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File No. CF 250301

City Council Rules

Filed March 4, 1964

(to be kept in file)

Res. 19808

AMENDMENTS TO RULES

Res. 19808-3-23-64.....Establishes ~~rules~~ and amends Rules 2A and 8.

FILE NO. 250301

CITY COUNCIL RULES

FILED: MARCH 4, 1964

C.G. ERLANDSON
Comptroller and City Clerk

By:

W. A. Berne
Deputy

Rule 1. The President, or in his absence, the President pro-tem, elected by the Council, shall take the chair at the regular hour for meeting, or at the hour to which the Council shall have adjourned at the preceding session and, a quorum being present, shall cause the journal of the preceding meeting to be read, unless otherwise ordered.

RES 19808
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Rule 2. Three members, including the President, or four members in his absence, having chosen a President, pro-tem, shall be authorized to call the Council, compel the attendance of the absent members, make an order for their fine and censure, or may adjourn from day to day, or until the time for the next regular meeting.

Rule 2-a. In the absence of the President or when he shall act as Mayor, a President pro tem shall be chosen by the City Council. In the event the President pro tem so chosen is required to act as Mayor, or if he is otherwise incapacitated from acting as President, a second President pro tem shall be chosen to act during such absence or incapacity only.

Rule 3. The President shall preserve order and decorum, may speak to points of order, in preference to other members, and shall decide questions of order, subject to an appeal to the Council by any two members, on which appeal no member shall speak more than once, unless by leave of the Council.

Rule 4. The President shall rise to address the Council on any question, but may remain seated while stating the question.

Rule 5. Questions shall be directly put in this form, to-wit: "As many as are in favor of (as the question may be), say 'Aye'." and after the affirmative is expressed, "As many as are opposed say, 'No'." If the President doubt, or a division is called for, the Council shall divide.

Rule 6. The President shall have the general direction and supervision of the Council Chamber and Business Office and the employees and property of the Council. While speaking upon any question before the Council, the President shall have the right to designate any member to occupy the chair.

RES 19805
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Rule 7. The President shall vote when the ayes and noes are called for, his name being called last, and in case of an equal division the question shall be lost.

Rule 8. Within five days next preceding the first Monday in June after each councilmanic election, the President of the Council shall call a joint conference of all holdover council members and of members-elect to consider the reorganization of the Council, the making of its committees, the filling of its positions, and informal balloting therefor.

Such conference shall be open to the public and shall be held in the Council Chamber.

The standing committees are to be elected by the Council, unless otherwise ordered, and to consist of not less than three nor more than seven members. The committees are to be elected by the Council at its first meeting and to serve for two years, unless excused. The committees, their duties and powers, shall be as follows:

"1. JUDICIARY COMMITTEE (three members). To consider all council bills, resolutions and matters of a general nature, proposed amendments of ordinances and the charter, the drafting of ordinances ordered by the Council, and the proper engrossing of the same. The preparation of rules and regulations for the conduct of the business of the Council and matters relating to elections and to precinct boundaries.

"2. FINANCE COMMITTEE (five members). To consider all matters and legislation of a financial nature, appropriations, salaries and expenditures, make annual tax levy, investigate and report on all claims filed against the City (except such claims as are by the charter placed under the control of the Auditing Committee). to examine demands for cancellation or reduction of assessments and taxes, and do all things required to be done by said committee by the City Charter.

"3. STREETS & SEWERS COMMITTEE (five members). To consider all matters relating to and providing for the laying off, opening and establishing of streets, the grading, sewer-ing, side-walking, planking, paving and otherwise improving of the same and maintenance thereof (except the laying of water mains and lighting) and investigate and make changes and recommendations on assessment rolls prepared for the levying of assessments for street improvements.

"4. CITY UTILITIES COMMITTEE (five members). To consider and have charge of all mat-ters relating to the Lighting and Water Departments, the extension and enlarging of said systems and the expenditure of the funds thereof.

"5. PERSONNEL AND EFFICIENCY COMMITTEE (four members). To investigate and report upon the efficiency of all city departments and the operation and development thereof, and to investigate and report on labor matters and to examine into and make recommendations as to civil service.

"6. LICENSE COMMITTEE (five members). To examine and report upon all applications for licenses and make such recommendations concerning license matters as may be deemed necessary.

"7. PUBLIC SAFETY COMMITTEE (five members). To consider all matters pertaining to the public health and safety.

"8. FRANCHISE COMMITTEE (three members). To consider and report upon applications for franchises and the operation and conduct of public utilities in the streets and public places of the city, operated under and by virtue of a franchise.

"9. PARKS AND PUBLIC GROUNDS COMMITTEE (five members). To consider and make recom-mendations as to matters relating to the improvement and maintenance of harbors and wharves, public buildings and grounds, libraries, parks and boulevards."

Rule 9. Special committees may be appointed, or elected, as the Council may from time to time direct.

Rule 10. In case of disturbance or disorderly conduct in the lobby, the presiding officer shall have power to order the same be cleared.

Rule 11. No committee shall sit during the sittings of the Council without special leave, and all writs, warrants and subpoenas, issued by order of the Council, shall be under the hand of the President, and attested by the Clerk, except as otherwise provided by the City Charter.

Rule 12. All questions relating to the priority of business shall be decided without debate.

Rule 13. Business shall be disposed of in the following order:

1. Roll Call.
2. Approval of Journal
3. Special Order