

ORDINANCE No. 111939

COUNCIL BILL No. 104361

Law Department

The City of

AN ORDINANCE relating to the Personnel system; establishing exemptions from the Civil Service and Public Safety Civil Service System to reflect position changes made in the 1984 Budget; adding new sections to the Seattle Municipal Code and repealing Chapter 4.13 thereof.

Honorable President:

Your Committee on City of

to which was referred the within report that we have considered the

COMPTROLLER FILE No. _____

Introduced: JUN 20 1984	By: Exec Reg.
Referred: JUN 25 1984	To: City Operations
Referred:	To:
Referred:	To:
Reported: SEP 24 1984	Second Reading: SEP 24 1984
Third Reading: SEP 24 1984	Signed: SEP 24 1984
Presented to Mayor: SEP 25 1984	Approved: OCT 3 1984
Returned to City Clerk: OCT 3 1984	Published:
Vetoed by Mayor:	Veto Published:
Passed over Veto:	Veto Sustained:

REV'D OMB SEP 25 1984

07

[Signature]

Statement

The City of Seattle--Legislative Department

Date Reported
and Adopted

REPORT OF COMMITTEE

President:

Committee on

City operation

was referred the within Council Bill No. *104434*

we have considered the same and respectfully recommend that the same:

Do Pass

Jessie Williams

Committee Chair

ORDINANCE 111929

1 AN ORDINANCE relating to the Personnel System; establishing exemptions from
2 the Civil Service and Public Safety Civil Service System to reflect position changes
made in the 1984 City Budget; adding new sections to the Seattle Municipal Code and
repealing Chapter 4.13 thereof.

3 BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

4 Section 1. There is added to the Seattle Municipal Code a new section, Section
5 4.13.010, as follows:

6 4.13.010 Exemptions from the Civil Service and Public Safety Civil Service
7 Systems.

8 In addition to those positions exempted by statute or City Charter (elected officers,
9 officers appointed pursuant to the City Charter, assistant city attorneys, heads of
10 departments, members of boards and commissions established by the City Charter,
11 members of boards and commissions established by ordinance, and library employees),
the positions of City employment listed in Subsections A through E of this Section
12 requiring a particularly high degree of professional responsiveness and individual
13 accountability, or requiring a confidential or fiduciary relationship with the appointing
14 authority, or being judicial positions requiring insulation as a third branch of govern-
15 ment, are hereby declared to be exempt from compliance with the Seattle Municipal
Code, Chapters 4.04, 4.08, and the rules of the Personnel Department and the Public
16 Safety Civil Service Commission regarding examination, selection, discipline, termina-
tion, and appeals.

A. <u>EMPLOYING UNIT</u>	<u>TITLES OF EXEMPT POSITIONS</u>
All Employing Units	All Administrator and Director positions listed in Attachment A
	All physicians, surgeons, dentists, and interns
	All personal secretaries to exempt heads of employing units
	All personal secretaries to exempt directors of Executive Department offices
	All legal advisors and associate legal advisors to employing units
Administrative Services	City Architect
	Municipal Facilities Administrator
	Operations Director - Administrative Services
Arts Commission	Special Assistant for the Arts
Board of Ethics	Confidential Secretary

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Board of Public Works	Executive Secretary to the Board of Public Works
City Light	Community Affairs Coordinator
	Environmentalist
	Management Planning and Evaluation Director
	Marketing and Commercial Activities Director
	Finance and Accounts Director - City Light
	Administrative Services Director - City Light
	Operations Director - City Light
	Distribution Director
	Assistant Superintendent of City Light
	Chief Engineer - City Light
	Chief Civil Engineer
	Chief Electrical Engineer
	Power Management Director
	Hydroelectric Manager
Civil Service Commission	Staff Assistant to the Civil Service Commission
Comptroller	City Clerk, Asst
	Special Assistant - Comptroller
B. Election Administration, Office of	Elections Administrator
Engineering	Engineering Director, Principal Assistant - Engineering
	Engineering Director, Principal Assistant - Operations
	Engineering Director, Assistant - Management Support
	Engineering Director, Principal Assistant - Traffic
Executive	All positions in the Office of the Mayor, except clerical positions classified in the Office Assistant and Accounting Support Assistant classes
	All directors of offices in the Executive Department
	The highest ranking position in the Citizens Service Bureau
	The highest ranking position in the Land Use and Transportation Project

1		Budget Director, Asst (OMB)
2		Administrative Assistant (OMB)
3	Hearing Examiner, Office of	All positions in the Office of Hearing Examiner, except clerical positions classified in the Office Assistant and Accounting Support Assistant classes
4	Human Rights	Manager II
5	C. Law	All positions in the Law Department, except clerical positions classified in the Office Assistant and Ac- counting Support Assistant classes
6	Legislative	All positions in the Legislative Department, except clerical positions classified in the Office Assistant and Accounting Support Assistant classes
7		
8	Licenses and Consumer Affairs	Licenses Director, Assistant
9	D. Municipal Court	Bailiff
10		Magistrate
11		Magistrate, Supervising
12		Ordinance Violations Director
13		Municipal Court Administrator
14		Probation Counselor
15		Probation Service Director
16		Warrant Server
17		Warrant Server, Senior
18	Parks and Recreation	Zoo Director
19		Project Development Director
20		Operations Director
21		Aquarium Director
22		Management Director
23	Planning Commission Office of the	Recreation Programs Director
24		Planning Administrative Officer
25	Police	Police Department Psychologist
26	E. Public Health	Administrative Asst to Chief of Police
27		Administrative Services Director - Public Health
28		Dental Services Chief
		Environmental Health Services Chief

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Nursing Services Chief
 Chief of Physician Services
 Communicable Disease Control Officer
 Public Health Veterinarian
 Regional Division Director - Public Health
 Seattle Division Director - Public Health
 Tuberculosis Control Officer
 Venereal Disease Control Officer
 Retirement Executive Director Retirement System
 Seattle Center Deputy Director - Seattle Center
 Treasurer City Treasurer, Asst
 Investment Officer
 Water Water Management and Engineering Director
 Water Operations Director
 Superintendent of Management & Planning, Assistant

Section 2. There is added to the Seattle Municipal Code a new section, Section 4.13.020, as follows:

4.13.020 Short Term Exemptions from the Civil Service and Public Safety Civil Service Systems.

In addition to those positions exempted by statute, City Charter, or other provisions of this ordinance, the positions of City employment listed below that are required to fill temporary, emergency, or short-term needs, are hereby declared to be exempt from compliance with the Seattle Municipal Code, Chapters 4.04, 4.08, and the rules of the Personnel Department and the Public Safety Civil Service Commission regarding examination, selection, discipline, termination, and appeals.

<u>A. EMPLOYING UNIT</u>	<u>TITLES OF EXEMPT POSITIONS</u>
All Employing Units	All interim employees
	All temporary workers
	All student interns, student engineers, and work study program students
	All Summer Youth Program enrollees

(To be used for all Ordinances except Emergency.)

Section 3. Seattle Municipal Code Chapter 4.12 and Ordinance 111127 entitled:

AN ORDINANCE relating to the Personnel System; establishing exemptions from the Civil Service and Public Safety Civil Service System to reflect position changes made in the 1983 City Budget; adding new sections to the Seattle Municipal Code and repealing Chapter 4.12 thereof.

is hereby repealed.

Section 4. Any acts consistent with the authority and prior to the effective date of this ordinance are hereby ratified and confirmed.

Section 5. This ordinance shall take effect and be in force thirty days from and after its passage and approval, if approved by the Mayor; otherwise it shall take effect at the time it shall become a law under the provisions of the city charter.

Passed by the City Council the 24th day of September, 1984, and signed by me in open session in authentication of its passage this 24th day of September, 1984. *Norman B. Rice* President of the City Council.

Approved by me this 3rd day of October, 1984. *Charles Royer* Mayor.

Filed by me this 3rd day of October, 1984.

Attest: *Jim Hill* City Comptroller and City Clerk.

(SEAL)

Published: By *Scott Dull* Deputy Clerk.

ATTACHMENT A TO ORDINANCE 111929

(NOTE: Attachment A of this ordinance lists each exempted Administrator and Director title by position number. As long as the position number remains the same, the pay level may be adjusted by City Council action without the need to amend this ordinance.)

<u>DEPARTMENT</u>	<u>POSITION TITLE</u>	<u>POSITION NO.</u>
Personnel	Administrator	017406
	Administrator	019384
Administrative Services	Director IV	011159
	Director V	011164
	Director XII	010443
	Director XII	010444
	Director XII	020395
	Data Processing Systems Manager	017297
	Data Processing Systems Manager	016839
	Data Processing Systems Manager	018180
	Data Processing Systems Manager	018183
	Manager VIII	011162
City Light	Director III	013628
	Director III	019949
	Director V	018468
	Director V	014147
	Director VI	016304
	Director VI	013621
	Director VIII	013624
	Director VIII	017201
	Director VIII	012864
	Director VIII	015314
	Director VIII	015315
	Director VIII	015195
	Director VIII	012865
	Director VIII	012954
	Director VIII	018627
Director X	013627	
Director XII	013622	
Director XII	013623	
Director XII	013638	
Community Development	Director VII	011608
	Director VII	011597
	Director VII	011596
Comptroller	Director V	010695
	Director VI	016219
Construction and Land Use	Director VII	019030
	Director VII	019033
	Director VII	019031
	Director VII	019029
	Director VII	019032

Engineering	Director III	019604
	Director V	008858
	Director V	008474
	Director V	008475
	Director VIII	008020
	Director VIII	017016
	Director VIII	008021
Executive	Director VII	010603
Fire	Director IV	006636
Human Resources	Director III	017085
	Director III	017452
	Director III	017118
	Director III	011374
Human Rights	Director I	015972
Legislative	Director IX	010388
Parks and Recreation	Director V	009844
	Director V	009842
Personnel	Director I	019961
	Director I	017399
	Director II	017391
	Director IV	017401
	Director VI	017400
	Director XII	017404
Police	Director III	005133
	Director VI	015610
Public Safety Civil Service Commission	Director II	017433
Seattle Center	Director IV	020146
	Director IV	020147
Water	Director VIII	011756
	Director XII	011755
	Director XII	011750

**Your
Seattle
Personnel Department**

Susan B. Pavlou, Personnel Director
Charles Royer, Mayor



826581

May 25, 1984

TO: The City Council
City of Seattle

VIA: Mayor Charles Royer

ATTN: Gary Zarker, Director
Office of Management and Budget

FROM: Susan B. Pavlou *S. B. Pavlou*
Personnel Director

SUBJECT: Proposed 1984 Exemptions Ordinance

The attached proposed 1984 Exemptions Ordinance includes changes in the listing of exempt positions as necessitated by the passage of the 1984 Budget.

For the most part, the proposed ordinance is identical to Ordinance 111127, the 1983 Exemptions Ordinance now in force. Ordinance 111127 is repealed by this ordinance.

I have summarized the changes as follows:

<u>DEPARTMENT</u>	<u>TITLE</u>	<u>POSITION NO.</u>
	<u>Additions</u>	
Administrative Services	Data Processing Systems Manager	017297, 016839, 018180, 018183
	Director XII	020395
Human Rights	Director I	015972
Personnel	Director I	019961
Public Health	Regional Division Director - Public Health	

	<u>Deletions</u>	
Administrative Services	Director V	018180
Human Resources	Director XI	011378
Law	Law Department Administrator	¹
Legislative	Executive Director, Legislative Department	¹
Personnel	Administrator	019019
Water	Director VII	011961
	Director VII	012120
	<u>Title Changes</u> ²	
Administrative Services	Director V <u>to</u> Manager VIII	011162
Comptroller	Assistant City Clerk <u>to</u> City Clerk, Asst	
Executive	Assistant Budget Director - OMB <u>to</u> Budget Director, Asst (OMB)	
	Administrative Assistant - OMB <u>to</u> Administrative Assistant (OMB)	
Licenses and Consumer Affairs	Assistant Licenses Director <u>to</u> Licenses Director, Assistant	
Personnel	Director IV <u>to</u> Director I	017399
Police	Administrative Assistant to the Chief <u>to</u> Administrative Asst to Chief of Police	
Seattle Center	Assistant Director, Planning and Program Development <u>to</u> Deputy Director - Seattle Center	
Treasurer	Assistant City Treasurer <u>to</u> City Treasurer, Asst	
Water	Assistant Superintendent, Management Planning <u>to</u> Superintendent of Management & Planning, Assistant	

¹ The individual listing for this title is being deleted as it is redundant and unnecessary. The title continues to be exempted under the department listing in Section C. of the proposed ordinance.

² With the exception of one Director V position in the Department of Administrative Services and one Director IV position in the Personnel Department which were downgraded during the budget process, these title changes are being made so that the new titles will match those already in the salary schedule.

City Council
May 25, 1984
Page 3

Your approval of this proposed ordinance is respectfully requested. If you have any questions, please contact John McLeod on extension 2749.

SBP:jms

City of Seattle

Executive Department-Office of Management and Budget

Gary Zarker, Director
Charles Royer, Mayor



6370

COPY OF LETTER RECEIVED

June 5, 1984

The Honorable Douglas Jewett
City Attorney
City of Seattle

Handwritten signatures: Royer and Sampson

JUN 7 1984

Douglas W. Jewett
CITY ATTORNEY

Dear Mr. Jewett:

The Mayor is proposing to the City Council that the enclosed legislation be adopted.

REQUESTING
DEPARTMENT: Personnel

SUBJECT: Exemptions from Civil Service and Public Safety Civil Service Systems

Pursuant to the City Council's S.O.P. 100-014, the Executive Department is forwarding this request for legislation directly to your office for review and drafting.

After reviewing this request and drafting appropriate legislation:

- (X) File the legislation with the City Clerk for formal introduction to the City Council as an Executive Request.
- () Do not file with City Council but return the proposed legislation to OMB for our review. Return to _____.

Sincerely,

Charles Royer
Mayor

By

Handwritten signature: Gary Zarker

GARY ZARKER
Budget Director

GZ/ac/la

Enclosure

cc: Personnel Director

City of Seattle

ORDINANCE (11929)

AN ORDINANCE relating to the Personnel System establishing exemptions from the Civil Service and Public Safety Civil Service System to reflect position changes made in the 1983 City Budget; adding new sections to the Seattle Municipal Code and repealing Chapter 4.13 thereof.

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

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A. EMPLOYING UNIT	TITLES OF EXEMPT POSITIONS
All Employing Units	All Administrator and Director positions listed in Attachment A All physicians, surgeons, dentists, and interns All personal secretaries to exempt heads of employing units All personal secretaries to exempt directors of Executive Department offices All legal advisors and associate legal advisors to employing units
Administrative Services	City Architect Municipal Facilities Administrator Operations Director - Administrative Services
Arts Commission	Special Assistant For the Arts
Board of Ethics	Confidential Secretary
Board of Public Works	Executive Secretary to the Board of Public Works
City Light	Community Affairs Coordinator Environmentalist Management Planning and Evaluation Director Marketing and Commercial Activities Director Finance and Accounts Director - City Light Administrative Services Director - City Light Operations Director - City Light Distribution Director Assistant Superintendent of City Light Chief Engineer - City Light Chief Civil Engineer Chief Electrical Engineer Power Management Director Hydroelectric Manager
Civil Service Commission	Staff Assistant to the Civil Service Commission
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Human Rights	Manager II
C. Law	All positions in the Law Department, except clerical positions classified in the Office Assistant and Accounting Support Assistant classes
Legislative	All positions in the Legislative Department, except clerical positions classified in the Office Assistant and Accounting Support Assistant classes

Licenses and Consumer Affairs	Licenses Director, Assistant Assistant Magistrate Magistrate, Supervising Ordinance Violations Director Municipal Court Administrator Probation Counselor Probation Services Director Warrant Server Warrant Server, Senior
Parks and Recreation	Zoo Director Project Development Director Operations Director Aquarium Director Management Director Recreation Programs Director
Planning Commission Office of the	Planning Administrative Officer
Police	Police Department Psychologist Administrative Asst to Chief of Police Administrative Services Director - Public Health Dental Services Chief Environmental Health Services Chief Nursing Services Chief Chief of Physician Services Communicable Disease Control Officer Public Health Veterinarian Regional Division Director - Public Health Seattle Division Director - Public Health Tuberculosis Control Officer Venereal Disease Control Officer Executive Director Retirement System
E. Public Health	Deputy Director - Seattle Center City Treasurer, Asst Investment Officer Water Management and Engineering Director Water Operations Director Superintendent of Management & Planning, Assistant
Retirement	
Seattle Center	
Treasurer	
Water	

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Passed by the City Council the 24th day of September, 1984
and signed by me in open session in authentication of its passage this 24th day of September, 1984
President of the City Council
Approved by me this 3rd day of October, 1984
Filed by me this 3rd day of October, 1984

Affidavit of Publication

STATE OF WASHINGTON KING COUNTY—SS.

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12th day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a
Ordinance No. 111929

.....
was published on October 6, 1984
.....
.....

B. Blair

Subscribed and sworn to before me on

October 6, 1984

Dustin A. Jones

Notary Public for the State of Washington,
residing in Seattle.