

**City of Seattle  
Notice of Appointment**

<b>Name:</b> <i>Al Marks</i>		<input type="checkbox"/> Executive Appointment <input type="checkbox"/> Reappointment <input checked="" type="checkbox"/> Legislative Appointment <input type="checkbox"/> Agency Appointment <input type="checkbox"/> PDA Council <input type="checkbox"/> PDA Constituency
<b>Residential Neighborhood:</b> <i>Central District</i>	<b>Zip Code:</b> <i>98122</i>	<b>Contact Phone No.:</b> <i>206-285-1984</i>
<b>Appointed to:</b> <i>Member, Office of Professional Accountability Review Board</i>		<b>Date of Appointment:</b> <i>April 7<sup>th</sup>, 2014</i>
<b>Authority (Ord., Res.):</b> <i>Ord. 120728</i>		<b>Term of Office:</b> From: <i>April 7<sup>th</sup>, 2014</i> To: <i>April 7, 2016</i>
<b>Background:</b>  <p>Recognized as a balanced, people-oriented manager. Al has twenty years of successful, professional experiences in training and development, team building, program management, strategic planning, and operational and process development. Al has spent the last 6 years at the UW as a member of the OSP Management Team which is responsible for goal setting, strategic planning, development and implementation of office policy, business process, infrastructure and capacity planning in support of the university's sponsored research effort.</p>		
<b>Authorizing Signature:</b> 		<b>Name and Title of Officer Making Appointments:</b> <i>Councilmember Bruce Harrell, Chair, Public Safety, Civil Rights, and Technology Committee</i>

# Al Marks

---

---

## Training and Operations Management

---

### Professional Profile

---

Recognized as a balanced, people-oriented manager. Twenty years of successful, professional experiences in training and development, team building, program management, strategic planning, and operational and process development.

### Areas of Expertise

---

- Instructional and Programmatic Design
- Training Delivery
- Strategic Planning
- Cross Functional Team Leadership
- Operational Process Analysis
- Operational Standards
- Continuous Operational Improvement
- Process and Policy Development
- Change and Performance Management
- Communications
- Project Planning and Execution
- Problem Solving and Decision Making

### Professional Experience

---

#### OSP Program Operations Manager / Trainer

University of Washington - Seattle, WA. 2007 to Present

- Designed and implemented the Research Administration Learning Program (RALP) program. Co-chaired the training advisory committee, a collaborative effort between UW departmental and central office staff.
- Responsible for the program design, training and initial on-boarding of all new OSP employees.
- Founding manager of the OSP Learning and Business Support (LABS) team. The LABS team project manages all pre- and post-award process improvement initiatives, the OSP training and communication effort, data integrity efforts and systems administration.
- Member of the OSP Management Team which is responsible for goal setting, strategic planning, development and implementation of office policy, business process, infrastructure and capacity planning in support of the university's sponsored research effort.
- Resource to OSP staff and campus partners regarding Research Administration policy, day-to-day process issues, questions of federal, university and/or sponsor compliance, proposal submission, award acceptance and post-award administration.
- Assists in the development of processes to optimize compliance information management (e.g. IRB, IACUC, SFI).

- Popular instructor in the university's Professional Organization and Development program teaching classes in the basics of research administration.

**Training and Education Consultant**

King County Administration - Seattle, WA. 2005 to 2007

- Consultant to Divisional work groups charged with organizing and evaluating programs to meet the requirements of multiple stakeholders.
- Resident training consultant responsible for establishing training guidelines and best practices, program and curriculum development for the ongoing training of 3500 temporary county workers.
- Built a professional training team of eight.

**Director of Development**

Interfaith Hospitality Network - Shoreline, WA. 2004 to 2005

- Managed organizational gift portfolio
- Implemented and maintained a Fundraising and Development program for this non-profit increasing their donor base by 50% and individual and corporate sponsorship by 35%.
- Staff member responsible for volunteer management and events planning.

**Manager**

Internap Network Services Seattle, WA. 1999 to 2003

- Established, trained and managed a new eight member Telecom Engineering department to an on time deployment of 31 National and 3 International service sites.
- Developed workflow processes and tracked key performance indicators to assess departmental progress and efficiencies.
- Chaired national, cross-functional team that evaluated and developed long and short term strategies to address company initiatives.
- Member of various "Core Teams" including Vendor Evaluation and Selection, New Product Roll Out, National Footprint Expansion, Employee Recognition and Employee Morale.

---

**Education**

- Graduate work in Education, De Paul University. Chicago, IL.
- Graduate work in Education, UC. Berkeley, CA.
- B.A. in English, St. Mary's College. Moraga, CA.
- Proficient on Microsoft Office Programs
- Society for Research Administrators International member and presenter
- Member of the Northwest Learning Forum
- Research Administration consultant to the University of Nairobi, Kenya and the University of Jos, Nigeria.

## Office of Professional Accountability Review Board

Seven [7] members: Per Council Ordinance 120728, all subject to City Council confirmation, 2-year terms

- 7 Appointed by City Council

D*	G	Position No.	Name	Appointed	Term Ends	Term #	Position	Appointed By
2	M	1	Al Marks	April 7, 2014	April 7, 2016	1	Community	CM Harrell
6	M	2	Joel Guay	April 7, 2014	April 7, 2016	1	Lawyer, Law Enforcement	CM Harrell
6	M	3	John Levytsky	April 7, 2014	April 7, 2016	1	Community	CM Harrell
6	M	4	Joe Hawe	January 1, 2012	July 1, 2014	2	Law Enforcement	CM Burgess
3	F	5	Claudia D'Allegri	October 1, 2011	July 1, 2015	2	Community	CM Burgess
6	F	6	Elizabeth Holohan	October 1, 2011	July 1, 2015	2	Lawyer, Community	CM Burgess
2	M	7	Donald Felder	April 7, 2014	April 7, 2016	1	Community	CM Harrell

### \*Diversity

		(1)	(2)	(3)	(4)	(5)	(6)			
	Men	Women	Vacant	Minority	Asian-American	African-American	Hispanic Latin@	Native-American	Other**	Caucasian
Mayor										
Council	5	2	0	4	0	2	1	0	0	4
Other Bodies										
Total										

\*\*Other includes diversity in any of the following: race, gender and/or ability