

(GENERAL)

COMPTROLLER'S
FILE NUMBER

290754

List of Commissioners, certification of
ANNUAL REPORTS and RULES and REGULATIONS
for the SEATTLE INDIAN SERVICES COMMISSION

DATE July 02, 1981

Tim Hill, City Comptroller

Theresa Dumbauld DEPUTY

ACTION OF THE COUNCIL

ISSUED	TO
RECEIVED	TO
RECEIVED	TO
RECEIVED	DISPOSITION
RECEIVED	TO
RECEIVED	DISPOSITION

REPORT OF COMMITTEE

Mr. President:

Your

Committee

to which was referred the within

would respectfully report that we have considered the same and respectfully recommend that

CHAIRMAN

CHAIRMAN

Seattle Indian Services Commission

BUILDING MANAGEMENT OFFICE

1515 Dexter Horton Building 710 2nd Avenue Seattle, WA 98104 (206) 285-4425

June 25, 1981

Vance Johnson
Audit Division
Office of the Comptroller
City of Seattle
101 Seattle Municipal Building
Seattle, Washington
98104

Dear Mr. Johnson:

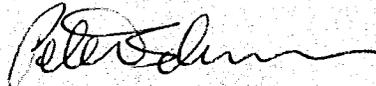
This letter is in response to your May 19, 1981, letter to the Seattle Indian Services Commission with regard to documents that the SISC needs to file with the City.

Enclosed, therefore, are the following;

- 1.) A listing of all SISC Commissioners, Alternates, and their addresses.
- 2.) A Resolution certifying the SISC's annual reports and statements for the fiscal years June 30, 1977 through June 30, 1980.
- 3.) The principle office of the Seattle Indian Services Commission is 1515 Dexter Horton Building, Seattle, Washington, 98104, Phone: 285-4425.
- 4.) Current Rules and Regulations governing SISC.

In addition, the Seattle Indian Services Commission holds its regular meetings in Room 214, 619 Second Avenue, Seattle, WA., 98104.

Sincerely,



Peter Schnurman
Director

Enclosures:

PS/ehg

0754

Seattle Indian Services Commission

BUILDING MANAGEMENT OFFICE

1515 Dexter Horton Building 710 2nd Avenue Seattle, WA 98104 (206) 285-4425

COMMISSIONERS - ADDRESSES

SEATTLE INDIAN CENTER

Commissioner - Byron E. Barnes 19501 Swartz Lane
Lynnwood, WA 98036
Commissioner - Alex Gladstone 10245 - 17th Avenue S-W
Seattle, WA 98146
Alternate - Cecile Maxwell 15614 - 1st Avenue South
Seattle, WA 98148
Alternate - Jim Price 1515 Dexter Avenue North
Suite - 400, Seattle, WA 98109

AMERICAN INDIAN WOMEN'S SERVICE LEAGUE

Commissioner - June Hansen P. O. Box 926
Suquamish, WA 98392
Commissioner - Corinne Leach (Vice-President) 6200 - 24th Avenue N-E
Seattle, WA 98115
Alternate - Lillian I. Chappell 1629 - 35th Avenue
Seattle, WA 98122
Alternate - Bernice Delorme 26215 - 20th Avenue South
Kent, WA 98031
Temporary - Letoy Eike 9035 View Avenue N-W
Seattle, WA 98117

SEATTLE INDIAN HEALTH BOARD

Commissioner - Brian Patterson 7617 Latona N-E
Seattle, WA 98117
Commissioner -
Alternate - Don Aragon 22615 - 83rd Avenue S-E
Woodenville, WA 98072
Alternate - Vera Azure 4418 South 360
Auburn, WA 98002

UNITED INDIANS OF ALL TRIBES FOUNDATION

Commissioner - Bernie Whitebear (President) 3411 - 23rd West
Seattle, WA 98199
Commissioner - John MacNab No. 9, 403 - 14th Avenue East
Seattle, WA 98112
Alternate - Donna Wallace 6537 Cleopatra Place N-W
Seattle, WA 98117
Alternate - Bob LaFontaine 6702 Earl N-W
Seattle, WA 98117

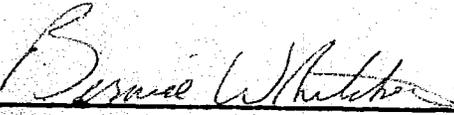
Seattle Indian Services Commission

BUILDING MANAGEMENT OFFICE

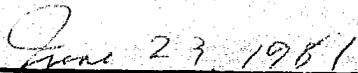
1515 Dexter Horton Building 710 2nd Avenue Seattle, WA 98104 (206) 285-4425

RESOLUTION 6-81-1

It is hereby resolved that the Seattle Indian Services Commission certifies the SISC's Annual Reports and Statements filed with the Office of the Comptroller, City of Seattle for the fiscal years ending June 30, 1977 through June 30, 1980, as required by Section 20 of Ordinance 103387.



President



Date

RULES AND REGULATIONS
OF
SEATTLE INDIAN SERVICES COMMISSION

ARTICLE I

MEMBERS OF THE COUNCIL

Section 1. General Powers. The business and affairs of the Commission shall be managed by its Council.

Section 2. Number, Tenure and Qualifications. The Council shall be composed of eight (8) members selected as follows:

(a) Two members shall be appointed by the United Indians of All Tribes Foundation or its successor organization.

(b) Two members shall be appointed by the Seattle Indian Center or its successor organization.

(c) Two members shall be appointed by the Seattle Indian Health Board or its successor organization.

(d) Two members shall be appointed by the American Indian Women's Service League or its successor organization.

The initial Council members shall be appointed no later than twenty (20) days after the corporate charter shall have been issued by the City of Seattle. The Council shall take office at such time as all members have been appointed in accordance with this Article I, and have signed in duplicate the qualification statement required in Section 13 of Ordinance 100495 of the City of Seattle adopted November 29, 1971 and approved December 1, 1971, pursuant to Chapter 77, Laws of 1971, Extraordinary Session, Sections 5 and 7 (Revised Code of Washington, 35.21.660 and 35.21.670), hereinafter known as "The Ordinance". Appointments to the Council must be by written letter of appointment from the appointing organization and must have

the approval of the appointing organization. New appointments shall be made annually thereafter as herein prescribed, with each Council to take office one year after the previous Council took office; provided, however, that at the regular monthly meeting which coincides most closely with the anniversary of the initial commencement of the Council hereunder, the two new or reappointed Council representatives of each of the appointing organizations shall deliver to the office of the Council a valid, signed form of said qualification statement as required by The Ordinance, covering the next year, and a written letter of appointment from the appointing organization for the term. Each such representative so appointed must have the approval of the Board of the appointing organization. Council members may be reappointed and shall continue in office until either reappointed or until another Council member is appointed as herein described.

Section 3. Alternate. In addition to the two regular members of the Council that shall be appointed by the four organizations described above, each of the four organizations shall appoint one first alternate member and one second alternate member to Seattle Indian Services Commission. Such alternates shall be appointed and qualified as described above in Section 2, and shall be empowered to attend all Council meetings, but shall have no right to vote at any meeting unless the alternate is replacing a regular Council member from his or her organization, who is absent. If any regular Council member is absent from any meeting, that member's position at that meeting may be filled by the first alternate member from the same appointing organization. If the first alternate member and either of the regular members or both regular members of an appointing organization are absent from any meeting, the second alternate member from the same appointing organization shall replace one such absent member.

Section 4. Vacancies. Vacancies on the Council shall be filled by the action of the constituent organization with authority to select the Council member whose position is vacated. A vacancy or vacancies on the Council shall be deemed to exist in the case of the death, disability, resignation, forfeiture of office, or removal by the constituent organization with appointing authority over that member, or any Council member, as provided herein.

Section 5. Removal from Office. Council members who are absent from three consecutive regular meetings, and who have not received the specific written concurrence of the Council to their absence authorizing the same, or who are absent more than five regular meetings in any twelve-month period, whether with concurrence of the Council or not, shall automatically be deemed to have forfeited their position as Council member. Upon such an occurrence, the Council shall notify the organization that has the power to replace such a member and said organization shall appoint another person as Council member to fill the vacant term. Such person shall then qualify as prescribed above.

Any Council member who during his term of office is convicted of a felony or of a crime involving moral turpitude, shall upon such conviction automatically be deemed to have forfeited his office as Council member and the Council shall, upon the happening of such event, notify the organization who appointed such Council member, and the organization which has the appointing power shall reappoint another person as Council member to fill the vacant term.

ARTICLE II

MEETINGS OF COUNCIL

Section 1. Regular Meetings. Regular meetings of the Council shall be held at least once every month on the _____ day of the

_____ week at _____ o'clock __ m., at (place);
provided, however, that the Council may alter such regular meeting
time and place by resolution.

Section 2. Special Meetings. Except as provided in Article
XII, Section 1 of the Charter of Seattle Indian Services Commission,
special meetings of the Council may be held at any place, at any
time, whenever called by the President or any two members of the
Council.

Section 3. Notice of Meetings. No notice of the regular
meeting shall be required, except of the first regular meeting after
any change in the time or place of such meeting adopted by resolution
of the Board, as above provided. Notice of all special meetings
shall be in writing, given by the Secretary or by the person or
persons calling the meeting, by personal communication over the
telephone at least 24 hours prior to the day named for the meeting,
or by at least three (3) days notice by mail, telegram, or written
communication. If mailed, notice shall be mailed by United States
mail, postage prepaid, to the last known address of each Council
member. Attendance of a Council member at any meeting shall con-
stitute a waiver of notice of such meeting, except where the member
attends a meeting for the purpose of objecting to the transaction
of any business because the meeting is not lawfully called or con-
vened. The business to be transacted and the purpose of any special
meeting of the Council must be specified in the notice of any such
special meeting. At any regular meeting of the Council, any business
may be transacted and the Council may exercise all of its powers.

Section 4. Quorum. At least five (5) members of the Council
must be present at any regular or special meeting to comprise a
quorum and no business may be transacted without a quorum; provided,
however, that a lesser number in attendance at such a meeting may

adjourn any meeting, and the meeting may be held as adjourned without further notice. At any meeting of the Council at which a quorum is present, the act of a majority of the members present at the meeting shall be the act of the Council. The directors present at a duly convened meeting may continue to transact business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum, except that Council concurrence, as provided for in Article VII of the Charter of Seattle Indian Services Commission, requires the attendance of at least five (5) Council members.

Section 5. Role of Officers. The person who is elected President of the Commission, in conformity with the Charter and these Rules and Regulations shall act as Chairman of the Council and the person who is elected Secretary of the Commission shall act as Secretary of the Council. Unless there is some reason to the contrary, specifically to be stated upon the minutes of the meeting, all meetings of the Council shall be deemed to be meetings of the officers of the corporation as well.

Section 6. Open Meetings. All meetings of the Council shall be held and conducted in accordance with Chapter 250, Laws of 1971, Extraordinary Session, and special meetings may be called as therein provided. In addition, the Council may hold an executive session to consider matters enumerated in Chapter 250, Laws of 1971, Extraordinary Session, Section 11, and shall enter the cause therefor in its minutes.

Section 7. Appointment of Committees. The Council, by resolution adopted by a majority of the full Council, may designate from among its members one or more committees, each consisting of at least three or more members, to represent the Council and, on matters other than those described in Section 21 of The Ordinance, act for and on behalf of the Council. The designation of any such committee and

the delegation thereto of authority shall not operate to relieve any member of the Council of any responsibility imposed by law.

Section 8. Actions by Written Consent. Any corporate action required by the Charter, these Rules and Regulations, or the laws under which this corporation is formed, to be voted upon or approved at a duly called meeting of the Council may be accomplished and authorized by the Council without a meeting upon the unanimous written concurrence thereto of all members of the Council who are entitled to vote on the matter; and upon entry of such action together with the written concurrence upon the minute book, the action shall have the force and effect as if taken at a meeting.

Section 9. Waiver of Notice. Whenever any notice is required to be given to any member of the Council by the Charter, these Rules and Regulations, or by the laws of the State of Washington and the City of Seattle, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be equivalent to the giving of such notice.

ARTICLE III

Officers

Section 1. Officers Designated. The officers of the Commission shall be a President, Vice President, Treasurer and Secretary, each of whom shall be elected by the Council. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the Council. Any two or more offices may be held by the same person, except the offices of President and Treasurer. In addition to the powers and duties specified below, the officers shall have such powers and perform such duties as the Council may prescribe.

Section 2. Election, Qualifications and Term of Office.

Each of the officers shall be elected by the Council, from among its members. The officers shall be elected by the Council at the regular meeting at which new Council members are qualified for a one-year term, and shall hold office during said one-year term and until new Council members are appointed as herein prescribed. Concurrent with election by the Council, each officer, upon election or re-election, shall execute in duplicate the form of Qualification Statement required by Section 13 of The Ordinance, and his term of office shall not be deemed to commence until such statement is signed and delivered to the office of the Council. The first officers of the Commission shall be elected by the Council at its organizational meeting.

Section 3. Powers and Duties.

(a) President. The President, who shall be designated "Chairman" shall exercise the usual executive powers pertaining to the office of President. He shall be the chief executive officer of the corporation. He shall preside at meetings of the Council. He shall be the designated agent of the corporation to receive service of process. When authorized by the Council, he shall have the power to sign and execute all deeds, bonds, contracts, and other obligations or instruments in the name of the corporation and all such instruments shall be effective, valid, and binding upon his signature alone without the necessity of adding thereto the signature of any other officer or officers of the corporation unless Ordinance 100495 requires otherwise or unless otherwise required by the Charter, and such authority shall include the right to endorse for transfer in blank, or otherwise, any stocks, bonds, securities, or evidence of indebtedness owned or standing in the name of the corporation. He shall have the power to represent

the corporation, or the corporation acting in any matter and to speak and vote on behalf of the corporation in regard to all operational matters.

(b) Vice President. The Vice President, who shall be designated "Vice Chairman" shall act in the place of the President in the absence of the President, or upon disability or refusal of the President to act. The Vice President shall have such other duties as the President and Council shall designate.

(c) Secretary. The Secretary shall be responsible for notices for all meetings of the Council, shall be responsible for keeping its minutes, shall be responsible for the seal and corporate books, shall sign with the President of the Council, and affix the corporate seal to such instruments as require such signature, and shall make such reports and perform such other duties as are incident to his office, or are properly required of him by the Council.

(d) Treasurer. The Treasurer shall have the care, custody of and be responsible for all funds and investments of the corporation, and shall cause to be kept regular books of account. He shall cause to be deposited all funds and other valuable effects in the name of the corporation in such depositories as may be required by law, or, if not required, as designed by the Council. In general, he shall perform all of the duties incident to the office of Treasurer. The Treasurer, together with any other officer of the Commission responsible for accounts and finances, shall file a fidelity bond in an amount determined by the Council before taking office, and may hold corporate office only so long as such bond continues in effect.

Section 4. Removal. Provided that reasonable prior notice of the alleged reasons for dismissal is given to all Council members, a majority of the whole Council shall have the right to remove any

officer from his office, but not from his position on the Council, whenever in its judgment the best interests of the Commission will be served thereby.

Section 5. Vacancies. The Council shall fill any office which becomes vacant with a successor who shall hold office for the unexpired term and until his successor shall have been duly elected and qualified.

ARTICLE IV

ADMINISTRATIVE PROVISIONS

Section 1. Books and Records. The corporation shall keep current and complete books and records of account and shall keep minutes of the proceedings of its Council and committees having any of the authority of the Council. All books and records of the Commission may be inspected by any officer or trustee of any of the appointing organizations or his agent or attorney for any proper purpose at any reasonable time.

Section 2. Corporate Seal. The following is an impression of the corporate seal of this corporation.

Section 3. Rules of Procedure. The rules of procedure at meetings of the Council shall be the rules contained in Roberts Rules of Order or Parliamentary Procedure, as amended, so far as is applicable, and when not inconsistent with these bylaws, the Charter, or with any resolution of the Council.

Section 4. Indemnification of Council Members. This corporation shall indemnify each Council member whether acting as Council member or officer of the corporation against all liabilities, costs and expenses which may be imposed on or reasonably incurred by him, including the amounts of reasonable settlements of any claims, against suit or proceedings hereafter made or instituted in which he may be involved or be made a party by reason of his being or having been a Council member or officer of this corporation or by reason of any action alleged to have been taken or admitted by him in such capacity, except in cases wherein he shall be finally adjudged to be liable for an act or omission performed without capacity or power or willful misconduct in the performance of his duties as such Council member or officer.

The right of indemnification shall inure to each such Council member or officer whether or not he was or is a Council member or officer at the time or times since liabilities, costs or expenses were or are incurred or imposed and in the event of his death shall extend to his heirs, legal representatives and estate. Each person who shall act as Council member or officer of this corporation shall be deemed to do so in reliance upon such indemnification and such rights shall not be exclusive of any other right which he may have.

Section 5. Amendment of Rules and Regulations. These rules and regulations may be amended, altered, or repealed by the affirmative vote of a majority of the whole Council at any regular or special meeting of the Council.

Section 6. Minutes. Copies of the minutes of all regular or special minutes of the Council shall be available to any person who requests them and as soon as practicable after each regular or special meeting of the Council, the Secretary shall mail a copy of

the minutes of said meeting to the Director of the Seattle Model Cities Program, to each Model Cities Task Force, and to the President (or Chairman) and executive director of each organization that has the power to appoint members to Seattle Indian Services Commission. The minutes of all Council meetings shall include a record of individual votes on all matters requiring Council concurrence.

Section 7. Public Meetings. Public meetings with reasonable notice to the public shall be held at least semi-annually. Such meetings shall include a review of all significant decisions and events that have occurred since the last public meeting and a preview of significant matters that will be under consideration during the following six months.