendent of City Light - Power Supply and Planning -#012683 (Position reclassified by Ordinance #113412, third and fourth quarterly classification ordinance 1986)
Executive- Office of Management and Budget	Director VII to Director XII - #010603 (Position retitled in the 1987 Budget)

City Council
August 3, 1987
Page Three

Office for Long-Range Planning

Director IX to Long-Range Planning Director - #017168 (Position retitled in the 1987 Budget. Ordinance #112633 referred to this position as "The highest ranking position in the Land Use and Transportation Project.")

Human Rights

Associate Legal Advisor to Program Coordinator III - #010957 (Position proposed for retitling on first and second quarterly classification ordinance 1987)

Public Health

Public Health Deputy Director to Chief Administrative Officer - #80-201 (Position retitled in the 1987 Budget)

In addition, we have made a housekeeping change to the language in SMC 4.13.020 to confirm prior Council intent that the exemptions specified in that section relate to positions, rather than individuals, regardless of the use of terminology associated with time to identify both those positions and their occupants.

Your approval of this proposed ordinance is respectfully requested. If you have any questions, please contact me (extension 7979) or Tracy Phelan (extension 7923).

ESR:tpv

Attachment a/s

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ORD/I

City of Seattle

ORDINANCE 113578

AN ORDINANCE relating to the Personnel System; establishing exemptions from the Civil Service and Public Safety Civil Service Systems; adding new sections to the Seattle Municipal Code and repealing Chapter 4.12 thereof and Ordinance 112633.

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. There is added to the Seattle Municipal Code a new section, Section 4.13.010, as follows:

4.13.010 EXEMPTIONS FROM THE CIVIL SERVICE AND PUBLIC SAFETY CIVIL SERVICE SYSTEMS.

In addition to those positions exempted by statute or City Charter (elected officers, officers appointed pursuant to the City Charter, assistant city attorneys, heads of departments, members of boards and commissions established by the City Charter, members of boards and commissions established by ordinance, and library employees), the positions of City employment listed in Subsections A through E of this section requiring a particularly high degree of professional responsiveness and individual accountability, or requiring a confidential or fiduciary relationship with the appointing authority, or being judicial positions requiring insulation as a third branch of government, are hereby declared to be exempt from compliance with the Seattle Municipal Code Chapters 4.04 and 4.08 and the rules of the Personnel Department and the Public Safety Civil Service Commission regarding examination, selection, discipline, termination, and appeals.

EMPLOYING UNIT -- TITLES OF EXEMPT POSITIONS.

A. All Employing Units -- All Administrator and Director positions listed in Attachment A; All personal secretaries to exempt heads of employing units; All personal secretaries to exempt directors of Executive Department offices; All legal advisors and associate legal advisors to employing units.

Administrative Services -- City Architect; Municipal Facilities Administrator; Operations Director-Administrative Services; Data Processing Systems Manager.

Arts Commission -- Special Assistant for the Arts.

Board of Ethics -- Confidential Secretary.

Board of Public Works -- Executive Director of the Board of Public Works.

Bumbershoot Festival Commission -- Bumbershoot Festival Commission Coordinator.

B. City Light -- Community Affairs Coordinator; Environmentalist; Management Planning and Evaluation Director; Marketing and Commercial Activities Director; Finance and Accounts Director; City Light; Administrative Services Director-City Light; Operations Director-City Light; Distribution Director; Assistant Superintendent of City Light; Chief Engineer-City Light; Chief Civil Engineer; Chief Electrical Engineer; Hydroelectric Manager.

Civil Service Commission -- Staff Assistant to the Civil Service Commission.

Comptroller -- City Clerk, Assistant; Special Assistant-Comptroller.

Election Administration, Office of -- Elections Administrator.

Engineering -- Engineering Director, Principal Assistant-Engineering; Engineering Director, Principal Assistant-Operations; Engineering Director, Principal Assistant-Solid Waste; Engineering Director, Principal Assistant-Traffic; Engineering Director, Assistant-Management Support.

Executive -- All positions in the Office of the Mayor, except clerical positions classified in the Office Assistant and Accounting Support Assistant classes; All directors of offices in the Executive Department; The highest ranking position in the Citizens Service Bureau; Budget Director, Assistant (OMB); Administrative Assistant (OMB).

C. Hearing Examiner, Office of -- All positions in the Office of Hearing Examiner, except clerical positions classified in the Office Assistant and Accounting Support Assistant classes.

Human Rights -- Manager II; Program Coordinator III.

Law -- All positions in the Law Department, except clerical positions classified in the Office Assistant and Accounting Support Assistant classes.

Legislative -- All positions in the Legislative Department, except clerical positions classified in the Office Assistant and Accounting Support Assistant classes.

Licenses and Consumer Affairs -- Licenses Director, Assistant.

D. Municipal Court -- All municipal judges, magistrates, and commissioners; Bailiff, Bailiff, Chief; Ordinance Violations Director; Municipal Court Administrator; Probation Counselor; Probation Service Director; Warrant Server; Warrant Server, Senior.

Parks and Recreation -- Zoo Director; Project Development Director; Operations Director; Aquarium Director; Management Director; Recreation Programs Director.

Planning Commission, Office of the -- Planning Administrative Officer.

Police -- Police Department Clinical Psychologist; Administrative Assistant to Chief of Police.

E. Public Health -- All physicians, surgeons, dentists, and interns; Chief Administrative Officer; County Division Director-Public Health; Dental Services Chief; Environmental Health Services Chief; Nursing Services Chief; Chief of Physicians Services; Communicable Disease Control Officer; Physician-National Health; Public Health Veterinarian; Regional Division Director-Public Health; Seattle Division Director-Public Health; Tuberculosis Control Officer; Venereal Disease Control Officer.

Retirement -- Executive Director, Retirement System.

Seattle Center -- Deputy Director-Seattle Center; Seattle Center Markets Manager.

Treasurer -- City Treasurer, Assistant; Investment Officer; Staff Assistant-City Treasurer.

Water -- Water Management and Engineering Director; Water Operations Director; Superintendent of Management and Planning, Assistant.

Section 2. There is added to the Seattle Municipal Code a new section, Section 4.13.020, as follows:

4.13.020 SYSTEM-WIDE EXEMPTIONS FROM THE CIVIL SERVICE AND PUBLIC SAFETY CIVIL SERVICE SYSTEMS.

In addition to those positions exempted by statute, City Charter, or other provisions of this chapter, all positions of City employment, regardless of classification, that are required to fill temporary, emergency, or short term needs, including but not limited to those occupied by Student Accountants-Intermittent, Student Engineers and Student Engineers Intermittent, Municipal Government Interns, Youth Work Training Enrollees and Youth Employment Enrollees-Summer, work study program enrollees, interim employees and temporary workers are hereby declared to be exempt from compliance with the Seattle Municipal Code Chapters 4.04 and 4.08 and the rules of the Personnel Department and the Public Safety Civil Service Commission regarding examination, selection, discipline, termination, and appeals.

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is hereby repealed.

Section 4. Any acts consistent with the Ordinance and prior to the effective date of this Ordinance are hereby ratified and confirmed.

Section 5. This ordinance shall take effect and be in force thirty days from and after its passage and approval, if approved by the Mayor; otherwise it shall take effect at the time it shall become a law under the provisions of the city charter.

Passed by the City Council the 24th day of August, 1987, and signed by me in open session in authentication of its passage this 24th day of August, 1987:

SAM SMITH,
President of the City Council.

Approved by me this 1st day of September, 1987.

CHARLES RÖYER,
Mayor.

Filed by me this 1st day of September, 1987.

Attest: NORWARD J. BROOKS, S.
City Comptroller and City Clerk.

(Seal) By THERESA DUNBAR,
Deputy Clerk.

Publication ordered by NORWARD J. BROOKS, Comptroller and City Clerk.

Date of official publication in Daily Journal of Commerce, Seattle, September 17, 1987. (C-993-X)

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C-993-X

Affidavit of Publication

STATE OF WASHINGTON KING COUNTY—SS.

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12th day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

..... Ordinance No. 113579

..... was published on September 17, 1987

.....
Subscribed and sworn to before me on

.....
September 17, 1987

.....
Notary Public for the State of Washington,
residing in Seattle.

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