

City of Seattle



Chief Technology Officer of the Department of Information Technology

**Confirmation Packet
January, 2013**

ERIN DEVOTO

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CITY OF SEATTLE

2013 JAN -7 PM 2:24

CITY CLERK



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CITY OF SEATTLE

Mike McGinn, Mayor
City of Seattle

2013 JAN -7 PM 2: 24

CITY CLERK

January 7, 2013

The Honorable Sally Clark
President, Seattle City Council
Seattle City Hall, 2nd Floor
Seattle, Washington 98104

Dear Council President Clark:

I am pleased to transmit to the City Council the following confirmation packet for my appointment of Erin Devoto as Chief Technology Officer Department of Information Technology (DoIT). Erin is a results driven innovative executive with more than a decade of public service. She has a consistent record of effective leadership within the City and the region in the areas of information technology, capital project management and complex public initiatives. She is a terrific asset to the City of Seattle and I respectfully request you confirm her.

The materials in this packet are in two sections:

A. Erin Devoto

This section contains appointment and oath of office forms, resume, and the press release announcing Erin's appointment.

B. Background Checks

This section contains the Mayor's Office report on Erin's background check.

Erin has served as the Acting Chief Technology Officer and Director of DoIT since May 2012 and she has been DoIT's Deputy Director since 2007. The Department of Information Technology with 192 employees and an annual budget of \$49 million is responsible for the City's main data center, Seattle.gov website, The Seattle Channel, the City's fiber network, the City's data and telephone network, the Public Safety Radio network, cable franchises, and technology oversight and planning.

During the last six years, Erin has successfully led several technology initiatives, directed the department's finances and accounting, human services, Project Management Office and Office of Cable Communications.

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During her tenure at DoIT she was responsible for the successful migration of the City's 11,000 email users from the City's former email software to Microsoft exchange, and has made business process improvements by creating a new delivery model for the City's Public Access Channel resulting in savings to the City. In August, she led the data center disaster recovery planning during the building's Bus B event, ensuring that the data center remained functional during the electrical repairs. She is also set to begin the planning and design of the data center relocation.

Currently, Erin is the lead on a current initiative to develop an ultra-fast broadband network that will bring high-speed fiber to homes and businesses. This innovative partnership combines the City's excess fiber capacity with the expertise of Gigabit Squared and the community leadership of the University of Washington, to stimulate business opportunities, spur advancements in health care, education, and public safety, and enhance quality of life for the residents and businesses of Seattle.

Erin is an active employee and community member. She leads interdepartmental teams coordinating SPD, SCL, SPU and SFD technology initiatives. She represents the City of Seattle on the three county Public Safety Radio System—working with King County, Pierce County and Snohomish County—to develop the next generation system. She has been on the Board of Directors for Washington Women in Need since 2007 and, starting in January, she will join the Pacific Northwest Gigapop Advisory Council.

Erin is joining the King County Strategic Advisory Council. The SAC is a key part of the County's technology governance structure and is responsible for advising the KC Executive in developing long term strategic objectives and planning for information technology countywide.

If you have any questions about the attached materials or need additional information, please contact Jaline Quinto, Council Liaison to the Mayor at 684-4021.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike McGinn", with a stylized flourish extending to the right.

Mike McGinn
Mayor of Seattle

SECTION

A

City of Seattle

Notice of Appointment

Name: <i>ERIN DEVOTO</i>	<input checked="checked" type="checkbox"/> Executive Appointment <input type="checkbox"/> Legislative Appointment
Appointed to: <i>Chief Technology Officer Department of Information Technology</i>	Date of Appointment: <i>December 14, 2012</i>
Authority (Ord., Res.): <i>SMC 3.22.020</i>	Term of Office From: <i>Confirmation</i> To: <i>Four Years or Mayor's Discretion</i>
Comments: <i>Ms. Devoto is the Acting Chief Technology Officer and Director for the Seattle Department of Information Technology. She has served as the Deputy Director of the department for the past 6 years.</i> <i>Erin is a uniquely capable manager of large initiatives requiring collaboration between jurisdictions, private business, and the public.</i> <i>Aside from her current work on broadband internet connectivity, Erin also oversaw the successful "migration" of the City's 11,000 email users from the City's former email software to Microsoft Exchange.</i> <i>Erin has more than a decade of executive leadership and development experience at the City of Seattle.</i>	
Authorizing Signature: 	Name and Title of Officer Making Appointment: <i>Mike McGinn, Mayor</i>



**CITY OF SEATTLE - STATE OF WASHINGTON
OATH OF OFFICE**

STATE OF WASHINGTON

COUNTY OF KING

I, *Erin Devoto*, confirm that I am the person appointed on *December 14, 2012*, and confirmed by the City Council on *[City Clerk will insert date]*, to the position of *Chief Technology Officer Department of Information Technology of the City of Seattle, in the State of Washington*, and that I possess all the qualifications prescribed for said position by the Charter of the City of Seattle; that I will support the Constitution of the United States; and the Constitution of the State of Washington; and the Charter and Ordinances of the City of Seattle; and that I will faithfully conduct myself as *Chief Technology Officer Department of Information Technology*.

Erin Devoto

Subscribed and sworn to before me
this _____ day of _____, 2013

(affix seal)

Monica Martinez Simmons, City Clerk

CAREER SUMMARY

Ms. Devoto is a results driven innovative senior executive with more than a decade of public service. She has a consistent record of effective leadership within the City and the region in the areas of information technology, capital project management, and complex public initiatives.

EXECUTIVE EXPERIENCE

Department of Information Technology, City of Seattle

○ Chief Technology Officer, Acting

May 2012 - Present

○ Deputy Director

2007 - May 2012

Responsible for the strategic planning and operations of citywide enterprise IT services including data and telephony network operations, enterprise architecture, data center management, licensing, project/program management, electronic communications, and security and public safety radio network operations. Manage a \$49M operating budget and direct activities of 192 staff. Leads inter department strategic technology initiatives with other City of Seattle departments and regional public agencies. This includes the fiber-optics partnership of 17 public institutions and private partners, working on broadband service improvements throughout the city. These collaborations help all parties leverage their technology-development budgets and improve services and capacity for the future.

- Created the strategy and led the successful implementation of a new citywide email system for 11,000 users
- Led multiple software implementations including MS Office 2010, Active Directory and Archiving.
- Developed the 2013 budget and leveraged existing funding to enable the City to move to Office 365 which will provide enhanced production capabilities at no additional costs.
- Provided leadership and led the effort to keep the city's technology running during the month long "BusB" event. Responsible for the successful development of the data center's shut down and reinstatement plan strategically balancing risk management and disaster recovery planning. Organized the implementation of redundant internet connections, Seattle.gov alternative sites and worked with the vendor to stand up a backup email system for over 10,000 users.
- Through innovation, created the legislation required to remove barriers from the private sector to access City excess fiber resulting in private sector investments in Seattle. Leads the City's broadband interdepartmental team (SCL, SPU, MO).
- Led efforts which resulted in cost savings of \$600k annually through process engineering in areas such as Public Access Television and Warehousing/Purchasing.
- Provide leadership for complex interdepartmental technology initiatives such as upgrading the City's financial systems, E-Discovery, and implementation of the Emergency Notification System.
- Part of the Regional Emergency Radio Council as a voting member representing the City of Seattle. (The RERC is a "joint board" that will be formed by the interlocal agreement between the three counties. The RERC is responsible for creating the public safety radio network strategic plan for the region).
- Will be joining the King County Strategic Advisory Council which is responsible for advising the King County Executive in developing strategic objectives for information technology deployment county wide.

Department of Parks and Recreation, City of Seattle

o Director, Planning and Development

2001 –2007

Directed and managed the planning and development and implementation of the 2000 Pro Parks Levy (\$185.1M) and the 1999 Community Center Levy (\$36M). These on-time and on-budget programs included land acquisitions, site design, engineering, and execution of more than 300 projects.

- Led the successful “on time and below budget” \$24M Seattle Aquarium Piling Replacement project.
- Secured the first Starbucks’ extreme parks makeover grant to renovate Powell Barnett Park. Renovated the park in 7 days with over 200 volunteers.
- Developed a project-based cost accounting system resulting in financial accountability for over \$185 million capital projects.
- Strategically managed the risks associated with construction and property acquisition resulting in no construction claims against the City.

Krekow Jennings, General Contractor

o Operations Manager

1999 – 2001

Supervised and provided leadership for the day-to-day operations of a \$50 million company including field supervision, project management, safety program, customer service, budget, scheduling, and risk management. Accomplishments included development of company-wide scheduling and cost control practices, objectives and strategies for safety standards, and labor management for 200 employees.

Seattle Center, City of Seattle

o Director, Facility Management and Capital Programs

1998

Directed the day-to-day maintenance of the 74-acre campus. Oversaw more than 350 employees representing several labor unions (including skilled trades), and managed 10 managers and supervisors. Created maintenance protocols, and led the capital long-range planning and development of Seattle Center facilities. Worked with the Pacific Science Center, the Fun Forest, the Experience Music Project, Key Arena, and the annual cultural festivals to coordinate with Seattle Center’s daily operations.

EDUCATION

- MPA, University of Washington, Evans School of Public Affairs
- Executive Development Program Certificate, University of Washington, Foster School of Business
- Interior Architecture studies, University of Oregon

PROFESSIONAL AFFILIATIONS & AWARDS

- | | |
|---|---------------------------------|
| • Washington Women in Need (private non-profit) | Board Member 2007 - Present |
| • Washington Park Arboretum | Board of Directors, 2006 - 2007 |
| • Seattle Center Advisory Commission | Member, 1997 |
| • Issaquah Arts Commission | Member, 1988-89 |
| • Seattle Management Association, Project Manager Award | 2003 |



City of Seattle
Office of the Mayor

News

For Immediate Release
January 7, 2013

Contact: Aaron Pickus, Mayor's Office
Tel: (206) 233-2650

Mayor Mike McGinn appoints Erin Devoto as Director of the Department of Information Technology

*Devoto has served as acting director since May 2012, was deputy director
since 2007*

SEATTLE – Today Mayor Mike McGinn appointed Erin Devoto as Director of the Department of Technology. Devoto has served as the acting chief technology officer and the acting director of the Department of Information Technology since May 2012, where she previously served as the deputy director since 2007. The mayor's appointment is subject to confirmation by the City Council.

"She has successfully advanced our broadband initiative by thinking creatively and forging new partnerships in both the public and private sectors," said McGinn. "I look forward to continuing to work with her and urge the Council to confirm her appointment."

Devoto most recently has worked as the Mayor's lead advisor on the City's efforts to build next-generation fiber-optic broadband in Seattle. Last month, McGinn announced that the City of Seattle had reached an agreement with broadband developer Gigabit Squared to develop and operate an ultra high-speed fiber-to-the-home/fiber-to-the-business broadband network. The plan will begin with a demonstration fiber project in twelve Seattle neighborhoods and includes wireless methods to deploy services more quickly to other areas in the city. The initiative, leveraging the City of Seattle's excess fiber capacity, the expertise of Gigabit Squared, and the community leadership of The University of Washington, aims to stimulate business opportunities, spur advancements in health care, education, and public safety, and enhance quality of life for the residents and businesses of Seattle.

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All Mayor's Office press conferences, town halls and general public meetings are archived by Seattle Channel. Many town halls and press conferences are also broadcast live to the web. Sign up for The Reader, our office newsletter, at our website. And learn more about your neighbors and the mayor's activities on our blog.

SECTION

B



City of Seattle
Department of Finance and Administrative Services

MEMORANDUM

DATE: December 7, 2012
TO: Jen Cramer – Mayor's Office
FROM: Yvonne Chan, Senior Personnel Specialist *YJC*
SUBJECT: Criminal History Check – Erin Leone Devoto

The Finance and Administrative Services Department, Human Resources Division has completed the criminal history and background review for Erin Leone Devoto. There were no findings that would impact the employment eligibility of Ms. Devoto.

Fred Podesta, Director
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