(GENERAL)

COMPTROLLER FILE NUMBER 261009

C.B. NO. 88434

REQUEST OF MAYOR

FOR CREATION OF A SEATTLE DESIGN COMMISSION AND A SEATTLE FINE ARTS COMMISSION TO TAKE OVER THE WORK NOW BEING DONE BY THE MUNICIPAL ART COMMISSION.

7-10-68 - Grant

6-5-68 - Ref to Parks & Fin

6-19-68 - 1 wk. up 6/26/68 - notify int. parties to be present

6-26-68 - Grant - prep. legis with rec. changes

FILED JUNE 3, 1968 (See Elliott)

7-11-68 Grant

C. G. ERLANDSON
COMPTROLLER AND CITY CLERK

BY W. A. Berine, DEPUTY

ACTION OF THE COUNCIL

REFERRED	TO
JUNE 3, 1968	FINANCE PLANNING
REFERRED	TO
JUN 10 1968	Finance Parks & Public Grounds
REFERRED	TO
REPORTED	DISPOSITION
JUL 15 1968	GRANTED
RE-REFERRED	TO
REPORTED	DISPOSITION

REPORT OF COMMITTEE

CSS 20.14

The City of Seattle--Legislative Department

MR. PRESIDENT:

Date Reported and Adopted JUL 15 1968

Your Committee on FINANCE AND PARKS AND PUBLIC GROUNDS

to which was referred the within request

would respectfully report that we have considered the same and respectfully recommend that

THE SAME BE GRANTED.

Fin. **Chairman**

ACTING P&PG **Chairman**

Committee

Committee

JWW:js
7/11/68

July 1, 1968

The Honorable A. L. Newbould
Corporation Counsel
City of Seattle

Dear Mr. Newbould:

Attached is File No. 261009, request of Mayor for creation of a Seattle Design Commission and a Seattle Fine Arts Commission to take over the work now being done by the Municipal Art Commission.

Please prepare legislation creating the Seattle Design Commission and a Seattle Fine Arts Commission substantially in accordance with the attached draft.

Very truly yours,

FINANCE COMMITTEE

Ted Best, Chairman

JWW:ed
att.

INSTITUTE OF TRAFFIC ENGINEERS

WESTERN SECTION

ESTABLISHED 1946

Washington Area,
2338 North 115th Street,
Seattle,
Washington 98133

June 24, 1968

The Hon. Floyd D. Miller
President of the City Council,
City of Seattle,
Municipal Building,
Seattle

Dear Sir:

Re: Municipal Design Commission

My association with the Haller Lake Improvement Club has given me the opportunity to work on projects of concern to both the city and the club and on occasion to discuss matters of mutual interest before the City Council Planning Committee. Now, as President-Elect of the Washington Area, Western Section, Institute of Traffic Engineers, I would like to take this opportunity to request that the Municipal Design Commission now under consideration by the council include in its membership a practising traffic engineer.

We have within this area institute members who are graduate civil engineers with post-graduate training in traffic and transportation engineering, in addition to being registered professional engineers. The advantages of having on the commission one such highly qualified member with this comprehensive background are apparent.

Should you wish to do so I would enjoy the opportunity of discussing this matter further.

Yours truly,

C. V. Brown P. E.

THE CITY COUNCIL OF THE CITY OF SEATTLE

1106 SEATTLE MUNICIPAL BUILDING — SEATTLE, WASHINGTON 98104

MRS. HARLAN H. EDWARDS, CHAIRMAN
PARKS AND PUBLIC GROUNDS COMMITTEE

Comptroller's File No. 261009

June 19, 1968

Enclosed is a copy of Mayor Braman's letter of June 3, 1968, to the City Council, proposing the creation of the Seattle Design Commission. Also enclosed is a copy of the proposed ordinance establishing the organization and functions of the Design Commission.

The Parks and Public Grounds Committee of the City Council will consider the Mayor's proposal at its meeting Wednesday, June 26, 1968, at 10:30 a.m., in the City Council Chambers, 1106 Seattle Municipal Building.

Representatives of your organization are invited to be present at the meeting and express their views.

Very truly yours,

Mrs. Harlan H. Edwards, Chairman
Parks and Public Grounds Committee

MSE:hj

Enclosures 2

Notified: Mr. Ibsen A. Nelsen, Chairman, Municipal Art Comm., c/o Eugene Carr, Planning Dept.
Mr. Gerry Thonn, President, Allied Arts, 2602 Queen Anne Ave. N., 98109
Mr. James Ellis, President, Forward Thrust, 2201 White Henry Stuart Bldg., 98101
Mr. John P. Willison, Director, Urban Renewal Division
Council Members
Mayor
Mr. Clayton Young, President, Seattle Chapter, American Institute of Architects, 311½ Occidental Ave. S., 98104

SEATTLE ALL AMERICA CITY

THE CITY COUNCIL OF
THE CITY OF SEATTLE

MEMORANDUM

To Honorable J. D. Braman, Mayor of the City of Seattle

From Mrs. Harlan H. Edwards, Chairman
Parks and Public Grounds Committee Date June 19, 1968

Subject Consideration of Proposed Seattle Design Commission, Wednesday, June 26, 10:30 am
Parks and Public Grounds Committee Meeting

The Parks and Public Grounds Committee at its meeting Wednesday, June 26, at 10:30 a.m., will consider your letter of June 3 to the City Council, proposing the creation of the Seattle Design Commission. (File No. 261009)

Representatives of the Municipal Art Commission, Allied Arts, Forward Thrust, and the Urban Renewal Division have been invited to attend.

You or your representatives are invited to join us at the meeting.

MSE:hj

CSS 20.2

M E M O R A N D U M

To: All Members of the City Council

From: Mrs. Harlan H. Edwards, Chairman
Parks and Public Grounds Committee

June 19, 1968

Subject: Consideration of Proposed Seattle Design Commission
Parks and Public Grounds Committee Meeting
Wednesday, June 26, 10:30 a.m.

The Parks and Public Grounds Committee at its meeting Wednesday, June 26, at 10:30 a.m., will consider the Mayor's letter of June 3 to the City Council, proposing the creation of the Seattle Design Commission. (File No. 261009)

Representatives of the Municipal Art Commission, Allied Arts, Forward Thrust, and the Urban Renewal Division have been invited to attend. All members of the City Council are invited to be present.

Attached is a copy of the letter, together with a proposed ordinance establishing the organization and functions of the Design Commission.

MSE:hj
Att. 2

SEATTLE CITY COUNCIL
JUN 3 1 11 PM '68

OFFICE OF THE MAYOR – CITY OF SEATTLE

J. D. Braman, Mayor

June 3, 1968

The City Council
City of Seattle

Honorable Members:

As you know, several of the Forward Thrust bond issues require that a Design Commission be established to review above-ground improvements and recommend designers. Your Honorable Body, by Resolution No. 21400, March 4, 1968, designated the Municipal Art Commission as the acting Design Commission until a permanent commission could be established. I am writing at this time to propose the creation of the Seattle Design Commission.

I have attached a proposed ordinance for your consideration which establishes the organization and functions of the Design Commission. The principal provisions are as follows: (1) The Design Commission would act in a consulting capacity, advisory to the City of Seattle in connection with the design and environmental aspects of capital improvement projects; (2) The Commission would have seven members selected from the professions of architecture, urban planning, landscape architecture, professional engineering, and have one lay member; all to serve two-year terms; (3) The Commissioners would be paid at the rate of $25 per hour while serving in a consulting capacity to the City for a maximum not to exceed $200 per day, and would be reimbursed for costs incurred in the performance of their duties; (4) Commission members would not be eligible to do the design work for the City while a member of the Commission; (5) The chairman of the Commission would be designated by the Mayor, subject to confirmation by the City Council; (6) The City would provide appropriate staff for the efficient operation of the Commission; (7) The Commission's principal responsibility would be to recommend designers or design teams for all above-ground capital improvement projects and to review such projects for design and environmental considerations; (8) The total cost of operating the Design Commission would be borne by the projects reviewed by the Commission.

SEATTLE
ALL AMERICA CITY

The above program has been developed in conjunction with the Forward Thrust Quality and Environmental Design Committee, members of the Municipal Art Commission, and in close coordination with King County officials. Also, the proposed ordinance parallels very closely the resolution passed by the King County Board of Commissioners May 20, 1968, establishing the King County Design Commission.

The creation of the Seattle Design Commission contemplates eliminating the responsibility of the Municipal Art Commission for architectural review of City structures. However, because the City will continue to require citizen advice regarding the fine arts, I am proposing that the Municipal Art Commission be redesignated the Seattle Fine Arts Commission and that its responsibilities and membership be changed. This reconstructed Commission should consist of nine members and have persons from painting, sculpture, music, literature, dance, theatre, as well as lay members; and the term of appointment should be for three years. The principal responsibility of the Fine Arts Commission should be to advise the City regarding the acceptance of art works, assist and advise the City regarding cultural arts programs in which the City is involved, and encourage the development of cultural and fine arts in Seattle.

The creation of the Seattle Design Commission and Seattle Fine Arts Commission would clearly delineate responsibilities and, I feel, strengthen the functions now carried out by the Municipal Art Commission.

We have given these matters long and careful study and feel they will result in the best over-all organization for the city.

Thank you for your consideration.

Sincerely,

J. D. Braman

J. D. Braman
Mayor

JDB:os
Att.

O.K.
G.P.W.

ORDINANCE _____

AN ORDINANCE establishing the Seattle Design Commission, providing for the organization and specifying the duties and the functions thereof, setting rates of compensation, and establishing a special fund designated "Design Commission Operating Fund."

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. There is hereby established, as of June 1, 1968, a Seattle Design Commission to act in a consulting capacity advisory to the City in connection with environmental and design aspects of City capital improvement projects. The Seattle Design Commission shall serve functions and carry out duties as hereinafter provided.

Section 2. "Capital Improvement Project" shall mean any on or above grade structure including buildings and additions to buildings, bridges, viaducts, streets, arterial and highway improvements, ~~including tunnels and all appurtenances thereto,~~ park developments, landscaping, fencing, street furniture, gates, lamp standards, signs and all similar installations to be erected on land belonging to the City, financed in whole or in part with City funds, or including below grade structures which are regularly visible to the Public including tunnels, arcades and u/g passageways subject to the approval of the City.

Section 3. Subject to the provisions of this ordinance, the Commission shall act in a consulting capacity, advisory to Mayor, City Council, and appropriate City officials in connection with environmental and design aspects of Capital Improvement Projects of the City. The Commission shall consist of seven members appointed by the Mayor, subject to confirmation of a majority of the City Council and may be removed by the Mayor, subject to such confirmation. Membership shall include two licensed architects,

one professional urban planner, one landscape architect, two licensed professional engineers, and one lay member. The Mayor shall solicit recommendations for membership from the American Institute of Architects, Washington State Council; The American Institute of Planners, Pacific Northwest Chapter; The American Society of Landscape Architects; The Consulting Engineers Council of Washington; and other professional organizations for the non-lay members. The lay member shall be selected because of particular qualifications in matters related to the purpose of the Commission.

Section 4. Each member shall serve for a term of two years except that the term of office for the first members shall be staggered so that four serve for two years, ending May 31, 1970, and three serve for one year, ending May 31, 1969. A person appointed to fill a vacancy shall serve for the remainder of the unexpired term. Any member of the Commission may be appointed to succeed himself. The membership of the Commission shall not be limited to residents of the city or residents of the State of Washington.

Section 5. Compensation for the professional and skilled services rendered by members of the Commission, while serving in a consultant capacity to the City in meeting sessions, shall be at the rate of $25.00 for each hour, including the time of travel to Commission meetings, provided, however, that the total compensation that shall become due and payable to any member shall not exceed $200.00 for any one day in meeting sessions of the Commission. Commission members shall be reimbursed for actual costs incurred by them in performance of the duties of the Commission including the cost of travel to Commission meetings. Members of the Commission shall not

participate on a design team under consideration for appointment by the Commission, or be recommended for appointment by the Commission for a design contract. Subject to prior approval by the City, the Commission may from time to time call in special consultants. Such consultants shall be chosen by the Commission for their recognized competence and experience in the planning and design of specific projects, or for their overall particular competence in the design of public works.

Section 6. The Chairman of the Commission shall be designated by the Mayor, subject to confirmation by the City Council, to serve from June 1st of each year for a period of one year. The Commission shall elect such other officers as it may deem necessary and shall adopt such administrative procedures as are required to accomplish the purposes of this Ordinance. Five appointive members shall constitute a quorum. Transactions constituting Commission recommendations must secure the approval of the majority of those present. The City shall provide appropriate staff, one representative of which shall serve as Executive Secretary of the Commission and be responsible for all records. He shall prepare and distribute agenda for Commission meetings. He shall advise and arrange for such compensation and reimbursement of expenses as may be authorized.

Section 7. The Commission shall serve in an advisory capacity. Its function shall be to advise and assist the City in the development and execution of Capital Improvement Projects. Its role shall be that of recommending such aesthetic, environmental and design principles and policies that it considers appropriate and advantageous in guiding the development of such Projects. No City capital improvement project shall be designed, placed under contract for design or constructed without first being referred

to the Commission for its review and recommendation. Minor interior remodeling projects and private structures shall not be reviewed by the Commission unless such structures are specifically referred to the Commission by the City. The Commission shall make its recommendations on any matter submitted to it within thirty (30) days after submission unless an extension is authorized by the City. If it fails to do so, it shall be considered to have recommended approval.

Section 8. The advisory and review function of the Commission shall include:

(a) Recommending to appropriate City officials those project designers and/or design teams that, in its opinion, should be selected and commissioned to provide design services for the execution of Capital Improvement Projects. The Commission shall establish procedures for obtaining the credentials and experience of such design professionals and procedures for evaluating the relative capabilities of said professionals for specific projects.

(b) Study of projects prior to commencement of design. Such study to include formulation of recommended aesthetic, environmental and design principles and objectives that the Commission believes should be sought in the development of the project. These recommendations should be discussed with the project designer and appropriate City officials prior to commencement of design work.

(c) Review projects from time to time during the design period and recommend approval upon completion of the schematic design phase, the design development phase and the construction document phase. It shall be the function of the Commission to advise and assist the project designer

and appropriate City officials in the development of the project. The Commission may recommend changes in the project designer's work or may recommend approval. Commission review of the construction document phase shall mean review relative to compliance with previously determined environmental and aesthetic objectives.

Section 9. For the purpose of providing funds necessary to pay the costs of the Design Commission in carrying out its duties pursuant to this Ordinance, a special fund designated "Seattle Design Commission Operating Fund" is hereby established in the City Treasury into which fund shall be deposited funds from or to be reimbursed from the appropriate Capital Improvement Projects. Each disbursement from such Fund to pay the costs of the Commission shall be made on the basis of actual costs incurred for each project for the services of the Commission, shall be expressly designated as to payee and as to purpose, and shall be approved by the Executive Secretary of the Commission.

Section 10. Any act pursuant to the authority, but prior to the effective date of this Ordinance, is hereby ratified and confirmed.