

(GENERAL)

COMPTROLLER
FILE NUMBER

291853

Third REPORT of the POLICE INTELLIGENCE
AUDITOR, pursuant to Ord 108333

FILED August 2, 1982

Tim Hill, City Comptroller

BY *Theresa J. Dunbar*, DEPUTY

ACTION OF THE COUNCIL

REFERRED	TO
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REPORTED	DISPOSITION
RE-REFERRED	TO
REPORTED	DISPOSITION

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July 28, 1982

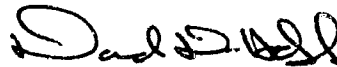
CITY COUNSEL
SEATTLE, WASHINGTON
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CITY OF SEATTLE
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Mr. Tim Hill
Seattle Comptroller
City of Seattle
101 Municipal Bldg.
Seattle, WA 98104

Dear Mr. Hill:

Enclosed is the Police Intelligence Auditor's Report pursuant to City of Seattle Ordinance No. 108333.

Very truly yours,



David D. Hoff

DDH:js
Enclosure

291853

THIRD REPORT OF
POLICE INTELLIGENCE AUDITOR
PURSUANT TO CITY OF SEATTLE ORDINANCE NO. 103333
BY
DAVID D. HOFF, POLICE INTELLIGENCE AUDITOR

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6/25/82

I.

AUDITING ACTIVITIES

During the month of June, 1982, a third audit pursuant to Ordinance No. 108333 (the "Ordinance") was conducted. The audit focused mainly upon a review of files and records in the Criminal Information Section. The following is a summary of the auditing activities:

1. Authorizations Pursuant to Section 14 of the Ordinance. Since the date of the previous audit, twelve new authorizations for collection of restricted information have been issued and two authorizations have been extended. All of the authorizations were reviewed and in compliance with the Ordinance.

2. Restricted Information Transmittal Log. The Restricted Information Transmittal Log consists of all restricted information that has been transmitted either in whole or in part to other law enforcement agencies. The log contained ten entries including transmittals to the United States Secret Service, the Internal Revenue Service Federal Bureau of Investigation, the State Department, and local law enforcement authorities.

3. Materials Open to Public Inspection. Pursuant to Section 8 of the Ordinance, the Seattle Police Department Criminal Information Section has established a set of materials open to public inspection which includes the following:

- (a) Allocation prospective for public events (describes public activities of various groups);
- (b) International terrorism publications;
- (c) Miscellaneous terrorism articles;
- (d) Publication entitled "Investigative Leads";
- (e) Miscellaneous articles;
- (f) Domestic problems;
- (g) Publication entitled "The Pink Sheet".

This information is maintained for the use of police officers as background information, research material, and as an aid in investigating specific incidents, and is available for public inspection pursuant to Section 8 of the Ordinance. The Seattle Police Department is in the process of accumulating additional information to be kept open for public inspection. The information collected appears to meet the requirements of Section 8 of the Ordinance.

4. Information Maintained as Law Enforcement Manuals.

Pursuant to Section 6(i) of the Ordinance, the Seattle Police Department is entitled to collect certain prohibited information as an incidental reference if the information appears as part of the text of a printed law enforcement manual, disclosure of which would be detrimental to effective law enforcement. The criminal information section of the Seattle Police Department maintains certain information designated as "law enforcement manuals". This information is currently comprised of the following:

- (a) Highjacking information;
- (b) Bombing information;
- (c) Disguised weapons information;
- (d) Manuals on clandestine tactics and technology;
- (e) Federal Aviation Administration threats; and
- (f) Manuals on riots and civil disorders.

The information collected appears to meet the standard of "law enforcement manuals" as that phrase is used in the ordinance.

5. Review of Files. All files originated in the Criminal Information Section since the previous audit, and new information relating to previously established files were read and reviewed.

6. Review of Indexes. Indexes in the Criminal Information Section established since the previous audit were reviewed and tested.

7. Discussions with Police Personnel. Discussions were held with police personnel in the various sections regarding the operation of the Ordinance and interpretations of the Ordinance in regard to specific matters in their section.

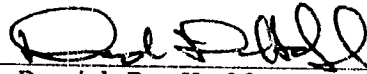
8. Information Designated for Purging. Files and records containing private sexual or restricted information designated for purging were reviewed.

II.

SUBSTANTIAL VIOLATIONS OF THE ORDINANCE

During the course of my third audit, I found the procedures implemented by the Seattle Police Department to be in accordance with the provisions of the Ordinance. An inspection of the files and records revealed (a) no substantial violations of the Ordinance; and (b) a good-faith effort by the Seattle Police Department to comply with the Ordinance in all respects.

DATED this 23rd day of June, 1982.

: 

David D. Hoff
Police Intelligence Auditor

1DDH:b/jm
7/26/82